



Memorandum

To: Jeffrey Epstein  
From: [REDACTED], Interlochen Center for the Arts  
Re: Scholarship Lodge Information  
Date: 8/26/93

A handwritten signature in black ink, appearing to be 'JE' or similar initials, written in a cursive style.

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I have instructed Town and Country Log Homes to send you the blueprints for the proposed scholarship lodges we anticipate building on campus. Karen Sargent, a noted architect and Interlochen Alumni from New Jersey, is in the process of modifying the plans to incorporate wheel chair and handicap accessibility. She will forward the plans to me upon completion.

The basic plan for one-half of the lodge is priced in the neighborhood of \$125,000 to \$150,000, depending on the options selected. Karen is also working on the cost for modifying the structure. I will send them on to you upon my return from Colorado in mid-September.

I have spoken with Dean Boal and our Buildings and Grounds Director. We believe the area next to Frohlich lodge is the optimal spot for placement due to its location on the water and accessibility for handicapped vehicles in the winter.

If you are interested in proceeding with the concept, I will be happy to send a formal proposal upon my return.

All is well here, but a bit muggy.

Best wishes,

A solid black rectangular redaction box covering the signature area.





February 9, 1994

Mr. Jeffrey Epstein  
J. Epstein and Company, Inc.  
The Villard House  
457 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

I have talked to you and Ghislaine on several occasions to say thank you. But, I wanted to express in writing my personal and professional gratitude for the very generous gift of \$200,000 for a new scholarship lodge. It is truly an extraordinary gesture.

I thought an update would be appropriate at this time.

1. The contract with Town and Country has been executed and they have scheduled construction of the lodge.
2. We are waiting for the temperature to rise above 10-15 degrees so that we can move the existing buildings and set the foundation. (The June target date remains at this time.) Design and construction of the exterior walls is underway.
3. You have approved the latest set of drawings with the basement entrance as indicated and approved the green roof which works for us as well.
4. We are requesting furniture packages from local vendors that will be both aesthetic and functional for a rental lodge. When we receive the packages and corresponding quotes, we will send them on to Ghislaine for her comments and suggestions.
5. We anticipate setting aside all lodge income in the 1994 Camp season and placing the net income in an endowment fund so that subsequent repairs, maintenance and furniture replacement are funded through the endowment. All succeeding income will be placed into the Jeffrey Epstein Scholarship

Mr. Jeffrey Epstein  
Page 2  
February 9, 1994

Fund for deserving and talented students. When awards are made, Interlochen will notify you, with respect to the recipients. The recipient will also be asked to communicate with the donor. If you would like to meet the students, we will help arrange a meeting on campus as well.

6. At present we are calling the lodge the "Jeffrey E. Epstein Scholarship Lodge." If you would like it named in another manner, please contact me with the appropriate name or wording.
7. Under the charitable contribution act, you are permitted use of the lodge for two weeks each year, without any negative implications in respect to the full tax deductibility of your gift. Naturally, we would like you to visit the new lodge this summer. So that we might begin to book the lodge, I would ask you to consider what two weeks you would like reserved for your use. Perlman will be giving his concert on August 7, 1994. I have enclosed the appropriate tax code for your file.

We have much to discuss as we move towards completion, but I thought this might be helpful.

Jeffrey, we really appreciate all that you do for Interlochen. Somehow thank you seems inadequate for your continued commitment and generosity. We are most grateful.

Warmest regards,



Vice President  
Institutional Advancement

Enclosure

HIGHLY CONFIDENTIAL

INT 000219

EFTA00090263

February 22, 1994



Mr. Jeffrey Epstein  
J. Epstein and Company, Inc.  
The Villard House  
457 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

On behalf of the Interlochen Board of Trustees, I have been asked to convey our sincere and heartfelt appreciation for your very generous gift of \$200,000 for a scholarship lodge. As you have requested, this soon to be constructed lodge will be handicapped accessible and designed to meet the ADA requirements. This is the first such facility on our campus.

We are pleased to accept and acknowledge your significant commitment to Interlochen and to the students, parents and guests who visit our campus each year.

You have set the standard for others in creating an aesthetically pleasing and accessible new scholarship lodge here among the pines of northern Michigan.

Warmest regards,

James L. Tolley  
Chair, Board of Trustees



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EFTA00090264

 Interlochen

December 23, 1994



Ghislaine Maxwell  
c/o J. Epstein & Company, Inc.  
The Villard House  
457 Madison Avenue  
New York, NY 10022

Dear Ghislaine:

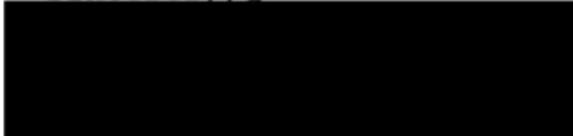
Enclosed is the envelope we recently found in cleaning the Epstein Lodge. Apparently it lodged between the wall and the dresser. It was not discovered until the unit was moved for cleaning.

As we discussed, the final week of Camp is August 14 through the 20th. I have reserved the lodge for Jeffrey's use. In addition, he has one more week that he can reserve for himself or guests he may wish to have use it. Attached is a list of the dry goods that are in storage as part of Jeffrey's personal inventory. Please advise if we are missing any items you are aware of being sent here.

Please convey to Jeffrey how pleased we are to have such a facility on our campus. In fact, the President Elect will be staying in the lodge until his family's furniture arrives. It is a remarkable place. We are grateful.

Best wishes for a wonderful holiday season.

Sincerely,

  
Vice President  
Institutional Advancement

Enclosures: Inventory listing  
Lost envelope

I N T E R O F F I C E   M E M O R A N D U M

Date: 20-Dec-1994 01:57pm EST

From: [REDACTED]

Dept: Operations

Tel No:

TO: [REDACTED]

( [REDACTED] )

CC: [REDACTED]

( [REDACTED] )

Subject: Epstein inventory.....linens

The following items of linens have been inventoried for the Epstein Lodge.

- 1 ea. Duvet down bed pillow (white)
- 1 ea. Down comforter (white)
- 1 ea. Indiana Blanket
- 1 ea. King size blanket (white)
- 2 ea. Bean bag standard pillows
- 4 sets Navy Blue towels (includes hand towel and wash cloth each set)
- 6 large white bathsheets
- 6 sets White towels (includes hand towel and wash cloth each set)
- 3 sets White King size sheets (includes flat and fitted sheet)
- 3 sets White pillow shams (2 shams each set)

[REDACTED]

Copy

February 21, 1995



Mr. Jeffrey Epstein  
The Villard House  
457 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

It is not difficult to say thank you for your recent gift of \$25,000, or to express our gratitude for your continuing generosity (for tax purposes, it should be noted that your contribution was received by Interlochen Center for the Arts in support of general operations. Interlochen has not provided any goods or services to you in exchange for your gift). But, it is difficult to adequately express our deep sense of appreciation for all that you have done in furthering the mission of Interlochen over the past four years. In addition to your personal and significant annual contributions, you have opened up and hosted several alumni meetings and receptions (our New York alumni group is now one of the strongest in the nation). It all began with our first meeting at the Villard House. Dr. Tuckerman's recent endowed gift in your honor speaks to your support and commitment to Interlochen.

Last year we built the Epstein Lodge, Interlochen's first scholarship lodge in many years. It is our premier guest accommodation and the first handicapped accessible facility. Most recently you gave your strong endorsement of Interlochen to the [REDACTED] family as they investigated the Academy offerings for their daughter, [REDACTED].

You have done much in the name of Interlochen. We thank you. If I might borrow from my colleague Dr. Luby, you are a mensch!

Best wishes for a successful 1995.

Sincerely,

[REDACTED]

Vice President  
Institutional Advancement



January 19, 1995

Mr. Jeffrey Epstein  
Epstein Foundation  
457 Madison Avenue  
New York, NY 10022

Dear Jeff:

On behalf of the students, faculty, and staff at the Interlochen Center for the Arts, I want to thank you for your generous contribution of \$25,000.

As you know, the support dollars received each year through the efforts of many individuals add up to a wealth of opportunities for those young students who come to make Interlochen their artistic home.

Your gift enables us to continue to provide quality educational opportunities, enhance our tradition of excellence, and assist in the development of tomorrow's leaders.

**You have made a difference.** For that irreplaceable gift, we thank you.

With warm regards,

  
Dean Boal  
President

*Thank you for your loyal support -*

March 20, 1996



Mr. Jeffrey E. Epstein  
J. Epstein Foundation  
The Villard House  
4576 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

Thank you for the gift of \$20,000 received on 3/18/96 designated for the Olympics Fund. Your gift is the motivation for our excitement at Interlochen, because it is the springboard for the many things that are happening here.

As we've already shared with you, we are in great need of assistance this year, since the World Youth Symphony Orchestra will be traveling to Atlanta to perform in Symphony Hall on July 21 as a part of the opening weekend celebration in the Cultural Olympiad. Your gift will help provide support for this project. **THANK YOU!**

Another piece of good news--Interlochen has been announced as one of the "10 Best Camps in America" as published in the March/April edition of *Family Life* magazine. The *Today Show* on NBC expects to air a piece on the 10 best camps, with emphasis on choosing the correct one, what to consider, and what to expect. And, Interlochen will be included. So, the tradition of nurturing young talent to its fullest potential goes on...

Again, thank you for your generosity in selecting Interlochen as the recipient of your philanthropic endeavors.

Sincerely,



Vice President  
Institutional Advancement

For tax purposes it should be noted that your contribution received by Interlochen Center for the Arts is in support of scholarships. Interlochen has not provided any goods or services for your gift.



March 20, 1996

Mr. Jeffrey Epstein  
Epstein Foundation  
457 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

It is with great pleasure that I acknowledge your recent contribution to the Interlochen Annual Campaign. Please accept my personal thanks for your gift of \$20,000 designated for the Olympic Project.

While we are still struggling through snow and cold days, summer is never far from our minds. This year, we have added 2 new programs: we will now offer a creative writing program and a chamber music program. However, our big news is that the World Youth Symphony Orchestra will be going to Atlanta to perform in the opening weekend of the Olympics.

Again, Ed Downing has been working his magic to present another record-setting Summer Festival Concert Series. I hope you will be able to visit our campus and attend these events.

Thank you again for including Interlochen in your annual philanthropy. Your gift will go directly toward helping talented and deserving students through our scholarship program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard F. Odell', written over a horizontal line.

Richard F. Odell  
President



August 29, 1996

Mr. Jeffrey E. Epstein  
J. Epstein Foundation  
The Villard House  
457 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

We gratefully accept and acknowledge your gift of \$10,000 received 8/26/96. Your gift allows students to explore their potential as musicians, artists, and actors. Equipping students with the "Interlochen experience" provides self-discovery through self-discipline and challenge.

As you well know, camp is an intense, emotional 8 weeks for students. But, it is wonderful to listen as row after row of tiny practice rooms vibrate with the sounds of instrumentalists warming up in preparation of the day's audition, performance, or weekly challenge. It is our hope that as campers go home they will carry a little piece of Interlochen back to their communities with them.

Jeffrey, let me give my personal and professional thanks for all you do here at Interlochen. Your caring and thoughtful input in preserving Interlochen's physical environment is very much appreciated. The remaining amount of your gift will be directed to the Annual Fund. Thank you.

Sincerely,



Vice President  
Institutional Advancement

For tax purposes, please note that this gift is a charitable contribution and no goods or services were exchanged.

August 29, 1996



Mr. Jeffrey E. Epstein  
J. Epstein Foundation  
The Villard House  
457 Madison Avenue  
New York, NY 10022

Dear Jeffrey:

On behalf of the students, faculty, and staff of the Interlochen Center for the Arts, I would like to thank you for your contribution of \$10,000 to our scholarship fund. The generosity of you and fellow donors enables us to offer artistic and academic opportunities to students from all nations, backgrounds, and cultural heritage.

The final camper concert, "Les Preludes," marks the conclusion of our 69th summer camp season. During the summer, over 1,800 campers participated in 4 and 8-week sessions with scholarship support totaling more than \$800,000. Over 500 events during the 1996 Summer Arts Festival brought thousands of visitors to the campus. Just a few of the outstanding student performances during August include the high-schoolers' presentation of the operetta "Princess Ida" and the intermediate students' presentation of "Romeo and Juliet."

During the second weekend of August, concerto winners are recognized for their achievements by performing solos with the World Youth Symphony Orchestra. As you may have heard, WYSO was an outstanding representation for Interlochen at the Olympics through their highly-praised performance in Atlanta's Symphony Hall on July 21.

Thank you for joining us on campus and experiencing the magic of Interlochen first hand.

Sincerely,

Richard F. Odell  
President

P.S. For tax purposes, please note that this gift was solely philanthropic. No goods or services were exchanged in return for this gift.

*I look forward to seeing you in N.Y. this fall.*

J. EPSTEIN & COMPANY, INC.

THE VILLARD HOUSE

NEW YORK, NEW YORK 10022

TELEPHONE

TELEFAX

August 26, 1997

Interlochen Center for The Art

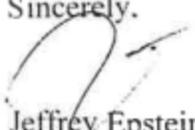
Dear [REDACTED],

Please find a check for \$50,000 enclosed for Interlochen. This summer was really fun even though it was only a weekend.

Please use \$5,000 of the \$50,000 for the scholarship for [REDACTED]

Again, thanks for your help.

Sincerely,

  
Jeffrey Epstein

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EFTA00090273



September 18, 1997

Mr. Jeffrey Epstein  
457 Madison Avenue  
New York, NY 10022-6809

Dear Jeffrey:

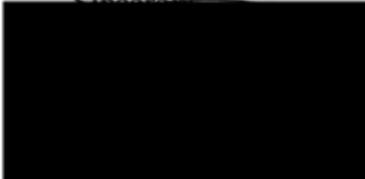
Thank you, you are very generous! It's difficult to express how pleased I was to find a check for \$50,000 in the Federal Express envelope from The Jesse Philips Foundation.

Per your instructions, \$45,000 will be used for operations and scholarship support-- \$5,000 will be held in a reserve account for a South Africa Scholarship Fund (\$3,990 will be used for Camp tuition and \$1,010 for travel expense. With your permission, I will also designate \$5,000 for the Presidential Discretionary Fund (from the \$45,000 operations monies), which will be used by the President for emergency needs or to fund a project vital to Interlochen but not anticipated in the regular budget process.

It's difficult to get a sense of this place and see the accomplishments of the students in a short time; but, I am pleased that you have made some time in your busy schedule. Please know that I personally and professionally appreciate your generosity and all that you do for a place that is special to those of us interested in the arts and young people.

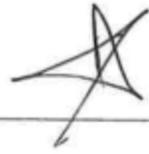
Have a great autumn!

Sincerely,



Vice President  
Institutional Advancement

For tax purposes, please note that this gift is a charitable contribution and no goods or services were exchanged.



September 18, 1997

Mr. Jeffrey Epstein  
9 E. 71st Street  
New York, NY 10021-4118

Dear Jeffrey:

I did not mention the student from South Africa, since tax deductible contributions cannot be directed to an individual. As I indicated, we have set aside \$5,000 for [REDACTED] for the 1998 Camp year. She is aware of your generosity, as I have spoken with her father. Enclosed is a letter confirming the fund and notification of your gift.

You clearly have made one young lady extremely happy. She is a talented musician and we look forward to her return next summer.

THANKS!

Sincerely,



Vice President  
Institutional Advancement