



6/17/21

MCC NEW YORK



SPECIAL HOUSING UNIT

MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET

MCC NEW YORK



SPECIAL HOUSING UNIT

ZA
TIER-G

DATE: 08/10/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1209	1210	[REDACTED]	8:00-8:30 AM				4:00-4:30 PM			
12:30-1:00 AM	1241	1242	[REDACTED]	8:30-9:00 AM				4:30-5:00 PM			
1:00-1:30 AM	111	112	[REDACTED]	9:00-9:30 AM				5:00-5:30 PM			
1:30-2:00 AM	134	135	[REDACTED]	9:30-10:00 AM				5:30-6:00 PM			
2:00-2:30 AM	207	208	[REDACTED]	10:00-10:30 AM				6:00-6:30 PM			
2:30-3:00 AM	241	242	[REDACTED]	10:30-11:00 AM				6:30-7:00 PM			
3:00-3:30 AM	304	305	[REDACTED]	11:00-11:30 AM				7:00-7:30 PM			
3:30-4:00 AM	313	314	[REDACTED]	11:30-12:00 AM				7:30-8:00 PM			
4:00-4:30 AM	416	417	[REDACTED]	12:00-12:30 PM				8:00-8:30 PM			
4:30-5:00 AM	440	441	[REDACTED]	12:30-1:00 PM				8:30-9:00 PM			
5:00-5:30 AM	508	509	[REDACTED]	1:00-1:30 PM				9:00-9:30 PM			
5:30-6:00 AM	541	542	[REDACTED]	1:30-2:00 PM				9:30-10:00 PM			
6:00-6:30 AM	610	611	[REDACTED]	2:00-2:30 PM				10:00-10:30 PM			
6:30-7:00 AM			[REDACTED]	2:30-3:00 PM				10:30-11:00 PM			
7:00-7:30 AM			[REDACTED]	3:00-3:30 PM				11:00-11:30 PM			
7:30-8:00 AM			[REDACTED]	3:30-4:00 PM				11:30-12:00 PM			

MORNING WATCH
OPERATIONS
LIEUTENANT



DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZA
TIER-H

DATE: 08/10/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ¹¹	12 ¹²	[REDACTED]	8:00-8:30 AM				4:00-4:30 PM			
12:30-1:00 AM	12 ⁴⁵	12 ⁴⁴	[REDACTED]	8:30-9:00 AM				4:30-5:00 PM			
1:00-1:30 AM	1 ¹³	1 ¹⁴	[REDACTED]	9:00-9:30 AM				5:00-5:30 PM			
1:30-2:00 AM	1:37	1:35	[REDACTED]	9:30-10:00 AM				5:30-6:00 PM			
2:00-2:30 AM	2 ¹¹	2 ¹²	[REDACTED]	10:00-10:30 AM				6:00-6:30 PM			
2:30-3:00 AM	2 ⁴⁵	2 ⁴⁶	[REDACTED]	10:30-11:00 AM				6:30-7:00 PM			
3:00-3:30 AM	3 ¹¹	3 ¹²	[REDACTED]	11:00-11:30 AM				7:00-7:30 PM			
3:30-4:00 AM	3 ⁴³	3 ⁴⁴	[REDACTED]	11:30-12:00 AM				7:30-8:00 PM			
4:00-4:30 AM	4 ¹⁴	4 ¹⁵	[REDACTED]	12:00-12:30 PM				8:00-8:30 PM			
4:30-5:00 AM	4 ⁴⁰	4 ⁴¹	[REDACTED]	12:30-1:00 PM				8:30-9:00 PM			
5:00-5:30 AM	5 ¹⁰	5 ¹¹	[REDACTED]	1:00-1:30 PM				9:00-9:30 PM			
5:30-6:00 AM	5 ⁴³	5 ⁴⁴	[REDACTED]	1:30-2:00 PM				9:30-10:00 PM			
6:00-6:30 AM	6 ¹²	6 ¹³	[REDACTED]	2:00-2:30 PM				10:00-10:30 PM			
6:30-7:00 AM			[REDACTED]	2:30-3:00 PM				10:30-11:00 PM			
7:00-7:30 AM			[REDACTED]	3:00-3:30 PM				11:00-11:30 PM			
7:30-8:00 AM			[REDACTED]	3:30-4:00 PM				11:30-12:00 PM			

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 60 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-J



DATE: 08/10/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1205	1206	[REDACTED]	8:00-8:30 AM				4:00-4:30 PM			
12:30-1:00 AM	1235	1238	[REDACTED]	8:30-9:00 AM				4:30-5:00 PM			
1:00-1:30 AM	107	108	[REDACTED]	9:00-9:30 AM				5:00-5:30 PM			
1:30-2:00 AM	135	136	[REDACTED]	9:30-10:00 AM				5:30-6:00 PM			
2:00-2:30 AM	205	206	[REDACTED]	10:00-10:30 AM				6:00-6:30 PM			
2:30-3:00 AM	235	240	[REDACTED]	10:30-11:00 AM				6:30-7:00 PM			
3:00-3:30 AM	305	306	[REDACTED]	11:00-11:30 AM				7:00-7:30 PM			
3:30-4:00 AM	339	340	[REDACTED]	11:30-12:00 AM				7:30-8:00 PM			
4:00-4:30 AM	412	413	[REDACTED]	12:00-12:30 PM				8:00-8:30 PM			
4:30-5:00 AM	436	437	[REDACTED]	12:30-1:00 PM				8:30-9:00 PM			
5:00-5:30 AM	501	505	[REDACTED]	1:00-1:30 PM				9:00-9:30 PM			
5:30-6:00 AM	532	538	[REDACTED]	1:30-2:00 PM				9:30-10:00 PM			
6:00-6:30 AM	606	607	[REDACTED]	2:00-2:30 PM				10:00-10:30 PM			
6:30-7:00 AM			[REDACTED]	2:30-3:00 PM				10:30-11:00 PM			
7:00-7:30 AM			[REDACTED]	3:00-3:30 PM				11:00-11:30 PM			
7:30-8:00 AM			[REDACTED]	3:30-4:00 PM				11:30-12:00 PM			

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT		EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET

ZA
TIER-K



DATE: 08/10/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1207	1208	[REDACTED]	8:00-8:30 AM				4:00-4:30 PM			
12:30-1:00 AM	1251	1249	[REDACTED]	8:30-9:00 AM				4:30-5:00 PM			
1:00-1:30 AM	109	110	[REDACTED]	9:00-9:30 AM				5:00-5:30 PM			
1:30-2:00 AM	137	138	[REDACTED]	9:30-10:00 AM				5:30-6:00 PM			
2:00-2:30 AM	267	268	[REDACTED]	10:00-10:30 AM				6:00-6:30 PM			
2:30-3:00 AM	241	242	[REDACTED]	10:30-11:00 AM				6:30-7:00 PM			
3:00-3:30 AM	207	308	[REDACTED]	11:00-11:30 AM				7:00-7:30 PM			
3:30-4:00 AM	341	342	[REDACTED]	11:30-12:00 AM				7:30-8:00 PM			
4:00-4:30 AM	414	415	[REDACTED]	12:00-12:30 PM				8:00-8:30 PM			
4:30-5:00 AM	438	439	[REDACTED]	12:30-1:00 PM				8:30-9:00 PM			
5:00-5:30 AM	506	507	[REDACTED]	1:00-1:30 PM				9:00-9:30 PM			
5:30-6:00 AM	539	540	[REDACTED]	1:30-2:00 PM				9:30-10:00 PM			
6:00-6:30 AM	1008	1009	[REDACTED]	2:00-2:30 PM				10:00-10:30 PM			
6:30-7:00 AM			[REDACTED]	2:30-3:00 PM				10:30-11:00 PM			
7:00-7:30 AM			[REDACTED]	3:00-3:30 PM				11:00-11:30 PM			
7:30-8:00 AM			[REDACTED]	3:30-4:00 PM				11:30-12:00 PM			

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
 SPECIAL HOUSING UNIT
 30 MINUTE CHECK SHEET
 ZA
 TIER- L
 DATE: 08/10/2019



TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1201	1202	[REDACTED]	8:00-8:30 AM				4:00-4:30 PM			
12:30-1:00 AM	1233	1234		8:30-9:00 AM				4:30-5:00 PM			
1:00-1:30 AM	103	104		9:00-9:30 AM				5:00-5:30 PM			
1:30-2:00 AM	131	132		9:30-10:00 AM				5:30-6:00 PM			
2:00-2:30 AM	201	202		10:00-10:30 AM				6:00-6:30 PM			
2:30-3:00 AM	235	236		10:30-11:00 AM				6:30-7:00 PM			
3:00-3:30 AM	301	302		11:00-11:30 AM				7:00-7:30 PM			
3:30-4:00 AM	333	334		11:30-12:00 AM				7:30-8:00 PM			
4:00-4:30 AM	406	407		12:00-12:30 PM				8:00-8:30 PM			
4:30-5:00 AM	430	431		12:30-1:00 PM				8:30-9:00 PM			
5:00-5:30 AM	506	507		1:00-1:30 PM				9:00-9:30 PM			
5:30-6:00 AM	533	534		1:30-2:00 PM				9:30-10:00 PM			
6:00-6:30 AM	602	603		2:00-2:30 PM				10:00-10:30 PM			
6:30-7:00 AM				2:30-3:00 PM				10:30-11:00 PM			
7:00-7:30 AM				3:00-3:30 PM				11:00-11:30 PM			
7:30-8:00 AM				3:30-4:00 PM				11:30-12:00 PM			

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-M



DATE: 08/10/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1203	1204	[REDACTED]	8:00-8:30 AM				4:00-4:30 PM			
12:30-1:00 AM	1235	1236	[REDACTED]	8:30-9:00 AM				4:30-5:00 PM			
1:00-1:30 AM	105	106	[REDACTED]	9:00-9:30 AM				5:00-5:30 PM			
1:30-2:00 AM	133	134	[REDACTED]	9:30-10:00 AM				5:30-6:00 PM			
2:00-2:30 AM	203	204	[REDACTED]	10:00-10:30 AM				6:00-6:30 PM			
2:30-3:00 AM	234	235	[REDACTED]	10:30-11:00 AM				6:30-7:00 PM			
3:00-3:30 AM	303	304	[REDACTED]	11:00-11:30 AM				7:00-7:30 PM			
3:30-4:00 AM	333	334	[REDACTED]	11:30-12:00 AM				7:30-8:00 PM			
4:00-4:30 AM	408	409	[REDACTED]	12:00-12:30 PM				8:00-8:30 PM			
4:30-5:00 AM	434	435	[REDACTED]	12:30-1:00 PM				8:30-9:00 PM			
5:00-5:30 AM	502	503	[REDACTED]	1:00-1:30 PM				9:00-9:30 PM			
5:30-6:00 AM	535	536	[REDACTED]	1:30-2:00 PM				9:30-10:00 PM			
6:00-6:30 AM	604	605	[REDACTED]	2:00-2:30 PM				10:00-10:30 PM			
6:30-7:00 AM			[REDACTED]	2:30-3:00 PM				10:30-11:00 PM			
7:00-7:30 AM			[REDACTED]	3:00-3:30 PM				11:00-11:30 PM			
7:30-8:00 AM			[REDACTED]	3:30-4:00 PM				11:30-12:00 PM			

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

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