



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZB

DATE: 7-5-19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1203	1206	[Redacted]	8:00-8:30 AM	805	809	[Redacted]	4:00-4:30 PM	412	415	[Redacted]
12:30- 1:00 AM	1234	1237	[Redacted]	8:30- 9:00 AM	835	838	[Redacted]	4:30-5:00 PM	440	442	[Redacted]
1:00-1:30 AM	106	108	[Redacted]	9:00-9:30 AM	910	912	[Redacted]	5:00-5:30 PM	518	535	[Redacted]
1:30-2:00 AM	131	134	[Redacted]	9:30-10:00 AM	940	944	[Redacted]	5:30-6:00 PM	545	548	[Redacted]
2:00-2:30 AM	201	203	[Redacted]	10:00-10:30 AM	1010	1012	[Redacted]	6:00-6:30 PM	610	613	[Redacted]
2:30-3:00 AM	236	238	[Redacted]	10:30-11:00 AM	1040	1043	[Redacted]	6:30-7:00 PM	639	641	[Redacted]
3:00-3:30 AM	308	309	[Redacted]	11:00-11:30 AM	1106	1108	[Redacted]	7:00-7:30 PM	710	712	[Redacted]
3:30-4:00 AM	334	337	[Redacted]	11:30-12:00 AM	1135	1139	[Redacted]	7:30-8:00 PM	740	743	[Redacted]
4:00-4:30 AM	405	406	[Redacted]	12:00-12:30 PM	1220	1223	[Redacted]	8:00-8:30 PM	809	811	[Redacted]
4:30-5:00 AM	437	439	[Redacted]	12:30- 1:00 PM	1250	1252	[Redacted]	8:30- 9:00 PM	828	831	[Redacted]
5:00-5:30 AM	508	510	[Redacted]	1:00-1:30 PM	120	122	[Redacted]	9:00-9:30 PM	902	904	[Redacted]
5:30-6:00 AM	540	543	[Redacted]	1:30-2:00 PM	150	152	[Redacted]	9:30-10:00 PM	932	935	[Redacted]
6:00-6:30 AM	610	612	[Redacted]	2:00-2:30 PM	218	212	[Redacted]	10:00-10:30 PM	1005	1008	[Redacted]
6:30-7:00 AM	643	645	[Redacted]	2:30-3:00 PM	240	242	[Redacted]	10:30-11:00 PM	1026	1030	[Redacted]
7:00-7:30 AM	715	718	[Redacted]	3:00-3:30 PM	318	320	[Redacted]	11:00-11:30 PM	1101	1103	[Redacted]
7:30-8:00 AM	746	749	[Redacted]	3:30-4:00 PM	348	351	[Redacted]	11:30-12:00 PM	1135	1136	[Redacted]

MORNING WATCH
OPERATIONS
LIEUTENANT

[Signature]

DAY WATCH
OPERATIONS
LIEUTENANT

[Signature]

EVENING WATCH
OPERATIONS
LIEUTENANT

[Signature]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]

MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-G

DATE: 07/05/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:13	12:14	[REDACTED]	8:00-8:30 AM	8:09	8:10	[REDACTED]	4:00-4:30 PM	4:14	4:15	[REDACTED]
12:30- 1:00 AM	12:44	12:45	[REDACTED]	8:30- 9:00 AM	8:39	8:40	[REDACTED]	4:30-5:00 PM	4:44	4:46	[REDACTED]
1:00-1:30 AM	1:15	1:16	[REDACTED]	9:00-9:30 AM	9:09	9:10	[REDACTED]	5:00-5:30 PM	5:21	5:23	[REDACTED]
1:30-2:00 AM	1:43	1:44	[REDACTED]	9:30-10:00 AM	9:39	9:40	[REDACTED]	5:30-6:00 PM	5:44	5:45	[REDACTED]
2:00-2:30 AM	2:14	2:15	[REDACTED]	10:00-10:30 AM	10:03	10:04	[REDACTED]	6:00-6:30 PM	6:04	6:05	[REDACTED]
2:30-3:00 AM	2:44	2:45	[REDACTED]	10:30-11:00 AM	10:41	10:42	[REDACTED]	6:30-7:00 PM	6:36	6:38	[REDACTED]
3:00-3:30 AM	3:12	3:13	[REDACTED]	11:00-11:30 AM	11:14	11:15	[REDACTED]	7:00-7:30 PM	7:12	7:14	[REDACTED]
3:30-4:00 AM	3:43	3:45	[REDACTED]	11:30-12:00 AM	11:44	11:45	[REDACTED]	7:30-8:00 PM	7:44	7:46	[REDACTED]
4:00-4:30 AM	4:14	4:16	[REDACTED]	12:00-12:30 PM	12:13	12:14	[REDACTED]	8:00-8:30 PM	8:20	8:22	[REDACTED]
4:30-5:00 AM	4:45	4:46	[REDACTED]	12:30- 1:00 PM	12:44	12:45	[REDACTED]	8:30- 9:00 PM	8:49	8:51	[REDACTED]
5:00-5:30 AM	5:12	5:13	[REDACTED]	1:00-1:30 PM	1:17	1:18	[REDACTED]	9:00-9:30 PM	9:21	9:23	[REDACTED]
5:30-6:00 AM	5:45	5:46	[REDACTED]	1:30-2:00 PM	1:48	1:49	[REDACTED]	9:30-10:00 PM	9:43	9:44	[REDACTED]
6:00-6:30 AM	6:13	6:14	[REDACTED]	2:00-2:30 PM	2:18	2:19	[REDACTED]	10:00-10:30 PM	10:23	10:24	[REDACTED]
6:30-7:00 AM	6:44	6:45	[REDACTED]	2:30-3:00 PM	2:49	2:50	[REDACTED]	10:30-11:00 PM	10:44	10:45	[REDACTED]
7:00-7:30 AM	7:16	7:17	[REDACTED]	3:00-3:30 PM	3:20	3:21	[REDACTED]	11:00-11:30 PM	11:20	11:21	[REDACTED]
7:30-8:00 AM	7:42	7:43	[REDACTED]	3:30-4:00 PM	3:51	3:52	[REDACTED]	11:30-12:00 PM	11:44	11:45	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____
CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZA
TIER-J

DATE: 07/05/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:07	12:09	[REDACTED]	8:00-8:30 AM	8:05	8:06	[REDACTED]	4:00-4:30 PM	4:08	4:10	[REDACTED]
12:30- 1:00 AM	12:38	12:40	[REDACTED]	8:30- 9:00 AM	8:35	8:36	[REDACTED]	4:30-5:00 PM	4:38	4:40	[REDACTED]
1:00-1:30 AM	1:09	1:11	[REDACTED]	9:00-9:30 AM	9:05	9:06	[REDACTED]	5:00-5:30 PM	5:15	5:17	[REDACTED]
1:30-2:00 AM	1:37	1:39	[REDACTED]	9:30-10:00 AM	9:35	9:36	[REDACTED]	5:30-6:00 PM	5:38	5:40	[REDACTED]
2:00-2:30 AM	2:08	2:10	[REDACTED]	10:00-10:30 AM	10:09	10:10	[REDACTED]	6:00-6:30 PM	6:15	6:18	[REDACTED]
2:30-3:00 AM	2:38	2:40	[REDACTED]	10:30-11:00 AM	10:34	10:39	[REDACTED]	6:30-7:00 PM	6:38	6:40	[REDACTED]
3:00-3:30 AM	3:06	3:08	[REDACTED]	11:00-11:30 AM	11:12	11:13	[REDACTED]	7:00-7:30 PM	7:07	7:09	[REDACTED]
3:30-4:00 AM	3:37	3:39	[REDACTED]	11:30-12:00 AM	11:42	11:43	[REDACTED]	7:30-8:00 PM	7:37	7:38	[REDACTED]
4:00-4:30 AM	4:08	4:10	[REDACTED]	12:00-12:30 PM	12:11	12:12	[REDACTED]	8:00-8:30 PM	8:14	8:16	[REDACTED]
4:30-5:00 AM	4:39	4:41	[REDACTED]	12:30- 1:00 PM	12:42	12:43	[REDACTED]	8:30- 9:00 PM	8:44	8:45	[REDACTED]
5:00-5:30 AM	5:06	5:08	[REDACTED]	1:00-1:30 PM	1:14	1:15	[REDACTED]	9:00-9:30 PM	9:15	9:17	[REDACTED]
5:30-6:00 AM	5:39	5:41	[REDACTED]	1:30-2:00 PM	1:46	1:47	[REDACTED]	9:30-10:00 PM	9:38	9:40	[REDACTED]
6:00-6:30 AM	6:07	6:09	[REDACTED]	2:00-2:30 PM	2:16	2:17	[REDACTED]	10:00-10:30 PM	10:17	10:19	[REDACTED]
6:30-7:00 AM	6:38	6:40	[REDACTED]	2:30-3:00 PM	2:47	2:48	[REDACTED]	10:30-11:00 PM	10:39	10:41	[REDACTED]
7:00-7:30 AM	7:10	7:12	[REDACTED]	3:00-3:30 PM	3:14	3:14	[REDACTED]	11:00-11:30 PM	11:15	11:16	[REDACTED]
7:30-8:00 AM	7:36	7:38	[REDACTED]	3:30-4:00 PM	3:48	3:49	[REDACTED]	11:30-12:00 PM	11:39	11:40	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-K



DATE: 07/05/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:10	12:12	[Redacted]	8:00-8:30 AM	8:00	8:08	[Redacted]	4:00-4:30 PM	411	413	[Redacted]
12:30- 1:00 AM	12:41	12:43	[Redacted]	8:30- 9:00 AM	8:37	8:38	[Redacted]	4:30-5:00 PM	441	443	[Redacted]
1:00-1:30 AM	1:12	1:14	[Redacted]	9:00-9:30 AM	9:07	9:08	[Redacted]	5:00 -5:30 PM	518	520	[Redacted]
1:30-2:00 AM	1:40	1:42	[Redacted]	9:30-10:00 AM	9:37	9:38	[Redacted]	5:30-6:00 PM	541	543	[Redacted]
2:00-2:30 AM	2:11	2:13	[Redacted]	10:00-10:30 AM	10:11	10:12	[Redacted]	6:00-6:30 PM	601	603	[Redacted]
2:30-3:00 AM	2:41	2:43	[Redacted]	10:30-11:00 AM	10:39	10:40	[Redacted]	6:30-7:00 PM	633	635	[Redacted]
3:00-3:30 AM	3:09	3:11	[Redacted]	11:00-11:30 AM	11:13	11:14	[Redacted]	7:00-7:30 PM	710	711	[Redacted]
3:30-4:00 AM	3:40	3:42	[Redacted]	11:30-12:00 AM	11:43	11:44	[Redacted]	7:30-8:00 PM	741	743	[Redacted]
4:00-4:30 AM	4:11	4:13	[Redacted]	12:00-12:30 PM	12:12	12:13	[Redacted]	8:00-8:30 PM	817	819	[Redacted]
4:30-5:00 AM	4:42	4:44	[Redacted]	12:30- 1:00 PM	12:43	12:44	[Redacted]	8:30- 9:00 PM	846	848	[Redacted]
5:00-5:30 AM	5:09	5:11	[Redacted]	1:00-1:30 PM	1:15	1:16	[Redacted]	9:00-9:30 PM	918	920	[Redacted]
5:30-6:00 AM	5:42	5:44	[Redacted]	1:30-2:00 PM	1:47	1:48	[Redacted]	9:30-10:00 PM	941	942	[Redacted]
6:00-6:30 AM	6:10	6:12	[Redacted]	2:00-2:30 PM	2:17	2:18	[Redacted]	10:00-10:30 PM	1020	1022	[Redacted]
6:30-7:00 AM	6:41	6:43	[Redacted]	2:30-3:00 PM	2:48	2:49	[Redacted]	10:30-11:00 PM	1041	1043	[Redacted]
7:00-7:30 AM	7:13	7:15	[Redacted]	3:00-3:30 PM	3:19	3:20	[Redacted]	11:00-11:30 PM	1117	1118	[Redacted]
7:30-8:00 AM	7:39	7:41	[Redacted]	3:30-4:00 PM	3:19	3:50	[Redacted]	11:30-12:00 PM	1141	1143	[Redacted]

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

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CAPTAIN

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MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
L-TIER



DATE: 07/05/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:01	12:03	[REDACTED]	8:00-8:30 AM	8 ⁰⁴	8 ⁰²	[REDACTED]	4:00-4:30 PM	402	404	[REDACTED]
12:30- 1:00 AM	12:32	12:34	[REDACTED]	8:30- 9:00 AM	8 ³¹	8 ³²	[REDACTED]	4:30-5:00 PM	432	434	[REDACTED]
1:00-1:30 AM	1:03	1:05	[REDACTED]	9:00-9:30 AM	9 ⁰¹	9 ⁰²	[REDACTED]	5:00 -5:30 PM	510	512	[REDACTED]
1:30-2:00 AM	1:31	1:33	[REDACTED]	9:30-10:00 AM	9 ³¹	9 ³²	[REDACTED]	5:30-6:00 PM	533	535	[REDACTED]
2:00-2:30 AM	2:02	2:04	[REDACTED]	10:00-10:30 AM	10 ⁰⁵	10 ⁰⁶	[REDACTED]	6:00-6:30 PM	610	612	[REDACTED]
2:30-3:00 AM	2:32	2:34	[REDACTED]	10:30-11:00 AM	10 ³⁵	10 ³⁶	[REDACTED]	6:30-7:00 PM	633	634	[REDACTED]
3:00-3:30 AM	3:00	3:02	[REDACTED]	11:00-11:30 AM	11 ¹⁰	11 ¹¹	[REDACTED]	7:00-7:30 PM	710	712	[REDACTED]
3:30-4:00 AM	3:31	3:33	[REDACTED]	11:30-12:00 AM	11 ⁴⁰	11 ⁴¹	[REDACTED]	7:30-8:00 PM	732	734	[REDACTED]
4:00-4:30 AM	4:02	4:04	[REDACTED]	12:00-12:30 PM	12 ⁰⁹	12 ¹⁰	[REDACTED]	8:00-8:30 PM	810	812	[REDACTED]
4:30-5:00 AM	4:33	4:35	[REDACTED]	12:30- 1:00 PM	12 ⁴⁰	12 ⁴¹	[REDACTED]	8:30- 9:00 PM	840	841	[REDACTED]
5:00 -5:30 AM	5:00	5:02	[REDACTED]	1:00-1:30 PM	1 ¹²	1 ¹³	[REDACTED]	9:00-9:30 PM	910	911	[REDACTED]
5:30-6:00 AM	5:33	5:35	[REDACTED]	1:30-2:00 PM	1 ⁴⁴	1 ⁴⁵	[REDACTED]	9:30-10:00 PM	932	934	[REDACTED]
6:00-6:30 AM	6:01	6:03	[REDACTED]	2:00-2:30 PM	2 ¹⁴	2 ¹⁵	[REDACTED]	10:00-10:30 PM	1010	1012	[REDACTED]
6:30-7:00 AM	6:32	6:34	[REDACTED]	2:30-3:00 PM	2 ⁴⁵	2 ⁴⁶	[REDACTED]	10:30-11:00 PM	1033	1035	[REDACTED]
7:00-7:30 AM	7:04	7:06	[REDACTED]	3:00-3:30 PM	3 ¹⁴	3 ¹⁷	[REDACTED]	11:00-11:30 PM	1108	1110	[REDACTED]
7:30-8:00 AM	7:30	7:32	[REDACTED]	3:30-4:00 PM	3 ⁴⁶	3 ⁴⁷	[REDACTED]	11:30-12:00 PM	1133	1135	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

[Signature]

DAY WATCH
OPERATIONS
LIEUTENANT

[Signature]

EVENING WATCH
OPERATIONS
LIEUTENANT

[Signature]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

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CAPTAIN

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30 MINUTE CHECK SHEET
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TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
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1:00-1:30 AM	1:06	1:08	[REDACTED]	9:00-9:30 AM	9:03	9:04	[REDACTED]	5:00-5:30 PM	5:13	5:14	[REDACTED]
1:30-2:00 AM	1:34	1:36	[REDACTED]	9:30-10:00 AM	9:33	9:34	[REDACTED]	5:30-6:00 PM	5:36	5:37	[REDACTED]
2:00-2:30 AM	2:05	2:07	[REDACTED]	10:00-10:30 AM	10:07	10:08	[REDACTED]	6:00-6:30 PM	6:13	6:14	[REDACTED]
2:30-3:00 AM	2:35	2:37	[REDACTED]	10:30-11:00 AM	10:37	10:38	[REDACTED]	6:30-7:00 PM	6:35	6:37	[REDACTED]
3:00-3:30 AM	3:03	3:05	[REDACTED]	11:00-11:30 AM	11:01	11:02	[REDACTED]	7:00-7:30 PM	7:05	7:06	[REDACTED]
3:30-4:00 AM	3:34	3:36	[REDACTED]	11:30-12:00 AM	11:41	11:42	[REDACTED]	7:30-8:00 PM	7:35	7:36	[REDACTED]
4:00-4:30 AM	4:05	4:07	[REDACTED]	12:00-12:30 PM	12:10	12:11	[REDACTED]	8:00-8:30 PM	8:10	8:12	[REDACTED]
4:30-5:00 AM	4:36	4:38	[REDACTED]	12:30- 1:00 PM	12:41	12:42	[REDACTED]	8:30- 9:00 PM	8:42	8:43	[REDACTED]
5:00-5:30 AM	5:03	5:05	[REDACTED]	1:00-1:30 PM	1:13	1:14	[REDACTED]	9:00-9:30 PM	9:12	9:14	[REDACTED]
5:30-6:00 AM	5:36	5:38	[REDACTED]	1:30-2:00 PM	1:46	1:47	[REDACTED]	9:30-10:00 PM	9:36	9:37	[REDACTED]
6:00-6:30 AM	6:04	6:06	[REDACTED]	2:00-2:30 PM	2:15	2:16	[REDACTED]	10:00-10:30 PM	10:13	10:15	[REDACTED]
6:30-7:00 AM	6:35	6:37	[REDACTED]	2:30-3:00 PM	2:46	2:47	[REDACTED]	10:30-11:00 PM	10:36	10:38	[REDACTED]
7:00-7:30 AM	7:07	7:09	[REDACTED]	3:00-3:30 PM	3:17	3:18	[REDACTED]	11:00-11:30 PM	11:12	11:14	[REDACTED]
7:30-8:00 AM	7:33	7:35	[REDACTED]	3:30-4:00 PM	3:47	3:48	[REDACTED]	11:30-12:00 PM	11:36	11:38	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____