



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZB



DATE: 7/3/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1210	1215	[REDACTED]	8:00-8:30 AM	801	809	[REDACTED]	4:00-4:30 PM	401	407	[REDACTED]
12:30- 1:00 AM	1240	1245	[REDACTED]	8:30- 9:00 AM	849	858	[REDACTED]	4:30-5:00 PM	435	438	[REDACTED]
1:00-1:30 AM	110	115	[REDACTED]	9:00-9:30 AM	918	921	[REDACTED]	5:00-5:30 PM	504	506	[REDACTED]
1:30-2:00 AM	130	135	[REDACTED]	9:30-10:00 AM	946	949	[REDACTED]	5:30-6:00 PM	533	534	[REDACTED]
2:00-2:30 AM	210	215	[REDACTED]	10:00-10:30 AM	1015	1018	[REDACTED]	6:00-6:30 PM	602	605	[REDACTED]
2:30-3:00 AM	240	245	[REDACTED]	10:30-11:00 AM	1033	1035	[REDACTED]	6:30-7:00 PM	630	633	[REDACTED]
3:00-3:30 AM	310	315	[REDACTED]	11:00-11:30 AM	1109	1111	[REDACTED]	7:00-7:30 PM	706	708	[REDACTED]
3:30-4:00 AM	340	345	[REDACTED]	11:30-12:00 AM	1142	1146	[REDACTED]	7:30-8:00 PM	738	739	[REDACTED]
4:00-4:30 AM	400	405	[REDACTED]	12:00-12:30 PM	1231	1233	[REDACTED]	8:00-8:30 PM	809	811	[REDACTED]
4:30-5:00 AM	440	445	[REDACTED]	12:30- 1:00 PM	1238	1243	[REDACTED]	8:30- 9:00 PM	840	843	[REDACTED]
5:00-5:30 AM	500	505	[REDACTED]	1:00-1:30 PM	121	124	[REDACTED]	9:00-9:30 PM	911	914	[REDACTED]
5:30-6:00 AM	530	535	[REDACTED]	1:30-2:00 PM	139	141	[REDACTED]	9:30-10:00 PM	943	945	[REDACTED]
6:00-6:30 AM	600	605	[REDACTED]	2:00-2:30 PM	216	218	[REDACTED]	10:00-10:30 PM	1014	1016	[REDACTED]
6:30-7:00 AM	640	645	[REDACTED]	2:30-3:00 PM	234	236	[REDACTED]	10:30-11:00 PM	1046	1048	[REDACTED]
7:00-7:30 AM	700	705	[REDACTED]	3:00-3:30 PM	308	310	[REDACTED]	11:00-11:30 PM	1117	1119	[REDACTED]
7:30-8:00 AM	730	735	[REDACTED]	3:30-4:00 PM	339	340	[REDACTED]	11:30-12:00 PM	1149	1152	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
CAPTAIN _____



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-G**



DATE: 07/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:13	12:14	[REDACTED]	8:00-8:30 AM	8 ⁰⁰	8 ¹⁰	[REDACTED]	4:00-4:30 PM	4 ²⁰	4 ²¹	[REDACTED]
12:30- 1:00 AM	12:45	12:46	[REDACTED]	8:30- 9:00 AM	8 ⁴⁴	8 ⁴²	[REDACTED]	4:30-5:00 PM	4 ⁵¹	4 ⁵²	[REDACTED]
1:00-1:30 AM	1:12	1:13	[REDACTED]	9:00-9:30 AM	9 ²³	9 ²⁴	[REDACTED]	5:00 -5:30 PM	5 ²⁴	5 ²⁶	[REDACTED]
1:30-2:00 AM	1:44	1:45	[REDACTED]	9:30-10:00 AM	9 ⁵³	9 ⁵⁷	[REDACTED]	5:30-6:00 PM	5 ⁴⁴	5 ⁴⁶	[REDACTED]
2:00-2:30 AM	2:14	2:15	[REDACTED]	10:00-10:30 AM	10 ¹⁰	10 ¹¹	[REDACTED]	6:00-6:30 PM	6 ²²	6 ²⁴	[REDACTED]
2:30-3:00 AM	2:43	2:44	[REDACTED]	10:30-11:00 AM	10 ³⁷	10 ⁴⁰	[REDACTED]	6:30-7:00 PM	6 ⁴⁶	6 ⁴⁸	[REDACTED]
3:00-3:30 AM	3:12	3:13	[REDACTED]	11:00-11:30 AM	11 ¹³	11 ¹⁴	[REDACTED]	7:00-7:30 PM	7 ¹⁸	7 ²⁰	[REDACTED]
3:30-4:00 AM	3:44	3:45	[REDACTED]	11:30-12:00 AM	11 ⁴⁷	11 ⁴⁵	[REDACTED]	7:30-8:00 PM	7 ⁴³	7 ⁴⁵	[REDACTED]
4:00-4:30 AM	4:13	4:14	[REDACTED]	12:00-12:30 PM	12 ⁰¹	12 ⁰³	[REDACTED]	8:00-8:30 PM	8 ²³	8 ²⁵	[REDACTED]
4:30-5:00 AM	4:44	4:45	[REDACTED]	12:30- 1:00 PM	12 ⁴⁰	12 ⁴¹	[REDACTED]	8:30- 9:00 PM	8 ⁴⁴	8 ⁴⁶	[REDACTED]
5:00-5:30 AM	5:12	5:13	[REDACTED]	1:00-1:30 PM	1 ⁰⁷	1 ⁰⁸	[REDACTED]	9:00-9:30 PM	9 ²¹	9 ²²	[REDACTED]
5:30-6:00 AM	5:45	5:46	[REDACTED]	1:30-2:00 PM	1 ³⁷	1 ³⁶	[REDACTED]	9:30-10:00 PM	9 ⁴³	9 ⁴⁴	[REDACTED]
6:00-6:30 AM	6:16	6:17	[REDACTED]	2:00-2:30 PM	2 ⁰⁷	2 ⁰⁸	[REDACTED]	10:00-10:30 PM	10 ²¹	10 ²²	[REDACTED]
6:30-7:00 AM	6:47	6:48	[REDACTED]	2:30-3:00 PM	2 ³⁷	2 ³⁸	[REDACTED]	10:30-11:00 PM	10 ⁴⁶	10 ⁴⁸	[REDACTED]
7:00-7:30 AM	7:13	7:14	[REDACTED]	3:00-3:30 PM	3 ²²	3 ²³	[REDACTED]	11:00-11:30 PM	11 ¹⁴	11 ¹⁶	[REDACTED]
7:30-8:00 AM	7:44	7:45	[REDACTED]	3:30-4:00 PM	3 ³⁷	3 ³⁸	[REDACTED]	11:30-12:00 PM	11 ⁴³	11 ⁴⁵	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least once per hour. Observations must be conducted on an irregular schedule and no more than 40 minutes per hour. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZA
TIER-H

DATE: 07/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:15	12:17	[REDACTED]	8:00-8:30 AM	8 ¹¹	8 ¹²	[REDACTED]	4:00-4:30 PM	4 ²²	4 ²⁴	[REDACTED]
12:30- 1:00 AM	12:47	12:49	[REDACTED]	8:30- 9:00 AM	8 ⁴³	8 ⁴⁴	[REDACTED]	4:30-5:00 PM	4 ⁵³	4 ⁵⁵	[REDACTED]
1:00-1:30 AM	1:14	1:16	[REDACTED]	9:00-9:30 AM	9 ²⁵	9 ²⁶	[REDACTED]	5:00-5:30 PM	5 ²⁸	5 ²⁹	[REDACTED]
1:30-2:00 AM	1:46	1:48	[REDACTED]	9:30-10:00 AM	9 ⁵⁵	9 ⁵⁶	[REDACTED]	5:30-6:00 PM	5 ⁴⁷	5 ⁴⁸	[REDACTED]
2:00-2:30 AM	2:16	2:18	[REDACTED]	10:00-10:30 AM	10 ¹²	10 ¹³	[REDACTED]	6:00-6:30 PM	6 ²⁵	6 ²⁶	[REDACTED]
2:30-3:00 AM	2:45	2:47	[REDACTED]	10:30-11:00 AM	10 ⁴¹	10 ⁴²	[REDACTED]	6:30-7:00 PM	6 ⁴⁹	6 ⁵⁰	[REDACTED]
3:00-3:30 AM	3:14	3:16	[REDACTED]	11:00-11:30 AM	11 ⁴⁵	11 ¹⁶	[REDACTED]	7:00-7:30 PM	7 ²¹	7 ²²	[REDACTED]
3:30-4:00 AM	3:46	3:48	[REDACTED]	11:30-12:00 AM	11 ⁴⁹	11 ⁵⁰	[REDACTED]	7:30-8:00 PM	7 ⁴⁶	7 ⁴⁸	[REDACTED]
4:00-4:30 AM	4:15	4:17	[REDACTED]	12:00-12:30 PM	12 ⁰²	12 ⁰⁵	[REDACTED]	8:00-8:30 PM	8 ²⁶	8 ²⁸	[REDACTED]
4:30-5:00 AM	4:46	4:48	[REDACTED]	12:30- 1:00 PM	12 ⁴²	12 ⁴³	[REDACTED]	8:30- 9:00 PM	8 ⁴⁷	8 ⁴⁸	[REDACTED]
5:00-5:30 AM	5:14	5:16	[REDACTED]	1:00-1:30 PM	1 ⁰⁹	1 ¹⁰	[REDACTED]	9:00-9:30 PM	9 ²³	9 ²⁴	[REDACTED]
5:30-6:00 AM	5:47	5:49	[REDACTED]	1:30-2:00 PM	1 ³⁹	1 ⁴⁰	[REDACTED]	9:30-10:00 PM	9 ⁴⁵	9 ⁴⁷	[REDACTED]
6:00-6:30 AM	6:19	6:20	[REDACTED]	2:00-2:30 PM	2 ⁰⁹	2 ¹⁰	[REDACTED]	10:00-10:30 PM	10 ²³	10 ²⁵	[REDACTED]
6:30-7:00 AM	6:49	6:51	[REDACTED]	2:30-3:00 PM	2 ³⁹	2 ⁴⁰	[REDACTED]	10:30-11:00 PM	10 ⁴⁹	10 ⁵⁰	[REDACTED]
7:00-7:30 AM	7:15	7:17	[REDACTED]	3:00-3:30 PM	3 ⁰²	3 ⁰⁴	[REDACTED]	11:00-11:30 PM	11 ¹⁷	11 ¹⁸	[REDACTED]
7:30-8:00 AM	7:46	7:48	[REDACTED]	3:30-4:00 PM	3 ³⁸	3 ³⁹	[REDACTED]	11:30-12:00 PM	11 ⁴⁶	11 ⁴⁷	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
CAPTAIN _____



MCC NEW YORK
 SPECIAL HOUSING UNIT
 30 MINUTE CHECK SHEET
 ZA
 TIER-J



DATE: 07/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:07	12:09	[REDACTED]	8:00-8:30 AM	8 ⁰⁵	8 ⁰⁶	[REDACTED]	4:00-4:30 PM	412	414	[REDACTED]
12:30- 1:00 AM	12:39	12:41	[REDACTED]	8:30- 9:00 AM	8 ²⁷	8 ³⁰	[REDACTED]	4:30-5:00 PM	439	447	[REDACTED]
1:00-1:30 AM	1:06	1:09	[REDACTED]	9:00-9:30 AM	9 ¹⁹	9 ²⁰	[REDACTED]	5:00 -5:30 PM	518	520	[REDACTED]
1:30-2:00 AM	1:38	1:40	[REDACTED]	9:30-10:00 AM	9 ⁴²	9 ⁵⁰	[REDACTED]	5:30-6:00 PM	539	540	[REDACTED]
2:00-2:30 AM	2:08	2:10	[REDACTED]	10:00-10:30 AM	10 ⁰⁰	10 ⁰²	[REDACTED]	6:00-6:30 PM	617	618	[REDACTED]
2:30-3:00 AM	2:37	2:39	[REDACTED]	10:30-11:00 AM	10 ³⁵	10 ³⁶	[REDACTED]	6:30-7:00 PM	640	642	[REDACTED]
3:00-3:30 AM	3:06	3:08	[REDACTED]	11:00-11:30 AM	11 ⁰⁹	11 ¹⁰	[REDACTED]	7:00-7:30 PM	712	714	[REDACTED]
3:30-4:00 AM	3:39	3:40	[REDACTED]	11:30-12:00 AM	11 ³⁸	11 ³⁹	[REDACTED]	7:30-8:00 PM	738	740	[REDACTED]
4:00-4:30 AM	4:07	4:09	[REDACTED]	12:00-12:30 PM	12 ¹²	12 ¹³	[REDACTED]	8:00-8:30 PM	816	818	[REDACTED]
4:30-5:00 AM	4:39	4:40	[REDACTED]	12:30- 1:00 PM	12 ³⁶	12 ³⁷	[REDACTED]	8:30- 9:00 PM	838	840	[REDACTED]
5:00 -5:30 AM	5:06	5:08	[REDACTED]	1:00-1:30 PM	1 ⁰³	1 ⁰⁴	[REDACTED]	9:00-9:30 PM	915	917	[REDACTED]
5:30-6:00 AM	5:39	5:41	[REDACTED]	1:30-2:00 PM	1 ³³	1 ³⁴	[REDACTED]	9:30-10:00 PM	938	940	[REDACTED]
J-6:30 AM	6:10	6:12	[REDACTED]	2:00-2:30 PM	2 ⁰³	2 ⁰⁷	[REDACTED]	10:00-10:30 PM	1016	1018	[REDACTED]
6:30-7:00 AM	6:41	6:43	[REDACTED]	2:30-3:00 PM	2 ³³	2 ³⁴	[REDACTED]	10:30-11:00 PM	1040	1042	[REDACTED]
7:00-7:30 AM	7:07	7:09	[REDACTED]	3:00-3:30 PM	3 ¹²	3 ¹⁵	[REDACTED]	11:00-11:30 PM	1110	1111	[REDACTED]
7:30-8:00 AM	7:38	7:40	[REDACTED]	3:30-4:00 PM	3 ³³	3 ³⁴	[REDACTED]	11:30-12:00 PM	1138	1140	[REDACTED]

MORNING WATCH
 OPERATIONS
 LIEUTENANT

DAY WATCH
 OPERATIONS
 LIEUTENANT

EVENING WATCH
 OPERATIONS
 LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least once per hour. Observations conducted on an irregular schedule and no more than 40 minutes apart must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-K



DATE: 07/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:10	12:12	[REDACTED]	8:00-8:30 AM	8 ⁰⁷	8 ⁰⁸	[REDACTED]	4:00-4:30 PM	4 ¹⁵	4 ¹⁷	[REDACTED]
12:30- 1:00 AM	12:42	12:44	[REDACTED]	8:30- 9:00 AM	8 ²⁹	8 ⁴⁰	[REDACTED]	4:30-5:00 PM	4 ⁴⁸	4 ⁵⁰	[REDACTED]
1:00-1:30 AM	1:09	1:11	[REDACTED]	9:00-9:30 AM	9 ²¹	9 ²²	[REDACTED]	5:00 -5:30 PM	5 ²¹	5 ²³	[REDACTED]
1:30-2:00 AM	1:41	1:43	[REDACTED]	9:30-10:00 AM	9 ⁵¹	9 ⁵²	[REDACTED]	5:30-6:00 PM	5 ⁴¹	5 ⁴³	[REDACTED]
2:00-2:30 AM	2:11	2:13	[REDACTED]	10:00-10:30 AM	10 ⁰⁸	10 ⁰⁹	[REDACTED]	6:00-6:30 PM	6 ²⁰	6 ²¹	[REDACTED]
2:30-3:00 AM	2:40	2:42	[REDACTED]	10:30-11:00 AM	10 ³⁷	10 ³⁸	[REDACTED]	6:30-7:00 PM	6 ⁴³	6 ⁴⁵	[REDACTED]
3:00-3:30 AM	3:09	3:11	[REDACTED]	11:00-11:30 AM	11 ¹¹	11 ¹²	[REDACTED]	7:00-7:30 PM	7 ¹⁵	7 ¹⁷	[REDACTED]
3:30-4:00 AM	3:41	3:43	[REDACTED]	11:30-12:00 AM	11 ⁴⁰	11 ⁴¹	[REDACTED]	7:30-8:00 PM	7 ⁴¹	7 ⁴²	[REDACTED]
4:00-4:30 AM	4:10	4:12	[REDACTED]	12:00-12:30 PM	12 ¹⁴	12 ¹⁵	[REDACTED]	8:00-8:30 PM	8 ²⁰	8 ²²	[REDACTED]
4:30-5:00 AM	4:41	4:43	[REDACTED]	12:30- 1:00 PM	12 ³⁸	12 ³⁹	[REDACTED]	8:30- 9:00 PM	8 ⁴¹	8 ⁴³	[REDACTED]
5:00-5:30 AM	5:09	5:11	[REDACTED]	1:00-1:30 PM	1 ⁰⁵	1 ⁰⁶	[REDACTED]	9:00-9:30 PM	9 ¹⁸	9 ²⁰	[REDACTED]
5:30-6:00 AM	5:42	5:44	[REDACTED]	1:30-2:00 PM	1 ³⁵	1 ³⁶	[REDACTED]	9:30-10:00 PM	9 ⁴¹	9 ⁴²	[REDACTED]
6:00-6:30 AM	6:13	6:15	[REDACTED]	2:00-2:30 PM	2 ⁰⁵	2 ⁰⁶	[REDACTED]	10:00-10:30 PM	10 ¹⁹	10 ²⁰	[REDACTED]
6:30-7:00 AM	6:44	6:46	[REDACTED]	2:30-3:00 PM	2 ³⁵	2 ³⁶	[REDACTED]	10:30-11:00 PM	10 ⁴³	10 ⁴⁵	[REDACTED]
7:00-7:30 AM	7:10	7:12	[REDACTED]	3:00-3:30 PM	3 ²⁰	3 ²¹	[REDACTED]	11:00-11:30 PM	11 ¹²	11 ¹³	[REDACTED]
7:30-8:00 AM	7:41	7:43	[REDACTED]	3:30-4:00 PM	3 ³⁵	3 ³⁶	[REDACTED]	11:30-12:00 PM	11 ⁴¹	11 ⁴³	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
L-TIER



DATE: 07/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:01	12:03	[REDACTED]	8:00-8:30 AM	801	802	[REDACTED]	4:00-4:30 PM	404	406	[REDACTED]
12:30- 1:00 AM	12:33	12:35	[REDACTED]	8:30- 9:00 AM	833	834	[REDACTED]	4:30-5:00 PM	432	434	[REDACTED]
1:00-1:30 AM	1:00	1:02	[REDACTED]	9:00-9:30 AM	915	916	[REDACTED]	5:00 -5:30 PM	510	512	[REDACTED]
1:30-2:00 AM	1:32	1:34	[REDACTED]	9:30-10:00 AM	945	946	[REDACTED]	5:30-6:00 PM	533	535	[REDACTED]
2:00-2:30 AM	2:02	2:04	[REDACTED]	10:00-10:30 AM	1002	1003	[REDACTED]	6:00-6:30 PM	610	612	[REDACTED]
2:30-3:00 AM	2:31	2:33	[REDACTED]	10:30-11:00 AM	1051	1032	[REDACTED]	6:30-7:00 PM	633	635	[REDACTED]
3:00-3:30 AM	3:00	3:02	[REDACTED]	11:00-11:30 AM	1105	1106	[REDACTED]	7:00-7:30 PM	706	708	[REDACTED]
3:30-4:00 AM	3:32	3:34	[REDACTED]	11:30-12:00 AM	1134	1135	[REDACTED]	7:30-8:00 PM	732	734	[REDACTED]
4:00-4:30 AM	4:01	4:03	[REDACTED]	12:00-12:30 PM	1208	1202	[REDACTED]	8:00-8:30 PM	810	812	[REDACTED]
4:30-5:00 AM	4:32	4:34	[REDACTED]	12:30- 1:00 PM	1232	1233	[REDACTED]	8:30- 9:00 PM	832	834	[REDACTED]
5:00 -5:30 AM	5:00	5:02	[REDACTED]	1:00-1:30 PM	101	102	[REDACTED]	9:00-9:30 PM	910	912	[REDACTED]
5:30-6:00 AM	5:33	5:35	[REDACTED]	1:30-2:00 PM	181	132	[REDACTED]	9:30-10:00 PM	933	935	[REDACTED]
6:00-6:30 AM	6:04	6:06	[REDACTED]	2:00-2:30 PM	200	202	[REDACTED]	10:00-10:30 PM	1010	1012	[REDACTED]
6-7:00 AM	6:35	6:37	[REDACTED]	2:30-3:00 PM	231	232	[REDACTED]	10:30-11:00 PM	1033	1035	[REDACTED]
7:00-7:30 AM	7:01	7:03	[REDACTED]	3:00-3:30 PM	305	306	[REDACTED]	11:00-11:30 PM	1103	1105	[REDACTED]
7:30-8:00 AM	7:32	7:34	[REDACTED]	3:30-4:00 PM	331	332	[REDACTED]	11:30-12:00 PM	1131	1133	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

DAY WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

EVENING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least once per hour. Observations must be conducted on an irregular schedule and no more than 40 minutes per hour. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]

MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
M-TIER

DATE: 07/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:04	12:06	[REDACTED]	8:00-8:30 AM	8 ⁰³	8 ⁰¹	[REDACTED]	4:00-4:30 PM	4 ⁰⁸	4 ¹⁰	[REDACTED]
12:30- 1:00 AM	12:36	12:38	[REDACTED]	8:30- 9:00 AM	8 ³⁵	8 ³⁶	[REDACTED]	4:30-5:00 PM	4 ³⁶	4 ³⁸	[REDACTED]
1:00-1:30 AM	1:03	1:05	[REDACTED]	9:00-9:30 AM	9 ¹⁷	9 ¹⁸	[REDACTED]	5:00 -5:30 PM	5 ¹⁴	5 ¹⁶	[REDACTED]
1:30-2:00 AM	1:35	1:37	[REDACTED]	9:30-10:00 AM	9 ⁴⁷	9 ⁴⁸	[REDACTED]	5:30-6:00 PM	5 ³⁶	5 ³⁸	[REDACTED]
2:00-2:30 AM	2:05	2:07	[REDACTED]	10:00-10:30 AM	10 ⁰⁴	10 ⁰⁵	[REDACTED]	6:00-6:30 PM	6 ¹⁴	6 ¹⁶	[REDACTED]
2:30-3:00 AM	2:34	2:36	[REDACTED]	10:30-11:00 AM	10 ³³	10 ³⁴	[REDACTED]	6:30-7:00 PM	6 ³⁷	6 ⁴⁰	[REDACTED]
3:00-3:30 AM	3:03	3:05	[REDACTED]	11:00-11:30 AM	11 ⁰⁷	11 ⁰⁸	[REDACTED]	7:00-7:30 PM	7 ⁰⁹	7 ¹¹	[REDACTED]
3:30-4:00 AM	3:35	3:37	[REDACTED]	11:30-12:00 AM	11 ³⁶	11 ³⁷	[REDACTED]	7:30-8:00 PM	7 ³⁵	7 ³⁷	[REDACTED]
4:00-4:30 AM	4:04	4:06	[REDACTED]	12:00-12:30 PM	12 ⁰⁴	12 ⁰⁴	[REDACTED]	8:00-8:30 PM	8 ¹³	8 ¹⁵	[REDACTED]
4:30-5:00 AM	4:35	4:37	[REDACTED]	12:30- 1:00 PM	12 ³⁴	12 ³⁵	[REDACTED]	8:30- 9:00 PM	8 ³⁵	8 ³⁶	[REDACTED]
5:00 -5:30 AM	5:03	5:05	[REDACTED]	1:00-1:30 PM	1 ¹⁸	1 ¹⁹	[REDACTED]	9:00-9:30 PM	9 ¹²	9 ¹⁴	[REDACTED]
5:30-6:00 AM	5:36	5:38	[REDACTED]	1:30-2:00 PM	1 ³³	1 ³⁴	[REDACTED]	9:30-10:00 PM	9 ³⁵	9 ³⁷	[REDACTED]
6:00-6:30 AM	6:07	6:09	[REDACTED]	2:00-2:30 PM	2 ⁰³	2 ⁰⁴	[REDACTED]	10:00-10:30 PM	10 ¹²	10 ¹⁴	[REDACTED]
6:30-7:00 AM	6:38	6:40	[REDACTED]	2:30-3:00 PM	2 ³³	2 ³⁴	[REDACTED]	10:30-11:00 PM	10 ³⁶	10 ³⁸	[REDACTED]
7:00-7:30 AM	7:04	7:06	[REDACTED]	3:00-3:30 PM	3 ⁰⁷	3 ⁰⁸	[REDACTED]	11:00-11:30 PM	11 ⁰⁷	11 ⁰⁹	[REDACTED]
7:30-8:00 AM	7:35	7:37	[REDACTED]	3:30-4:00 PM	3 ¹¹	3 ²²	[REDACTED]	11:30-12:00 PM	11 ³⁵	11 ³⁷	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes per hour. These observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN