



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZB



DATE: 8-3-19

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1219	1223	[Redacted]	8:00-8:30 AM	807	809	[Redacted]	4:00-4:30 PM	407	410	[Redacted]
12:30- 1:00 AM	1248	1251	[Redacted]	8:30- 9:00 AM	833	836	[Redacted]	4:30-5:00 PM	425	438	[Redacted]
1:00-1:30 AM	107	110	[Redacted]	9:00-9:30 AM	916	918	[Redacted]	5:00-5:30 PM	506	508	[Redacted]
1:30-2:00 AM	136	139	[Redacted]	9:30-10:00 AM	941	943	[Redacted]	5:30-6:00 PM	531	534	[Redacted]
2:00-2:30 AM	211	214	[Redacted]	10:00-10:30 AM	1009	1005	[Redacted]	6:00-6:30 PM	600	603	[Redacted]
2:30-3:00 AM	232	240	[Redacted]	10:30-11:00 AM	1047	1049	[Redacted]	6:30-7:00 PM	637	640	[Redacted]
3:00-3:30 AM	301	304	[Redacted]	11:00-11:30 AM	1116	1118	[Redacted]	7:00-7:30 PM	708	711	[Redacted]
3:30-4:00 AM	333	326	[Redacted]	11:30-12:00 AM	1146	1149	[Redacted]	7:30-8:00 PM	739	742	[Redacted]
4:00-4:30 AM	425	428	[Redacted]	12:00-12:30 PM	1204	1207	[Redacted]	8:00-8:30 PM	811	814	[Redacted]
4:30-5:00 AM	442	445	[Redacted]	12:30- 1:00 PM	1250	1253	[Redacted]	8:30- 9:00 PM	842	845	[Redacted]
5:00-5:30 AM	500	503	[Redacted]	1:00-1:30 PM	167	110	[Redacted]	9:00-9:30 PM	913	916	[Redacted]
5:30-6:00 AM	553	556	[Redacted]	1:30-2:00 PM	133	134	[Redacted]	9:30-10:00 PM	945	947	[Redacted]
6:00-6:30 AM	614	617	[Redacted]	2:00-2:30 PM	211	214	[Redacted]	10:00-10:30 PM	1013	1045	[Redacted]
6:30-7:00 AM	635	638	[Redacted]	2:30-3:00 PM	244	246	[Redacted]	10:30-11:00 PM	1045	1048	[Redacted]
7:00-7:30 AM	719	722	[Redacted]	3:00-3:30 PM	309	311	[Redacted]	11:00-11:30 PM	1117	1120	[Redacted]
7:30-8:00 AM	744	751	[Redacted]	3:30-4:00 PM	333	335	[Redacted]	11:30-12:00 PM	1149	1153	[Redacted]

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

Handwritten notes in a column, possibly a list or ledger, with some numbers and symbols.

Large, stylized handwritten signature or name, possibly 'WILLIAM'.

Small handwritten text or initials, possibly 'T.C.B.'

Handwritten notes or signatures in a column on the right side of the page.



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 08/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1220	1222	[REDACTED]	8:00-8:30 AM	8 <sup>10</sup>	8 <sup>11</sup>	[REDACTED]	4:00-4:30 PM	401	4 <sup>03</sup>	TN
12:30- 1:00 AM	1239	1241	[REDACTED]	8:30- 9:00 AM	8 <sup>42</sup>	8 <sup>43</sup>	[REDACTED]	4:30-5:00 PM	431	4 <sup>33</sup>	TN
1:00-1:30 AM	112	114	[REDACTED]	9:00-9:30 AM	9 <sup>12</sup>	9 <sup>13</sup>	[REDACTED]	5:00-5:30 PM	512	5 <sup>13</sup>	TN
1:30-2:00 AM	141	143	[REDACTED]	9:30-10:00 AM	9 <sup>44</sup>	9 <sup>45</sup>	[REDACTED]	5:30-6:00 PM	544	5 <sup>45</sup>	TN
2:00-2:30 AM	216	218	[REDACTED]	10:00-10:30 AM	10 <sup>14</sup>	10 <sup>15</sup>	[REDACTED]	6:00-6:30 PM	64	6 <sup>15</sup>	TN
2:30-3:00 AM	240	242	[REDACTED]	10:30-11:00 AM	10 <sup>46</sup>	10 <sup>47</sup>	[REDACTED]	6:30-7:00 PM	646	6 <sup>44</sup>	TN
3:00-3:30 AM	369	311	[REDACTED]	11:00-11:30 AM	11 <sup>16</sup>	11 <sup>17</sup>	[REDACTED]	7:00-7:30 PM	716	7 <sup>17</sup>	TN
3:30-4:00 AM	341	343	[REDACTED]	11:30-12:00 AM	11 <sup>30</sup>	11 <sup>31</sup>	[REDACTED]	7:30-8:00 PM	730	7 <sup>31</sup>	TN
4:00-4:30 AM	410	412	[REDACTED]	12:00-12:30 PM	12 <sup>18</sup>	12 <sup>19</sup>	[REDACTED]	8:00-8:30 PM	818	8 <sup>19</sup>	TN
4:30-5:00 AM	439	441	[REDACTED]	12:30- 1:00 PM	12 <sup>35</sup>	12 <sup>36</sup>	[REDACTED]	8:30- 9:00 PM	835	8 <sup>36</sup>	TN
5:00-5:30 AM	510	512	[REDACTED]	1:00-1:30 PM	1 <sup>20</sup>	1 <sup>21</sup>	[REDACTED]	9:00-9:30 PM	920	9 <sup>21</sup>	TN
5:30-6:00 AM	539	541	[REDACTED]	1:30-2:00 PM	1 <sup>37</sup>	1 <sup>38</sup>	[REDACTED]	9:30-10:00 PM	934	9 <sup>38</sup>	TN
6:00-6:30 AM	609	611	[REDACTED]	2:00-2:30 PM	2 <sup>22</sup>	2 <sup>23</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>22</sup>	10 <sup>23</sup>	TN
6:30-7:00 AM	641	643	[REDACTED]	2:30-3:00 PM	2 <sup>28</sup>	2 <sup>29</sup>	[REDACTED]	10:30-11:00 PM	1038	10 <sup>39</sup>	TN
7:00-7:30 AM	716	712	[REDACTED]	3:00-3:30 PM	3 <sup>24</sup>	3 <sup>25</sup>	[REDACTED]	11:00-11:30 PM	1127	11 <sup>28</sup>	TN
7:30-8:00 AM	741	743	[REDACTED]	3:30-4:00 PM	3 <sup>46</sup>	3 <sup>47</sup>	[REDACTED]	11:30-12:00 PM	1140	11 <sup>41</sup>	WS

MORNING WATCH OPERATIONS LIEUTENANT		DAY WATCH OPERATIONS LIEUTENANT		EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H**



DATE: 08/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1222	1224	[REDACTED]	8:00-8:30 AM	8 <sup>12</sup>	8 <sup>13</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>01</sup>	4 <sup>03</sup>	TN
12:30- 1:00 AM	1241	1243	[REDACTED]	8:30- 9:00 AM	8 <sup>44</sup>	8 <sup>45</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>31</sup>	4 <sup>38</sup>	TN
1:00-1:30 AM	114	116	[REDACTED]	9:00-9:30 AM	9 <sup>14</sup>	9 <sup>15</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>41</sup>	5 <sup>15</sup>	TN
1:30-2:00 AM	143	145	[REDACTED]	9:30-10:00 AM	9 <sup>46</sup>	9 <sup>47</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>46</sup>	5 <sup>47</sup>	TN
2:00-2:30 AM	218	220	[REDACTED]	10:00-10:30 AM	10 <sup>16</sup>	10 <sup>17</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>16</sup>	6 <sup>17</sup>	TN
2:30-3:00 AM	242	244	[REDACTED]	10:30-11:00 AM	10 <sup>50</sup>	10 <sup>51</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>50</sup>	6 <sup>51</sup>	TN
3:00-3:30 AM	311	313	[REDACTED]	11:00-11:30 AM	11 <sup>20</sup>	11 <sup>21</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>20</sup>	7 <sup>21</sup>	TN
3:30-4:00 AM	343	345	[REDACTED]	11:30-12:00 AM	11 <sup>52</sup>	11 <sup>53</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>52</sup>	7 <sup>53</sup>	TN
4:00-4:30 AM	412	414	[REDACTED]	12:00-12:30 PM	12 <sup>22</sup>	12 <sup>23</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>22</sup>	8 <sup>23</sup>	TN
4:30-5:00 AM	441	443	[REDACTED]	12:30- 1:00 PM	12 <sup>54</sup>	12 <sup>55</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>50</sup>	8 <sup>55</sup>	TN
5:00-5:30 AM	512	514	[REDACTED]	1:00-1:30 PM	1 <sup>24</sup>	1 <sup>25</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>24</sup>	9 <sup>25</sup>	TN
5:30-6:00 AM	541	543	[REDACTED]	1:30-2:00 PM	1 <sup>56</sup>	1 <sup>57</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>50</sup>	9 <sup>51</sup>	TN
6:00-6:30 AM	611	613	[REDACTED]	2:00-2:30 PM	2 <sup>04</sup>	2 <sup>05</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>04</sup>	10 <sup>06</sup>	TN
6:30-7:00 AM	643	645	[REDACTED]	2:30-3:00 PM	2 <sup>36</sup>	2 <sup>37</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>36</sup>	10 <sup>37</sup>	TN
7:00-7:30 AM	712	714	[REDACTED]	3:00-3:30 PM	3 <sup>20</sup>	3 <sup>22</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>20</sup>	11 <sup>22</sup>	TN
7:30-8:00 AM	743	745	[REDACTED]	3:30-4:00 PM	3 <sup>51</sup>	3 <sup>53</sup>	[REDACTED]	11:30-12:00 PM			

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

L-TIER

DATE: 08/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1207	1209	[REDACTED]	8:00-8:30 AM	8 <sup>01</sup>	8 <sup>03</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>01</sup>	4 <sup>03</sup>	TN
12:30- 1:00 AM	1231	1233	[REDACTED]	8:30- 9:00 AM	8 <sup>31</sup>	8 <sup>33</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>31</sup>	4 <sup>33</sup>	TN
1:00-1:30 AM	1:04	106	[REDACTED]	9:00-9:30 AM	9 <sup>01</sup>	9 <sup>03</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>01</sup>	5 <sup>03</sup>	TN
1:30-2:00 AM	133	135	[REDACTED]	9:30-10:00 AM	9 <sup>30</sup>	9 <sup>32</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>30</sup>	5 <sup>32</sup>	TN
2:00-2:30 AM	208	210	[REDACTED]	10:00-10:30 AM	10 <sup>02</sup>	10 <sup>03</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>02</sup>	6 <sup>03</sup>	TN
2:30-3:00 AM	233	235	[REDACTED]	10:30-11:00 AM	10 <sup>32</sup>	10 <sup>32</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>32</sup>	6 <sup>33</sup>	TN
3:00-3:30 AM	301	303	[REDACTED]	11:00-11:30 AM	11 <sup>01</sup>	11 <sup>02</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>01</sup>	7 <sup>02</sup>	TN
3:30-4:00 AM	333	335	[REDACTED]	11:30-12:00 AM	11 <sup>32</sup>	11 <sup>33</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>32</sup>	7 <sup>33</sup>	TN
4:00-4:30 AM	<del>333</del>	<del>333</del>	[REDACTED]	12:00-12:30 PM	12 <sup>03</sup>	12 <sup>04</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>03</sup>	8 <sup>04</sup>	TN
4:30-5:00 AM	431	433	[REDACTED]	12:30- 1:00 PM	12 <sup>33</sup>	12 <sup>34</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>33</sup>	8 <sup>34</sup>	TN
5:00-5:30 AM	502	504	[REDACTED]	1:00-1:30 PM	1 <sup>02</sup>	1 <sup>03</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>02</sup>	9 <sup>03</sup>	TN
5:30-6:00 AM	531	533	[REDACTED]	1:30-2:00 PM	1 <sup>32</sup>	1 <sup>34</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>32</sup>	9 <sup>34</sup>	TN
6:00-6:30 AM	601	603	[REDACTED]	2:00-2:30 PM	2 <sup>00</sup>	2 <sup>02</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>01</sup>	10 <sup>02</sup>	TN
6:30-7:00 AM	633	635	[REDACTED]	2:30-3:00 PM	2 <sup>31</sup>	2 <sup>33</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>31</sup>	10 <sup>33</sup>	TN
7:00-7:30 AM	702	704	[REDACTED]	3:00-3:30 PM	3 <sup>14</sup>	3 <sup>15</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>14</sup>	11 <sup>15</sup>	TN
7:30-8:00 AM	733	735	[REDACTED]	3:30-4:00 PM	3 <sup>54</sup>	3 <sup>55</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>31</sup>	11 <sup>33</sup>	WS

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 08/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1213	1215	[REDACTED]	8:00-8:30 AM	8 <sup>09</sup>	8 <sup>05</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>01</sup>	4 <sup>03</sup>	TN
12:30-1:00 AM	1233	1235	[REDACTED]	8:30-9:00 AM	8 <sup>34</sup>	8 <sup>36</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>31</sup>	4 <sup>33</sup>	TN
1:00-1:30 AM	106	108	[REDACTED]	9:00-9:30 AM	9 <sup>05</sup>	9 <sup>09</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>05</sup>	5 <sup>09</sup>	TN
1:30-2:00 AM	135	137	[REDACTED]	9:30-10:00 AM	9 <sup>36</sup>	9 <sup>39</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>38</sup>	5 <sup>39</sup>	TN
2:00-2:30 AM	210	212	[REDACTED]	10:00-10:30 AM	10 <sup>08</sup>	10 <sup>09</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>08</sup>	6 <sup>09</sup>	TN
2:30-3:00 AM	235	237	[REDACTED]	10:30-11:00 AM	10 <sup>40</sup>	10 <sup>41</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>40</sup>	6 <sup>41</sup>	TN
3:00-3:30 AM	303	305	[REDACTED]	11:00-11:30 AM	11 <sup>07</sup>	11 <sup>10</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>07</sup>	7 <sup>10</sup>	TN
3:30-4:00 AM	335	337	[REDACTED]	11:30-12:00 AM	11 <sup>38</sup>	11 <sup>39</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>38</sup>	7 <sup>39</sup>	TN
4:00-4:30 AM	404	406	[REDACTED]	12:00-12:30 PM	12 <sup>09</sup>	12 <sup>10</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>09</sup>	8 <sup>10</sup>	TN
4:30-5:00 AM	433	435	[REDACTED]	12:30-1:00 PM	12 <sup>40</sup>	12 <sup>41</sup>	[REDACTED]	8:30-9:00 PM	8 <sup>40</sup>	8 <sup>41</sup>	TN
5:00-5:30 AM	504	506	[REDACTED]	1:00-1:30 PM	1 <sup>12</sup>	1 <sup>13</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>12</sup>	9 <sup>13</sup>	TN
5:30-6:00 AM	533	535	[REDACTED]	1:30-2:00 PM	1 <sup>42</sup>	1 <sup>44</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>43</sup>	9 <sup>44</sup>	TN
6:00-6:30 AM	603	605	[REDACTED]	2:00-2:30 PM	2 <sup>18</sup>	2 <sup>18</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>12</sup>	10 <sup>13</sup>	TN
6:30-7:00 AM	635	637	[REDACTED]	2:30-3:00 PM	2 <sup>45</sup>	2 <sup>46</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>45</sup>	10 <sup>46</sup>	TN
7:00-7:30 AM	704	706	[REDACTED]	3:00-3:30 PM	3 <sup>16</sup>	3 <sup>17</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>16</sup>	11 <sup>17</sup>	TN
7:30-8:00 AM	735	737	[REDACTED]	3:30-4:00 PM	3 <sup>47</sup>	3 <sup>48</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>37</sup>	11 <sup>38</sup>	WS

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



SPECIAL HOUSING UNIT

SPECIAL HOUSING UNIT

ZA  
TIER-J

DATE: 08/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1215	1217	[REDACTED]	8:00-8:30 AM	8 <sup>06</sup>	8 <sup>07</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>01</sup>	4 <sup>03</sup>	TN
12:30- 1:00 AM	1235	1237	[REDACTED]	8:30- 9:00 AM	8 <sup>38</sup>	8 <sup>39</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>31</sup>	4 <sup>33</sup>	TN
1:00-1:30 AM	108	110	[REDACTED]	9:00-9:30 AM	9 <sup>08</sup>	9 <sup>09</sup>	[REDACTED]	5:00 -5:30 PM	5 <sup>08</sup>	5 <sup>09</sup>	TN
1:30-2:00 AM	137	139	[REDACTED]	9:30-10:00 AM	9 <sup>40</sup>	9 <sup>41</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>40</sup>	5 <sup>41</sup>	TN
2:00-2:30 AM	212	214	[REDACTED]	10:00-10:30 AM	10 <sup>04</sup>	10 <sup>05</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>04</sup>	6 <sup>05</sup>	TN
2:30-3:00 AM	237	238	[REDACTED]	10:30-11:00 AM	10 <sup>36</sup>	10 <sup>37</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>36</sup>	6 <sup>37</sup>	TN
3:00-3:30 AM	305	307	[REDACTED]	11:00-11:30 AM	11 <sup>03</sup>	11 <sup>04</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>03</sup>	7 <sup>04</sup>	TN
3:30-4:00 AM	337	339	[REDACTED]	11:30-12:00 AM	11 <sup>35</sup>	11 <sup>38</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>30</sup>	7 <sup>35</sup>	TN
4:00-4:30 AM	406	408	[REDACTED]	12:00-12:30 PM	12 <sup>05</sup>	12 <sup>06</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>05</sup>	8 <sup>06</sup>	TN
4:30-5:00 AM	435	437	[REDACTED]	12:30- 1:00 PM	12 <sup>39</sup>	12 <sup>40</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>39</sup>	8 <sup>40</sup>	TN
5:00 -5:30 AM	506	508	[REDACTED]	1:00-1:30 PM	1 <sup>45</sup>	1 <sup>46</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>15</sup>	9 <sup>16</sup>	TN
5:30-6:00 AM	535	537	[REDACTED]	1:30-2:00 PM	1 <sup>47</sup>	1 <sup>48</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>47</sup>	9 <sup>48</sup>	TN
6:00-6:30 AM	605	607	[REDACTED]	2:00-2:30 PM	2 <sup>16</sup>	2 <sup>17</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>16</sup>	10 <sup>17</sup>	TN
6:30-7:00 AM	637	639	[REDACTED]	2:30-3:00 PM	2 <sup>49</sup>	2 <sup>50</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>49</sup>	10 <sup>50</sup>	TN
7:00-7:30 AM	706	708	[REDACTED]	3:00-3:30 PM	3 <sup>19</sup>	3 <sup>20</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>19</sup>	11 <sup>20</sup>	TN
7:30-8:00 AM	737	739	[REDACTED]	3:30-4:00 PM	3 <sup>51</sup>	3 <sup>52</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>34</sup>	11 <sup>35</sup>	WJ

MORNING WATCH OPERATIONS LIEUTENANT		DAY WATCH OPERATIONS LIEUTENANT		EVENING WATCH OPERATIONS LIEUTENANT	
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A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
 SPECIAL HOUSING UNIT  
 30 MINUTE CHECK SHEET  
 ZA  
 TIER-K



DATE: 08/03/2019

TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE	TIME FRAME	TIME START	TIME END	SIGNATURE
12:00-12:30 AM	1217	1219	[REDACTED]	8:00-8:30 AM	8 <sup>08</sup>	8 <sup>09</sup>	[REDACTED]	4:00-4:30 PM	4 <sup>01</sup>	4 <sup>03</sup>	TN
12:30- 1:00 AM	1237	1239	[REDACTED]	8:30- 9:00 AM	8 <sup>40</sup>	8 <sup>41</sup>	[REDACTED]	4:30-5:00 PM	4 <sup>31</sup>	4 <sup>33</sup>	TN
1:00-1:30 AM	110	112	[REDACTED]	9:00-9:30 AM	9 <sup>10</sup>	9 <sup>11</sup>	[REDACTED]	5:00-5:30 PM	5 <sup>10</sup>	5 <sup>11</sup>	TN
1:30-2:00 AM	139	141	[REDACTED]	9:30-10:00 AM	9 <sup>42</sup>	9 <sup>43</sup>	[REDACTED]	5:30-6:00 PM	5 <sup>42</sup>	5 <sup>43</sup>	TN
2:00-2:30 AM	214	216	[REDACTED]	10:00-10:30 AM	10 <sup>06</sup>	10 <sup>07</sup>	[REDACTED]	6:00-6:30 PM	6 <sup>06</sup>	6 <sup>07</sup>	TN
2:30-3:00 AM	238	240	[REDACTED]	10:30-11:00 AM	10 <sup>47</sup>	10 <sup>48</sup>	[REDACTED]	6:30-7:00 PM	6 <sup>47</sup>	6 <sup>48</sup>	TN
3:00-3:30 AM	307	309	[REDACTED]	11:00-11:30 AM	11 <sup>08</sup>	11 <sup>09</sup>	[REDACTED]	7:00-7:30 PM	7 <sup>08</sup>	7 <sup>09</sup>	TN
3:30-4:00 AM	339	341	[REDACTED]	11:30-12:00 AM	11 <sup>50</sup>	11 <sup>51</sup>	[REDACTED]	7:30-8:00 PM	7 <sup>50</sup>	7 <sup>51</sup>	TN
4:00-4:30 AM	408	410	[REDACTED]	12:00-12:30 PM	12 <sup>10</sup>	12 <sup>11</sup>	[REDACTED]	8:00-8:30 PM	8 <sup>10</sup>	8 <sup>11</sup>	TN
4:30-5:00 AM	437	439	[REDACTED]	12:30- 1:00 PM	12 <sup>22</sup>	12 <sup>53</sup>	[REDACTED]	8:30- 9:00 PM	8 <sup>52</sup>	8 <sup>53</sup>	TN
5:00-5:30 AM	508	510	[REDACTED]	1:00-1:30 PM	1 <sup>12</sup>	1 <sup>13</sup>	[REDACTED]	9:00-9:30 PM	9 <sup>12</sup>	9 <sup>13</sup>	TN
5:30-6:00 AM	537	539	[REDACTED]	1:30-2:00 PM	1 <sup>54</sup>	1 <sup>55</sup>	[REDACTED]	9:30-10:00 PM	9 <sup>54</sup>	9 <sup>55</sup>	TN
6:00-6:30 AM	607	609	[REDACTED]	2:00-2:30 PM	2 <sup>14</sup>	2 <sup>15</sup>	[REDACTED]	10:00-10:30 PM	10 <sup>14</sup>	10 <sup>15</sup>	TN
6:30-7:00 AM	639	641	[REDACTED]	2:30-3:00 PM	2 <sup>56</sup>	2 <sup>57</sup>	[REDACTED]	10:30-11:00 PM	10 <sup>56</sup>	10 <sup>57</sup>	TN
7:00-7:30 AM	708	710	[REDACTED]	3:00-3:30 PM	3 <sup>16</sup>	3 <sup>17</sup>	[REDACTED]	11:00-11:30 PM	11 <sup>16</sup>	11 <sup>17</sup>	TN
7:30-8:00 AM	739	741	[REDACTED]	3:30-4:00 PM	3 <sup>58</sup>	3 <sup>59</sup>	[REDACTED]	11:30-12:00 PM	11 <sup>35</sup>	11 <sup>36</sup>	WJ

MORNING WATCH OPERATIONS LIEUTENANT	[Signature]	DAY WATCH OPERATIONS LIEUTENANT	[Signature]	EVENING WATCH OPERATIONS LIEUTENANT	[Signature]
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REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]