

**To:** Lesley Groff [REDACTED]  
**From:** Lesley Groff [REDACTED]  
**Sent:** Thur 2/20/2014 8:50:00 PM  
**Subject:** Alert - 4:00 appt with Terje

February 20, 2014 4:00 PM : 4:00 appt with Terje