

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** Policy Regarding Special Housing Units  
**Date:** Wednesday, July 14, 2021 6:43:47 PM

---

Program Statement 5270.11, Special Housing Units, page 14, m,

"In addition to direct supervision by the unit officer, qualified health personnel and one or more responsible officers the Warden designates (ordinarily the Institution Duty Officer) visit each segregated inmate daily, including weekends and holidays. **A Lieutenant must visit the SHU during each shift to ensure all procedures are followed.**"

[REDACTED]  
Acting Warden  
Metropolitan Correctional Center  
150 Park Row  
New York, NY 10007  
[REDACTED]

>>> [REDACTED] 7/14/2021 5:36 PM >>>

All of the Lieutenant Post Orders at MCC (SHU, Operations, Activities) state a very generic. Conduct Rounds of the institution. Nothing about SHU rounds specifically at all.

[REDACTED]  
Special Investigative Agent  
Federal Bureau of Prisons  
Metropolitan Correctional Center New York, New York  
[REDACTED]

"Success is not final, failure is not fatal: it is the courage to continue that counts." --*Winston Churchill*