



March 23, 2021

**VIA Electronic Submission**

U.S. Attorney's Office  
Southern District of New York  
86 Chambers Street  
New York, NY 10007

Attention: [REDACTED], Contracting Officer

Subject: USAO-SDNY US v. Maxwell Epstein Scanning

Reference: Request for Proposal No. email/GS-25F-0131M

On behalf of CACI, INC.-COMMERCIAL, I am pleased to submit this proposal package to U.S. Attorney's Office, Southern District of New York, in response to the referenced Request for Proposal.

The work to be performed is proposed on a Fixed Unit Price (FUP) and Time & Materials (T&M) basis under the referenced schedule, and we request that any resulting Task Order will be issued containing the following corporate information:

CAGE Code: [REDACTED]  
DUNS Number: [REDACTED]  
TIN Number: [REDACTED]  
Remittance Address: P.O. Box 418801  
Boston, MA 02241-8801

CACI's point of contact for contractual matters is:

[REDACTED], Contracts Manager  
7725 W. Reno Ave.  
Oklahoma City, OK 73127  
Phone: [REDACTED]  
Email: [REDACTED]

The estimated costs set forth in our proposal are based upon the referenced CACI Schedule, the RFQ, and the enclosed assumptions and clarifications that shall be incorporated by reference into any resulting Task Order.

Should you have any questions, please contact the undersigned at [REDACTED] or via email at [REDACTED]. We look forward to the opportunity to work with you on this exceptional effort.

Sincerely,

[REDACTED]

[REDACTED]  
Contract Manager

Enclosures: Attachment No. 01 35058\_GSA S36 USAO SDNY Epstein Scanning\_Submission

### General Assumptions and Clarifications

1. Total collection consists of approximately 40 boxes; a total of 95,000 pages.
2. The collection is projected to have varying sized paper and 10% of collection, 9,500 pages, is projected to require flatbed scanning and will be billed at an hourly labor rate.
3. Approximately 5% of the collection requires color imaging.
4. There are electronic items in the boxes and the media will need to be given a place holder in the image file collection.
5. Physical document boundaries will be identified.
6. All scanned images will be OCR'd and document level OCR will be delivered.
7. Dat file fields will include BEG DOC, END DOC, FOLDER INFORMATION, BOX INFORMATION, and TEXTPATH.
8. Deliverables include single paged tiffs and jpg images, OCR and Concordance load files.
9. Bates numbers will be start with Epstein\_HCFL00000001.
10. All paper will be reassembled, and file integrity will be maintained. Chain of custody procedures will be followed.
11. Assumptions are based on the information provided in the SOW and should there be discrepancies between the assumptions and the requirements to process the material impacting cost, a request for additional funding will be made to the customer.