

To: Lesley Groff[lesley.jee@gmail.com]
From: [REDACTED]
Sent: Fri 3/14/2014 8:24:07 PM
Subject: Re: Protocol For Arriving Guests

Got it
Thank You

Sent from my iPhone

> On Mar 14, 2014, at 4:19 PM, Lesley Groff <lesley.jee@gmail.com> wrote:
>
> Jeffrey has requested that whenever a new guest arrive you please go into the
dining room with the persons name written on a piece of paper to let him know the
guest has arrived. No emails...only a piece of paper with guests name written
largely please. Everyone, please confirm back you have read this protocol...
>
> Thanks! Lesley