



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZB



DATE: 7/2/18

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>00</sup>	12 <sup>30</sup>		8:00-8:30 AM	802	804		4:00-4:30 PM	418	420	
12:30- 1:00 AM	12 <sup>45</sup>	1 <sup>00</sup>		8:30- 9:00 AM	833	838		4:30-5:00 PM	442	444	
1:00-1:30 AM	1 <sup>05</sup>	1 <sup>15</sup>		9:00-9:30 AM	918	920		5:00-5:30 PM	516	518	
1:30-2:00 AM	1 <sup>35</sup>	1 <sup>45</sup>		9:30-10:00 AM	942	945		5:30-6:00 PM	533	535	
2:00-2:30 AM	2 <sup>05</sup>	2 <sup>15</sup>		10:00-10:30 AM	1013	1016		6:00-6:30 PM	611	613	
2:30-3:00 AM	2 <sup>40</sup>	2 <sup>45</sup>		10:30-11:00 AM	1041	1043		6:30-7:00 PM	641	643	
3:00-3:30 AM	3 <sup>00</sup>	3 <sup>05</sup>		11:00-11:30 AM	1106	1108		7:00-7:30 PM	713	715	
3:30-4:00 AM	3 <sup>05</sup>	3 <sup>15</sup>		11:30-12:00 AM	1132	1139		7:30-8:00 PM	741	743	
4:00-4:30 AM	4 <sup>00</sup>	4 <sup>05</sup>		12:00-12:30 PM	1208	1214		8:00-8:30 PM	813	815	
4:30-5:00 AM	4 <sup>40</sup>	4 <sup>45</sup>		12:30- 1:00 PM	1237	1239		8:30- 9:00 PM	840	842	
5:00-5:30 AM	5 <sup>05</sup>	5 <sup>15</sup>		1:00-1:30 PM	116	119		9:00-9:30 PM	911	913	
5:30-6:00 AM	5 <sup>35</sup>	5 <sup>40</sup>		1:30-2:00 PM	139	143		9:30-10:00 PM	945	947	
6:30 AM	6 <sup>00</sup>	6 <sup>00</sup>		2:00-2:30 PM	211	214		10:00-10:30 PM	1012	1012	
6:30-7:00 AM	6 <sup>40</sup>	6 <sup>45</sup>		2:30-3:00 PM	235	238		10:30-11:00 PM	1046	1048	
7:00-7:30 AM	7 <sup>05</sup>	7 <sup>15</sup>		3:00-3:30 PM	302	305		11:00-11:30 PM	1103	1104	
7:30-8:00 AM	7 <sup>30</sup>	7 <sup>35</sup>		3:30-4:00 PM	337	339		11:30-12:00 PM	1141	1143	

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/02/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:13	12:14	[REDACTED]	8:00-8:30 AM	8 <sup>09</sup>	8 <sup>10</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>08</sup>	4 <sup>09</sup>	[REDACTED]
12:30- 1:00 AM	12:43	12:44	[REDACTED]	8:30- 9:00 AM	8 <sup>45</sup>	8 <sup>46</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>50</sup>	4 <sup>51</sup>	[REDACTED]
1:00-1:30 AM	1:15	1:16	[REDACTED]	9:00-9:30 AM	9 <sup>15</sup>	9 <sup>16</sup>	[REDACTED]	5:00 -5:30 PM	5 <sup>11</sup>	5 <sup>12</sup>	[REDACTED]
1:30-2:00 AM	1:45	1:46	[REDACTED]	9:30-10:00 AM	9 <sup>41</sup>	9 <sup>42</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>44</sup>	5 <sup>45</sup>	[REDACTED]
2:00-2:30 AM	2:12	2:13	[REDACTED]	10:00-10:30 AM	10 <sup>17</sup>	10 <sup>18</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>18</sup>	6 <sup>19</sup>	[REDACTED]
2:30-3:00 AM	2:45	2:46	[REDACTED]	10:30-11:00 AM	10 <sup>48</sup>	10 <sup>49</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>46</sup>	6 <sup>49</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>42</sup>	3 <sup>14</sup>	[REDACTED]	11:00-11:30 AM	11 <sup>17</sup>	11 <sup>18</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>11</sup>	7 <sup>12</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>42</sup>	3 <sup>44</sup>	[REDACTED]	11:30-12:00 AM	11 <sup>48</sup>	11 <sup>49</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>38</sup>	7 <sup>39</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>22</sup>	4 <sup>24</sup>	[REDACTED]	12:00-12:30 PM	12 <sup>12</sup>	12 <sup>13</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>18</sup>	8 <sup>19</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>43</sup>	4 <sup>45</sup>	[REDACTED]	12:30- 1:00 PM	12 <sup>41</sup>	12 <sup>42</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>31</sup>	8 <sup>38</sup>	[REDACTED]
5:00 -5:30 AM	5 <sup>23</sup>	5 <sup>25</sup>	[REDACTED]	1:00-1:30 PM	1 <sup>09</sup>	1 <sup>10</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>13</sup>	9 <sup>14</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>48</sup>	5 <sup>51</sup>	[REDACTED]	1:30-2:00 PM	1 <sup>45</sup>	1 <sup>46</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>38</sup>	9 <sup>39</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>23</sup>	6 <sup>25</sup>	[REDACTED]	2:00-2:30 PM	2 <sup>16</sup>	2 <sup>17</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>11</sup>	10 <sup>12</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>45</sup>	6 <sup>47</sup>	[REDACTED]	2:30-3:00 PM	2 <sup>40</sup>	2 <sup>41</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>41</sup>	10 <sup>42</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>25</sup>	7 <sup>27</sup>	[REDACTED]	3:00-3:30 PM	3 <sup>13</sup>	3 <sup>14</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>05</sup>	11 <sup>07</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>45</sup>	7 <sup>47</sup>	[REDACTED]	3:30-4:00 PM	3 <sup>45</sup>	3 <sup>46</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>46</sup>	11 <sup>47</sup>	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-H

DATE: 07/02/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:15	12:17		8:00-8:30 AM	8 <sup>11</sup>	8 <sup>12</sup>		4:00-4:30 PM	4 <sup>06</sup>	4 <sup>09</sup>	
12:30- 1:00 AM	12:45	12:47		8:30- 9:00 AM	8 <sup>47</sup>	8 <sup>48</sup>		4:30-5:00 PM	4 <sup>38</sup>	4 <sup>39</sup>	
1:00-1:30 AM	1:17	1:19		9:00-9:30 AM	9 <sup>17</sup>	9 <sup>18</sup>		5:00 -5:30 PM	5 <sup>12</sup>	5 <sup>14</sup>	
1:30-2:00 AM	1:47	1:49		9:30-10:00 AM	9 <sup>44</sup>	9 <sup>45</sup>		5:30-6:00 PM	5 <sup>37</sup>	5 <sup>38</sup>	
2:00-2:30 AM	2:14	2:16		10:00-10:30 AM	10 <sup>19</sup>	10 <sup>20</sup>		6:00-6:30 PM	6 <sup>18</sup>	6 <sup>19</sup>	
2:30-3:00 AM	2:47	2:49		10:30-11:00 AM	11 <sup>19</sup>	11 <sup>20</sup>		6:30-7:00 PM	6 <sup>44</sup>	6 <sup>45</sup>	
3:00-3:30 AM	3:15	3:17		11:00-11:30 AM	11 <sup>50</sup>	11 <sup>51</sup>		7:00-7:30 PM	7 <sup>13</sup>	7 <sup>14</sup>	
3:30-4:00 AM	3:45	3:47		11:30-12:00 AM	12 <sup>14</sup>	12 <sup>15</sup>		7:30-8:00 PM	7 <sup>37</sup>	7 <sup>40</sup>	
4-4:30 AM	4:25	4:27		12:00-12:30 PM	12 <sup>43</sup>	12 <sup>44</sup>		8:00-8:30 PM	8 <sup>18</sup>	8 <sup>19</sup>	
4:30-5:00 AM	4:46	4:48		12:30- 1:00 PM	1 <sup>11</sup>	1 <sup>12</sup>		8:30- 9:00 PM	8 <sup>51</sup>	8 <sup>52</sup>	
5:00 -5:30 AM	5:25	5:28		1:00-1:30 PM	1 <sup>47</sup>	1 <sup>48</sup>		9:00-9:30 PM	9 <sup>18</sup>	9 <sup>19</sup>	
5:30-6:00 AM	5:52	5:54		1:30-2:00 PM	2 <sup>18</sup>	2 <sup>19</sup>		9:30-10:00 PM	9 <sup>37</sup>	9 <sup>38</sup>	
6:00-6:30 AM	6:26	6:28		2:00-2:30 PM	2 <sup>42</sup>	2 <sup>43</sup>		10:00-10:30 PM	10 <sup>00</sup>	10 <sup>04</sup>	
6:30-7:00 AM	6:48	6:50		2:30-3:00 PM	2 <sup>42</sup>	2 <sup>43</sup>		10:30-11:00 PM	10 <sup>46</sup>	10 <sup>47</sup>	
7:00-7:30 AM	7:29	7:30		3:00-3:30 PM	3 <sup>15</sup>	3 <sup>16</sup>		11:00-11:30 PM	11 <sup>08</sup>	11 <sup>10</sup>	
7:30-8:00 AM	7:48	7:50		3:30-4:00 PM	3 <sup>47</sup>	3 <sup>48</sup>		11:30-12:00 PM	11 <sup>48</sup>	11 <sup>50</sup>	

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



L-TIER

DATE: 07/02/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:01	12:03	[REDACTED]	8:00-8:30 AM	8 <sup>01</sup>	8 <sup>02</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>06</sup>	4 <sup>07</sup>	[REDACTED]
12:30- 1:00 AM	12:31	12:33	[REDACTED]	8:30- 9:00 AM	8 <sup>36</sup>	8 <sup>37</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>38</sup>	4 <sup>39</sup>	[REDACTED]
1:00-1:30 AM	1:03	1:05	[REDACTED]	9:00-9:30 AM	9 <sup>07</sup>	9 <sup>08</sup>	[REDACTED]	5:00 -5:30 PM	5 <sup>11</sup>	5 <sup>12</sup>	[REDACTED]
1:30-2:00 AM	1:32	1:34	[REDACTED]	9:30-10:00 AM	9 <sup>33</sup>	9 <sup>34</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>35</sup>	5 <sup>36</sup>	[REDACTED]
2:00-2:30 AM	2:00	2:02	[REDACTED]	10:00-10:30 AM	10 <sup>09</sup>	10 <sup>10</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>13</sup>	6 <sup>14</sup>	[REDACTED]
2:30-3:00 AM	2:33	2:35	[REDACTED]	10:30-11:00 AM	10 <sup>40</sup>	10 <sup>41</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>43</sup>	6 <sup>44</sup>	[REDACTED]
3:00-3:30 AM	3:04	3:06	[REDACTED]	11:00-11:30 AM	11 <sup>09</sup>	11 <sup>10</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>18</sup>	7 <sup>19</sup>	[REDACTED]
3:30-4:00 AM	3:32	3:34	[REDACTED]	11:30-12:00 AM	11 <sup>40</sup>	11 <sup>41</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>43</sup>	7 <sup>44</sup>	[REDACTED]
4:00-4:30 AM	4:10	4:12	[REDACTED]	12:00-12:30 PM	12 <sup>02</sup>	12 <sup>03</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>13</sup>	8 <sup>14</sup>	[REDACTED]
4:30-5:00 AM	4:32	4:34	[REDACTED]	12:30- 1:00 PM	12 <sup>83</sup>	12 <sup>84</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>46</sup>	8 <sup>47</sup>	[REDACTED]
5:00 -5:30 AM	5:10	5:12	[REDACTED]	1:00-1:30 PM	1 <sup>01</sup>	1 <sup>02</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>18</sup>	9 <sup>19</sup>	[REDACTED]
5:30-6:00 AM	5:35	5:37	[REDACTED]	1:30-2:00 PM	1 <sup>37</sup>	1 <sup>38</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>80</sup>	9 <sup>81</sup>	[REDACTED]
6:00-6:30 AM	6:11	6:13	[REDACTED]	2:00-2:30 PM	2 <sup>08</sup>	2 <sup>09</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>10</sup>	10 <sup>12</sup>	[REDACTED]
6:30-7:00 AM	6:32	6:34	[REDACTED]	2:30-3:00 PM	2 <sup>32</sup>	2 <sup>33</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>33</sup>	10 <sup>35</sup>	[REDACTED]
7:00-7:30 AM	7:10	7:12	[REDACTED]	3:00-3:30 PM	3 <sup>05</sup>	3 <sup>06</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>20</sup>	11 <sup>21</sup>	[REDACTED]
7:30-8:00 AM	7:32	7:34	[REDACTED]	3:30-4:00 PM	3 <sup>37</sup>	3 <sup>38</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>34</sup>	11 <sup>36</sup>	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes per hour. These rounds are to be documented.

REVIEWED BY MORNING WATCH LIEUTENANT  
CAPTAIN

\_\_\_\_\_  
\_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/02/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:04	12:06	[REDACTED]	8:00-8:30 AM	8 <sup>03</sup>	8 <sup>04</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>03</sup>	4 <sup>04</sup>	[REDACTED]
12:30- 1:00 AM	12:34	12:36	[REDACTED]	8:30- 9:00 AM	8 <sup>36</sup>	8 <sup>37</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>46</sup>	4 <sup>47</sup>	[REDACTED]
1:00-1:30 AM	1:06	1:08	[REDACTED]	9:00-9:30 AM	9 <sup>04</sup>	9 <sup>10</sup>	[REDACTED]	5:00 -5:30 PM	5 <sup>11</sup>	5 <sup>22</sup>	[REDACTED]
1:30-2:00 AM	1:35	1:37	[REDACTED]	9:30-10:00 AM	9 <sup>35</sup>	9 <sup>36</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>40</sup>	5 <sup>41</sup>	[REDACTED]
2:00-2:30 AM	2:03	2:05	[REDACTED]	10:00-10:30 AM	10 <sup>11</sup>	10 <sup>12</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>18</sup>	6 <sup>19</sup>	[REDACTED]
2:30-3:00 AM	2:36	2:38	[REDACTED]	10:30-11:00 AM	10 <sup>42</sup>	10 <sup>42</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>50</sup>	6 <sup>51</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>05</sup>	3 <sup>07</sup>	[REDACTED]	11:00-11:30 AM	11 <sup>11</sup>	11 <sup>12</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>18</sup>	7 <sup>19</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>13</sup>	3 <sup>15</sup>	[REDACTED]	11:30-12:00 AM	11 <sup>42</sup>	11 <sup>43</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>50</sup>	7 <sup>51</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>13</sup>	4 <sup>15</sup>	[REDACTED]	12:00-12:30 PM	12 <sup>04</sup>	12 <sup>05</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>30</sup>	8 <sup>30</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>35</sup>	4 <sup>37</sup>	[REDACTED]	12:30- 1:00 PM	12 <sup>35</sup>	12 <sup>36</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>50</sup>	8 <sup>51</sup>	[REDACTED]
5:00 -5:30 AM	5 <sup>13</sup>	5 <sup>15</sup>	[REDACTED]	1:00-1:30 PM	1 <sup>03</sup>	1 <sup>04</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>20</sup>	9 <sup>21</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>38</sup>	5 <sup>40</sup>	[REDACTED]	1:30-2:00 PM	1 <sup>21</sup>	1 <sup>20</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>55</sup>	9 <sup>40</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>14</sup>	6 <sup>16</sup>	[REDACTED]	2:00-2:30 PM	2 <sup>10</sup>	2 <sup>11</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>08</sup>	10 <sup>08</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>35</sup>	6 <sup>37</sup>	[REDACTED]	2:30-3:00 PM	2 <sup>04</sup>	2 <sup>35</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>03</sup>	10 <sup>03</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>13</sup>	7 <sup>15</sup>	[REDACTED]	3:00-3:30 PM	3 <sup>07</sup>	3 <sup>08</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>22</sup>	11 <sup>24</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>35</sup>	7 <sup>37</sup>	[REDACTED]	3:30-4:00 PM	3 <sup>39</sup>	3 <sup>40</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>37</sup>	11 <sup>39</sup>	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]



MCC NEW YORK  
 SPECIAL HOUSING UNIT  
 30 MINUTE CHECK SHEET  
 ZA  
 TIER-J



DATE: 07/02/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:07	12:09	[REDACTED]	8:00-8:30 AM	8 <sup>05</sup>	8 <sup>06</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>08</sup>	4 <sup>09</sup>	[REDACTED]
12:30- 1:00 AM	12:37	12:39	[REDACTED]	8:30- 9:00 AM	8 <sup>41</sup>	8 <sup>42</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>41</sup>	4 <sup>41</sup>	[REDACTED]
1:00-1:30 AM	1:09	1:11	[REDACTED]	9:00-9:30 AM	9 <sup>11</sup>	9 <sup>12</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>11</sup>	5 <sup>12</sup>	[REDACTED]
1:30-2:00 AM	1:38	1:41	[REDACTED]	9:30-10:00 AM	9 <sup>37</sup>	9 <sup>38</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>38</sup>	5 <sup>39</sup>	[REDACTED]
2:00-2:30 AM	2:06	2:08	[REDACTED]	10:00-10:30 AM	10 <sup>13</sup>	10 <sup>14</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>11</sup>	6 <sup>12</sup>	[REDACTED]
2:30-3:00 AM	2:39	2:41	[REDACTED]	10:30-11:00 AM	10 <sup>44</sup>	10 <sup>45</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>53</sup>	6 <sup>54</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>08</sup>	3 <sup>10</sup>	[REDACTED]	11:00-11:30 AM	11 <sup>13</sup>	11 <sup>14</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>19</sup>	7 <sup>20</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>16</sup>	3 <sup>18</sup>	[REDACTED]	11:30-12:00 AM	11 <sup>44</sup>	11 <sup>45</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>37</sup>	7 <sup>40</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>16</sup>	4 <sup>18</sup>	[REDACTED]	12:00-12:30 PM	12 <sup>07</sup>	12 <sup>08</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>18</sup>	8 <sup>19</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>38</sup>	4 <sup>40</sup>	[REDACTED]	12:30- 1:00 PM	12 <sup>37</sup>	12 <sup>38</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>50</sup>	8 <sup>51</sup>	[REDACTED]
5:00-5:30 AM	5 <sup>16</sup>	5 <sup>18</sup>	[REDACTED]	1:00-1:30 PM	1 <sup>15</sup>	1 <sup>16</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>19</sup>	9 <sup>20</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>41</sup>	5 <sup>43</sup>	[REDACTED]	1:30-2:00 PM	1 <sup>41</sup>	1 <sup>42</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>43</sup>	9 <sup>44</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>17</sup>	6 <sup>19</sup>	[REDACTED]	2:00-2:30 PM	2 <sup>12</sup>	2 <sup>13</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>17</sup>	10 <sup>19</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>38</sup>	6 <sup>39</sup>	[REDACTED]	2:30-3:00 PM	2 <sup>36</sup>	2 <sup>37</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>37</sup>	10 <sup>39</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>18</sup>	7 <sup>20</sup>	[REDACTED]	3:00-3:30 PM	3 <sup>41</sup>	3 <sup>40</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>25</sup>	11 <sup>26</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>38</sup>	7 <sup>40</sup>	[REDACTED]	3:30-4:00 PM	3 <sup>46</sup>	3 <sup>42</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>40</sup>	11 <sup>42</sup>	[REDACTED]

MORNING WATCH  
 OPERATIONS  
 LIEUTENANT

DAY WATCH  
 OPERATIONS  
 LIEUTENANT

EVENING WATCH  
 OPERATIONS  
 LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 07/02/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:10	12:12	[REDACTED]	8:00-8:30 AM	8 <sup>07</sup>	8 <sup>08</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>04</sup>	4 <sup>05</sup>	[REDACTED]
12:30- 1:00 AM	12:46	12:42	[REDACTED]	8:30- 9:00 AM	8 <sup>43</sup>	8 <sup>44</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>39</sup>	4 <sup>46</sup>	[REDACTED]
1:00-1:30 AM	1:12	1:14	[REDACTED]	9:00-9:30 AM	9 <sup>13</sup>	9 <sup>14</sup>	[REDACTED]	5:00 -5:30 PM	5 <sup>18</sup>	5 <sup>19</sup>	[REDACTED]
1:30-2:00 AM	1:42	1:44	[REDACTED]	9:30-10:00 AM	9 <sup>39</sup>	9 <sup>40</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>43</sup>	5 <sup>44</sup>	[REDACTED]
2:00-2:30 AM	2:09	2:11	[REDACTED]	10:00-10:30 AM	10 <sup>45</sup>	10 <sup>46</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>03</sup>	6 <sup>04</sup>	[REDACTED]
2:30-3:00 AM	2:42	2:44	[REDACTED]	10:30-11:00 AM	10 <sup>46</sup>	10 <sup>47</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>39</sup>	6 <sup>40</sup>	[REDACTED]
3:00-3:30 AM	3 <sup>11</sup>	3 <sup>13</sup>	[REDACTED]	11:00-11:30 AM	11 <sup>15</sup>	11 <sup>16</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>11</sup>	7 <sup>12</sup>	[REDACTED]
3:30-4:00 AM	3 <sup>49</sup>	3 <sup>41</sup>	[REDACTED]	11:30-12:00 AM	11 <sup>46</sup>	11 <sup>47</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>38</sup>	7 <sup>39</sup>	[REDACTED]
4:00-4:30 AM	4 <sup>19</sup>	4 <sup>21</sup>	[REDACTED]	12:00-12:30 PM	12 <sup>02</sup>	12 <sup>03</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>19</sup>	8 <sup>20</sup>	[REDACTED]
4:30-5:00 AM	4 <sup>40</sup>	4 <sup>42</sup>	[REDACTED]	12:30- 1:00 PM	12 <sup>39</sup>	12 <sup>40</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>50</sup>	8 <sup>51</sup>	[REDACTED]
5:00-5:30 AM	5 <sup>20</sup>	5 <sup>22</sup>	[REDACTED]	1:00-1:30 PM	1 <sup>17</sup>	1 <sup>18</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>18</sup>	9 <sup>19</sup>	[REDACTED]
5:30-6:00 AM	5 <sup>45</sup>	5 <sup>47</sup>	[REDACTED]	1:30-2:00 PM	1 <sup>43</sup>	1 <sup>44</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>49</sup>	9 <sup>50</sup>	[REDACTED]
6:00-6:30 AM	6 <sup>20</sup>	6 <sup>22</sup>	[REDACTED]	2:00-2:30 PM	2 <sup>14</sup>	2 <sup>15</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>19</sup>	10 <sup>20</sup>	[REDACTED]
6:30-7:00 AM	6 <sup>40</sup>	6 <sup>42</sup>	[REDACTED]	2:30-3:00 PM	2 <sup>38</sup>	2 <sup>39</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>38</sup>	10 <sup>39</sup>	[REDACTED]
7:00-7:30 AM	7 <sup>21</sup>	7 <sup>23</sup>	[REDACTED]	3:00-3:30 PM	3 <sup>11</sup>	3 <sup>12</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>27</sup>	11 <sup>29</sup>	[REDACTED]
7:30-8:00 AM	7 <sup>42</sup>	7 <sup>44</sup>	[REDACTED]	3:30-4:00 PM	3 <sup>43</sup>	3 <sup>44</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>43</sup>	11 <sup>45</sup>	[REDACTED]

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