



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

ZB

DATE: 7-21-19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12:05	12:10	[REDACTED]	8:00-8:30 AM	806	809	[REDACTED]	4:00-4:30 PM	400	402	[REDACTED]
12:30- 1:00 AM	12:40	12:45	[REDACTED]	8:30- 9:00 AM	838	840	[REDACTED]	4:30-5:00 PM	436	438	[REDACTED]
1:00-1:30 AM	1:10	1:14	[REDACTED]	9:00-9:30 AM	917	919	[REDACTED]	5:00 -5:30 PM	507	510	[REDACTED]
1:30-2:00 AM	1:38	1:43	[REDACTED]	9:30-10:00 AM	945	948	[REDACTED]	5:30-6:00 PM	541	543	[REDACTED]
2:00-2:30 AM	2:05	2:08	[REDACTED]	10:00-10:30 AM	1004	1006	[REDACTED]	6:00-6:30 PM	615	617	[REDACTED]
2:30-3:00 AM	2:41	2:47	[REDACTED]	10:30-11:00 AM	1051	1053	[REDACTED]	6:30-7:00 PM	643	645	[REDACTED]
3:00-3:30 AM	3:01	3:09	[REDACTED]	11:00-11:30 AM	1110	1113	[REDACTED]	7:00-7:30 PM	722	723	[REDACTED]
3:30-4:00 AM	3:35	3:35	[REDACTED]	11:30-12:00 AM	1137	1141	[REDACTED]	7:30-8:00 PM	739	741	[REDACTED]
4:00-4:30 AM	4:09	4:13	[REDACTED]	12:00-12:30 PM	1220	1227	[REDACTED]	8:00-8:30 PM	816	818	[REDACTED]
4:30-5:00 AM	4:41	4:46	[REDACTED]	12:30- 1:00 PM	1234	1237	[REDACTED]	8:30- 9:00 PM	834	836	[REDACTED]
5:00 -5:30 AM	5:03	5:10	[REDACTED]	1:00-1:30 PM	115	118	[REDACTED]	9:00-9:30 PM	905	908	[REDACTED]
5:30-6:00 AM	5:39	5:43	[REDACTED]	1:30-2:00 PM	137	139	[REDACTED]	9:30-10:00 PM	942	944	[REDACTED]
6:00-6:30 AM	6:07	6:11	[REDACTED]	2:00-2:30 PM	208	211	[REDACTED]	10:00-10:30 PM	1025	1029	[REDACTED]
6:30-7:00 AM	6:41	6:52	[REDACTED]	2:30-3:00 PM	232	236	[REDACTED]	10:30-11:00 PM	1041	1043	[REDACTED]
7:00-7:30 AM	7:10	7:13	[REDACTED]	3:00-3:30 PM	309	312	[REDACTED]	11:00-11:30 PM	1118	1120	[REDACTED]
7:30-8:00 AM	7:38	7:48	[REDACTED]	3:30-4:00 PM	346	349	[REDACTED]	11:30-12:00 PM	1133	1135	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

MID DAY WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least once per hour. Observations must be conducted on an irregular schedule and no more than 40 minutes documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]

**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

**G-TIER**

DATE : 07/21/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>09</sup>	12 <sup>10</sup>		8:00-8:30 AM	8 <sup>00</sup>	8 <sup>01</sup>		4:00-4:30 PM	4 <sup>02</sup>	4 <sup>14</sup>	
12:30- 1:00 AM	12 <sup>38</sup>	12 <sup>39</sup>		8:30- 9:00 AM	8 <sup>34</sup>	8 <sup>36</sup>		4:30-5:00 PM	4 <sup>42</sup>	4 <sup>44</sup>	
1:00-1:30 AM	1 <sup>09</sup>	1 <sup>10</sup>		9:00-9:30 AM	9 <sup>02</sup>	9 <sup>03</sup>		5:00-5:30 PM	5 <sup>12</sup>	5 <sup>14</sup>	
1:30-2:00 AM	1 <sup>38</sup>	1 <sup>39</sup>		9:30-10:00 AM	9 <sup>34</sup>	9 <sup>36</sup>		5:30-6:00 PM	5 <sup>34</sup>	5 <sup>36</sup>	
2:00-2:30 AM	2 <sup>08</sup>	2 <sup>09</sup>		10:00-10:30 AM	10 <sup>10</sup>	10 <sup>11</sup>		6:00-6:30 PM	6 <sup>01</sup>	6 <sup>02</sup>	
2:30-3:00 AM	2 <sup>38</sup>	2 <sup>39</sup>		10:30-11:00 AM	10 <sup>30</sup>	10 <sup>36</sup>		6:30-7:00 PM	6 <sup>30</sup>	6 <sup>36</sup>	
3:00-3:30 AM	3 <sup>08</sup>	3 <sup>09</sup>		11:00-11:30 AM	11 <sup>06</sup>	11 <sup>07</sup>		7:00-7:30 PM	7 <sup>02</sup>	7 <sup>03</sup>	
3:30-4:00 AM	3 <sup>40</sup>	3 <sup>41</sup>		11:30-12:00 AM	11 <sup>34</sup>	11 <sup>36</sup>		7:30-8:00 PM	7 <sup>35</sup>	7 <sup>36</sup>	
4:00-4:30 AM	4 <sup>09</sup>	4 <sup>10</sup>		12:00-12:30 PM	12 <sup>01</sup>	12 <sup>04</sup>		8:00-8:30 PM	8 <sup>02</sup>	8 <sup>04</sup>	
4:30-5:00 AM	4 <sup>40</sup>	4 <sup>41</sup>		12:30- 1:00 PM	12 <sup>36</sup>	12 <sup>37</sup>		8:30- 9:00 PM	8 <sup>34</sup>	8 <sup>36</sup>	
5:00-5:30 AM	5 <sup>08</sup>	5 <sup>09</sup>		1:00-1:30 PM	1 <sup>01</sup>	1 <sup>02</sup>		9:00-9:30 PM	9 <sup>02</sup>	9 <sup>04</sup>	
5:30-6:00 AM	5 <sup>40</sup>	5 <sup>41</sup>		1:30-2:00 PM	1 <sup>34</sup>	1 <sup>36</sup>		9:30-10:00 PM	9 <sup>34</sup>	9 <sup>36</sup>	
6:00-6:30 AM	6 <sup>10</sup>	6 <sup>11</sup>		2:00-2:30 PM	2 <sup>18</sup>	2 <sup>19</sup>		10:00-10:30 PM	10 <sup>10</sup>	10 <sup>11</sup>	
6:30-7:00 AM	6 <sup>38</sup>	6 <sup>39</sup>		2:30-3:00 PM	2 <sup>40</sup>	2 <sup>41</sup>		10:30-11:00 PM	10 <sup>36</sup>	10 <sup>37</sup>	
7:00-7:30 AM	7 <sup>10</sup>	7 <sup>11</sup>		3:00-3:30 PM	3 <sup>23</sup>	3 <sup>24</sup>		11:00-11:30 PM	11 <sup>06</sup>	11 <sup>07</sup>	
7:30-8:00 AM	7 <sup>38</sup>	7 <sup>39</sup>		3:30-4:00 PM	3 <sup>48</sup>	3 <sup>49</sup>		11:30-12:00 PM	11 <sup>30</sup>	11 <sup>36</sup>	

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

**H-TIER**

DATE : 07/21/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>11</sup>	12 <sup>12</sup>		8:00-8:30 AM	801	802		4:00-4:30 PM	415	417	
12:30- 1:00 AM	12 <sup>40</sup>	12 <sup>41</sup>		8:30- 9:00 AM	836	837		4:30-5:00 PM	445	447	
1:00-1:30 AM	1 <sup>11</sup>	1 <sup>12</sup>		9:00-9:30 AM	906	907		5:00 -5:30 PM	505	506	
1:30-2:00 AM	1 <sup>40</sup>	1 <sup>41</sup>		9:30-10:00 AM	934	936		5:30-6:00 PM	534	536	
2:00-2:30 AM	2 <sup>10</sup>	2 <sup>11</sup>		10:00-10:30 AM	1016	1011		6:00-6:30 PM	606	607	
2:30-3:00 AM	2 <sup>40</sup>	2 <sup>41</sup>		10:30-11:00 AM	1034	1036		6:30-7:00 PM	634	635	
3:00-3:30 AM	3 <sup>10</sup>	3 <sup>11</sup>		11:00-11:30 AM	1106	1107		7:00-7:30 PM	707	708	
3:30-4:00 AM	3 <sup>42</sup>	3 <sup>43</sup>		11:30-12:00 AM	1134	1136		7:30-8:00 PM	738	739	
4:00-4:30 AM	4 <sup>11</sup>	4 <sup>12</sup>		12:00-12:30 PM	1206	1207		8:00-8:30 PM	808	809	
4:30-5:00 AM	4 <sup>42</sup>	4 <sup>43</sup>		12:30- 1:00 PM	1239	1240		8:30- 9:00 PM	836	837	
5:00 -5:30 AM	5 <sup>10</sup>	5 <sup>11</sup>		1:00-1:30 PM	115	116		9:00-9:30 PM	909	901	
5:30-6:00 AM	5 <sup>42</sup>	5 <sup>43</sup>		1:30-2:00 PM	138	139		9:30-10:00 PM	934	936	
6:00-6:30 AM	6 <sup>12</sup>	6 <sup>13</sup>		2:00-2:30 PM	2:20	2:21		10:00-10:30 PM	1010	1011	
6:30-7:00 AM	6 <sup>40</sup>	6 <sup>41</sup>		2:30-3:00 PM	2:42	2:43		10:30-11:00 PM	1034	1036	
7:00-7:30 AM	7 <sup>12</sup>	7 <sup>13</sup>		3:00-3:30 PM	3:25	3:26		11:00-11:30 PM	1111	1112	
7:30-8:00 AM	7 <sup>40</sup>	7 <sup>41</sup>		3:30-4:00 PM	3:50	3:51		11:30-12:00 PM	1136	1137	

MORNING WATCH  
OPERATIONS  
LIEUTENANT

AFTERNOON WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

L-TIER

DATE : 07/21/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>01</sup>	12 <sup>02</sup>		8:00-8:30 AM	804	805		4:00-4:30 PM	4:00	4:02	
12:30- 1:00 AM	12 <sup>30</sup>	12 <sup>31</sup>		8:30- 9:00 AM	836	837		4:30-5:00 PM	4:30	4:32	
1:00-1:30 AM	1 <sup>01</sup>	1 <sup>02</sup>		9:00-9:30 AM	909	910		5:00 -5:30 PM	5:00	5:02	
1:30-2:00 AM	1 <sup>30</sup>	1 <sup>31</sup>		9:30-10:00 AM	934	936		5:30-6:00 PM	5:30	5:32	
2:00-2:30 AM	2 <sup>00</sup>	2 <sup>01</sup>		10:00-10:30 AM	1010	1011		6:00-6:30 PM	6:00	6:02	
2:30-3:00 AM	2 <sup>30</sup>	2 <sup>31</sup>		10:30-11:00 AM	1036	1037		6:30-7:00 PM	6:30	6:32	
3:00-3:30 AM	3 <sup>00</sup>	3 <sup>01</sup>		11:00-11:30 AM	1111	1112		7:00-7:30 PM	7:00	7:02	
3:30-4:00 AM	3 <sup>32</sup>	3 <sup>33</sup>		11:30-12:00 AM	1136	1137		7:30-8:00 PM	7:30	7:32	
4:00-4:30 AM	4 <sup>01</sup>	4 <sup>02</sup>		12:00-12:30 PM	1206	1207		8:00-8:30 PM	8:00	8:02	
4:30-5:00 AM	4 <sup>32</sup>	4 <sup>33</sup>		12:30- 1:00 PM	1234	1236		8:30- 9:00 PM	8:30	8:32	
5:00 -5:30 AM	5 <sup>00</sup>	5 <sup>01</sup>		1:00-1:30 PM	105	104		9:00-9:30 PM	9:00	9:02	
5:30-6:00 AM	5 <sup>32</sup>	5 <sup>33</sup>		1:30-2:00 PM	136	137		9:30-10:00 PM	9:30	9:32	
6:00-6:30 AM	6 <sup>02</sup>	6 <sup>03</sup>		2:00-2:30 PM	2:10	2:11		10:00-10:30 PM	10:00	10:02	
6:30-7:00 AM	6 <sup>30</sup>	6 <sup>31</sup>		2:30-3:00 PM	2:32	2:35		10:30-11:00 PM	10:30	10:32	
7:00-7:30 AM	7 <sup>02</sup>	7 <sup>03</sup>		3:00-3:30 PM	3:15	3:16		11:00-11:30 PM	11:14	11:15	
7:30-8:00 AM	7 <sup>30</sup>	7 <sup>31</sup>		3:30-4:00 PM	3:40	3:41		11:30-12:00 PM	11:34	11:36	

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice on an irregular schedule and no more than 40 minutes apart. All of

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

**M-TIER**

DATE : 07/21/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	12 <sup>03</sup>	12 <sup>04</sup>		8:00-8:30 AM	8 <sup>08</sup>	8 <sup>09</sup>		4:00-4:30 PM	4 <sup>03</sup>	4 <sup>05</sup>	
12:30- 1:00 AM	12 <sup>32</sup>	12 <sup>33</sup>		8:30- 9:00 AM	8 <sup>34</sup>	8 <sup>36</sup>		4:30-5:00 PM	4 <sup>33</sup>	4 <sup>35</sup>	
1:00-1:30 AM	1 <sup>03</sup>	1 <sup>04</sup>		9:00-9:30 AM	9 <sup>05</sup>	9 <sup>06</sup>		5:00 -5:30 PM	5 <sup>03</sup>	5 <sup>05</sup>	
1:30-2:00 AM	1 <sup>32</sup>	1 <sup>33</sup>		9:30-10:00 AM	9 <sup>34</sup>	9 <sup>36</sup>		5:30-6:00 PM	5 <sup>33</sup>	5 <sup>35</sup>	
2:00-2:30 AM	2 <sup>02</sup>	2 <sup>03</sup>		10:00-10:30 AM	10 <sup>01</sup>	10 <sup>02</sup>		6:00-6:30 PM	6 <sup>03</sup>	6 <sup>05</sup>	
2:30-3:00 AM	2 <sup>32</sup>	2 <sup>33</sup>		10:30-11:00 AM	10 <sup>34</sup>	10 <sup>36</sup>		6:30-7:00 PM	6 <sup>33</sup>	6 <sup>35</sup>	
3:00-3:30 AM	3 <sup>02</sup>	3 <sup>03</sup>		11:00-11:30 AM	11 <sup>04</sup>	11 <sup>07</sup>		7:00-7:30 PM	7 <sup>03</sup>	7 <sup>05</sup>	
3:30-4:00 AM	3 <sup>34</sup>	3 <sup>35</sup>		11:30-12:00 AM	11 <sup>46</sup>	11 <sup>41</sup>		7:30-8:00 PM	7 <sup>33</sup>	7 <sup>35</sup>	
4:00-4:30 AM	4 <sup>03</sup>	4 <sup>04</sup>		12:00-12:30 PM	12 <sup>00</sup>	12 <sup>01</sup>		8:00-8:30 PM	8 <sup>03</sup>	8 <sup>05</sup>	
4:30-5:00 AM	4 <sup>34</sup>	4 <sup>35</sup>		12:30- 1:00 PM	12 <sup>36</sup>	12 <sup>37</sup>		8:30- 9:00 PM	8 <sup>33</sup>	8 <sup>35</sup>	
5:00 -5:30 AM	5 <sup>02</sup>	5 <sup>03</sup>		1:00-1:30 PM	1 <sup>06</sup>	1 <sup>07</sup>		9:00-9:30 PM	9 <sup>03</sup>	9 <sup>05</sup>	
5:30-6:00 AM	5 <sup>34</sup>	5 <sup>35</sup>		1:30-2:00 PM	1 <sup>34</sup>	1 <sup>36</sup>		9:30-10:00 PM	9 <sup>33</sup>	9 <sup>35</sup>	
6:00-6:30 AM	6 <sup>04</sup>	6 <sup>05</sup>		2:00-2:30 PM	2:12	2:13		10:00-10:30 PM	10 <sup>03</sup>	10 <sup>05</sup>	
6:30-7:00 AM	6 <sup>32</sup>	6 <sup>33</sup>		2:30-3:00 PM	2:34	2:35		10:30-11:00 PM	10 <sup>33</sup>	10 <sup>35</sup>	
7:00-7:30 AM	7 <sup>04</sup>	7 <sup>05</sup>		3:00-3:30 PM	3:17	3:18		11:00-11:30 PM	11 <sup>04</sup>	11 <sup>07</sup>	
7:30-8:00 AM	7 <sup>32</sup>	7 <sup>33</sup>		3:30-4:00 PM	3:42	3:43		11:30-12:00 PM	11 <sup>34</sup>	11 <sup>38</sup>	

MORNING WATCH OPERATIONS LIEUTENANT		DAY WATCH OPERATIONS LIEUTENANT		EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented on this check sheet.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_

**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

**J-TIER**

DATE : 07/21/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1205	1206		8:00-8:30 AM	801	802		4:00-4:30 PM	406	408	
12:30- 1:00 AM	1234	1235		8:30- 9:00 AM	832	834		4:30-5:00 PM	434	438	
1:00-1:30 AM	105	106		9:00-9:30 AM	901	902		5:00 -5:30 PM	506	508	
1:30-2:00 AM	134	135		9:30-10:00 AM	934	936		5:30-6:00 PM	537	538	
2:00-2:30 AM	204	205		10:00-10:30 AM	1010	1011		6:00-6:30 PM	606	607	
2:30-3:00 AM	234	235		10:30-11:00 AM	1034	1035		6:30-7:00 PM	634	636	
3:00-3:30 AM	304	305		11:00-11:30 AM	1104	1107		7:00-7:30 PM	705	706	
3:30-4:00 AM	336	337		11:30-12:00 AM	1134	1136		7:30-8:00 PM	734	737	
4:00-4:30 AM	405	406		12:00-12:30 PM	1204	1207		8:00-8:30 PM	806	807	
4:30-5:00 AM	436	437		12:30- 1:00 PM	1234	1234		8:30- 9:00 PM	834	836	
5:00 -5:30 AM	504	505		1:00-1:30 PM	104	105		9:00-9:30 PM	904	904	
5:30-6:00 AM	536	537		1:30-2:00 PM	134	134		9:30-10:00 PM	934	934	
6:00-6:30 AM	606	607		2:00-2:30 PM	2:14	2:15		10:00-10:30 PM	1010	1011	
6:30-7:00 AM	634	635		2:30-3:00 PM	2:36	2:57		10:30-11:00 PM	1034	1034	
7:00-7:30 AM	706	707		3:00-3:30 PM	3:19	3:20		11:00-11:30 PM	1111	1112	
7:30-8:00 AM	734	735		3:30-4:00 PM	3:44	3:45		11:30-12:00 PM	1134	1141	

MORNING WATCH OPERATIONS LIEUTENANT		DAY WATCH OPERATIONS LIEUTENANT		EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice on an irregular schedule and no more than 40 minutes apart. All of

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_

**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET**

**K-TIER**

DATE : 07/21/19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1207	1208	[REDACTED]	8:00-8:30 AM	802	804	[REDACTED]	4:00-4:30 PM	409	411	[REDACTED]
12:30- 1:00 AM	1236	1237	[REDACTED]	8:30- 9:00 AM	836	837	[REDACTED]	4:30-5:00 PM	439	441	[REDACTED]
1:00-1:30 AM	107	108	[REDACTED]	9:00-9:30 AM	902	904	[REDACTED]	5:00 -5:30 PM	509	511	[REDACTED]
1:30-2:00 AM	136	137	[REDACTED]	9:30-10:00 AM	936	937	[REDACTED]	5:30-6:00 PM	531	532	[REDACTED]
2:00-2:30 AM	206	207	[REDACTED]	10:00-10:30 AM	1010	1010	[REDACTED]	6:00-6:30 PM	606	607	[REDACTED]
2:30-3:00 AM	236	237	[REDACTED]	10:30-11:00 AM	1034	1036	[REDACTED]	6:30-7:00 PM	634	636	[REDACTED]
3:00-3:30 AM	306	307	[REDACTED]	11:00-11:30 AM	1111	1112	[REDACTED]	7:00-7:30 PM	707	708	[REDACTED]
3:30-4:00 AM	338	339	[REDACTED]	11:30-12:00 AM	1134	1137	[REDACTED]	7:30-8:00 PM	734	736	[REDACTED]
4:00-4:30 AM	407	408	[REDACTED]	12:00-12:30 PM	1206	1207	[REDACTED]	8:00-8:30 PM	806	809	[REDACTED]
4:30-5:00 AM	438	439	[REDACTED]	12:30- 1:00 PM	1238	1239	[REDACTED]	8:30- 9:00 PM	836	837	[REDACTED]
5:00 -5:30 AM	506	507	[REDACTED]	1:00-1:30 PM	105	106	[REDACTED]	9:00-9:30 PM	909	910	[REDACTED]
5:30-6:00 AM	538	539	[REDACTED]	1:30-2:00 PM	132	134	[REDACTED]	9:30-10:00 PM	936	937	[REDACTED]
6:00-6:30 AM	608	609	[REDACTED]	2:00-2:30 PM	2:16	2:17	[REDACTED]	10:00-10:30 PM	1010	1011	[REDACTED]
6:30-7:00 AM	636	637	[REDACTED]	2:30-3:00 PM	2:38	2:39	[REDACTED]	10:30-11:00 PM	1034	1036	[REDACTED]
7:00-7:30 AM	708	709	[REDACTED]	3:00-3:30 PM	3:21	3:22	[REDACTED]	11:00-11:30 PM	1106	1107	[REDACTED]
7:30-8:00 AM	736	737	[REDACTED]	3:30-4:00 PM	3:40	3:47	[REDACTED]	11:30-12:00 PM	1134	1136	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart.

REVIEWED BY MORNING WATCH LIEUTENANT  
CAPTAIN