



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZB

DATE: 7/9/18

Table with 12 columns: TIME FRAME, TIME START, TIME END, SIGNATURE, TIME FRAME, TIME START, TIME END, SIGNATURE, TIME FRAME, TIME START, TIME END, SIGNATURE. Contains handwritten time logs for 24 30-minute intervals.

MORNING WATCH OPERATIONS LIEUTENANT

DAY WATCH OPERATIONS LIEUTENANT

EVENING WATCH OPERATIONS LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least once on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK
 SPECIAL HOUSING UNIT
 30 MINUTE CHECK SHEET
 ZA
 TIER-G



DATE: 07/09/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ¹⁰	12 ¹¹	[REDACTED]	8:00-8:30 AM	8 ⁰⁶	8 ⁰⁷	[REDACTED]	4:00-4:30 PM	4 ⁰⁷	4 ¹⁰	[REDACTED]
12:30- 1:00 AM	12 ⁴¹	12 ⁴¹	[REDACTED]	8:30- 9:00 AM	8 ⁵⁰	8 ⁵⁷	[REDACTED]	4:30-5:00 PM	4 ³⁸	4 ⁴⁰	[REDACTED]
1:00-1:30 AM	1 ¹¹	1 ¹²	[REDACTED]	9:00-9:30 AM	9 ⁰⁶	9 ⁰⁷	[REDACTED]	5:00 -5:30 PM	5 ¹²	5 ¹⁴	[REDACTED]
1:30-2:00 AM	1 ⁴¹	1 ⁴²	[REDACTED]	9:30-10:00 AM	9 ⁵⁰	9 ⁵¹	[REDACTED]	5:30-6:00 PM	5 ³⁸	5 ⁴⁰	[REDACTED]
2:00-2:30 AM	2 ⁰⁹	2 ¹⁰	[REDACTED]	10:00-10:30 AM	10 ¹¹	10 ¹²	[REDACTED]	6:00-6:30 PM	6 ¹⁶	6 ¹⁸	[REDACTED]
2:30-3:00 AM	2 ³¹	2 ³²	[REDACTED]	10:30-11:00 AM	10 ⁴³	10 ⁴⁴	[REDACTED]	6:30-7:00 PM	6 ⁴¹	6 ⁴²	[REDACTED]
3:00-3:30 AM	3 ⁰³	3 ⁰⁴	[REDACTED]	11:00-11:30 AM	11 ¹⁹	11 ²⁰	[REDACTED]	7:00-7:30 PM	7 ¹⁶	7 ¹⁷	[REDACTED]
3:30-4:00 AM	3 ³⁴	3 ³⁵	[REDACTED]	11:30-12:00 AM	11 ⁴¹	11 ⁴²	[REDACTED]	7:30-8:00 PM	7 ⁴⁰	7 ⁴²	[REDACTED]
4:00-4:30 AM	4 ⁰⁴	4 ⁰⁵	[REDACTED]	12:00-12:30 PM	12 ¹⁸	12 ¹⁹	[REDACTED]	8:00-8:30 PM	8 ¹⁶	8 ¹⁸	[REDACTED]
4:30-5:00 AM	4 ³⁴	4 ³⁵	[REDACTED]	12:30- 1:00 PM	12 ⁴⁰	12 ⁴¹	[REDACTED]	8:30- 9:00 PM	8 ⁴⁶	8 ⁴⁷	[REDACTED]
5:00 -5:30 AM	5 ⁰⁴	5 ⁰⁵	[REDACTED]	1:00-1:30 PM	1 ¹⁸	1 ¹⁹	[REDACTED]	9:00-9:30 PM	9 ¹⁰	9 ¹²	[REDACTED]
5:30-6:00 AM	5 ³⁴	5 ³⁵	[REDACTED]	1:30-2:00 PM	1 ⁴⁶	1 ⁴⁷	[REDACTED]	9:30-10:00 PM	9 ³⁹	9 ⁴⁰	[REDACTED]
6:00-6:30 AM	6 ⁰⁴	6 ⁰⁵	[REDACTED]	2:00-2:30 PM	2 ¹⁸	2 ¹⁹	[REDACTED]	10:00-10:30 PM	10 ¹²	10 ¹⁴	[REDACTED]
6:30-7:00 AM	6 ³⁴	6 ³⁵	[REDACTED]	2:30-3:00 PM	2 ²⁰	2 ²¹	[REDACTED]	10:30-11:00 PM	10 ³⁹	10 ⁴⁰	[REDACTED]
7:00-7:30 AM	7 ⁰⁴	7 ⁰⁵	[REDACTED]	3:00-3:30 PM	3 ¹⁰	3 ¹¹	[REDACTED]	11:00-11:30 PM	11 ¹⁵	11 ¹⁷	[REDACTED]
7:30-8:00 AM	7 ³⁴	7 ³⁵	[REDACTED]	3:30-4:00 PM	3 ⁴⁰	3 ⁴¹	[REDACTED]	11:30-12:00 PM	11 ³⁷	11 ³⁸	[REDACTED]

MORNING WATCH
 OPERATIONS
 LIEUTENANT

DAY WATCH
 OPERATIONS
 LIEUTENANT

EVENING WATCH
 OPERATIONS
 LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-H



DATE: 07/09/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ⁰⁸	12 ⁰⁹		8:00-8:30 AM	8 ⁰⁴	8 ⁰⁵		4:00-4:30 PM	4 ¹¹	4 ¹²	
12:30- 1:00 AM	12 ³⁹	12 ⁴⁰		8:30- 9:00 AM	8 ³⁹	8 ⁴⁰		4:30-5:00 PM	4 ⁴¹	4 ⁴²	
1:00-1:30 AM	1 ⁰⁴	1 ¹⁰		9:00-9:30 AM	9 ¹³	9 ¹⁴		5:00 -5:30 PM	5 ¹⁵	5 ¹⁶	
1:30-2:00 AM	1 ³⁹	1 ⁴⁰		9:30-10:00 AM	9 ⁴⁰	9 ⁴¹		5:30-6:00 PM	5 ⁴¹	5 ⁴²	
2:00-2:30 AM	2 ⁰⁸	2 ⁰⁹		10:00-10:30 AM	10 ¹¹	10 ¹²		6:00-6:30 PM	6 ¹⁹	6 ²¹	
2:30-3:00 AM	2 ³²	2 ³³		10:30-11:00 AM	10 ⁴⁰	10 ⁴¹		6:30-7:00 PM	7 ¹⁸	7 ²⁰	
3:00-3:30 AM	3 ⁰⁵	3 ⁰⁶		11:00-11:30 AM	11 ¹²	11 ¹²		7:00-7:30 PM	7 ⁴³	7 ⁴⁴	
3:30-4:00 AM	3 ³⁵	3 ³⁶		11:30-12:00 AM	11 ⁴⁰	11 ⁴¹		7:30-8:00 PM	8 ¹⁹	8 ²⁰	
4:00-4:30 AM	4 ⁰⁵	4 ⁰⁶		12:00-12:30 PM	12 ¹⁹	12 ²⁰		8:00-8:30 PM	8 ⁴³	8 ⁴⁵	
4:30-5:00 AM	4 ³⁵	4 ³⁶		12:30- 1:00 PM	12 ³⁹	12 ³⁹		8:30- 9:00 PM	8 ⁴¹	8 ⁴²	
5:00 -5:30 AM	5 ⁰⁵	5 ⁰⁶		1:00-1:30 PM	1 ¹¹	1 ¹²		9:00-9:30 PM	9 ¹³	9 ¹⁵	
5:30-6:00 AM	5 ³⁶	5 ³⁷		1:30-2:00 PM	1 ⁴⁶	1 ⁴⁷		9:30-10:00 PM	9 ⁴¹	9 ⁴²	
6:00-6:30 AM	6 ⁰⁴	6 ⁰⁷		2:00-2:30 PM	2 ¹⁹	2 ²⁰		10:00-10:30 PM	10 ¹⁵	10 ¹⁷	
6:30-7:00 AM	6 ³⁶	6 ³⁷		2:30-3:00 PM	2 ⁴⁰	2 ⁴¹		10:30-11:00 PM	10 ⁴¹	10 ⁴²	
7:00-7:30 AM	7 ⁰⁷	7 ⁰⁸		3:00-3:30 PM	3 ¹¹	3 ¹²		11:00-11:30 PM	11 ¹⁸	11 ¹⁹	
7:30-8:00 AM	7 ³⁷	7 ³⁸		3:30-4:00 PM	3 ⁵⁰	3 ⁵¹		11:30-12:00 PM	11 ³⁹	11 ⁴⁰	

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-J

DATE: 07/09/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ⁰⁶	12 ⁰⁸	[REDACTED]	8:00-8:30 AM	8 ⁰⁴	8 ⁰⁵	[REDACTED]	4:00-4:30 PM	4 ¹³	4 ¹⁴	[REDACTED]
12:30- 1:00 AM	12 ³⁸	12 ³⁹	[REDACTED]	8:30- 9:00 AM	8 ⁴¹	8 ⁴²	[REDACTED]	4:30-5:00 PM	4 ⁴³	4 ⁴⁴	[REDACTED]
1:00-1:30 AM	1 ⁰⁷	1 ⁰⁹	[REDACTED]	9:00-9:30 AM	9 ¹⁴	9 ¹⁵	[REDACTED]	5:00 -5:30 PM	5 ¹⁷	5 ¹⁸	[REDACTED]
1:30-2:00 AM	1 ³⁵	1 ³⁴	[REDACTED]	9:30-10:00 AM	9 ⁴⁶	9 ⁴⁷	[REDACTED]	5:30-6:00 PM	5 ⁴³	5 ⁴⁴	[REDACTED]
2:00-2:30 AM	2 ⁰⁵	2 ⁰⁷	[REDACTED]	10:00-10:30 AM	10 ¹¹	10 ¹²	[REDACTED]	6:00-6:30 PM	6 ²²	6 ²³	[REDACTED]
2:30-3:00 AM	3 ⁴⁰	3 ⁴¹	[REDACTED]	10:30-11:00 AM	10 ⁴⁶	10 ⁴⁷	[REDACTED]	6:30-7:00 PM	6 ⁴¹	6 ⁴²	[REDACTED]
3:00-3:30 AM	3 ⁰⁶	3 ⁰⁸	[REDACTED]	11:00-11:30 AM	11 ¹⁹	11 ²⁰	[REDACTED]	7:00-7:30 PM	7 ⁰⁵	7 ⁰⁶	[REDACTED]
3:30-4:00 AM	3 ³²	3 ³²	[REDACTED]	11:30-12:00 AM	11 ⁴⁸	11 ⁴⁹	[REDACTED]	7:30-8:00 PM	7 ⁴⁵	7 ⁴⁷	[REDACTED]
4:00-4:30 AM	4 ⁰⁷	4 ⁰⁸	[REDACTED]	12:00-12:30 PM	12 ⁰⁹	12 ¹⁰	[REDACTED]	8:00-8:30 PM	8 ²¹	8 ²³	[REDACTED]
4:30-5:00 AM	4 ³⁷	4 ³⁸	[REDACTED]	12:30- 1:00 PM	12 ³⁷	12 ⁴⁰	[REDACTED]	8:30- 9:00 PM	8 ⁴⁶	8 ⁴⁷	[REDACTED]
5:00 -5:30 AM	5 ⁰²	5 ⁰⁸	[REDACTED]	1:00-1:30 PM	1 ¹¹	1 ¹²	[REDACTED]	9:00-9:30 PM	9 ¹⁶	9 ¹⁷	[REDACTED]
5:30-6:00 AM	5 ³²	5 ³⁸	[REDACTED]	1:30-2:00 PM	1 ⁴⁸	1 ⁴⁹	[REDACTED]	9:30-10:00 PM	9 ⁴²	9 ⁴³	[REDACTED]
6:00-6:30 AM	6 ⁰²	6 ⁰⁸	[REDACTED]	2:00-2:30 PM	2 ¹¹	2 ¹²	[REDACTED]	10:00-10:30 PM	10 ¹⁸	10 ¹⁹	[REDACTED]
6:30-7:00 AM	6 ³²	6 ³⁸	[REDACTED]	2:30-3:00 PM	2 ⁴⁰	2 ⁴¹	[REDACTED]	10:30-11:00 PM	10 ⁴³	10 ⁴⁴	[REDACTED]
7:00-7:30 AM	7 ⁰⁸	7 ⁰⁹	[REDACTED]	3:00-3:30 PM	3 ¹¹	3 ¹²	[REDACTED]	11:00-11:30 PM	11 ²⁰	11 ²¹	[REDACTED]
7:30-8:00 AM	7 ³²	7 ³⁹	[REDACTED]	3:30-4:00 PM	3 ³⁸	3 ³⁹	[REDACTED]	11:30-12:00 PM	11 ⁴¹	11 ⁴²	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

DAY WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

EVENING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____

[REDACTED]



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-K**



DATE: 07/09/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 ¹¹	12 ¹²	[REDACTED]	8:00-8:30 AM	8 ⁰²	8 ⁰³	[REDACTED]	4:00-4:30 PM	4 ⁰⁶	4 ⁰⁸	[REDACTED]
12:30- 1:00 AM	12 ⁴²	12 ⁴³	[REDACTED]	8:30- 9:00 AM	8 ³⁶	8 ³⁷	[REDACTED]	4:30-5:00 PM	4 ³⁵	4 ³⁷	[REDACTED]
1:00-1:30 AM	1 ¹²	1 ¹³	[REDACTED]	9:00-9:30 AM	9 ¹²	9 ¹³	[REDACTED]	5:00 -5:30 PM	5 ⁰⁸	5 ¹⁰	[REDACTED]
1:30-2:00 AM	1 ⁴²	1 ⁴³	[REDACTED]	9:30-10:00 AM	9 ³⁸	9 ³⁹	[REDACTED]	5:30-6:00 PM	5 ³⁶	5 ³⁷	[REDACTED]
2:00-2:30 AM	2 ¹¹	2 ¹²	[REDACTED]	10:00-10:30 AM	10 ¹¹	10 ¹²	[REDACTED]	6:00-6:30 PM	6 ¹³	6 ¹⁵	[REDACTED]
2:30-3:00 AM	2 ⁴⁰	2 ⁴¹	[REDACTED]	10:30-11:00 AM	10 ⁴⁵	10 ⁴⁶	[REDACTED]	6:30-7:00 PM	6 ³⁶	6 ³⁸	[REDACTED]
3:00-3:30 AM	3 ⁰²	3 ⁰³	[REDACTED]	11:00-11:30 AM	11 ¹⁸	11 ¹⁹	[REDACTED]	7:00-7:30 PM	7 ¹³	7 ¹⁵	[REDACTED]
3:30-4:00 AM	3 ³²	3 ³³	[REDACTED]	11:30-12:00 AM	11 ⁴⁵	11 ⁴⁶	[REDACTED]	7:30-8:00 PM	7 ³⁶	7 ³⁸	[REDACTED]
4:00-4:30 AM	4 ⁰²	4 ⁰³	[REDACTED]	12:00-12:30 PM	12 ¹⁸	12 ¹⁹	[REDACTED]	8:00-8:30 PM	8 ¹³	8 ¹⁵	[REDACTED]
4:30-5:00 AM	4 ³³	4 ³⁴	[REDACTED]	12:30- 1:00 PM	12 ³⁶	12 ³⁷	[REDACTED]	8:30- 9:00 PM	8 ¹³	8 ¹⁵	[REDACTED]
5:00 -5:30 AM	5 ⁰³	5 ⁰⁴	[REDACTED]	1:00-1:30 PM	1 ¹⁹	1 ²⁰	[REDACTED]	9:00-9:30 PM	9 ⁰⁶	9 ⁰⁸	[REDACTED]
5:30-6:00 AM	5 ³³	5 ³⁴	[REDACTED]	1:30-2:00 PM	1 ⁴⁶	1 ⁴⁷	[REDACTED]	9:30-10:00 PM	9 ³⁶	9 ³⁸	[REDACTED]
6:00-6:30 AM	6 ⁰³	6 ⁰⁴	[REDACTED]	2:00-2:30 PM	2 ¹¹	2 ¹²	[REDACTED]	10:00-10:30 PM	10 ⁰⁸	10 ¹⁰	[REDACTED]
6:30-7:00 AM	6 ³⁴	6 ³⁵	[REDACTED]	2:30-3:00 PM	2 ³⁸	2 ³⁹	[REDACTED]	10:30-11:00 PM	10 ³⁶	10 ³⁸	[REDACTED]
7:00-7:30 AM	7 ⁰⁴	7 ⁰⁵	[REDACTED]	3:00-3:30 PM	3 ¹¹	3 ¹²	[REDACTED]	11:00-11:30 PM	11 ¹³	11 ¹⁴	[REDACTED]
7:30-8:00 AM	7 ³⁴	7 ³⁵	[REDACTED]	3:30-4:00 PM	3 ⁴⁰	3 ⁴¹	[REDACTED]	11:30-12:00 PM	11 ³⁵	11 ³⁶	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



L-TIER

DATE: 07/09/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:01	12:03	[REDACTED]	8:00-8:30 AM	8:08	8:09	[REDACTED]	4:00-4:30 PM	4:15	4:17	[REDACTED]
12:30- 1:00 AM	12:33	12:35	[REDACTED]	8:30- 9:00 AM	8:37	8:38	[REDACTED]	4:30-5:00 PM	4:46	4:47	[REDACTED]
1:00-1:30 AM	1:02	1:04	[REDACTED]	9:00-9:30 AM	9:13	9:14	[REDACTED]	5:00 -5:30 PM	5:19	5:20	[REDACTED]
1:30-2:00 AM	1:32	1:34	[REDACTED]	9:30-10:00 AM	9:40	9:41	[REDACTED]	5:30-6:00 PM	5:45	5:47	[REDACTED]
2:00-2:30 AM	2:00	2:02	[REDACTED]	10:00-10:30 AM	10:11	10:12	[REDACTED]	6:00-6:30 PM	6:24	6:25	[REDACTED]
2:30-3:00 AM	2:34	2:36	[REDACTED]	10:30-11:00 AM	10:40	10:41	[REDACTED]	6:30-7:00 PM	6:43	6:44	[REDACTED]
3:00-3:30 AM	3:07	3:08	[REDACTED]	11:00-11:30 AM	11:11	11:12	[REDACTED]	7:00-7:30 PM	7:07	7:08	[REDACTED]
3:30-4:00 AM	3:39	3:40	[REDACTED]	11:30-12:00 AM	11:38	11:39	[REDACTED]	7:30-8:00 PM	7:48	7:50	[REDACTED]
4:00-4:30 AM	4:07	4:08	[REDACTED]	12:00-12:30 PM	12:11	12:12	[REDACTED]	8:00-8:30 PM	8:24	8:25	[REDACTED]
4:30-5:00 AM	4:39	4:40	[REDACTED]	12:30- 1:00 PM	12:38	12:39	[REDACTED]	8:30- 9:00 PM	8:48	8:49	[REDACTED]
5:00 -5:30 AM	5:09	5:10	[REDACTED]	1:00-1:30 PM	1:11	1:12	[REDACTED]	9:00-9:30 PM	9:18	9:19	[REDACTED]
5:30-6:00 AM	5:39	5:40	[REDACTED]	1:30-2:00 PM	1:40	1:41	[REDACTED]	9:30-10:00 PM	9:44	9:45	[REDACTED]
6:00-6:30 AM	6:09	6:10	[REDACTED]	2:00-2:30 PM	2:11	2:12	[REDACTED]	10:00-10:30 PM	10:20	10:21	[REDACTED]
6:30-7:00 AM	6:39	6:40	[REDACTED]	2:30-3:00 PM	2:48	2:49	[REDACTED]	10:30-11:00 PM	10:45	10:46	[REDACTED]
7:00-7:30 AM	7:09	7:10	[REDACTED]	3:00-3:30 PM	3:18	3:19	[REDACTED]	11:00-11:30 PM	11:22	11:23	[REDACTED]
7:30-8:00 AM	7:39	7:40	[REDACTED]	3:30-4:00 PM	3:40	3:41	[REDACTED]	11:30-12:00 PM	11:43	11:44	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT

[REDACTED]

DAY WATCH OPERATIONS LIEUTENANT

[REDACTED]

EVENING WATCH OPERATIONS LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
M-TIER**



DATE: 07/09/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:04	12:06	[REDACTED]	8:00-8:30 AM	802	803	[REDACTED]	4:00-4:30 PM	402	404	[REDACTED]
12:30- 1:00 AM	12:36	12:39	[REDACTED]	8:30- 9:00 AM	841	842	[REDACTED]	4:30-5:00 PM	432	434	[REDACTED]
1:00-1:30 AM	1:05	1:07	[REDACTED]	9:00-9:30 AM	918	915	[REDACTED]	5:00 -5:30 PM	505	507	[REDACTED]
1:30-2:00 AM	1:35	1:37	[REDACTED]	9:30-10:00 AM	951	952	[REDACTED]	5:30-6:00 PM	533	535	[REDACTED]
2:00-2:30 AM	2:03	2:05	[REDACTED]	10:00-10:30 AM	1011	1012	[REDACTED]	6:00-6:30 PM	610	612	[REDACTED]
2:30-3:00 AM	2:37	2:39	[REDACTED]	10:30-11:00 AM	1049	1045	[REDACTED]	6:30-7:00 PM	633	635	[REDACTED]
3:00-3:30 AM	301	302	[REDACTED]	11:00-11:30 AM	1118	1119	[REDACTED]	7:00-7:30 PM	710	712	[REDACTED]
3:30-4:00 AM	331	332	[REDACTED]	11:30-12:00 AM	1136	1137	[REDACTED]	7:30-8:00 PM	733	735	[REDACTED]
4:00-4:30 AM	401	402	[REDACTED]	12:00-12:30 PM	1211	1212	[REDACTED]	8:00-8:30 PM	810	812	[REDACTED]
4:30-5:00 AM	431	432	[REDACTED]	12:30- 1:00 PM	1241	1242	[REDACTED]	8:30- 9:00 PM	814	816	[REDACTED]
5:00 -5:30 AM	501	502	[REDACTED]	1:00-1:30 PM	118	119	[REDACTED]	9:00-9:30 PM	910	912	[REDACTED]
5:30-6:00 AM	531	532	[REDACTED]	1:30-2:00 PM	145	147	[REDACTED]	9:30-10:00 PM	933	935	[REDACTED]
6:00-6:30 AM	601	602	[REDACTED]	2:00-2:30 PM	211	212	[REDACTED]	10:00-10:30 PM	1005	1007	[REDACTED]
6:30-7:00 AM	631	632	[REDACTED]	2:30-3:00 PM	231	230	[REDACTED]	10:30-11:00 PM	1032	1034	[REDACTED]
7:00-7:30 AM	701	702	[REDACTED]	3:00-3:30 PM	316	317	[REDACTED]	11:00-11:30 PM	1110	1112	[REDACTED]
7:30-8:00 AM	731	732	[REDACTED]	3:30-4:00 PM	341	342	[REDACTED]	11:30-12:00 PM	1132	1134	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations are to be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____