# FEDERAL BUREAU OF INVESTIGATION

**Title:** (U//FOUO) TO REQUEST THE DOCUMENT      **Date:** 06/22/2010
CONVERSION LABORATORY

**Approved By:** ███████████████

**Drafted By:** ███████████████

**Case ID #:** ██████████     (U) ██████████████ – SEE SUB

**Details:**

Precedence: ROUTINE Date: 06/23/2010

To: Records Management Attn: ████████████████

Rm AA 09 ICRC-2 Winchester

Office Special Technology Attn: ████████████

ITS William Oswald

Miami Attn: ██████████████████

From: Miami

Contact: █████████████, ██████████████

Approved By: ███████████

Drafted By: ████████████

Case ID #: ███████████ (Pending)

███████████████████

Title: ████████████

OBSTRUCTION OF JUSTICE

SPECIAL TECHNOLOGIES AND APPLICATIONS OFFICE

SPECIAL PROJECTS

BALEEN SWEEP

Synopsis: To request the Document Conversion Laboratory (DocLab), Records Management Division (RMD), provide scanning and automation assistance and forward appropriate records to the Special Technologies and Applications Office (STAO) Advanced Concepts Unit (ACU) for formatting in support of the captioned matter.

Package Copy: Telephone records from the captioned subject matter being forwarded under separate cover.

Details: It is requested that the DocLab provide scanning and automation assistance in support of the captioned investigation. The telephone records provided via separate package copy are prioritized as follows:

Records Priority (Check one): Pending NSB

Closed NSB (*)

X Pending Criminal

Closed Criminal (*)

Special Circumstance (**)

(*) Note: Includes any cases pending where telephone records were generated between 09/01/2001 and present but the matter is now closed.

(**) Note: In special circumstances where immediate upload is requested, the field office shall include a justification for the request.

Pursuant to a request for processing support entered into the Baleen Sweep SharePoint (http://home/teamsites/baleen-sweep/default.aspx) under this same Baleen Sweep case number and serial (one request per target), it is requested that the DocLab provide scanning and automation assistance in support of captioned investigation. In addition, STAO ACU should process the resulting OCR scans and load the toll data into Telephone Application for telephone target ███████. An over production review of the material was successfully conducted. It is understood that Baleen Sweep does not process and load subscriber data.

Miami uses the TA, as its centralized repository for storage and retrieval of scanned (hard copy) and electronic intelligence information in support of investigative and

intelligence operations. It is requested that the enclosed telephone records be scanned at the Case File level for incorporation into TA. It is understood that the material will be saved in the following file types: TIFF, TXT, searchable PDF, and non-searchable PDF.

It is requested that the TXT files be forwarded by DocLab to STAO ACU for data formatting to support future incorporation into TA, as appropriate. The material is to be returned to Miami in the form that it was received at DocLab. Miami will have the ability to rapidly conduct key word and document control information searches on voluminous amounts of data associated with the case through the Bureau-wide investigative tool, TA.

Miami Division opened an obstruction of justice case against subject ███████████████ in October 2009. ██████████ was the former house manager and butler to JEFFREY EPSTEIN, the subject of a child prostitution case. During his employment, ██████████ came into possession of an address book containing names and telephone numbers of what are believed to be additional underage victims of EPSTEIN that were previously unknown.

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███████ attempted to sell the address book to a UCE rather than

turn it over law enforcement or attorneys in response to federal subpoenas

issued during pending civil litigation. Toll records

obtained from the address book are believed to belong to EPSTEIN

and his associates or to potential underage victims. All

information and phone records should be considered unclassified

in nature.

NOTE: If the documents are not evidence, or the documents are

subject to Grand Jury 6e, please state as such.

ATTENTION FOR SECURITY: Miami is aware of the classification

level of the records being submitted to DocLab. It is the

responsibility of the sender to make sure all documents are

shipped in the proper manner.

ATTENTION FOR EVIDENCE SCANNING: All coordination for the

temporary transfer of evidentiary material to the DocLab will be

coordinated directly with Miami Evidence Control Technician

(ECT). Miami is only sending documentary evidence. As

necessary, the ECT has split the 1B if documentary and non-

documentary evidence are co-mingled in one 1B. Also, any

documentary evidence requiring forensic analysis must be

submitted to the Laboratory Division first, not DocLab.

SECRET HIGH MEDIA: DocLab scans all documents classified SECRET

and below on a SECRET high system called the Document Conversion

System (DCS). All media returned from DCS will be classified

SECRET. This does not change the classifications of the

documents, just the media on which they are stored. Should you

need UNCLASSIFIED media, DocLab can run the stored media through

Integrity to return UNCLASSIFIED documents on UNCLASSIFIED media.

Miami is aware that this process is labor intensive and will make

the request only as necessary. Under routine conditions, DocLab

can return SECRET high media faster than UNCLASSIFIED media

Non-Evidence items have been shipped to:

DocLab - Telephone Application Audit Processing Team

Federal Bureau of Investigation

████████████████

Winchester, Virginia 22602

LEAD(s):

Set Lead 1: (Action)

RECORDS MANAGEMENT

AT WASHINGTON, DC

Title: (U//FOUO) TO REQUEST THE DOCUMENT CONVERSION LABORATORY
Re:  72-MM-113327, 06/22/2010

Request the DocLab, RMD, provide scanning and

automation assistance in support of captioned matter. Once

scanning and automation is complete, forward TXT files to STAO as

appropriate.

Set Lead 2: (Action)

OFFICE SPECIAL TECHNOLOGY

AT WASHINGTON, DC

Request STAO ACU provide appropriate data formatting

assistance in support of the captioned matter. Records will be

forwarded to STAO ACU by DocLab as deemed appropriate.

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