



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZB

DATE: 7-14-19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1207	1209		8:00-8:30 AM	805	807		4:00-4:30 PM	401	402	
12:30- 1:00 AM	1234	1238		8:30- 9:00 AM	830	833		4:30-5:00 PM	430	431	
1:00-1:30 AM	101	103		9:00-9:30 AM	900	903		5:00 -5:30 PM	507	508	
1:30-2:00 AM	133	137		9:30-10:00 AM	930	933		5:30-6:00 PM	535	536	
2:00-2:30 AM	208	208		10:00-10:30 AM	1000	1003		6:00-6:30 PM	603	604	
2:30-3:00 AM	231	233		10:30-11:00 AM	1030	1033		6:30-7:00 PM	637	638	
3:00-3:30 AM	330	333		11:00-11:30 AM	1100	1103		7:00-7:30 PM	710	711	
3:30-4:00 AM	333	338		11:30-12:00 AM	1130	1133		7:30-8:00 PM	740	741	
4:00-4:30 AM	405	407		12:00-12:30 PM	1200	1203		8:00-8:30 PM	814	815	
4:30-5:00 AM	436	439		12:30- 1:00 PM	1230	1233		8:30- 9:00 PM	838	839	
5:00 -5:30 AM	507	520		1:00-1:30 PM	100	103		9:00-9:30 PM	900	904	
5:30-6:00 AM	540	542		1:30-2:00 PM	130	133		9:30-10:00 PM	935	936	
6:00-6:30 AM	605	608		2:00-2:30 PM	200	203		10:00-10:30 PM	1008	1012	
6:30-7:00 AM	632	635		2:30-3:00 PM	230	233		10:30-11:00 PM	1052	1054	
7:00-7:30 AM	704	707		3:00-3:30 PM	300	303		11:00-11:30 PM	1102	1103	
7:30-8:00 AM	736	739		3:30-4:00 PM	330	333		11:30-12:00 PM	1132	1133	

MORNING WATCH OPERATIONS LIEUTENANT		DAY WATCH OPERATIONS LIEUTENANT		EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT
CAPTAIN





MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-G



DATE: 07/14/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1207	1208	[REDACTED]	8:00-8:30 AM	8:13	8:14	[REDACTED]	4:00-4:30 PM	411	412	[REDACTED]
12:30- 1:00 AM	1238	1239	[REDACTED]	8:30- 9:00 AM	8:38	8:39	[REDACTED]	4:30-5:00 PM	442	443	[REDACTED]
1:00-1:30 AM	106	107	[REDACTED]	9:00-9:30 AM	9:18	9:19	[REDACTED]	5:00 -5:30 PM	510	511	[REDACTED]
1:30-2:00 AM	137	138	[REDACTED]	9:30-10:00 AM	9:48	9:49	[REDACTED]	5:30-6:00 PM	541	542	[REDACTED]
2:00-2:30 AM	205	206	[REDACTED]	10:00-10:30 AM	10:23	10:24	[REDACTED]	6:00-6:30 PM	615	616	[REDACTED]
2:30-3:00 AM	239	240	[REDACTED]	10:30-11:00 AM	10:41	10:42	[REDACTED]	6:30-7:00 PM	647	648	[REDACTED]
3:00-3:30 AM	304	305	[REDACTED]	11:00-11:30 AM	11:14	11:15	[REDACTED]	7:00-7:30 PM	719	720	[REDACTED]
3:30-4:00 AM	337	338	[REDACTED]	11:30-12:00 AM	11:46	11:47	[REDACTED]	7:30-8:00 PM	750	751	[REDACTED]
4:00-4:30 AM	406	407	[REDACTED]	12:00-12:30 PM	12:17	12:18	[REDACTED]	8:00-8:30 PM	822	823	[REDACTED]
4:30-5:00 AM	438	439	[REDACTED]	12:30- 1:00 PM	12:43	12:44	[REDACTED]	8:30- 9:00 PM	854	855	[REDACTED]
5:00 -5:30 AM	505	506	[REDACTED]	1:00-1:30 PM	1:10	1:11	[REDACTED]	9:00-9:30 PM	925	926	[REDACTED]
5:30-6:00 AM	540	541	[REDACTED]	1:30-2:00 PM	1:44	1:45	[REDACTED]	9:30-10:00 PM	934	935	[REDACTED]
6:00-6:30 AM	609	610	[REDACTED]	2:00-2:30 PM	2:24	2:25	[REDACTED]	10:00-10:30 PM	1009	1010	[REDACTED]
6:30-7:00 AM	635	636	[REDACTED]	2:30-3:00 PM	2:40	2:43	[REDACTED]	10:30-11:00 PM	1036	1037	[REDACTED]
7:00-7:30 AM	705	709	[REDACTED]	3:00-3:30 PM	3:19	3:20	[REDACTED]	11:00-11:30 PM	1109	1110	[REDACTED]
7:30-8:00 AM	737	738	[REDACTED]	3:30-4:00 PM	3:51	3:52	[REDACTED]	11:30-12:00 PM	1135	1136	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
ZA
TIER-H**



DATE: 07/14/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1208	1209	[REDACTED]	8:00-8:30 AM	8:15	8:16	[REDACTED]	4:00-4:30 PM	413	414	[REDACTED]
12:30- 1:00 AM	1239	1240	[REDACTED]	8:30- 9:00 AM	8:40	8:41	[REDACTED]	4:30-5:00 PM	444	445	[REDACTED]
1:00-1:30 AM	107	108	[REDACTED]	9:00-9:30 AM	9:20	9:21	[REDACTED]	5:00 -5:30 PM	512	513	[REDACTED]
1:30-2:00 AM	138	139	[REDACTED]	9:30-10:00 AM	9:50	9:51	[REDACTED]	5:30-6:00 PM	543	544	[REDACTED]
2:00-2:30 AM	206	207	[REDACTED]	10:00-10:30 AM	10:25	10:26	[REDACTED]	6:00-6:30 PM	617	618	[REDACTED]
2:30-3:00 AM	240	241	[REDACTED]	10:30-11:00 AM	10:43	10:44	[REDACTED]	6:30-7:00 PM	649	650	[REDACTED]
3:00-3:30 AM	305	306	[REDACTED]	11:00-11:30 AM	11:16	11:17	[REDACTED]	7:00-7:30 PM	721	722	[REDACTED]
3:30-4:00 AM	338	339	[REDACTED]	11:30-12:00 AM	11:48	11:49	[REDACTED]	7:30-8:00 PM	750	753	[REDACTED]
4:00-4:30 AM	407	408	[REDACTED]	12:00-12:30 PM	12:19	12:20	[REDACTED]	8:00-8:30 PM	824	825	[REDACTED]
4:30-5:00 AM	439	440	[REDACTED]	12:30- 1:00 PM	12:45	12:46	[REDACTED]	8:30- 9:00 PM	854	855	[REDACTED]
5:00 -5:30 AM	506	507	[REDACTED]	1:00-1:30 PM	1:12	1:13	[REDACTED]	9:00-9:30 PM	927	928	[REDACTED]
5:30-6:00 AM	541	542	[REDACTED]	1:30-2:00 PM	1:46	1:47	[REDACTED]	9:30-10:00 PM	935	936	[REDACTED]
6:00-6:30 AM	610	611	[REDACTED]	2:00-2:30 PM	2:26	2:27	[REDACTED]	10:00-10:30 PM	1010	1011	[REDACTED]
6:30-7:00 AM	636	637	[REDACTED]	2:30-3:00 PM	2:44	2:45	[REDACTED]	10:30-11:00 PM	1037	1038	[REDACTED]
7:00-7:30 AM	709	710	[REDACTED]	3:00-3:30 PM	3:21	3:22	[REDACTED]	11:00-11:30 PM	1110	1111	[REDACTED]
7:30-8:00 AM	738	739	[REDACTED]	3:30-4:00 PM	3:53	3:54	[REDACTED]	11:30-12:00 PM	1136	1137	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

EVENING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET



ZA
TIER-J

DATE: 07/14/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1204	1205	[REDACTED]	8:00-8:30 AM	8:09	8:10	[REDACTED]	4:00-4:30 PM	407	408	[REDACTED]
12:30- 1:00 AM	1236	1237	[REDACTED]	8:30- 9:00 AM	8:34	8:35	[REDACTED]	4:30-5:00 PM	438	439	[REDACTED]
1:00-1:30 AM	104	105	[REDACTED]	9:00-9:30 AM	9:14	9:15	[REDACTED]	5:00 -5:30 PM	506	507	[REDACTED]
1:30-2:00 AM	135	136	[REDACTED]	9:30-10:00 AM	9:44	9:45	[REDACTED]	5:30-6:00 PM	537	538	[REDACTED]
2:00-2:30 AM	203	204	[REDACTED]	10:00-10:30 AM	10:19	10:20	[REDACTED]	6:00-6:30 PM	611	612	[REDACTED]
2:30-3:00 AM	237	238	[REDACTED]	10:30-11:00 AM	10:37	10:38	[REDACTED]	6:30-7:00 PM	643	644	[REDACTED]
3:00-3:30 AM	303	304	[REDACTED]	11:00-11:30 AM	11:10	11:11	[REDACTED]	7:00-7:30 PM	715	716	[REDACTED]
3:30-4:00 AM	336	337	[REDACTED]	11:30-12:00 AM	11:42	11:43	[REDACTED]	7:30-8:00 PM	746	747	[REDACTED]
4:00-4:30 AM	404	405	[REDACTED]	12:00-12:30 PM	12:13	12:14	[REDACTED]	8:00-8:30 PM	815	819	[REDACTED]
4:30-5:00 AM	436	437	[REDACTED]	12:30- 1:00 PM	12:39	12:40	[REDACTED]	8:30- 9:00 PM	850	851	[REDACTED]
5:00 -5:30 AM	503	504	[REDACTED]	1:00-1:30 PM	1:06	1:07	[REDACTED]	9:00-9:30 PM	921	922	[REDACTED]
5:30-6:00 AM	538	539	[REDACTED]	1:30-2:00 PM	1:40	1:41	[REDACTED]	9:30-10:00 PM	932	933	[REDACTED]
6:00-6:30 AM	607	608	[REDACTED]	2:00-2:30 PM	2:20	2:21	[REDACTED]	10:00-10:30 PM	1007	1008	[REDACTED]
6:30-7:00 AM	633	634	[REDACTED]	2:30-3:00 PM	2:38	2:39	[REDACTED]	10:30-11:00 PM	1034	1035	[REDACTED]
7:00-7:30 AM	706	707	[REDACTED]	3:00-3:30 PM	3:15	3:16	[REDACTED]	11:00-11:30 PM	1107	1108	[REDACTED]
7:30-8:00 AM	735	736	[REDACTED]	3:30-4:00 PM	3:47	3:48	[REDACTED]	11:30-12:00 PM	1133	1134	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

MID DAY WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

EVENING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]



MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET

L-TIER

DATE: 07/14/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1202	1203	[REDACTED]	8:00-8:30 AM	8:05	8:05	[REDACTED]	4:00-4:30 PM	403	404	[REDACTED]
12:30- 1:00 AM	1234	1235	[REDACTED]	8:30- 9:00 AM	8:30	8:31	[REDACTED]	4:30-5:00 PM	434	436	[REDACTED]
1:00-1:30 AM	102	103	[REDACTED]	9:00-9:30 AM	9:10	9:11	[REDACTED]	5:00 -5:30 PM	502	503	[REDACTED]
1:30-2:00 AM	133	134	[REDACTED]	9:30-10:00 AM	9:40	9:41	[REDACTED]	5:30-6:00 PM	533	534	[REDACTED]
2:00-2:30 AM	201	202	[REDACTED]	10:00-10:30 AM	10:15	10:16	[REDACTED]	6:00-6:30 PM	607	608	[REDACTED]
2:30-3:00 AM	235	236	[REDACTED]	10:30-11:00 AM	10:33	10:34	[REDACTED]	6:30-7:00 PM	639	640	[REDACTED]
3:00-3:30 AM	301	302	[REDACTED]	11:00-11:30 AM	11:06	11:07	[REDACTED]	7:00-7:30 PM	711	712	[REDACTED]
3:30-4:00 AM	334	335	[REDACTED]	11:30-12:00 AM	11:38	11:39	[REDACTED]	7:30-8:00 PM	742	743	[REDACTED]
4:00-4:30 AM	402	403	[REDACTED]	12:00-12:30 PM	12:09	12:10	[REDACTED]	8:00-8:30 PM	814	815	[REDACTED]
4:30-5:00 AM	434	435	[REDACTED]	12:30- 1:00 PM	12:35	12:36	[REDACTED]	8:30- 9:00 PM	846	847	[REDACTED]
5:00 -5:30 AM	501	502	[REDACTED]	1:00-1:30 PM	1:02	1:03	[REDACTED]	9:00-9:30 PM	916	917	[REDACTED]
5:30-6:00 AM	536	537	[REDACTED]	1:30-2:00 PM	1:36	1:37	[REDACTED]	9:30-10:00 PM	920	921	[REDACTED]
6:00-6:30 AM	605	606	[REDACTED]	2:00-2:30 PM	2:16	2:17	[REDACTED]	10:00-10:30 PM	1005	1006	[REDACTED]
6:30-7:00 AM	631	632	[REDACTED]	2:30-3:00 PM	2:34	2:35	[REDACTED]	10:30-11:00 PM	1032	1033	[REDACTED]
7:00-7:30 AM	704	705	[REDACTED]	3:00-3:30 PM	3:11	3:12	[REDACTED]	11:00-11:30 PM	1105	1106	[REDACTED]
7:30-8:00 AM	733	734	[REDACTED]	3:30-4:00 PM	3:43	3:44	[REDACTED]	11:30-12:00 PM	1131	1132	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

DAY WATCH
OPERATIONS
LIEUTENANT

EVENING WATCH
OPERATIONS
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



**MCC NEW YORK
SPECIAL HOUSING UNIT
30 MINUTE CHECK SHEET
M-TIER**

DATE: 07/14/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1203	1204	[REDACTED]	8:00-8:30 AM	8:07	8:08	[REDACTED]	4:00-4:30 PM	405	406	[REDACTED]
12:30- 1:00 AM	1235	1236	[REDACTED]	8:30- 9:00 AM	8:32	8:33	[REDACTED]	4:30-5:00 PM	436	437	[REDACTED]
1:00-1:30 AM	103	104	[REDACTED]	9:00-9:30 AM	9:12	9:13	[REDACTED]	5:00 -5:30 PM	504	505	[REDACTED]
1:30-2:00 AM	134	135	[REDACTED]	9:30-10:00 AM	09:42	09:43	[REDACTED]	5:30-6:00 PM	525	536	[REDACTED]
2:00-2:30 AM	202	203	[REDACTED]	10:00-10:30 AM	10:17	10:18	[REDACTED]	6:00-6:30 PM	609	610	[REDACTED]
2:30-3:00 AM	236	237	[REDACTED]	10:30-11:00 AM	10:35	10:36	[REDACTED]	6:30-7:00 PM	641	642	[REDACTED]
3:00-3:30 AM	302	303	[REDACTED]	11:00-11:30 AM	11:08	11:09	[REDACTED]	7:00-7:30 PM	713	714	[REDACTED]
3:30-4:00 AM	335	336	[REDACTED]	11:30-12:00 AM	11:40	11:41	[REDACTED]	7:30-8:00 PM	744	745	[REDACTED]
4:00-4:30 AM	403	404	[REDACTED]	12:00-12:30 PM	12:11	12:12	[REDACTED]	8:00-8:30 PM	816	817	[REDACTED]
4:30-5:00 AM	435	436	[REDACTED]	12:30- 1:00 PM	12:37	12:38	[REDACTED]	8:30- 9:00 PM	848	849	[REDACTED]
5:00 -5:30 AM	502	503	[REDACTED]	1:00-1:30 PM	1:04	1:05	[REDACTED]	9:00-9:30 PM	918	919	[REDACTED]
5:30-6:00 AM	537	538	[REDACTED]	1:30-2:00 PM	1:38	1:39	[REDACTED]	9:30-10:00 PM	931	932	[REDACTED]
6:00-6:30 AM	606	607	[REDACTED]	2:00-2:30 PM	2:18	2:19	[REDACTED]	10:00-10:30 PM	1006	1007	[REDACTED]
6:30-7:00 AM	632	633	[REDACTED]	2:30-3:00 PM	2:36	2:37	[REDACTED]	10:30-11:00 PM	1033	1034	[REDACTED]
7:00-7:30 AM	705	706	[REDACTED]	3:00-3:30 PM	3:13	3:14	[REDACTED]	11:00-11:30 PM	1106	1107	[REDACTED]
7:30-8:00 AM	734	735	[REDACTED]	3:30-4:00 PM	3:45	3:46	[REDACTED]	11:30-12:00 PM	1132	1133	[REDACTED]

MORNING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

DAY WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

EVENING WATCH
OPERATIONS
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]