

To: Lesley Groff[lesley.jee@gmail.com]
From: [REDACTED]
Sent: Sat 3/15/2014 6:34:18 AM
Subject: Re: Protocol For Arriving Guests

Thank you

Sent from my iPhone

> On Mar 15, 2014, at 12:19 AM, Lesley Groff <lesley.jee@gmail.com> wrote:
>
> Jeffrey has requested that whenever a new guest arrive you please go into the
dining room with the persons name written on a piece of paper to let him know the
guest has arrived. No emails...only a piece of paper with guests name written
largely please. Everyone, please confirm back you have read this protocol...
>
> Thanks! Lesley