

**To:** [REDACTED]  
**From:** Sue Caffrey  
**Sent:** Thur 11/7/2013 9:27:36 PM  
**Subject:** RE: Update of costs

Yes, meant 10/11. Sorry about that. And the check arrived today! Thanks.

**Sue Anne Caffrey**

Sr. Account Manager

Lease Administration

T  
M

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**From:** [REDACTED]  
**Sent:** Thursday, November 07, 2013 3:58 PM  
**To:** Sue Caffrey  
**Subject:** Re: Update of costs

Hi Sue...I think you mean on 10/11/13 for \$6500 in addition to what is below...? I have it as Oct. 2 because that is the date I wrote it... I also just sent a check on Monday Nov. 4th, 2013 for \$3250.00...not sure if it has arrived your house though...

I have total to Bob to date: \$104,500.00

thanks

On Nov 7, 2013, at 3:47 PM, Sue Caffrey wrote:

Hi 

I wanted to update the Contractor fee on the spreadsheets.

In addition to the below payments, there was a payment on 9/11/13 for \$6500.

Just want to make sure I'm not missing any payments.

Thanks.

Sue

**Sue Anne Caffrey**

Sr. Account Manager

Lease Administration

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**From:** [REDACTED]  
**Sent:** Tuesday, September 10, 2013 5:23 PM  
**To:** Sue Caffrey  
**Cc:** [REDACTED] Robert  
**Subject:** Re: Update of costs

Hey Sue...I show that we have paid Bob \$94,750.00 to date?

**2012**

July 8    \$20,000.00 Deposit

Oct. 23        (1) \$6500

Nov. 12        (2) \$6500

Dec. 3 (3) \$6500

Dec. 20        (4) \$6500

**2013**

Jan. 11	(5)	\$6500
Feb. 1 (6)		\$6500
Feb 25 (7)		\$6500
Apr. 1 (8)		\$6500
May 9 (8.5)		\$3250
May 28	(9)	\$3250
June 24	(9.5)	\$3250
July 22	(10)	\$3250
Aug. 12	(10.5)	\$3250
Sept 4 (11)		\$6500
<b>TOTAL</b>		<b>\$94,750.00</b>

On Sep 10, 2013, at 12:32 PM, Sue Caffrey wrote:

The \$20k difference is an excavating cost – sewer to the street. I have it entered in Quickbooks as an unpaid bill because we were estimating it. Quickbooks shows paid and unpaid bills (all liabilities). I can easily remove it until we have an actual number.

I can talk to Bob about what we should allocate to basement.

When does the Bank need these docs?

**Sue Anne Caffrey**

Sr. Account Manager

Lease Administration

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**From:** [REDACTED]

**Sent:** Tuesday, September 10, 2013 12:30 PM

**To:** Sue Caffrey; [REDACTED]

**Cc:** Robert

**Subject:** RE: Update of costs

I think it makes sense to put some of the basement cost in the basement line item. It also helps many things appear like they are not over budget as much.

Why is there a \$935k on the adobe piece and \$915 on the excel sheet? I think I asked this before but I am not 100%.

I need to further review but thanks for getting this to us

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**From:** Sue Caffrey [REDACTED]  
**Sent:** Tuesday, September 10, 2013 11:58 AM  
**To:** [REDACTED]  
**Cc:** Robert  
**Subject:** RE: Update of costs

[REDACTED]

Attached are the two reports – the excel spreadsheet and the Quickbooks Estimate to Actual report.

I put some framing charges under “Basement”. Some other charges could go there as well. Or you can just leave the basement balance as is and just keep in mind that some charges that are in other categories are partially for the basement. It’s up to you guys.

Any questions, just let me know.

Sue

**Sue Anne Caffrey**  
Sr. Account Manager  
Lease Administration

T [REDACTED]  
M [REDACTED]  
[REDACTED]

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**From:** [REDACTED]  
**Sent:** Tuesday, September 10, 2013 11:21 AM  
**To:** Sue Caffrey  
**Cc:** [REDACTED]  
**Subject:** Fw: Update of costs

You can see on the last estimate you sent us

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**From:** Sue Caffrey [REDACTED]  
**Sent:** Wednesday, July 31, 2013 2:44 PM  
**To:** [REDACTED]  
**Cc:** Robert  
**Subject:** Update of costs

Hi [REDACTED]

I've attached the report from Quickbooks – Estimate to Actuals - and the updated excel spreadsheet.

This reflects what has cleared the bank to date.

Any questions, just let me know.

Thanks

**Sue Anne Caffrey**

Sr. Account Manager

Lease Administration

T [REDACTED]  
M [REDACTED]

[REDACTED]

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