



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZB



DATE: 7-13-19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1203	1205		8:00-8:30 AM	816	818		4:00-4:30 PM	402	406	
12:30- 1:00 AM	1248	1251		8:30- 9:00 AM	834	836		4:30-5:00 PM	434	437	
1:00-1:30 AM	110	114		9:00-9:30 AM	902	905		5:00 -5:30 PM	507	509	
1:30-2:00 AM	136	139		9:30-10:00 AM	947	949		5:30-6:00 PM	536	538	
2:00-2:30 AM	206	211		10:00-10:30 AM	1019	1021		6:00-6:30 PM	603	605	
2:30-3:00 AM	242	246		10:30-11:00 AM	1037	1040		6:30-7:00 PM	638	639	
3:00-3:30 AM	318	320		11:00-11:30 AM	1109	1112		7:00-7:30 PM	701	704	
3:30-4:00 AM	347	349		11:30-12:00 AM	1146	1150		7:30-8:00 PM	734	737	
4:00-4:30 AM	417	420		12:00-12:30 PM	1205	1207		8:00-8:30 PM	807	809	
4:30-5:00 AM	439	441		12:30- 1:00 PM	1241	1244		8:30- 9:00 PM	838	841	
5:00 -5:30 AM	515	517		1:00-1:30 PM	105	108		9:00-9:30 PM	909	912	
5:30-6:00 AM	551	554		1:30-2:00 PM	137	139		9:30-10:00 PM	941	944	
6:00-6:30 AM	602	604		2:00-2:30 PM	210	213		10:00-10:30 PM	1012	1015	
6:30-7:00 AM	631	632		2:30-3:00 PM	238	242		10:30-11:00 PM	1044	1047	
7:00-7:30 AM	711	713		3:00-3:30 PM	301	302		11:00-11:30 PM	1117	1118	
7:30-8:00 AM	734	737		3:30-4:00 PM	336	338		11:30-12:00 PM	1148	1152	

MORNING WATCH
OPERATIONS
LIEUTENANT



DAY WATCH
OPERATIONS
LIEUTENANT



EVENING WATCH
OPERATIONS
LIEUTENANT



A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN





MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-G



DATE: 07/13/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1215	1218	[REDACTED]	8:00-8:30 AM	823	824	[REDACTED]	4:00-4:30 PM	406	407	[REDACTED]
12:30- 1:00 AM	1245	1248	[REDACTED]	8:30- 9:00 AM	848	849	[REDACTED]	4:30-5:00 PM	437	438	[REDACTED]
1:00-1:30 AM	114	117	[REDACTED]	9:00-9:30 AM	918	919	[REDACTED]	5:00-5:30 PM	505	506	[REDACTED]
1:30-2:00 AM	149	152	[REDACTED]	9:30-10:00 AM	951	952	[REDACTED]	5:30-6:00 PM	536	537	[REDACTED]
2:00-2:30 AM	240	243	[REDACTED]	10:00-10:30 AM	1013	1014	[REDACTED]	6:00-6:30 PM	608	609	[REDACTED]
2:30-3:00 AM	241	244	[REDACTED]	10:30-11:00 AM	1046	1047	[REDACTED]	6:30-7:00 PM	637	638	[REDACTED]
3:00-3:30 AM	313	315	[REDACTED]	11:00-11:30 AM	1115	1116	[REDACTED]	7:00-7:30 PM	706	707	[REDACTED]
3:30-4:00 AM	342	344	[REDACTED]	11:30-12:00 AM	1140	1141	[REDACTED]	7:30-8:00 PM	735	736	[REDACTED]
4:00-4:30 AM	414	416	[REDACTED]	12:00-12:30 PM	1220	1221	[REDACTED]	8:00-8:30 PM	806	807	[REDACTED]
4:30-5:00 AM	444	446	[REDACTED]	12:30- 1:00 PM	1244	1245	[REDACTED]	8:30- 9:00 PM	835	836	[REDACTED]
5:00-5:30 AM	507	511	[REDACTED]	1:00-1:30 PM	118	119	[REDACTED]	9:00-9:30 PM	907	908	[REDACTED]
5:30-6:00 AM	548	550	[REDACTED]	1:30-2:00 PM	147	148	[REDACTED]	9:30-10:00 PM	936	937	[REDACTED]
6:00-6:30 AM	620	625	[REDACTED]	2:00-2:30 PM	228	229	[REDACTED]	10:00-10:30 PM	1006	1007	[REDACTED]
6:30-7:00 AM	648	650	[REDACTED]	2:30-3:00 PM	247	248	[REDACTED]	10:30-11:00 PM	1037	1038	[REDACTED]
7:00-7:30 AM	712	715	[REDACTED]	3:00-3:30 PM	318	319	[REDACTED]	11:00-11:30 PM	1105	1106	[REDACTED]
7:30-8:00 AM	747	750	[REDACTED]	3:30-4:00 PM	351	352	[REDACTED]	11:30-12:00 PM	1135	1136	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK SPECIAL HOUSING UNIT 30 MINUTE CHECK SHEET

L-TIER

DATE: 07/13/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	200	203	[REDACTED]	8:00-8:30 AM	815	816	[REDACTED]	4:00-4:30 PM	4:02	4:03	[REDACTED]
12:30- 1:00 AM	1230	1234	[REDACTED]	8:30- 9:00 AM	840	841	[REDACTED]	4:30-5:00 PM	4:33	4:34	[REDACTED]
1:00-1:30 AM	102	105	[REDACTED]	9:00-9:30 AM	910	911	[REDACTED]	5:00 -5:30 PM	5:01	5:02	[REDACTED]
1:30-2:00 AM	139	142	[REDACTED]	9:30-10:00 AM	943	944	[REDACTED]	5:30-6:00 PM	5:32	5:33	[REDACTED]
2:00-2:30 AM	200	201	[REDACTED]	10:00-10:30 AM	1005	1006	[REDACTED]	6:00-6:30 PM	6:02	6:03	[REDACTED]
2:30-3:00 AM	232	234	[REDACTED]	10:30-11:00 AM	1038	1039	[REDACTED]	6:30-7:00 PM	6:33	6:34	[REDACTED]
3:00-3:30 AM	300	303	[REDACTED]	11:00-11:30 AM	1107	1108	[REDACTED]	7:00-7:30 PM	7:02	7:03	[REDACTED]
3:30-4:00 AM	331	333	[REDACTED]	11:30-12:00 AM	1132	1133	[REDACTED]	7:30-8:00 PM	7:31	7:32	[REDACTED]
4:00-4:30 AM	404	402	[REDACTED]	12:00-12:30 PM	1212	1213	[REDACTED]	8:00-8:30 PM	802	803	[REDACTED]
4:30-5:00 AM	436	438	[REDACTED]	12:30- 1:00 PM	1236	1237	[REDACTED]	8:30- 9:00 PM	831	832	[REDACTED]
5:00 -5:30 AM	500	502	[REDACTED]	1:00-1:30 PM	110	111	[REDACTED]	9:00-9:30 PM	903	904	[REDACTED]
5:30-6:00 AM	540	542	[REDACTED]	1:30-2:00 PM	139	140	[REDACTED]	9:30-10:00 PM	9:32	9:33	[REDACTED]
6:00-6:30 AM	600	608	[REDACTED]	2:00-2:30 PM	222	223	[REDACTED]	10:00-10:30 PM	10:02	10:03	[REDACTED]
6:30-7:00 AM	633	636	[REDACTED]	2:30-3:00 PM	239	240	[REDACTED]	10:30-11:00 PM	10:33	10:34	[REDACTED]
7:00-7:30 AM	700	705	[REDACTED]	3:00-3:30 PM	310	311	[REDACTED]	11:00-11:30 PM	11:01	11:02	[REDACTED]
7:30-8:00 AM	733	738	[REDACTED]	3:30-4:00 PM	343	344	[REDACTED]	11:30-12:00 PM	11:32	11:33	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart and documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
M-TIER



DATE: 07/13/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:03	12:04	[REDACTED]	8:00-8:30 AM	8 ¹⁷	8 ¹⁸	[REDACTED]	4:00-4:30 PM	4:03	4:04	[REDACTED]
12:30- 1:00 AM	12:36	12:37	[REDACTED]	8:30- 9:00 AM	8 ⁴²	8 ⁴³	[REDACTED]	4:30-5:00 PM	4:34	4:35	[REDACTED]
1:00-1:30 AM	1:05	1:06	[REDACTED]	9:00-9:30 AM	9 ¹²	9 ¹³	[REDACTED]	5:00 -5:30 PM	5:02	5:03	[REDACTED]
1:30-2:00 AM	1:42	1:44	[REDACTED]	9:30-10:00 AM	9 ⁴⁵	9 ⁴⁶	[REDACTED]	5:30-6:00 PM	5:33	5:34	[REDACTED]
2:00-2:30 AM	2:07	2:10	[REDACTED]	10:00-10:30 AM	10 ⁰⁷	10 ⁰⁸	[REDACTED]	6:00-6:30 PM	6:05	6:06	[REDACTED]
2:30-3:00 AM	2:34	2:37	[REDACTED]	10:30-11:00 AM	10 ⁴⁰	10 ⁴¹	[REDACTED]	6:30-7:00 PM	6:34	6:35	[REDACTED]
3:00-3:30 AM	3:03	3:05	[REDACTED]	11:00-11:30 AM	11 ⁰⁹	11 ¹⁰	[REDACTED]	7:00-7:30 PM	7:03	7:04	[REDACTED]
3:30-4:00 AM	3:33	3:34	[REDACTED]	11:30-12:00 AM	11 ³⁴	11 ³⁵	[REDACTED]	7:30-8:00 PM	7:32	7:33	[REDACTED]
4:00-4:30 AM	4:04	4:10	[REDACTED]	12:00-12:30 PM	12 ¹⁴	12 ¹⁵	[REDACTED]	8:00-8:30 PM	8:03	8:04	[REDACTED]
4:30-5:00 AM	4:38	4:40	[REDACTED]	12:30- 1:00 PM	12 ³⁸	12 ³⁹	[REDACTED]	8:30- 9:00 PM	8:32	8:33	[REDACTED]
5:00 -5:30 AM	5:02	5:08	[REDACTED]	1:00-1:30 PM	1 ¹²	1 ¹³	[REDACTED]	9:00-9:30 PM	9:04	9:05	[REDACTED]
5:30-6:00 AM	5:42	5:44	[REDACTED]	1:30-2:00 PM	1 ⁴¹	1 ⁴²	[REDACTED]	9:30-10:00 PM	9:33	9:34	[REDACTED]
6:00-6:30 AM	6:05	6:10	[REDACTED]	2:00-2:30 PM	2 ²⁴	2 ²⁵	[REDACTED]	10:00-10:30 PM	10:03	10:04	[REDACTED]
6:30-7:00 AM	6:36	6:41	[REDACTED]	2:30-3:00 PM	2 ⁴¹	2 ⁴²	[REDACTED]	10:30-11:00 PM	10:34	10:35	[REDACTED]
7:00-7:30 AM	7:05	7:07	[REDACTED]	3:00-3:30 PM	3 ¹²	3 ¹³	[REDACTED]	11:00-11:30 PM	11:02	11:03	[REDACTED]
7:30-8:00 AM	7:38	7:41	[REDACTED]	3:30-4:00 PM	3 ⁴⁵	3 ⁴⁶	[REDACTED]	11:30-12:00 PM	11:33	11:34	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZA
TIER-J

DATE: 07/13/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1206	1212	[REDACTED]	8:00-8:30 AM	819	820	[REDACTED]	4:00-4:30 PM	404	405	[REDACTED]
12:30- 1:00 AM	1235	1240	[REDACTED]	8:30- 9:00 AM	844	845	[REDACTED]	4:30-5:00 PM	435	436	[REDACTED]
1:00-1:30 AM	108	111	[REDACTED]	9:00-9:30 AM	904	905	[REDACTED]	5:00 -5:30 PM	503	504	[REDACTED]
1:30-2:00 AM	144	146	[REDACTED]	9:30-10:00 AM	947	948	[REDACTED]	5:30-6:00 PM	534	535	[REDACTED]
2:00-2:30 AM	210	210	[REDACTED]	10:00-10:30 AM	1009	1010	[REDACTED]	6:00-6:30 PM	606	607	[REDACTED]
2:30-3:00 AM	237	238	[REDACTED]	10:30-11:00 AM	1042	1043	[REDACTED]	6:30-7:00 PM	635	636	[REDACTED]
3:00-3:30 AM	305	318	[REDACTED]	11:00-11:30 AM	1111	1112	[REDACTED]	7:00-7:30 PM	704	705	[REDACTED]
3:30-4:00 AM	336	338	[REDACTED]	11:30-12:00 AM	1136	1137	[REDACTED]	7:30-8:00 PM	733	734	[REDACTED]
4:00-4:30 AM	410	412	[REDACTED]	12:00-12:30 PM	1216	1217	[REDACTED]	8:00-8:30 PM	804	805	[REDACTED]
4:30-5:00 AM	440	442	[REDACTED]	12:30- 1:00 PM	1240	1241	[REDACTED]	8:30- 9:00 PM	833	834	[REDACTED]
5:00 -5:30 AM	505	507	[REDACTED]	1:00-1:30 PM	114	115	[REDACTED]	9:00-9:30 PM	905	906	[REDACTED]
5:30-6:00 AM	544	546	[REDACTED]	1:30-2:00 PM	143	144	[REDACTED]	9:30-10:00 PM	934	935	[REDACTED]
6:00-6:30 AM	610	614	[REDACTED]	2:00-2:30 PM	226	227	[REDACTED]	10:00-10:30 PM	1004	1005	[REDACTED]
6:30-7:00 AM	641	645	[REDACTED]	2:30-3:00 PM	243	244	[REDACTED]	10:30-11:00 PM	1035	1036	[REDACTED]
7:00-7:30 AM	707	709	[REDACTED]	3:00-3:30 PM	314	315	[REDACTED]	11:00-11:30 PM	1103	1104	[REDACTED]
7:30-8:00 AM	741	744	[REDACTED]	3:30-4:00 PM	347	348	[REDACTED]	11:30-12:00 PM	1134	1135	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____



MCC NEW YORK
 SPECIAL HOUSING UNIT
 30 MINUTE CHECK SHEET
 ZA
 TIER-K



DATE: 07/13/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1212	1219	[REDACTED]	8:00-8:30 AM	821	822	[REDACTED]	4:00-4:30 PM	405	406	[REDACTED]
12:30- 1:00 AM	1242	1249	[REDACTED]	8:30- 9:00 AM	846	847	[REDACTED]	4:30-5:00 PM	436	437	[REDACTED]
1:00-1:30 AM	111	114	[REDACTED]	9:00-9:30 AM	916	917	[REDACTED]	5:00 -5:30 PM	504	505	[REDACTED]
1:30-2:00 AM	146	149	[REDACTED]	9:30-10:00 AM	949	950	[REDACTED]	5:30-6:00 PM	535	536	[REDACTED]
2:00-2:30 AM	212	214	[REDACTED]	10:00-10:30 AM	1011	1012	[REDACTED]	6:00-6:30 PM	607	608	[REDACTED]
2:30-3:00 AM	239	240	[REDACTED]	10:30-11:00 AM	1044	1045	[REDACTED]	6:30-7:00 PM	636	637	[REDACTED]
3:00-3:30 AM	310	313	[REDACTED]	11:00-11:30 AM	1113	1114	[REDACTED]	7:00-7:30 PM	705	706	[REDACTED]
3:30-4:00 AM	334	342	[REDACTED]	11:30-12:00 AM	1138	1139	[REDACTED]	7:30-8:00 PM	734	735	[REDACTED]
4:00-4:30 AM	412	414	[REDACTED]	12:00-12:30 PM	1248	1249	[REDACTED]	8:00-8:30 PM	805	806	[REDACTED]
4:30-5:00 AM	442	444	[REDACTED]	12:30- 1:00 PM	1242	1243	[REDACTED]	8:30- 9:00 PM	834	835	[REDACTED]
5:00 -5:30 AM	507	509	[REDACTED]	1:00-1:30 PM	116	117	[REDACTED]	9:00-9:30 PM	906	907	[REDACTED]
5:30-6:00 AM	546	548	[REDACTED]	1:30-2:00 PM	145	146	[REDACTED]	9:30-10:00 PM	935	936	[REDACTED]
6:00-6:30 AM	615	620	[REDACTED]	2:00-2:30 PM	248	249	[REDACTED]	10:00-10:30 PM	1005	1006	[REDACTED]
6:30-7:00 AM	645	648	[REDACTED]	2:30-3:00 PM	245	246	[REDACTED]	10:30-11:00 PM	1036	1037	[REDACTED]
7:00-7:30 AM	709	712	[REDACTED]	3:00-3:30 PM	326	327	[REDACTED]	11:00-11:30 PM	1104	1105	[REDACTED]
7:30-8:00 AM	744	747	[REDACTED]	3:30-4:00 PM	349	350	[REDACTED]	11:30-12:00 PM	1135	1136	[REDACTED]

MORNING WATCH
 OPERATIONS
 LIEUTENANT

DAY WATCH
 OPERATIONS
 LIEUTENANT

EVENING WATCH
 OPERATIONS
 LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT _____

CAPTAIN _____