

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

81-TIER

6

DATE : 07/1/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1201	1202	[REDACTED]	8:00-8:30 AM	805	806	[REDACTED]	4:00-4:30 PM	406	407	[REDACTED]
12:30- 1:00 AM	233	1236	[REDACTED]	8:30- 9:00 AM	840	844	[REDACTED]	4:30-5:00 PM	450	451	[REDACTED]
1:00-1:30 AM	106	108	[REDACTED]	9:00-9:30 AM	905	906	[REDACTED]	5:00-5:30 PM	511	512	[REDACTED]
1:30-2:00 AM	133	136	[REDACTED]	9:30-10:00 AM	937	938	[REDACTED]	5:30-6:00 PM	537	538	[REDACTED]
2:00-2:30 AM	206	209	[REDACTED]	10:00-10:30 AM	1024	1023	[REDACTED]	6:00-6:30 PM	611	612	[REDACTED]
2:30-3:00 AM	233	236	[REDACTED]	10:30-11:00 AM	1042	1043	[REDACTED]	6:30-7:00 PM	641	642	[REDACTED]
3:00-3:30 AM	301	306	[REDACTED]	11:00-11:30 AM	1105	1106	[REDACTED]	7:00-7:30 PM	711	712	[REDACTED]
3:30-4:00 AM	333	336	[REDACTED]	11:30-12:00 AM	1128	1129	[REDACTED]	7:30-8:00 PM	741	742	[REDACTED]
4:00-4:30 AM	402	406	[REDACTED]	12:00-12:30 PM	1214	1215	[REDACTED]	8:00-8:30 PM	811	812	[REDACTED]
4:30-5:00 AM	432	435	[REDACTED]	12:30- 1:00 PM	1236	1237	[REDACTED]	8:30- 9:00 PM	830	831	[REDACTED]
5:00- 5:30 AM	501	504	[REDACTED]	1:00-1:30 PM	109	110	[REDACTED]	9:00-9:30 PM	911	912	[REDACTED]
5:30-6:00 AM	534	539	[REDACTED]	1:30-2:00 PM	142	143	[REDACTED]	9:30-10:00 PM	930	931	[REDACTED]
6:00-6:30 AM	602	602	[REDACTED]	2:00-2:30 PM	210	211	[REDACTED]	10:00-10:30 PM	1011	1012	[REDACTED]
6:30-7:00 AM	632	634	[REDACTED]	2:30-3:00 PM	244	245	[REDACTED]	10:30-11:00 PM	1030	1031	[REDACTED]
7:00-7:30 AM	701	702	[REDACTED]	3:00-3:30 PM	311	312	[REDACTED]	11:00-11:30 PM	1120	1122	[REDACTED]
7:30-8:00 AM	741	742	[REDACTED]	3:30-4:00 PM	344	345	[REDACTED]	11:30-12:00 PM	1138	1141	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
CAPTAIN _____

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

H-TIER

H

DATE : 07/1/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1201	1203	[REDACTED]	8:00-8:30 AM	803	804	[REDACTED]	4:00-4:30 PM	407	409	[REDACTED]
12:30- 1:00 AM	1233	1234	[REDACTED]	8:30- 9:00 AM	838	839	[REDACTED]	4:30-5:00 PM	435	437	[REDACTED]
1:00-1:30 AM	103	106	[REDACTED]	9:00-9:30 AM	903	904	[REDACTED]	5:00 -5:30 PM	513	514	[REDACTED]
1:30-2:00 AM	133	136	[REDACTED]	9:30-10:00 AM	935	936	[REDACTED]	5:30-6:00 PM	534	536	[REDACTED]
2:00-2:30 AM	203	206	[REDACTED]	10:00-10:30 AM	1022	1026	[REDACTED]	6:00-6:30 PM	607	608	[REDACTED]
2:30-3:00 AM	233	236	[REDACTED]	10:30-11:00 AM	1040	1041	[REDACTED]	6:30-7:00 PM	636	638	[REDACTED]
3:00-3:30 AM	301	306	[REDACTED]	11:00-11:30 AM	1103	1104	[REDACTED]	7:00-7:30 PM	710	712	[REDACTED]
3:30-4:00 AM	333	336	[REDACTED]	11:30-12:00 AM	1136	1137	[REDACTED]	7:30-8:00 PM	735	737	[REDACTED]
4:00-4:30 AM	402	406	[REDACTED]	12:00-12:30 PM	1212	1213	[REDACTED]	8:00-8:30 PM	814	816	[REDACTED]
4:30-5:00 AM	437	435	[REDACTED]	12:30- 1:00 PM	1234	1235	[REDACTED]	8:30- 9:00 PM	838	840	[REDACTED]
5:00 -5:30 AM	501	504	[REDACTED]	1:00-1:30 PM	107	108	[REDACTED]	9:00-9:30 PM	908	910	[REDACTED]
5:30-6:00 AM	534	537	[REDACTED]	1:30-2:00 PM	140	141	[REDACTED]	9:30-10:00 PM	936	938	[REDACTED]
6:00-6:30 AM	602	606	[REDACTED]	2:00-2:30 PM	208	209	[REDACTED]	10:00-10:30 PM	1014	1016	[REDACTED]
6:30-7:00 AM	632	633	[REDACTED]	2:30-3:00 PM	242	243	[REDACTED]	10:30-11:00 PM	1055	1056	[REDACTED]
7:00-7:30 AM	703	704	[REDACTED]	3:00-3:30 PM	325	326	[REDACTED]	11:00-11:30 PM	1111	1112	[REDACTED]
7:30-8:00 AM	738	739	[REDACTED]	3:30-4:00 PM	344	345	[REDACTED]	11:30-12:00 PM	1143	1145	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZB



DATE: 7/1/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1105	1210	[REDACTED]	8:00-8:30 AM	814	816	[REDACTED]	4:00-4:30 PM	406	410	[REDACTED]
12:30- 1:00 AM	1245	1248	[REDACTED]	8:30- 9:00 AM	838	841	[REDACTED]	4:30-5:00 PM	443	444	[REDACTED]
1:00-1:30 AM	101	110	[REDACTED]	9:00-9:30 AM	910	912	[REDACTED]	5:00 -5:30 PM	516	519	[REDACTED]
1:30-2:00 AM	135	135	[REDACTED]	9:30-10:00 AM	933	935	[REDACTED]	5:30-6:00 PM	550	553	[REDACTED]
2:00-2:30 AM	205	210	[REDACTED]	10:00-10:30 AM	1020	1026	[REDACTED]	6:00-6:30 PM	609	612	[REDACTED]
2:30-3:00 AM	240	244	[REDACTED]	10:30-11:00 AM	1048	1051	[REDACTED]	6:30-7:00 PM	634	637	[REDACTED]
3:00-3:30 AM	300	305	[REDACTED]	11:00-11:30 AM	1108	1110	[REDACTED]	7:00-7:30 PM	722	725	[REDACTED]
3:30-4:00 AM	345	348	[REDACTED]	11:30-12:00 AM	1146	1149	[REDACTED]	7:30-8:00 PM	755	758	[REDACTED]
4:00-4:30 AM	400	408	[REDACTED]	12:00-12:30 PM	1211	1213	[REDACTED]	8:00-8:30 PM	818	821	[REDACTED]
4:30-5:00 AM	430	440	[REDACTED]	12:30- 1:00 PM	1237	1239	[REDACTED]	8:30- 9:00 PM	839	842	[REDACTED]
5:00 -5:30 AM	500	508	[REDACTED]	1:00-1:30 PM	105	107	[REDACTED]	9:00-9:30 PM	923	926	[REDACTED]
5:30-6:00 AM	540	544	[REDACTED]	1:30-2:00 PM	144	146	[REDACTED]	9:30-10:00 PM	944	947	[REDACTED]
6:00-6:30 AM	600	608	[REDACTED]	2:00-2:30 PM	219	223	[REDACTED]	10:00-10:30 PM	1000	1003	[REDACTED]
6:30-7:00 AM	635	640	[REDACTED]	2:30-3:00 PM	234	237	[REDACTED]	10:30-11:00 PM	1030	1033	[REDACTED]
7:00-7:30 AM	700	705	[REDACTED]	3:00-3:30 PM	301	302	[REDACTED]	11:00-11:30 PM	1116	1119	[REDACTED]
7:30-8:00 AM	740	745	[REDACTED]	3:30-4:00 PM	332	336	[REDACTED]	11:30-12:00 PM	1150	1153	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

L-TIER

L

DATE : 07/1/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1201	1203	[Redacted]	8:00-8:30 AM	809	810	[Redacted]	4:00-4:30 PM	402	403	[Redacted]
12:30- 1:00 AM	1233	1236	[Redacted]	8:30- 9:00 AM	844	845	[Redacted]	4:30-5:00 PM	431	432	[Redacted]
1:00-1:30 AM	106	109	[Redacted]	9:00-9:30 AM	901	910	[Redacted]	5:00-5:30 PM	511	512	[Redacted]
1:30-2:00 AM	133	136	[Redacted]	9:30-10:00 AM	941	942	[Redacted]	5:30-6:00 PM	538	539	[Redacted]
2:00-2:30 AM	206	209	[Redacted]	10:00-10:30 AM	1028	1029	[Redacted]	6:00-6:30 PM	611	612	[Redacted]
2:30-3:00 AM	233	236	[Redacted]	10:30-11:00 AM	1046	1047	[Redacted]	6:30-7:00 PM	631	632	[Redacted]
3:00-3:30 AM	301	306	[Redacted]	11:00-11:30 AM	1102	1110	[Redacted]	7:00-7:30 PM	711	712	[Redacted]
3:30-4:00 AM	333	336	[Redacted]	11:30-12:00 AM	1142	1143	[Redacted]	7:30-8:00 PM	731	732	[Redacted]
4:00-4:30 AM	402	406	[Redacted]	12:00-12:30 PM	1218	1219	[Redacted]	8:00-8:30 PM	811	812	[Redacted]
4:30-5:00 AM	432	435	[Redacted]	12:30- 1:00 PM	1240	1241	[Redacted]	8:30- 9:00 PM	830	831	[Redacted]
5:00-5:30 AM	501	504	[Redacted]	1:00-1:30 PM	113	114	[Redacted]	9:00-9:30 PM	926	929	[Redacted]
5:30-6:00 AM	534	534	[Redacted]	1:30-2:00 PM	146	147	[Redacted]	9:30-10:00 PM	942	944	[Redacted]
6:00-6:30 AM	602	604	[Redacted]	2:00-2:30 PM	214	215	[Redacted]	10:00-10:30 PM	1020	1022	[Redacted]
6:30-7:00 AM	632	634	[Redacted]	2:30-3:00 PM	248	249	[Redacted]	10:30-11:00 PM	1038	1041	[Redacted]
7:00-7:30 AM	709	710	[Redacted]	3:00-3:30 PM	318	319	[Redacted]	11:00-11:30 PM	1120	1122	[Redacted]
7:30-8:00 AM	743	744	[Redacted]	3:30-4:00 PM	341	342	[Redacted]	11:30-12:00 PM	1138	1141	[Redacted]

MORNING WATCH OPERATIONS LIEUTENANT	[Redacted]	DAY WATCH OPERATIONS LIEUTENANT	[Redacted]	EVENING WATCH OPERATIONS LIEUTENANT	[Redacted]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
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**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

M-TIER

DATE : 07/1/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1201	1207	[REDACTED]	8:00-8:30 AM	807	808	[REDACTED]	4:00-4:30 PM	403	404	[REDACTED]
12:30- 1:00 AM	1233	1236	[REDACTED]	8:30- 9:00 AM	842	843	[REDACTED]	4:30-5:00 PM	435	436	[REDACTED]
1:00-1:30 AM	106	109	[REDACTED]	9:00-9:30 AM	907	908	[REDACTED]	5:00 -5:30 PM	506	509	[REDACTED]
1:30-2:00 AM	133	136	[REDACTED]	9:30-10:00 AM	932	940	[REDACTED]	5:30-6:00 PM	538	539	[REDACTED]
2:00-2:30 AM	206	209	[REDACTED]	10:00-10:30 AM	1026	1027	[REDACTED]	6:00-6:30 PM	611	612	[REDACTED]
2:30-3:00 AM	233	236	[REDACTED]	10:30-11:00 AM	1044	1046	[REDACTED]	6:30-7:00 PM	641	642	[REDACTED]
3:00-3:30 AM	301	306	[REDACTED]	11:00-11:30 AM	1107	1108	[REDACTED]	7:00-7:30 PM	711	712	[REDACTED]
3:30-4:00 AM	333	336	[REDACTED]	11:30-12:00 AM	1140	1141	[REDACTED]	7:30-8:00 PM	746	749	[REDACTED]
4:00-4:30 AM	402	406	[REDACTED]	12:00-12:30 PM	1216	1217	[REDACTED]	8:00-8:30 PM	811	812	[REDACTED]
4:30-5:00 AM	432	435	[REDACTED]	12:30- 1:00 PM	1238	1239	[REDACTED]	8:30- 9:00 PM	836	837	[REDACTED]
5:00 -5:30 AM	501	504	[REDACTED]	1:00-1:30 PM	111	112	[REDACTED]	9:00-9:30 PM	911	912	[REDACTED]
5-6:00 AM	534	537	[REDACTED]	1:30-2:00 PM	144	145	[REDACTED]	9:30-10:00 PM	941	942	[REDACTED]
6:00-6:30 AM	602	606	[REDACTED]	2:00-2:30 PM	212	213	[REDACTED]	10:00-10:30 PM	1011	1012	[REDACTED]
6:30-7:00 AM	632	634	[REDACTED]	2:30-3:00 PM	246	247	[REDACTED]	10:30-11:00 PM	1057	1058	[REDACTED]
7:00-7:30 AM	707	710	[REDACTED]	3:00-3:30 PM	320	321	[REDACTED]	11:00-11:30 PM	1109	1110	[REDACTED]
7:30-8:00 AM	742	745	[REDACTED]	3:30-4:00 PM	341	342	[REDACTED]	11:30-12:00 PM	1151	1152	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
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EVENING WATCH
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET**

M-TIER
J

DATE : 07/1/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1201	1203	[REDACTED]	8:00-8:30 AM	811	812	[REDACTED]	4:00-4:30 PM	420	422	[REDACTED]
12:30- 1:00 AM	1233	1236	[REDACTED]	8:30- 9:00 AM	846	847	[REDACTED]	4:30-5:00 PM	438	441	[REDACTED]
1:00-1:30 AM	103	106	[REDACTED]	9:00-9:30 AM	911	912	[REDACTED]	5:00 -5:30 PM	510	512	[REDACTED]
1:30-2:00 AM	133	136	[REDACTED]	9:30-10:00 AM	943	944	[REDACTED]	5:30-6:00 PM	538	541	[REDACTED]
2:00-2:30 AM	203	206	[REDACTED]	10:00-10:30 AM	1030	1031	[REDACTED]	6:00-6:30 PM	610	612	[REDACTED]
2:30-3:00 AM	237	238	[REDACTED]	10:30-11:00 AM	1046	1049	[REDACTED]	6:30-7:00 PM	638	641	[REDACTED]
3:00-3:30 AM	301	334	[REDACTED]	11:00-11:30 AM	1117	1116	[REDACTED]	7:00-7:30 PM	710	712	[REDACTED]
3:30-4:00 AM	333	334	[REDACTED]	11:30-12:00 AM	1144	1145	[REDACTED]	7:30-8:00 PM	740	742	[REDACTED]
4:00-4:30 AM	402	406	[REDACTED]	12:00-12:30 PM	1221	1226	[REDACTED]	8:00-8:30 PM	821	823	[REDACTED]
4:30-5:00 AM	432	435	[REDACTED]	12:30- 1:00 PM	1247	1253	[REDACTED]	8:30- 9:00 PM	838	841	[REDACTED]
5:00 -5:30 AM	501	506	[REDACTED]	1:00-1:30 PM	115	116	[REDACTED]	9:00-9:30 PM	910	912	[REDACTED]
5:30-6:00 AM	534	537	[REDACTED]	1:30-2:00 PM	148	149	[REDACTED]	9:30-10:00 PM	938	941	[REDACTED]
6:00-6:30 AM	602	604	[REDACTED]	2:00-2:30 PM	216	217	[REDACTED]	10:00-10:30 PM	1015	1017	[REDACTED]
6:30-7:00 AM	632	634	[REDACTED]	2:30-3:00 PM	250	251	[REDACTED]	10:30-11:00 PM	1031	1033	[REDACTED]
7:00-7:30 AM	702	710	[REDACTED]	3:00-3:30 PM	319	320	[REDACTED]	11:00-11:30 PM	1120	1122	[REDACTED]
7:30-8:00 AM	744	745	[REDACTED]	3:30-4:00 PM	348	344	[REDACTED]	11:30-12:00 PM	1138	1141	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

