



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7-28-19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1206	1209	[REDACTED]	10-8:30 AM	801	803	[REDACTED]	4:00-4:30 PM	400	402	[REDACTED]
12:30- 1:00 AM	1232	1234	[REDACTED]	10-9:00 AM	834	836	[REDACTED]	4:30-5:00 PM	438	440	[REDACTED]
1:00-1:30 AM	125	129	[REDACTED]	10-9:30 AM	911	913	[REDACTED]	5:00-5:30 PM	510	520	[REDACTED]
1:30-2:00 AM	142	144	[REDACTED]	10-10:00 AM	942	944	[REDACTED]	5:30-6:00 PM	542	544	[REDACTED]
2:00-2:30 AM	225	227	[REDACTED]	10-10:30 AM	1005	1011	[REDACTED]	6:00-6:30 PM	623	624	[REDACTED]
2:30-3:00 AM	255	257	[REDACTED]	10-11:00 AM	1037	1039	[REDACTED]	6:30-7:00 PM	649	651	[REDACTED]
3:00-3:30 AM	328	330	[REDACTED]	10-11:30 AM	1116	1119	[REDACTED]	7:00-7:30 PM	715	717	[REDACTED]
3:30-4:00 AM	358	359	[REDACTED]	10-12:00 AM	1150	1153	[REDACTED]	7:30-8:00 PM	740	742	[REDACTED]
4:00-4:30 AM	400	401	[REDACTED]	10-12:30 PM	1203	1205	[REDACTED]	8:00-8:30 PM	809	811	[REDACTED]
4:30-5:00 AM	439	441	[REDACTED]	10-1:00 PM	1232	1234	[REDACTED]	8:30-9:00 PM	836	838	[REDACTED]
5:00-5:30 AM	510	512	[REDACTED]	10-1:30 PM	116	118	[REDACTED]	9:00-9:30 PM	913	916	[REDACTED]
5:30-6:00 AM	549	551	[REDACTED]	10-2:00 PM	142	145	[REDACTED]	9:30-10:00 PM	948	950	[REDACTED]
6:00-6:30 AM	6	6	[REDACTED]	10-2:30 PM	212	214	[REDACTED]	10:00-10:30 PM	1021	1025	[REDACTED]
6:30-7:00 AM	6	6	[REDACTED]	10-3:00 PM	244	249	[REDACTED]	10:30-11:00 PM	1043	1044	[REDACTED]
7:00-7:30 AM	718	720	[REDACTED]	10-3:30 PM	301	307	[REDACTED]	11:00-11:30 PM	1118	1119	[REDACTED]
7:30-8:00 AM	738	740	[REDACTED]	10-4:00 PM	333	336	[REDACTED]	11:30-12:00 PM	1133	1135	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart and documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

[REDACTED]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

L-TIER

DATE: 07/28/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1205	1207	[REDACTED]	8:00-8:30 AM	806	808	[REDACTED]	4:00-4:30 PM	402	404	[REDACTED]
12:30-1:00 AM	1236	1237	[REDACTED]	8:30-9:00 AM	838	839	[REDACTED]	4:30-5:00 PM	434	435	[REDACTED]
1:00-1:30 AM	112	113	[REDACTED]	9:00-9:30 AM	914	915	[REDACTED]	5:00-5:30 PM	508	509	[REDACTED]
1:30-2:00 AM	139	140	[REDACTED]	9:30-10:00 AM	946	947	[REDACTED]	5:30-6:00 PM	539	540	[REDACTED]
2:00-2:30 AM	200	201	[REDACTED]	10:00-10:30 AM	1016	1017	[REDACTED]	6:00-6:30 PM	613	614	[REDACTED]
2:30-3:00 AM	248	242	[REDACTED]	10:30-11:00 AM	1038	1039	[REDACTED]	6:30-7:00 PM	636	637	[REDACTED]
3:00-3:30 AM	312	313	[REDACTED]	11:00-11:30 AM	1116	1117	[REDACTED]	7:00-7:30 PM	716	717	[REDACTED]
3:30-4:00 AM	347	348	[REDACTED]	11:30-12:00 AM	1140	1141	[REDACTED]	7:30-8:00 PM	749	749	[REDACTED]
4:00-4:30 AM	404	405	[REDACTED]	12:00-12:30 PM	1216	1217	[REDACTED]	8:00-8:30 PM	830	830	[REDACTED]
4:30-5:00 AM	443	444	[REDACTED]	12:30-1:00 PM	1247	1248	[REDACTED]	8:30-9:00 PM	850	851	[REDACTED]
5:00-5:30 AM	509	510	[REDACTED]	1:00-1:30 PM	119	126	[REDACTED]	9:00-9:30 PM	918	919	[REDACTED]
5:30-6:00 AM	535	536	[REDACTED]	1:30-2:00 PM	150	151	[REDACTED]	9:30-10:00 PM	941	942	[REDACTED]
6:00-6:30 AM	613	614	[REDACTED]	2:00-2:30 PM	216	217	[REDACTED]	10:00-10:30 PM	1000	1001	[REDACTED]
6:30-7:00 AM	631	632	[REDACTED]	2:30-3:00 PM	230	237	[REDACTED]	10:30-11:00 PM	1037	1038	[REDACTED]
7:00-7:30 AM	708	709	[REDACTED]	3:00-3:30 PM	313	314	[REDACTED]	11:00-11:30 PM	1105	1106	[REDACTED]
7:30-8:00 AM	730	732	[REDACTED]	3:30-4:00 PM	344	345	[REDACTED]	11:30-12:00 PM	1142	1143	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[REDACTED]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/28/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1207	1209	[REDACTED]	8:00-8:30 AM	809	810	[REDACTED]	4:00-4:30 PM	405	406	[REDACTED]
12:30- 1:00 AM	1238	1240	[REDACTED]	8:30- 9:00 AM	840	841	[REDACTED]	4:30-5:00 PM	436	437	[REDACTED]
1:00-1:30 AM	113	114	[REDACTED]	9:00-9:30 AM	916	917	[REDACTED]	5:00 -5:30 PM	510	511	[REDACTED]
1:30-2:00 AM	140	141	[REDACTED]	9:30-10:00 AM	948	949	[REDACTED]	5:30-6:00 PM	541	542	[REDACTED]
2:00-2:30 AM	201	202	[REDACTED]	10:00-10:30 AM	1018	1019	[REDACTED]	6:00-6:30 PM	615	616	[REDACTED]
2:30-3:00 AM	242	243	[REDACTED]	10:30-11:00 AM	1040	1041	[REDACTED]	6:30-7:00 PM	638	639	[REDACTED]
3:00-3:30 AM	314	315	[REDACTED]	11:00-11:30 AM	1118	1119	[REDACTED]	7:00-7:30 PM	718	719	[REDACTED]
3:30-4:00 AM	348	349	[REDACTED]	11:30-12:00 AM	1146	1141	[REDACTED]	7:30-8:00 PM	749	750	[REDACTED]
4:00-4:30 AM	405	400	[REDACTED]	12:00-12:30 PM	1218	1219	[REDACTED]	8:00-8:30 PM	830	833	[REDACTED]
4:30-5:00 AM	444	445	[REDACTED]	12:30- 1:00 PM	1248	1249	[REDACTED]	8:30- 9:00 PM	852	853	[REDACTED]
5:00 -5:30 AM	511	512	[REDACTED]	1:00-1:30 PM	121	123	[REDACTED]	9:00-9:30 PM	920	921	[REDACTED]
5:30-6:00 AM	536	537	[REDACTED]	1:30-2:00 PM	152	153	[REDACTED]	9:30-10:00 PM	943	944	[REDACTED]
6:00-6:30 AM	614	615	[REDACTED]	2:00-2:30 PM	218	219	[REDACTED]	10:00-10:30 PM	1002	1003	[REDACTED]
6:30-7:00 AM	632	633	[REDACTED]	2:30-3:00 PM	238	239	[REDACTED]	10:30-11:00 PM	1039	1040	[REDACTED]
7:00-7:30 AM	709	710	[REDACTED]	3:00-3:30 PM	315	316	[REDACTED]	11:00-11:30 PM	1107	1108	[REDACTED]
7:30-8:00 AM	733	735	[REDACTED]	3:30-4:00 PM	346	347	[REDACTED]	11:30-12:00 PM	1144	1145	[REDACTED]

MORNING WATCH OPERATIONS LIEUTENANT	[REDACTED]	DAY WATCH OPERATIONS LIEUTENANT	[REDACTED]	EVENING WATCH OPERATIONS LIEUTENANT	[REDACTED]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-J

DATE: 07/28/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1210	1212	[REDACTED]	8:00-8:30 AM	811	812	[REDACTED]	4:00-4:30 PM	407	408	[REDACTED]
12:30- 1:00 AM	1241	1242	[REDACTED]	8:30- 9:00 AM	842	843	[REDACTED]	4:30-5:00 PM	438	439	[REDACTED]
1:00-1:30 AM	115	116	[REDACTED]	9:00-9:30 AM	918	919	[REDACTED]	5:00 -5:30 PM	512	513	[REDACTED]
1:30-2:00 AM	141	142	[REDACTED]	9:30-10:00 AM	950	951	[REDACTED]	5:30-6:00 PM	543	544	[REDACTED]
2:00-2:30 AM	202	203	[REDACTED]	10:00-10:30 AM	1020	1021	[REDACTED]	6:00-6:30 PM	617	618	[REDACTED]
2:30-3:00 AM	243	244	[REDACTED]	10:30-11:00 AM	1042	1043	[REDACTED]	6:30-7:00 PM	640	641	[REDACTED]
3:00-3:30 AM	310	317	[REDACTED]	11:00-11:30 AM	1120	1121	[REDACTED]	7:00-7:30 PM	720	721	[REDACTED]
3:30-4:00 AM	349	350	[REDACTED]	11:30-12:00 AM	1142	1143	[REDACTED]	7:30-8:00 PM	750	751	[REDACTED]
4:00-4:30 AM	407	408	[REDACTED]	12:00-12:30 PM	1220	1221	[REDACTED]	8:00-8:30 PM	820	821	[REDACTED]
4:30-5:00 AM	445	446	[REDACTED]	12:30- 1:00 PM	1250	1251	[REDACTED]	8:30- 9:00 PM	854	855	[REDACTED]
5:00 -5:30 AM	512	513	[REDACTED]	1:00-1:30 PM	123	124	[REDACTED]	9:00-9:30 PM	922	923	[REDACTED]
5:30-6:00 AM	537	538	[REDACTED]	1:30-2:00 PM	154	155	[REDACTED]	9:30-10:00 PM	948	949	[REDACTED]
6:00-6:30 AM	615	616	[REDACTED]	2:00-2:30 PM	220	221	[REDACTED]	10:00-10:30 PM	1004	1005	[REDACTED]
6:30-7:00 AM	634	635	[REDACTED]	2:30-3:00 PM	240	241	[REDACTED]	10:30-11:00 PM	1041	1042	[REDACTED]
7:00-7:30 AM	710	711	[REDACTED]	3:00-3:30 PM	307	308	[REDACTED]	11:00-11:30 PM	1109	1110	[REDACTED]
7:30-8:00 AM	736	738	[REDACTED]	3:30-4:00 PM	348	349	[REDACTED]	11:30-12:00 PM	1140	1141	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED SIGNATURE]

AFTERNOON WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED SIGNATURE]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED SIGNATURE]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

[REDACTED SIGNATURE]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 07/28/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1212	1214	[REDACTED]	8:00-8:30 AM	813	814	[REDACTED]	4:00-4:30 PM	409	410	[REDACTED]
12:30- 1:00 AM	1243	1244	[REDACTED]	8:30- 9:00 AM	844	845	[REDACTED]	4:30-5:00 PM	440	441	[REDACTED]
1:00-1:30 AM	117	118	[REDACTED]	9:00-9:30 AM	920	921	[REDACTED]	5:00 -5:30 PM	514	515	[REDACTED]
1:30-2:00 AM	142	143	[REDACTED]	9:30-10:00 AM	952	953	[REDACTED]	5:30-6:00 PM	545	546	[REDACTED]
2:00-2:30 AM	203	204	[REDACTED]	10:00-10:30 AM	1022	1023	[REDACTED]	6:00-6:30 PM	619	620	[REDACTED]
2:30-3:00 AM	244	245	[REDACTED]	10:30-11:00 AM	1044	1045	[REDACTED]	6:30-7:00 PM	642	644	[REDACTED]
3:00-3:30 AM	318	319	[REDACTED]	11:00-11:30 AM	1122	1123	[REDACTED]	7:00-7:30 PM	722	723	[REDACTED]
3:30-4:00 AM	350	351	[REDACTED]	11:30-12:00 AM	1144	1145	[REDACTED]	7:30-8:00 PM	753	754	[REDACTED]
4:00-4:30 AM	409	410	[REDACTED]	12:00-12:30 PM	1222	1223	[REDACTED]	8:00-8:30 PM	826	827	[REDACTED]
4:30-5:00 AM	446	447	[REDACTED]	12:30- 1:00 PM	1252	1253	[REDACTED]	8:30- 9:00 PM	856	857	[REDACTED]
5:00 -5:30 AM	513	514	[REDACTED]	1:00-1:30 PM	125	126	[REDACTED]	9:00-9:30 PM	924	926	[REDACTED]
5:30-6:00 AM	538	539	[REDACTED]	1:30-2:00 PM	156	157	[REDACTED]	9:30-10:00 PM	947	948	[REDACTED]
6:00-6:30 AM	616	617	[REDACTED]	2:00-2:30 PM	222	223	[REDACTED]	10:00-10:30 PM	1006	1007	[REDACTED]
6:30-7:00 AM	635	636	[REDACTED]	2:30-3:00 PM	242	243	[REDACTED]	10:30-11:00 PM	1044	1045	[REDACTED]
7:00-7:30 AM	711	712	[REDACTED]	3:00-3:30 PM	319	320	[REDACTED]	11:00-11:30 PM	1112	1113	[REDACTED]
7:30-8:00 AM	739	741	[REDACTED]	3:30-4:00 PM	350	351	[REDACTED]	11:30-12:00 PM	1148	1149	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

AFTERNOON WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H



DATE: 07/28/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1217	1219	[REDACTED]	8:00-8:30 AM	817	818	[REDACTED]	4:00-4:30 PM	410	414	[REDACTED]
12:30- 1:00 AM	1246	1247	[REDACTED]	8:30- 9:00 AM	848	849	[REDACTED]	4:30-5:00 PM	444	445	[REDACTED]
1:00-1:30 AM	121	122	[REDACTED]	9:00-9:30 AM	924	925	[REDACTED]	5:00 -5:30 PM	518	519	[REDACTED]
1:30-2:00 AM	144	145	[REDACTED]	9:30-10:00 AM	956	957	[REDACTED]	5:30-6:00 PM	550	551	[REDACTED]
2:00-2:30 AM	205	206	[REDACTED]	10:00-10:30 AM	1026	1027	[REDACTED]	6:00-6:30 PM	623	624	[REDACTED]
2:30-3:00 AM	247	248	[REDACTED]	10:30-11:00 AM	1048	1049	[REDACTED]	6:30-7:00 PM	646	647	[REDACTED]
3:00-3:30 AM	322	323	[REDACTED]	11:00-11:30 AM	1126	1127	[REDACTED]	7:00-7:30 PM	726	727	[REDACTED]
3:30-4:00 AM	353	354	[REDACTED]	11:30-12:00 AM	1148	1149	[REDACTED]	7:30-8:00 PM	824	825	[REDACTED]
4:00-4:30 AM	411	412	[REDACTED]	12:00-12:30 PM	1226	1227	[REDACTED]	8:00-8:30 PM	836	837	[REDACTED]
4:30-5:00 AM	449	450	[REDACTED]	12:30- 1:00 PM	1256	1257	[REDACTED]	8:30- 9:00 PM	846	847	[REDACTED]
5:00 -5:30 AM	515	516	[REDACTED]	1:00-1:30 PM	129	130	[REDACTED]	9:00-9:30 PM	929	930	[REDACTED]
5:30-6:00 AM	541	542	[REDACTED]	1:30-2:00 PM	147	148	[REDACTED]	9:30-10:00 PM	951	952	[REDACTED]
6:00-6:30 AM	619	620	[REDACTED]	2:00-2:30 PM	226	227	[REDACTED]	10:00-10:30 PM	1009	1010	[REDACTED]
6:30-7:00 AM	638	639	[REDACTED]	2:30-3:00 PM	246	247	[REDACTED]	10:30-11:00 PM	1048	1049	[REDACTED]
7:00-7:30 AM	713	714	[REDACTED]	3:00-3:30 PM	323	324	[REDACTED]	11:00-11:30 PM	1117	1118	[REDACTED]
7:30-8:00 AM	745	747	[REDACTED]	3:30-4:00 PM	354	355	[REDACTED]	11:30-12:00 PM	1150	1153	[REDACTED]

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

AFTERNOON WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[REDACTED]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart and documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

[REDACTED]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G

DATE: 07/28/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1215	1216		8:00-8:30 AM	815	816		4:00-4:30 PM	411	412	
12:30- 1:00 AM	1244	1245		8:30- 9:00 AM	846	847		4:30-5:00 PM	442	443	
1:00-1:30 AM	119	120		9:00-9:30 AM	922	923		5:00-5:30 PM	516	517	
1:30-2:00 AM	143	144		9:30-10:00 AM	954	956		5:30-6:00 PM	548	549	
2:00-2:30 AM	204	205		10:00-10:30 AM	1024	1025		6:00-6:30 PM	621	622	
2:30-3:00 AM	245	246		10:30-11:00 AM	1046	1047		6:30-7:00 PM	644	645	
3:00-3:30 AM	320	321		11:00-11:30 AM	1124	1125		7:00-7:30 PM	724	725	
3:30-4:00 AM	351	352		11:30-12:00 AM	1146	1147		7:30-8:00 PM	755	756	
4:00-4:30 AM	410	411		12:00-12:30 PM	1224	1225		8:00-8:30 PM	828	829	
4:30-5:00 AM	447	448		12:30- 1:00 PM	1254	1255		8:30- 9:00 PM	858	859	
5:00-5:30 AM	514	515		1:00-1:30 PM	127	128		9:00-9:30 PM	927	928	
5:30-6:00 AM	539	540		1:30-2:00 PM	158	159		9:30-10:00 PM	949	950	
6:00-6:30 AM	618	619		2:00-2:30 PM	224	225		10:00-10:30 PM	1008	1010	
6:30-7:00 AM	636	637		2:30-3:00 PM	244	245		10:30-11:00 PM	1046	1047	
7:00-7:30 AM	712	713		3:00-3:30 PM	324	322		11:00-11:30 PM	1114	1115	
7:30-8:00 AM	742	744		3:30-4:00 PM	352	354		11:30-12:00 PM	1150	1151	

MORNING WATCH  
OPERATIONS  
LIEUTENANT

MORNING WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_