

METROPOLITAN CORRECTIONAL CENTER  
 NEW YORK, NEW YORK  
 WATCH CALL

DATE: 8/9/19

MORNING WATCH

| STAFF NAME    | A.M. POST       | 12:30 | 1:00 | 1:30 | 2:00 | 2:30 | 3:00 | 3:30 | 4:00 | 4:30 | 5:00 | 5:30 | 6:00 |
|---------------|-----------------|-------|------|------|------|------|------|------|------|------|------|------|------|
| [REDACTED]    | OPS LT          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | SANITATION      |       |      |      |      |      |      |      |      |      |      |      |      |
| [REDACTED]    | INTERNAL        | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | OSP #1          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 2          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 3          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 5 NORTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 5 SOUTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 7 NORTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 7 SOUTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 9 NORTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| Thomas        | UNIT 9 SOUTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 10 SOUTH   | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 11 NORTH   | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 11 SOUTH   | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | DUTY P.A.       |       |      |      |      |      |      |      |      |      |      |      |      |
| [REDACTED]    | R & D           |       |      |      |      |      |      |      |      |      | X    | X    | X    |
| [REDACTED]    | FOOD SERVICE    |       |      |      |      |      |      |      |      |      |      | X    | X    |
| [REDACTED]    | LAUNDRY         |       |      |      |      |      |      |      |      |      |      |      |      |
| [REDACTED]    | LOBBY           |       |      |      |      |      |      |      |      |      |      |      |      |
| EVENING WATCH |                 | 6     | 30   | 7    | 30   | 8    | 30   | 9    | 30   | 10   | 30   | 11   | 30   |
| [REDACTED]    | OPS LT          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | ACT LT          | X     | X    | X    | X    | X    | X    | X    | X    | X    |      |      |      |
| [REDACTED]    | INTERNAL        | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | OSP #1          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 2          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 3          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 5 NORTH #1 | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| Thomas        | UNIT 5 SOUTH #1 | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]    | UNIT 7 NORTH #1 | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |

ALL WATCH CALLS WILL BE MADE ON THE HALF HOUR. THE OPERATIONS LIEUTENANT SHALL BE NOTIFIED IF CALLS ARE NOT RECEIVED WITHIN 5 MINUTES OF THE SCHEDULED TIME. THE LIEUTENANT AND/OR A DESIGNATED STAFF MEMBER WILL BE DISPATCHED TO ASSESS THE STATUS OF THE STAFF MEMBER. STAFF WORKING SPECIAL ASSIGNMENTS WILL BE WRITTEN IN. FORM WILL BE ROUTED TO THE CAPTAIN'S OFFICE UPON COMPLETION.

CONT. EVENING WATCH

ATTACHMENT 4

| STAFF NAME   | P.M. POST         | 6:00 | 6:30 | 7:00 | 7:30 | 8:00 | 8:30 | 9:00 | 9:30 | 10:00 | 10:30 | 11:00 | 11:30 |   |
|--------------|-------------------|------|------|------|------|------|------|------|------|-------|-------|-------|-------|---|
| [Redacted]   | UNIT 7 NORTH #2   |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT 7 SOUTH #1   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | UNIT 7 SOUTH #2   |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT 9 NORTH #1   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | UNIT 9 NORTH #2   |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT 9 SOUTH #1   |      |      |      |      |      |      |      |      |       |       |       |       |   |
| Noel         | UNIT 9 SOUTH #2   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
| [Redacted]   | UNIT 9 SOUTH #3   | X    | X    | X    | X    | X    | X    | X    | X    | X     |       |       |       |   |
|              | UNIT 9 SOUTH #4   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | UNIT 10 SOUTH     | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | UNIT 11 NORTH #1  | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | UNIT 11 NORTH #2  |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT 11 SOUTH #1  | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | UNIT 11 SOUTH #2  | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |   |
|              | VISIT #1 & #2     | X    | X    | X    | X    | X    |      |      |      |       |       |       |       |   |
|              | VISIT #3 & #4     | X    | X    | X    | X    | X    |      |      |      |       |       |       |       |   |
|              | VISIT ESCORT      | X    | X    | X    | X    | X    |      |      |      |       |       |       |       |   |
|              | LOBBY             | X    | X    | X    | X    | X    | X    | X    | X    | X     |       |       |       |   |
|              | ATTY CONF #1 & #2 | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     | X |
|              | R & D             | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     |       |       |   |
|              | COMMUNICATIONS    |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | RECREATION        |      |      |      |      |      |      |      |      |       |       |       |       |   |
| FOOD SERVICE | X                 | X    | X    | X    |      |      |      |      |      |       |       |       |       |   |
| DUTY P.A.    |                   |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT TEAM 2 & 3   |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT TEAM 5 & 7   |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | UNIT TEAM 9 & 11  |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | REAR GATE         |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | ESCORT TEAM       |      |      |      |      |      |      |      |      |       |       |       |       |   |
|              | CHAPLIN           |      |      |      |      |      |      |      |      |       |       |       |       |   |

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M/W CONTROL CENTER OFFICER SIGNATURE \_\_\_\_\_  
M/W LIEUTENANT'S SIGNATURE \_\_\_\_\_  
E/W CONTROL CENTER OFFICER SIGNATURE \_\_\_\_\_  
E/W LIEUTENANT'S SIGNATURE \_\_\_\_\_  
CAPTAIN'S SIGNATURE \_\_\_\_\_

X = WATCH CALL RECEIVED

O = WATCH CALL NOT RECEIVED

METROPOLITAN CORRECTIONAL CENTER

ATTACHMENT #5

DATE: 8/9/19

BODY ALARM TESTING

| ASSIGNED UNIT            | BODY ALARM | M/W OFFICER | D/W OFFICER | E/W OFFICER |
|--------------------------|------------|-------------|-------------|-------------|
| LOBBY                    | 1024       |             |             |             |
| 2 <sup>ND</sup> FL SALLY | 1026       |             |             |             |
| UNIT 1 SECRETARY         | 1027       |             |             |             |
| UNIT 2 (BA)              | 1001       |             |             |             |
| UNIT 3 (CA)              | 1002       |             |             |             |
| UNIT 5N (EN)             | 1003       |             |             |             |
| UNIT 5S (ES)             | 1004       |             |             |             |
| UNIT 7 SECRETARY         |            |             |             |             |
| UNIT 7N (GN)             | 1005       |             |             |             |
| UNIT 7S (GS)             | 1006       |             |             |             |
| UNIT 9N (IN)             | 1007       |             |             |             |
| UNIT 9S (ZA)             | 1008       |             |             |             |
| UNIT 9S #2               | 1009       |             |             |             |
| UNIT 9S #3               | 1010       |             |             |             |
| UNIT 9S #4               | 1011       |             |             |             |
| UNIT 9S REC              | 1094       |             |             |             |
| UNIT 10S (ZB)            | 1012, 1013 |             |             |             |
| UNIT 11 SECRETARY        |            |             |             |             |
| UNIT 11N (KN)            | 1014       |             |             |             |
| UNIT 11S (KS)            | 1015, 1016 |             |             |             |
| 5 VISITING               |            |             |             |             |
| 7 VISITING               |            |             |             |             |
| 9 VISITING               |            |             |             |             |
| 11 VISITING              |            |             |             |             |
| ATTY CONF ROOM           | 1020       |             |             |             |
| C.M.S. SECRETARY         |            |             |             |             |
| EDUCATION                |            |             |             |             |
| R&D                      | 1021       |             |             |             |
| R&D                      | 1022       |             |             |             |
| RECREATION               |            |             |             |             |
| SPEC-WATCH 23 FL         | 1039       |             |             |             |
| FOOD SERVICE             |            |             |             |             |
| DUTY P.A.                |            |             |             |             |
| UNIT TEAM 2/3            |            |             |             |             |
| UNIT TEAM 5/7            |            |             |             |             |
| UNIT TEAM 9/11           |            |             |             |             |

SIGNATURE: M/W [Signature]  
 SIGNATURE: D/W [Signature]  
 SIGNATURE: E/W [Signature]

**METROPOLITAN CORRECTIONAL CENTER  
NEW YORK, NEW YORK  
WATCH CALL**

DATE: 8/10/19

**MORNING WATCH**

| STAFF NAME           | A.M. POST       | 12:30 | 1:00 | 1:30 | 2:00 | 2:30 | 3:00 | 3:30 | 4:00 | 4:30 | 5:00 | 5:30 | 6:00 |
|----------------------|-----------------|-------|------|------|------|------|------|------|------|------|------|------|------|
| [REDACTED]           | OPS LT          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | SANITATION      |       |      |      |      |      |      |      |      |      |      |      |      |
|                      | INTERNAL        | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | OSP #1          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 2          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 3          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 5 NORTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 5 SOUTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 7 NORTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 7 SOUTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
| [REDACTED]           | UNIT 9 NORTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |      |
| Thomas               | UNIT 9 SOUTH    | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |      |
| [REDACTED]           | UNIT 10 SOUTH   | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |      |
| [REDACTED]           | UNIT 11 NORTH   | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |      |
| [REDACTED]           | UNIT 11 SOUTH   | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |      |
|                      | DUTY P.A.       |       |      |      |      |      |      |      |      |      |      |      |      |
|                      | R & D           |       |      |      |      |      |      |      |      |      |      |      |      |
|                      | FOOD SERVICE    |       |      |      |      |      |      |      |      |      |      |      |      |
|                      | LAUNDRY         |       |      |      |      |      |      |      |      |      |      |      |      |
|                      | LOBBY           |       |      |      |      |      |      |      |      |      |      |      |      |
| <b>EVENING WATCH</b> |                 |       |      |      |      |      |      |      |      |      |      |      |      |
| [REDACTED]           | OPS LT          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | ACT LT          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | INTERNAL        | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | OSP #1          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 2          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 3          | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 5 NORTH #1 | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 5 SOUTH #1 | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |
|                      | UNIT 7 NORTH #1 | X     | X    | X    | X    | X    | X    | X    | X    | X    | X    | X    |      |

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CONT. EVENING WATCH

ATTACHMENT 4

| STAFF NAME | P.M. POST         | 6:00 | 6:30 | 7:00 | 7:30 | 8:00 | 8:30 | 9:00 | 9:30 | 10:00 | 10:30 | 11:00 | 11:30 |
|------------|-------------------|------|------|------|------|------|------|------|------|-------|-------|-------|-------|
|            | UNIT 7 NORTH #2   |      |      |      |      |      |      |      |      |       |       |       |       |
|            | UNIT 7 SOUTH #1   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 7 SOUTH #2   |      |      |      |      |      |      |      |      |       |       |       |       |
|            | UNIT 9 NORTH #1   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 9 NORTH #2   |      |      |      |      |      |      |      |      |       |       |       |       |
|            | UNIT 9 SOUTH #1   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 9 SOUTH #2   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 9 SOUTH #3   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 9 SOUTH #4   | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 10 SOUTH     | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 11 NORTH #1  | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 11 NORTH #2  |      |      |      |      |      |      |      |      |       |       |       |       |
|            | UNIT 11 SOUTH #1  | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | UNIT 11 SOUTH #2  | X    | X    | X    | X    | X    | X    | X    | X    | X     | X     | X     | X     |
|            | VISIT #1 & #2     |      |      |      |      |      |      |      |      |       |       |       |       |
|            | VISIT #3 & #4     |      |      |      |      |      |      |      |      |       |       |       |       |
|            | VISIT ESCORT      |      |      |      |      |      |      |      |      |       |       |       |       |
|            | LOBBY             |      |      |      |      |      |      |      |      |       |       |       |       |
|            | ATTY CONF #1 & #2 |      |      |      |      |      |      |      |      |       |       |       |       |
|            | R & D             |      |      |      |      |      |      |      |      |       |       |       |       |
|            | COMMUNICATIONS    |      |      |      |      |      |      |      |      |       |       |       |       |
|            | RECREATION        |      |      |      |      |      |      |      |      |       |       |       |       |
|            | FOOD SERVICE      | X    | X    | X    |      |      |      |      |      |       |       |       |       |
|            | DUTY P.A.         | X    | X    | X    | X    | X    | X    | X    | X    | X     |       |       |       |
|            | UNIT TEAM 2 & 3   |      |      |      |      |      |      |      |      |       |       |       |       |
|            | UNIT TEAM 5 & 7   |      |      |      |      |      |      |      |      |       |       |       |       |
|            | UNIT TEAM 9 & 11  |      |      |      |      |      |      |      |      |       |       |       |       |
|            | REAR GATE         |      |      |      |      |      |      |      |      |       |       |       |       |
|            | ESCORT TEAM       |      |      |      |      |      |      |      |      |       |       |       |       |
|            | CHAPLIN           |      |      |      |      |      |      |      |      |       |       |       |       |

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M/W CONTROL CENTER OFFICER SIGNATURE \_\_\_\_\_  
 M/W LIEUTENANT'S SIGNATURE \_\_\_\_\_  
 E/W CONTROL CENTER OFFICER SIGNATURE \_\_\_\_\_  
 E/W LIEUTENANT'S SIGNATURE \_\_\_\_\_  
 CAPTAIN'S SIGNATURE \_\_\_\_\_

WATCH CALL RECEIVED

O= WATCH CALL NOT RECEIVED

**SPECIAL HOUSING UNIT RECORD**

**U.S. DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF PRISONS**

NEW YORK MCC  
(Institution)

Reg. No. 76318-054

Inmate Name: EPSTEIN, JEFFREY EDWARD

Team/caseworker: UNASSIGNED ADMISSION

Regular Unit: A&ON, REID, UNIT MANAGER X 6473 Cell: A&O

Violation or Reason: N/A Date: N/A Time: N/A  
Rec'd: N/A

Admittance Authorized: N/A Date: N/A Time: N/A  
Rel.: N/A

Pertinent Information: N/A

Separation Information: N/A

Special Housing Unit Cell Number: Z05-124LAD Inmate Is In: N/A DS: N/A AD Status

Is Inmate on Medication: N/A Medical Department Notified: N/A

| Date       | Shift | Meals |   |   | SH | Exercise | Out of cell time<br>(Total min/hrs) | Comments     | Medical<br>Staff Sign | O/C Signature |
|------------|-------|-------|---|---|----|----------|-------------------------------------|--------------|-----------------------|---------------|
|            |       | B     | D | S |    |          |                                     |              |                       |               |
|            | Morn  |       |   |   |    |          |                                     |              |                       |               |
|            | Day   |       |   |   |    |          |                                     |              |                       |               |
|            | Eve   |       |   |   |    |          |                                     |              |                       |               |
| 07-08-2019 | Morn  | Y     |   |   |    |          |                                     |              | SHAKR, SAADIQ M       |               |
|            | Day   |       |   |   |    |          |                                     |              |                       |               |
|            | Eve   |       |   |   |    |          |                                     |              |                       |               |
|            | Morn  |       |   |   |    |          |                                     |              |                       |               |
|            | Day   |       |   |   |    |          |                                     |              |                       |               |
|            | Eve   |       |   |   |    |          |                                     |              |                       |               |
|            | Morn  |       |   |   |    |          |                                     |              |                       |               |
|            | Day   |       |   |   |    |          |                                     |              |                       |               |
|            | Eve   |       |   |   |    |          |                                     |              |                       |               |
| 07-11-2019 | Morn  | Y     |   |   |    |          |                                     |              |                       |               |
| 07-11-2019 | Day   |       | Y |   | N  | Ref      |                                     | See 2nd page |                       |               |
| 07-11-2019 | Eve   |       |   | Y |    |          |                                     |              |                       |               |
| 07-12-2019 | Morn  | Y     |   |   |    |          |                                     |              |                       |               |
| 07-12-2019 | Day   |       | Y |   |    |          |                                     | See 2nd page |                       |               |
| 07-12-2019 | Eve   |       |   | Y |    |          |                                     |              |                       |               |
| 07-13-2019 | Morn  | Y     |   |   |    |          |                                     |              |                       |               |
| 07-13-2019 | Day   |       | Y |   |    |          |                                     |              |                       |               |
| 07-13-2019 | Eve   |       |   | Y |    |          |                                     |              |                       |               |

EXPLANATORY NOTES: Pertinent Info: i.e., Epileptic; Diabetic; Suicidal; Assaultive; etc. Meals/SH: Shower - Yes (Y); No (N); Refused (R) Out-of-Cell Time: (LL) Law Library, (LV) Legal Visit, (U) Unit Team, (P) Psychology, (E) Education, (H) Haircut, (C) Chapel, (R) Recreation, (X) Property Issue, (V) Visit, (M) Medical, (C) Court, (O) Other - Yes (Y) if applicable / Enter Actual Time Period Start and End (i.e., 0930 - 1030 hrs) in Out of Cell Time Block.

Medical: Medical providers will sign the segregation log each shift and the record sheet each time the inmate is seen by a medical provider. At a minimum, the record sheet must be signed at least once each day by the medical provider. Comments: i.e., Conduct, Attitude, etc. Additional comments on reverse side must include date, signature, and title. OIC Signature: OIC must sign all record sheets each shift. (OIC - Unit Officer)

07-11-2019  
Day shift comments:  
Health: Voices no medical complaints.

07-12-2019  
Day shift comments:  
Health: Voices no medical complaints.

SPECIAL HOUSING UNIT RECORD

U.S. DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF PRISONS

NEW YORK MCC  
(Institution)

Reg. No. 76318-054

Inmate Name: EPSTEIN, JEFFREY EDWARD

Team/caseworker: UNASSIGNED ADMISSION

Regular Unit: A&ON. REID, UNIT MANAGER X 6473 Cell: A&O

Violation or Reason: N/A Date Rec'd: N/A Time Rec'd: N/A

Admittance Authorized: N/A Date Rel.: N/A Time Rel.: N/A

Pertinent Information: N/A

Separation Information: N/A

Special Housing Unit Cell Number: Z05-124LAD Inmate Is In: N/A DS: N/A AD Status

Is Inmate on Medication: N/A Medical Department Notified: N/A

| Date       | Shift | Meals |   |   | SH | Exercise | Out of cell time<br>(Total min/hrs) | Comments     | Medical Staff Sign | OIC Signature |
|------------|-------|-------|---|---|----|----------|-------------------------------------|--------------|--------------------|---------------|
|            |       | B     | D | S |    |          |                                     |              |                    |               |
| 07-14-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-14-2019 | Day   |       | Y |   | N  | No       |                                     |              |                    |               |
| 07-14-2019 | Eve   |       |   | Y | N  | No       |                                     |              |                    |               |
| 07-15-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-15-2019 | Day   |       | Y |   | Y  | No       | 01:00                               | See 2nd page |                    |               |
| 07-15-2019 | Eve   |       |   | Y |    | No       |                                     |              |                    |               |
| 07-16-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-16-2019 | Day   |       | Y |   |    |          |                                     | See 2nd page |                    |               |
| 07-16-2019 | Eve   |       |   | Y |    | No       |                                     |              |                    |               |
| 07-17-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-17-2019 | Day   |       | Y |   | Y  | Ref      | 01:00                               | See 2nd page |                    |               |
| 07-17-2019 | Eve   |       |   | Y |    | No       |                                     |              |                    |               |
| 07-18-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-18-2019 | Day   |       | Y |   | N  | Ref      |                                     | See 2nd page |                    |               |
| 07-18-2019 | Eve   |       |   | Y |    | No       |                                     |              |                    |               |
| 07-19-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-19-2019 | Day   |       | Y |   | Y  |          | 00:15                               | See 2nd page |                    |               |
| 07-19-2019 | Eve   |       |   | Y |    |          |                                     |              |                    |               |
| 07-20-2019 | Morn  | Y     |   |   |    |          |                                     |              |                    |               |
| 07-20-2019 | Day   |       | Y |   |    |          |                                     |              |                    |               |
| 07-20-2019 | Eve   |       |   | Y | N  | No       |                                     |              |                    |               |

EXPLANATORY NOTES: Pertinent Info: i.e., Epileptic; Diabetic; Suicidal; Assaultive; etc. Meals/SH: Shower - Yes (Y); No (N); Refused (R) Out-of-Cell Time: (LL) Law Library, (LV) Legal Visit, (U) Unit Team, (P) Psychology, (E) Education, (H) Haircut, (C) Chapel, (R) Recreation, (X) Property Issue, (V) Visit, (M) Medical, (C) Court, (O) Other - Yes (Y) if applicable / Enter Actual Time Period Start and End (i.e., 0930 - 1030 hrs) in Out of Cell Time Block.

Medical: Medical providers will sign the segregation log each shift and the record sheet each time the inmate is seen by a medical provider. At a minimum, the record sheet must be signed at least once each day by the medical provider. Comments: i.e., Conduct, Attitude, etc. Additional comments on reverse side must include date, signature, and title. OIC Signature: OIC must sign all record sheets each shift. (OIC - Unit Officer)

07-15-2019 Day shift comments:  
Health: Voices no medical complaints.

07-16-2019 Day shift comments:  
Health: Voices no medical complaints.

07-17-2019 Day shift comments:  
Health: Voices no medical complaints.

07-18-2019 Day shift comments:  
Health: Voices no medical complaints.

07-19-2019 Day shift comments:  
Health: Voices no medical complaints.

BUREAU OF PRISONS COUNT SHEET  
NEW YORK MCC

QTRG EQ \*\*\*\* OCTG EQ \*\*\*\*

| COUNT AREA | CENSUS | O U T C O U N T S E C T I O N |       |       |       |     |       |     |       |         |       | OC UO TU N | VERIFY COUNT | COUNT AREA |              |     |     |
|------------|--------|-------------------------------|-------|-------|-------|-----|-------|-----|-------|---------|-------|------------|--------------|------------|--------------|-----|-----|
|            |        | A T T Y                       | F N J | F N Y | F N Y | F S | H O S | M S | R & D | S A N I | T R V |            |              |            | V I T        |     |     |
| B-A        | 26     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 26  | B-A |
| C-A        | 10     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 10  | C-A |
| E-N        | 83     | .                             | .     | .     | .     | .   | 2     | .   | .     | .       | .     | .          | 2            | .          | <del>X</del> | 81  | E-N |
| E-S        | 79     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 79  | E-S |
| G-N        | 78     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 78  | G-N |
| G-S        | 88     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 88  | G-S |
| H-A        | 4      | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 4   | H-A |
| I-N        | 86     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 86  | I-N |
| K-N        | 89     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 89  | K-N |
| K-S        | 137    | .                             | .     | .     | .     | .   | 2     | .   | .     | .       | .     | .          | 2            | .          | <del>X</del> | 135 | K-S |
| R-A        | 1      | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 1   | R-A |
| Z-A        | 72     | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 72  | Z-A |
| Z-B        | 5      | .                             | .     | .     | .     | .   | .     | .   | .     | .       | .     | .          | .            | .          | <del>X</del> | 5   | Z-B |
| TOTAL      | 758    | .                             | .     | .     | .     | .   | 4     | .   | .     | .       | .     | .          | 4            | .          |              | 754 |     |

COUNT VERIFY

OFFICIAL PREPARING COUNT:  
OFFICIAL TAKING COUNT:  
COUNT CLEARED TIME:

*K. CAKE*  
*K. CAKE*  
3:24  
*Am*

*g/v* 3:19  
*Am*

**METROPOLITAN CORRECTIONAL CENTER  
NEW YORK, NY**

**OFFICIAL OUT COUNT**

DATE: 08/10/2014

COUNT TIME: 0300AM

FROM: [REDACTED]  
(Staff Member Preparing Out Count)

LOCATION: HOSP

APPROVED: [Signature]  
(Operations Lieutenant)

| REG # | NAME       | UNIT | REG # | NAME | UNIT |
|-------|------------|------|-------|------|------|
| 1.    | [REDACTED] | KS   | 13.   |      |      |
| 2.    | [REDACTED] | KS   | 14.   |      |      |
| 3.    | [REDACTED] | 5N   | 15.   |      |      |
| 4.    | [REDACTED] | 5A   | 16.   |      |      |
| 5.    |            |      | 17.   |      |      |
| 6.    |            |      | 18.   |      |      |
| 7.    |            |      | 19.   |      |      |
| 8.    |            |      | 20.   |      |      |
| 9.    |            |      | 21.   |      |      |
| 10.   |            |      | 22.   |      |      |
| 11.   |            |      | 23.   |      |      |
| 12.   |            |      | 24.   |      |      |

**OUT-COUNT BY UNIT**

B-A \_\_\_\_\_ C-A \_\_\_\_\_ E-N 2 E-S \_\_\_\_\_ G-N \_\_\_\_\_ G-S \_\_\_\_\_ H-A \_\_\_\_\_  
 I-N \_\_\_\_\_ K-N \_\_\_\_\_ K-S 2 R-A \_\_\_\_\_ Z-A \_\_\_\_\_ Z-B \_\_\_\_\_

Total Out-Counted: 4

This form must be submitted to the Counts and Assignments Officer **FORTY-FIVE MINUTES PRIOR** to the affected count. Prepare this form in ink. Group the inmates according to their respective housing units. This form is to be used only as an Out-Count. No other form will be accepted in lieu of the Out-Count Form.

NYMFC 530\*05 \*  
PAGE 001 OF 001

INMATE ROSTER

\* 08-10-2019  
01:21:34

CATEGORY: OCT  
ASSIGNMENT: HOSP

GROUP CODE:  
FACILITY: NYM

OPER CATG ASSIGNMENT      OPER CATG ASSIGNMENT      OPER CATG ASSIGNMENT

| NUM  | ASSIGNMENT | REG NO | NAME | OCT DATE   | QTR      | WRK                     |
|------|------------|--------|------|------------|----------|-------------------------|
| 0001 | HOSP       |        |      | 08-10-2019 | E05-535L | SUICIDE OR<br>UNASSG    |
| 0002 |            |        |      | 08-10-2019 | K09-028U | SUICIDE OR              |
| 0003 |            |        |      | 08-10-2019 | E06-546L | SUICIDE OR<br>UNASSG    |
| 0004 |            |        |      | 08-10-2019 | K11-053L | FS WAREHO<br>SUICIDE OR |

G0000      TRANSACTION SUCCESSFULLY COMPLETED

SDNY\_00013491

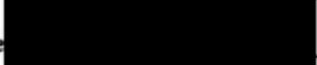
**Metropolitan Correctional Center  
Official Count Slip**

Unit: BA Date: 8-10-19  
Count: 26 Time: 3:00 AM  
Print Name: [REDACTED]  
Signature: [Handwritten Signature]  
Print Name: [Handwritten Name]  
Signature: [Handwritten Signature]

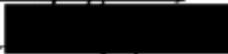
**Metropolitan Correctional Center  
Official Count Slip**

Unit: CA Date: 8/10/19  
Count: 10 Time: 3<sup>40</sup> AM  
Print Name: [Handwritten Name]  
Signature: [Handwritten Signature]  
Print Name: [Handwritten Name]  
Signature: [Handwritten Signature]

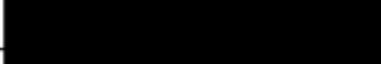
Metropolitan Correctional Center  
Official Count Slip

Unit: EN Date 08-10-2019  
Count: 81 Time: 3:00 A.M.  
Print Name:   
Signature:   
Print Name:   
Signature: 

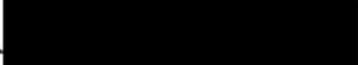
Metropolitan Correctional Center  
Official Count Slip

Unit: ES Date 8/10/19  
Count: 79 Time: 3<sup>00</sup>/AM  
Print Name:   
Signature:   
Print Name:   
Signature: 

**Metropolitan Correctional Center  
Official Count Slip**

Unit: GN Date: 8/10/19  
Count: 78 Time: 3:00 AM  
Print Name:   
Signature:   
Print Name:   
Signature: [Handwritten Signature]

**Metropolitan Correctional Center  
Official Count Slip**

Unit: G.S Date: 08/14/19  
Count: 88 Time: 0300  
Print Name:   
Signature:   
Print Name:   
Signature: [Handwritten Signature]

Metropolitan Correctional Center  
Official Count Slip

Unit: KN Date 8/10/19  
Count: 89 Time: 300AM

Print Name \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: KS Date 8/19/2019  
Count: 135 Time: 0300A

Print Name \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Names: \_\_\_\_\_  
Signature \_\_\_\_\_

**Metropolitan Correctional Center  
Official Count Slip**

Unit: HOSP                      Date: 8-10-19  
Count: 4                              Time: 3:00 AM

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Metropolitan Correctional Center  
Official Count Slip**

Unit: HA                              Date: 8-10-19  
Count: 4                              Time: 3:00 AM

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Metropolitan Correctional Center  
New York, New York  
Official Count Slip**

Unit: RA      Date: 8/10/19

Count: 1      Time: 3:00

1. Print Name: \_\_\_\_\_

1. Signature: \_\_\_\_\_

2. Print Name: \_\_\_\_\_

2. Signature: \_\_\_\_\_

**Metropolitan Correctional Center  
Official Count Slip**

Unit: IN      Date: 8/10/19

Count: 86      Time: 3:00 AM

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: ZA Date: 8/10/19  
Count: 22 Time: 3:45 AM  
Print Name: M. Williams  
Signature: [Signature]  
Print Name: Noel  
Signature: [Signature]

Metropolitan Correctional Center  
Official Count Slip

Unit: 2-B Date: 8-10-2019  
Count: 5 Time: 3:00 AM  
Print Name: [Redacted]  
Signature: [Signature]  
Print Name: Noel  
Signature: [Signature]

QTRG EQ \*\*\*\*\* OCTG EQ \*\*\*\*\*

| COUNT AREA | CENSUS | O U T C O U N T S E C T I O N |       |       |       |       |       |         |                 |           |   |   | OC UO TU N | VERIFY COUNT | COUNT AREA   |     |     |
|------------|--------|-------------------------------|-------|-------|-------|-------|-------|---------|-----------------|-----------|---|---|------------|--------------|--------------|-----|-----|
|            |        | A T T Y                       | F N J | F N Y | F N Y | S O S | H M S | R S & D | T R A N W I D V | V I S I T |   |   |            |              |              |     |     |
| B-A        | 26     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 26  | B-A |
| C-A        | 10     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 10  | C-A |
| E-N        | 83     | .                             | .     | .     | .     | .     | 2     | .       | .               | .         | . | . | .          | 2            | <del>X</del> | 81  | E-N |
| E-S        | 79     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 79  | E-S |
| G-N        | 78     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 78  | G-N |
| G-S        | 88     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 88  | G-S |
| H-A        | 4      | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 4   | H-A |
| I-N        | 86     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 86  | I-N |
| K-N        | 89     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 89  | K-N |
| K-S        | 137    | .                             | .     | .     | .     | .     | 2     | .       | .               | .         | . | . | .          | 2            | <del>X</del> | 135 | K-S |
| R-A        | 1      | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 1   | R-A |
| Z-A        | 72     | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 72  | Z-A |
| Z-B        | 5      | .                             | .     | .     | .     | .     | .     | .       | .               | .         | . | . | .          | .            | <del>X</del> | 5   | Z-B |
| TOTAL      | 758    | .                             | .     | .     | .     | .     | 4     | .       | .               | .         | . | . | .          | 4            |              | 754 |     |

COUNT VERIFY

OFFICIAL PREPARING COUNT: K. Cooke  
 OFFICIAL TAKING COUNT: K. Cooke  
 COUNT CLEARED TIME: 5:30 AM

g/r 5:29 AM

METROPOLITAN CORRECTIONAL CENTER  
NEW YORK, NY

OFFICIAL OUT COUNT

DATE: 08/10/2019

COUNT TIME: 0500 Am

FROM: [Redacted]  
(Staff Member Preparing Out Count)

LOCATION: Hoop

APPROVED: [Signature]  
(Operations Lieutenant)

| REG # | NAME       | UNIT | REG # | NAME | UNIT |
|-------|------------|------|-------|------|------|
| 1.    | [Redacted] | KS   | 13.   |      |      |
| 2.    | [Redacted] | KS   | 14.   |      |      |
| 3.    | [Redacted] | SN   | 15.   |      |      |
| 4.    | [Redacted] | SN   | 16.   |      |      |
| 5.    |            |      | 17.   |      |      |
| 6.    |            |      | 18.   |      |      |
| 7.    |            |      | 19.   |      |      |
| 8.    |            |      | 20.   |      |      |
| 9.    |            |      | 21.   |      |      |
| 10.   |            |      | 22.   |      |      |
| 11.   |            |      | 23.   |      |      |
| 12.   |            |      | 24.   |      |      |

OUT-COUNT BY UNIT

|     |     |     |          |     |     |     |     |
|-----|-----|-----|----------|-----|-----|-----|-----|
| B-A | C-A | E-N | <u>2</u> | E-S | G-N | G-S | H-A |
| I-N | K-N | K-S | <u>2</u> | R-A | Z-A | Z-B |     |

Total Out-Counted: 4

This form must be submitted to the Counts and Assignments Officer **FORTY-FIVE MINUTES PRIOR** to the affected count. Prepare this form in ink. Group the inmates according to their respective housing units. This form is to be used only as an Out-Count. No other form will be accepted in lieu of the Out-Count Form.

NYMFC 530\*05 \*  
PAGE 001 OF 001

INMATE ROSTER

\* 08-10-2019  
01:21:34

CATEGORY: OCT  
ASSIGNMENT: HOSP

GROUP CODE:  
FACILITY: NYM

OPER CATG ASSIGNMENT    OPER CATG ASSIGNMENT    OPER CATG ASSIGNMENT

| NUM  | ASSIGNMENT | REG NO | NAME | OCT DATE   | QTR      | WRK                     |
|------|------------|--------|------|------------|----------|-------------------------|
| 0001 | HOSP       |        |      | 08-10-2019 | E05-535L | SUICIDE OR<br>UNASSG    |
| 0002 |            |        |      | 08-10-2019 | K09-028U | SUICIDE OR              |
| 0003 |            |        |      | 08-10-2019 | E06-546L | SUICIDE OR<br>UNASSG    |
| 0004 |            |        |      | 08-10-2019 | K11-053L | FS WAREHO<br>SUICIDE OR |

G000J      TRANSACTION SUCCESSFULLY COMPLETED

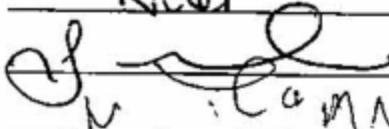
SDNY\_00013501

Metropolitan Correctional Center  
Official Count Slip

Unit: ZA Date: 8.10.2019

Count: 72 Time: 5:00am

Print Name: Noel

Signature: 

Print Name: M. LANN

Signature: 

Metropolitan Correctional Center  
Official Count Slip

Unit: BA Date: 8-10-19

Count: 26 Time: 5:00 AM

Print Name: 

Signature: 

Print Name: 

Signature: 

**Metropolitan Correctional Center  
Official Count Slip**

Unit: CA Date: 8/10/19  
Count: 10 Time: 5:00  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Metropolitan Correctional Center  
Official Count Slip**

Unit: HOSP Date: 8/10/19  
Count: 4 Time: 5:00am  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: EN Date 08-10-2019  
Count: 81 Time: 5:00 AM

Print Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: ES Date 8/10/19  
Count: 79 Time: 5<sup>00</sup>/AM

Print Name \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_

**Metropolitan Correctional Center**  
Official Count Slip

Unit: GN Date: 8/10/19  
Count: 78 Time: 5:00am

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

**Metropolitan Correctional Center**  
Official Count Slip

Unit: G-5 Date: 08/10/19  
Count: 88 Time: 0500

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: HA Date: 8-10-19  
Count: 4 Time: 5:00AM

Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: IN Date: 8/10/19  
Count: 26 Time: 5:00 AM

Print Name: \_\_\_\_\_  
Signatures: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: KN Date: 8/10/19  
Count: 89 Time: 500AM  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: KS Date: 8/10/2019  
Count: 135 Time: 0500Am  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_  
Print Name \_\_\_\_\_  
Signature \_\_\_\_\_

Metropolitan Correctional Center  
New York, New York  
Official Count Slip

Unit: RA Date: 8/10/18  
Count: 1 Time: 5:00 AM

1. Print Name: [REDACTED]  
1. Signature: [REDACTED]  
2. Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_

Metropolitan Correctional Center  
Official Count Slip

Unit: 2-B Date: 8-10-2019  
Count: 5 Time: 5:00 AM

Print Name: [REDACTED]  
Signature: [REDACTED]

Print Name: Jack  
Signature: [Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-H

DATE: 07/22/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:06      | 12:07    | [Signature] | 8:00-8:30 AM   | 8:06       | 8:09     | [Signature] | 4:00-4:30 PM   | 4:07       | 4:08     | [Signature] |
| 12:30- 1:00 AM | 12:36      | 12:37    | [Signature] | 8:30- 9:00 AM  | 8:36       | 8:37     | [Signature] | 4:30-5:00 PM   | 4:37       | 4:38     | [Signature] |
| 1:00-1:30 AM   | 1:06       | 1:07     | [Signature] | 9:00-9:30 AM   | 9:10       | 9:11     | [Signature] | 5:00 -5:30 PM  | 5:11       | 5:12     | [Signature] |
| 1:30-2:00 AM   | 1:36       | 1:37     | [Signature] | 9:30-10:00 AM  | 9:41       | 9:42     | [Signature] | 5:30-6:00 PM   | 5:41       | 5:42     | [Signature] |
| 2:00-2:30 AM   | 2:06       | 2:07     | [Signature] | 10:00-10:30 AM | 10:15      | 10:16    | [Signature] | 6:00-6:30 PM   | 6:11       | 6:12     | [Signature] |
| 2:30-3:00 AM   | 2:36       | 2:37     | [Signature] | 10:30-11:00 AM | 10:45      | 10:46    | [Signature] | 6:30-7:00 PM   | 6:50       | 6:51     | [Signature] |
| 3:00-3:30 AM   | 3:06       | 3:07     | [Signature] | 11:00-11:30 AM | 11:11      | 11:12    | [Signature] | 7:00-7:30 PM   | 7:11       | 7:12     | [Signature] |
| 3:30-4:00 AM   | 3:36       | 3:37     | [Signature] | 11:30-12:00 AM | 11:38      | 11:39    | [Signature] | 7:30-8:00 PM   | 7:40       | 7:41     | [Signature] |
| 4:00-4:30 AM   | 4:06       | 4:07     | [Signature] | 12:00-12:30 PM | 12:11      | 12:12    | [Signature] | 8:00-8:30 PM   | 8:08       | 8:09     | [Signature] |
| 4:30-5:00 AM   | 4:36       | 4:37     | [Signature] | 12:30- 1:00 PM | 12:40      | 12:41    | [Signature] | 8:30- 9:00 PM  | 8:37       | 8:38     | [Signature] |
| 5:00 -5:30 AM  | 5:06       | 5:07     | [Signature] | 1:00-1:30 PM   | 1:08       | 1:09     | [Signature] | 9:00-9:30 PM   | 9:13       | 9:14     | [Signature] |
| 5:30-6:00 AM   | 5:36       | 5:37     | [Signature] | 1:30-2:00 PM   | 1:46       | 1:47     | [Signature] | 9:30-10:00 PM  | 9:42       | 9:43     | [Signature] |
| 6:00-6:30 AM   | 6:06       | 6:07     | [Signature] | 2:00-2:30 PM   | 2:08       | 2:09     | [Signature] | 10:00-10:30 PM | 10:12      | 10:13    | [Signature] |
| 6:30-7:00 AM   | 6:36       | 6:37     | [Signature] | 2:30-3:00 PM   | 2:40       | 2:41     | [Signature] | 10:30-11:00 PM | 10:43      | 10:44    | [Signature] |
| 7:00-7:30 AM   | 7:06       | 7:07     | [Signature] | 3:00-3:30 PM   | 3:11       | 3:12     | [Signature] | 11:00-11:30 PM | 11:15      | 11:16    | [Signature] |
| 7:30-8:00 AM   | 7:36       | 7:37     | [Signature] | 3:30-4:00 PM   | 3:40       | 3:41     | [Signature] | 11:30-12:00 PM | 11:42      | 11:43    | [Signature] |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



L-TIER

DATE: 07/22/2019

| TIME FRAME     | TIME START       | TIME END         | SIGNATURE   | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   |
|----------------|------------------|------------------|-------------|----------------|------------------|------------------|-------------|----------------|------------------|------------------|-------------|
| 12:00-12:30 AM | 12 <sup>01</sup> | 12 <sup>02</sup> | [Signature] | 8:00-8:30 AM   | 8 <sup>02</sup>  | 8 <sup>04</sup>  | [Signature] | 4:00-4:30 PM   | 16 <sup>02</sup> | 16 <sup>04</sup> | [Signature] |
| 12:30- 1:00 AM | 12 <sup>31</sup> | 12 <sup>32</sup> | [Signature] | 8:30- 9:00 AM  | 8 <sup>31</sup>  | 8 <sup>32</sup>  | [Signature] | 4:30-5:00 PM   | 16 <sup>32</sup> | 16 <sup>34</sup> | [Signature] |
| 1:00-1:30 AM   | 1:01             | 1:02             | [Signature] | 9:00-9:30 AM   | 9 <sup>05</sup>  | 9 <sup>06</sup>  | [Signature] | 5:00 -5:30 PM  | 17 <sup>07</sup> | 17 <sup>09</sup> | [Signature] |
| 1:30-2:00 AM   | 1:31             | 1:32             | [Signature] | 9:30-10:00 AM  | 9 <sup>34</sup>  | 9 <sup>35</sup>  | [Signature] | 5:30-6:00 PM   | 17 <sup>34</sup> | 17 <sup>38</sup> | [Signature] |
| 2:00-2:30 AM   | 2:01             | 2:02             | [Signature] | 10:00-10:30 AM | 10 <sup>10</sup> | 10 <sup>11</sup> | [Signature] | 6:00-6:30 PM   | 18 <sup>01</sup> | 18 <sup>03</sup> | [Signature] |
| 2:30-3:00 AM   | 2:31             | 2:32             | [Signature] | 10:30-11:00 AM | 10 <sup>40</sup> | 10 <sup>41</sup> | [Signature] | 6:30-7:00 PM   | 18 <sup>33</sup> | 18 <sup>37</sup> | [Signature] |
| 3:00-3:30 AM   | 3:01             | 3:02             | [Signature] | 11:00-11:30 AM | 11 <sup>15</sup> | 11 <sup>16</sup> | [Signature] | 7:00-7:30 PM   | 17 <sup>11</sup> | 17 <sup>12</sup> | [Signature] |
| 3:30-4:00 AM   | 3:31             | 3:32             | [Signature] | 11:30-12:00 AM | 11 <sup>46</sup> | 11 <sup>48</sup> | [Signature] | 7:30-8:00 PM   | 17 <sup>46</sup> | 17 <sup>49</sup> | [Signature] |
| 4:00-4:30 AM   | 4:01             | 4:02             | [Signature] | 12:00-12:30 PM | 12 <sup>20</sup> | 12 <sup>21</sup> | [Signature] | 8:00-8:30 PM   | 18 <sup>11</sup> | 18 <sup>12</sup> | [Signature] |
| 4:30-5:00 AM   | 4:31             | 4:32             | [Signature] | 12:30- 1:00 PM | 12 <sup>46</sup> | 12 <sup>49</sup> | [Signature] | 8:30- 9:00 PM  | 18 <sup>46</sup> | 18 <sup>49</sup> | [Signature] |
| 5:00 -5:30 AM  | 5:01             | 5:02             | [Signature] | 1:00-1:30 PM   | 1 <sup>08</sup>  | 1 <sup>09</sup>  | [Signature] | 9:00-9:30 PM   | 19 <sup>10</sup> | 19 <sup>11</sup> | [Signature] |
| 5:30-6:00 AM   | 5:31             | 5:32             | [Signature] | 1:30-2:00 PM   | 1 <sup>39</sup>  | 1 <sup>40</sup>  | [Signature] | 9:30-10:00 PM  | 19 <sup>32</sup> | 19 <sup>33</sup> | [Signature] |
| 6:00-6:30 AM   | 6:01             | 6:02             | [Signature] | 2:00-2:30 PM   | 2 <sup>12</sup>  | 2 <sup>13</sup>  | [Signature] | 10:00-10:30 PM | 10 <sup>10</sup> | 10 <sup>11</sup> | [Signature] |
| 6:30-7:00 AM   | 6:31             | 6:32             | [Signature] | 2:30-3:00 PM   | 2 <sup>46</sup>  | 2 <sup>49</sup>  | [Signature] | 10:30-11:00 PM | 10 <sup>33</sup> | 10 <sup>34</sup> | [Signature] |
| 7:00-7:30 AM   | 7:01             | 7:02             | [Signature] | 3:00-3:30 PM   | 3 <sup>11</sup>  | 3 <sup>12</sup>  | [Signature] | 11:00-11:30 PM | 11 <sup>05</sup> | 11 <sup>06</sup> | [Signature] |
| 7:30-8:00 AM   | 7:31             | 7:32             | [Signature] | 3:30-4:00 PM   | 3 <sup>31</sup>  | 3 <sup>32</sup>  | [Signature] | 11:30-12:00 PM | 11 <sup>32</sup> | 11 <sup>33</sup> | [Signature] |

MORNING WATCH OPERATIONS LIEUTENANT

[Signature]

DAY WATCH OPERATIONS LIEUTENANT

[Signature]

EVENING WATCH OPERATIONS LIEUTENANT

[Signature]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M TIER



DATE: 7/22/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------------|------------------|-------------|----------------|------------------|------------------|-------------|
| 12:00-12:30 AM | 12:01      | 12:02    | [Signature] | 8:00-8:30 AM   | 8 <sup>04</sup>  | 8 <sup>05</sup>  | [Signature] | 4:00-4:30 PM   | 4 <sup>06</sup>  | 4 <sup>07</sup>  | [Signature] |
| 12:30- 1:00 AM | 12:31      | 12:32    | [Signature] | 8:30- 9:00 AM  | 8 <sup>32</sup>  | 8 <sup>33</sup>  | [Signature] | 4:30-5:00 PM   | 4 <sup>37</sup>  | 4 <sup>40</sup>  | [Signature] |
| 1:00-1:30 AM   | 1:01       | 1:02     | [Signature] | 9:00-9:30 AM   | 9 <sup>06</sup>  | 9 <sup>07</sup>  | [Signature] | 5:00 -5:30 PM  | 5 <sup>18</sup>  | 5 <sup>19</sup>  | [Signature] |
| 1:30-2:00 AM   | 1:31       | 1:32     | [Signature] | 9:30-10:00 AM  | 9 <sup>32</sup>  | 9 <sup>38</sup>  | [Signature] | 5:30-6:00 PM   | 5 <sup>48</sup>  | 5 <sup>49</sup>  | [Signature] |
| 2:00-2:30 AM   | 2:01       | 2:02     | [Signature] | 10:00-10:30 AM | 10 <sup>11</sup> | 10 <sup>12</sup> | [Signature] | 6:00-6:30 PM   | 6 <sup>11</sup>  | 6 <sup>12</sup>  | [Signature] |
| 2:30-3:00 AM   | 2:31       | 2:32     | [Signature] | 10:30-11:00 AM | 10 <sup>41</sup> | 10 <sup>42</sup> | [Signature] | 6:30-7:00 PM   | 6 <sup>37</sup>  | 6 <sup>38</sup>  | [Signature] |
| 3:00-3:30 AM   | 3:02       | 3:03     | [Signature] | 11:00-11:30 AM | 11 <sup>06</sup> | 11 <sup>07</sup> | [Signature] | 7:00-7:30 PM   | 7 <sup>11</sup>  | 7 <sup>12</sup>  | [Signature] |
| 3:30-4:00 AM   | 3:32       | 3:33     | [Signature] | 11:30-12:00 AM | 11 <sup>40</sup> | 11 <sup>41</sup> | [Signature] | 7:30-8:00 PM   | 7 <sup>40</sup>  | 7 <sup>41</sup>  | [Signature] |
| 4:00-4:30 AM   | 4:02       | 4:03     | [Signature] | 12:00-12:30 PM | 12 <sup>12</sup> | 12 <sup>13</sup> | [Signature] | 8:00-8:30 PM   | 8 <sup>13</sup>  | 8 <sup>14</sup>  | [Signature] |
| 4:30-5:00 AM   | 4:32       | 4:33     | [Signature] | 12:30- 1:00 PM | 12 <sup>39</sup> | 1 <sup>40</sup>  | [Signature] | 8:30- 9:00 PM  | 8 <sup>47</sup>  | 8 <sup>48</sup>  | [Signature] |
| 5:00 -5:30 AM  | 5:02       | 5:03     | [Signature] | 1:00-1:30 PM   | 1 <sup>12</sup>  | 1 <sup>13</sup>  | [Signature] | 9:00-9:30 PM   | 9 <sup>12</sup>  | 9 <sup>13</sup>  | [Signature] |
| 5:30-6:00 AM   | 5:32       | 5:33     | [Signature] | 1:30-2:00 PM   | 1 <sup>39</sup>  | 1 <sup>40</sup>  | [Signature] | 9:30-10:00 PM  | 9 <sup>34</sup>  | 9 <sup>35</sup>  | [Signature] |
| 6:00-6:30 AM   | 6:02       | 6:03     | [Signature] | 2:00-2:30 PM   | 2 <sup>13</sup>  | 2 <sup>14</sup>  | [Signature] | 10:00-10:30 PM | 10 <sup>12</sup> | 10 <sup>13</sup> | [Signature] |
| 6:30-7:00 AM   | 6:32       | 6:33     | [Signature] | 2:30-3:00 PM   | 2 <sup>36</sup>  | 2 <sup>37</sup>  | [Signature] | 10:30-11:00 PM | 10 <sup>35</sup> | 10 <sup>36</sup> | [Signature] |
| 7:00-7:30 AM   | 7:02       | 7:03     | [Signature] | 3:00-3:30 PM   | 3 <sup>06</sup>  | 3 <sup>07</sup>  | [Signature] | 11:00-11:30 PM | 11 <sup>07</sup> | 11 <sup>08</sup> | [Signature] |
| 7:30-8:00 AM   | 7:32       | 7:33     | [Signature] | 3:30-4:00 PM   | 3 <sup>07</sup>  | 3 <sup>08</sup>  | [Signature] | 11:30-12:00 PM | 11 <sup>34</sup> | 11 <sup>35</sup> | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-J

DATE: 07/22/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:03      | 12:04    | [Signature] | 8:00-8:30 AM   | 8:05       | 8:06     | [Signature] | 4:00-4:30 PM   | 4:06       | 4:07     | [Signature] |
| 12:30- 1:00 AM | 12:33      | 12:34    | [Signature] | 8:30- 9:00 AM  | 8:33       | 8:34     | [Signature] | 4:30-5:00 PM   | 4:38       | 4:39     | [Signature] |
| 1:00-1:30 AM   | 1:03       | 1:04     | [Signature] | 9:00-9:30 AM   | 9:02       | 9:03     | [Signature] | 5:00-5:30 PM   | 5:12       | 5:13     | [Signature] |
| 1:30-2:00 AM   | 1:33       | 1:34     | [Signature] | 9:30-10:00 AM  | 9:38       | 9:39     | [Signature] | 5:30-6:00 PM   | 5:37       | 5:38     | [Signature] |
| 2:00-2:30 AM   | 2:03       | 2:04     | [Signature] | 10:00-10:30 AM | 10:12      | 10:13    | [Signature] | 6:00-6:30 PM   | 6:11       | 6:12     | [Signature] |
| 2:30-3:00 AM   | 2:33       | 2:34     | [Signature] | 10:30-11:00 AM | 10:42      | 10:43    | [Signature] | 6:30-7:00 PM   | 6:40       | 6:41     | [Signature] |
| 3:00-3:30 AM   | 3:03       | 3:04     | [Signature] | 11:00-11:30 AM | 11:15      | 11:16    | [Signature] | 7:00-7:30 PM   | 7:11       | 7:12     | [Signature] |
| 3:30-4:00 AM   | 3:33       | 3:34     | [Signature] | 11:30-12:00 AM | 11:38      | 11:39    | [Signature] | 7:30-8:00 PM   | 7:40       | 7:41     | [Signature] |
| 4:00-4:30 AM   | 4:03       | 4:04     | [Signature] | 12:00-12:30 PM | 12:19      | 12:20    | [Signature] | 8:00-8:30 PM   | 8:12       | 8:13     | [Signature] |
| 4:30-5:00 AM   | 4:33       | 4:34     | [Signature] | 12:30- 1:00 PM | 12:31      | 12:38    | [Signature] | 8:30- 9:00 PM  | 8:37       | 8:38     | [Signature] |
| 5:00-5:30 AM   | 5:03       | 5:04     | [Signature] | 1:00-1:30 PM   | 1:11       | 1:12     | [Signature] | 9:00-9:30 PM   | 9:11       | 9:12     | [Signature] |
| 5:30-6:00 AM   | 5:33       | 5:34     | [Signature] | 1:30-2:00 PM   | 1:38       | 1:39     | [Signature] | 9:30-10:00 PM  | 9:36       | 9:37     | [Signature] |
| 6:00-6:30 AM   | 6:03       | 6:04     | [Signature] | 2:00-2:30 PM   | 2:11       | 2:12     | [Signature] | 10:00-10:30 PM | 10:14      | 10:15    | [Signature] |
| 6:30-7:00 AM   | 6:33       | 6:34     | [Signature] | 2:30-3:00 PM   | 2:40       | 2:41     | [Signature] | 10:30-11:00 PM | 10:37      | 10:38    | [Signature] |
| 7:00-7:30 AM   | 7:03       | 7:04     | [Signature] | 3:00-3:30 PM   | 3:13       | 3:14     | [Signature] | 11:00-11:30 PM | 11:09      | 11:10    | [Signature] |
| 7:30-8:00 AM   | 7:33       | 7:34     | [Signature] | 3:30-4:00 PM   | 3:40       | 3:41     | [Signature] | 11:30-12:00 PM | 11:36      | 11:37    | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]

MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K

DATE: 07/22/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------------|------------------|-------------|----------------|------------------|------------------|-------------|
| 12:00-12:30 AM | 12:04      | 12:05    | [Signature] | 8:00-8:30 AM   | 8 <sup>06</sup>  | 8 <sup>02</sup>  | [Signature] | 4:00-4:30 PM   | 4 <sup>11</sup>  | 4 <sup>12</sup>  | [Signature] |
| 12:30- 1:00 AM | 12:34      | 12:35    | [Signature] | 8:30- 9:00 AM  | 8 <sup>34</sup>  | 8 <sup>35</sup>  | [Signature] | 4:30-5:00 PM   | 4 <sup>37</sup>  | 4 <sup>38</sup>  | [Signature] |
| 1:00-1:30 AM   | 1:04       | 1:05     | [Signature] | 9:00-9:30 AM   | 9 <sup>08</sup>  | 9 <sup>09</sup>  | [Signature] | 5:00-5:30 PM   | 5 <sup>12</sup>  | 5 <sup>13</sup>  | [Signature] |
| 1:30-2:00 AM   | 1:34       | 1:35     | [Signature] | 9:30-10:00 AM  | 9 <sup>39</sup>  | 9 <sup>40</sup>  | [Signature] | 5:30-6:00 PM   | 5 <sup>31</sup>  | 5 <sup>38</sup>  | [Signature] |
| 2:00-2:30 AM   | 2:04       | 2:05     | [Signature] | 10:00-10:30 AM | 10 <sup>13</sup> | 10 <sup>14</sup> | [Signature] | 6:00-6:30 PM   | 6 <sup>12</sup>  | 6 <sup>10</sup>  | [Signature] |
| 2:30-3:00 AM   | 2:34       | 2:35     | [Signature] | 10:30-11:00 AM | 10 <sup>42</sup> | 10 <sup>44</sup> | [Signature] | 6:30-7:00 PM   | 6 <sup>40</sup>  | 6 <sup>41</sup>  | [Signature] |
| 3:00-3:30 AM   | 3:04       | 3:05     | [Signature] | 11:00-11:30 AM | 11 <sup>18</sup> | 11 <sup>19</sup> | [Signature] | 7:00-7:30 PM   | 7 <sup>11</sup>  | 7 <sup>12</sup>  | [Signature] |
| 3:30-4:00 AM   | 3:34       | 3:35     | [Signature] | 11:30-12:00 AM | 11 <sup>36</sup> | 11 <sup>37</sup> | [Signature] | 7:30-8:00 PM   | 7 <sup>40</sup>  | 7 <sup>41</sup>  | [Signature] |
| 4:00-4:30 AM   | 4:04       | 4:05     | [Signature] | 12:00-12:30 PM | 12 <sup>12</sup> | 12 <sup>13</sup> | [Signature] | 8:00-8:30 PM   | 8 <sup>12</sup>  | 8 <sup>14</sup>  | [Signature] |
| 4:30-5:00 AM   | 4:34       | 4:35     | [Signature] | 12:30- 1:00 PM | 12 <sup>48</sup> | 12 <sup>49</sup> | [Signature] | 8:30- 9:00 PM  | 8 <sup>37</sup>  | 8 <sup>38</sup>  | [Signature] |
| 5:00-5:30 AM   | 5:04       | 5:05     | [Signature] | 1:00-1:30 PM   | 1 <sup>20</sup>  | 1 <sup>21</sup>  | [Signature] | 9:00-9:30 PM   | 9 <sup>08</sup>  | 9 <sup>09</sup>  | WS          |
| 5:30-6:00 AM   | 5:34       | 5:35     | [Signature] | 1:30-2:00 PM   | 1 <sup>40</sup>  | 1 <sup>41</sup>  | [Signature] | 9:30-10:00 PM  | 9 <sup>38</sup>  | 9 <sup>39</sup>  | WS          |
| 6:00-6:30 AM   | 6:04       | 6:05     | [Signature] | 2:00-2:30 PM   | 2 <sup>10</sup>  | 2 <sup>11</sup>  | [Signature] | 10:00-10:30 PM | 10 <sup>16</sup> | 10 <sup>17</sup> | WS          |
| 6:30-7:00 AM   | 6:34       | 6:35     | [Signature] | 2:30-3:00 PM   | 2 <sup>38</sup>  | 2 <sup>39</sup>  | [Signature] | 10:30-11:00 PM | 10 <sup>39</sup> | 10 <sup>40</sup> | WS          |
| 7:00-7:30 AM   | 7:04       | 7:05     | [Signature] | 3:00-3:30 PM   | 3 <sup>11</sup>  | 3 <sup>12</sup>  | [Signature] | 11:00-11:30 PM | 11 <sup>11</sup> | 11 <sup>12</sup> | WS          |
| 7:30-8:00 AM   | 7:34       | 7:35     | [Signature] | 3:30-4:00 PM   | 3 <sup>00</sup>  | 3 <sup>11</sup>  | [Signature] | 11:30-12:00 PM | 11 <sup>38</sup> | 11 <sup>39</sup> | WS          |

|                                     |             |                                 |    |                                     |             |
|-------------------------------------|-------------|---------------------------------|----|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | LS | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|----|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]

MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G

DATE: 07/22/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:05      | 12:06    | [Signature] | 8:00-8:30 AM   | 8:07       | 8:08     | [Signature] | 4:00-4:30 PM   | 4:12       | 4:13     | [Signature] |
| 12:30-1:00 AM  | 12:35      | 12:06    | [Signature] | 8:30-9:00 AM   | 8:35       | 8:36     | [Signature] | 4:30-5:00 PM   | 4:38       | 4:39     | [Signature] |
| 1:00-1:30 AM   | 1:05       | 1:06     | [Signature] | 9:00-9:30 AM   | 9:09       | 9:10     | [Signature] | 5:00-5:30 PM   | 5:11       | 5:12     | [Signature] |
| 1:30-2:00 AM   | 1:35       | 1:36     | [Signature] | 9:30-10:00 AM  | 9:40       | 9:41     | [Signature] | 5:30-6:00 PM   | 5:38       | 5:39     | [Signature] |
| 2:00-2:30 AM   | 2:05       | 2:06     | [Signature] | 10:00-10:30 AM | 10:41      | 10:15    | [Signature] | 6:00-6:30 PM   | 6:09       | 6:10     | [Signature] |
| 2:30-3:00 AM   | 2:35       | 2:36     | [Signature] | 10:30-11:00 AM | 10:44      | 10:45    | [Signature] | 6:30-7:00 PM   | 6:40       | 6:41     | [Signature] |
| 3:00-3:30 AM   | 3:05       | 3:06     | [Signature] | 11:00-11:30 AM | 11:08      | 11:09    | [Signature] | 7:00-7:30 PM   | 7:11       | 7:12     | [Signature] |
| 3:30-4:00 AM   | 3:35       | 3:36     | [Signature] | 11:30-12:00 AM | 11:55      | 11:51    | [Signature] | 7:30-8:00 PM   | 7:38       | 7:39     | [Signature] |
| 4:00-4:30 AM   | 4:05       | 4:06     | [Signature] | 12:00-12:30 PM | 12:18      | 12:19    | [Signature] | 8:00-8:30 PM   | 8:12       | 8:13     | [Signature] |
| 4:30-5:00 AM   | 4:35       | 4:06     | [Signature] | 12:30-1:00 PM  | 12:50      | 12:51    | [Signature] | 8:30-9:00 PM   | 8:51       | 8:55     | [Signature] |
| 5:00-5:30 AM   | 5:05       | 5:06     | [Signature] | 1:00-1:30 PM   | 1:11       | 1:12     | [Signature] | 9:00-9:30 PM   | 9:11       | 9:12     | [Signature] |
| 5:30-6:00 AM   | 5:35       | 5:36     | [Signature] | 1:30-2:00 PM   | 1:46       | 1:47     | [Signature] | 9:30-10:00 PM  | 9:40       | 9:41     | [Signature] |
| 6:00-6:30 AM   | 6:05       | 6:06     | [Signature] | 2:00-2:30 PM   | 2:18       | 2:17     | [Signature] | 10:00-10:30 PM | 10:40      | 10:41    | [Signature] |
| 6:30-7:00 AM   | 6:35       | 6:36     | [Signature] | 2:30-3:00 PM   | 2:50       | 2:51     | [Signature] | 10:30-11:00 PM | 10:41      | 10:42    | [Signature] |
| 7:00-7:30 AM   | 7:05       | 7:06     | [Signature] | 3:00-3:30 PM   | 3:11       | 3:12     | [Signature] | 11:00-11:30 PM | 11:13      | 11:14    | [Signature] |
| 7:30-8:00 AM   | 7:35       | 7:36     | [Signature] | 3:30-4:00 PM   | 3:55       | 3:51     | [Signature] | 11:30-12:00 PM | 11:40      | 11:41    | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7/22/18

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:00      | 12:30    | MB        | 8:00-8:30 AM   | 816        | 819      | ne        | 4:00-4:30 PM   | 401        | 404      | ch        |
| 12:30- 1:00 AM | 12:30      | 1:00     | MB        | 8:30- 9:00 AM  | 841        | 844      | ne        | 4:30-5:00 PM   | 436        | 439      | ch        |
| 1:00-1:30 AM   | 1:00       | 1:30     | MB        | 9:00-9:30 AM   | 915        | 917      | ne        | 5:00 -5:30 PM  | 510        | 513      | ch        |
| 1:30-2:00 AM   | 1:30       | 2:00     | MB        | 9:30-10:00 AM  | 942        | 945      | ne        | 5:30-6:00 PM   | 544        | 547      | ch        |
| 2:00-2:30 AM   | 2:00       | 2:30     | MB        | 10:00-10:30 AM | 1010       | 1013     | ne        | 6:00-6:30 PM   | 605        | 608      | ch        |
| 2:30-3:00 AM   | 2:30       | 3:00     | MB        | 10:30-11:00 AM | 1032       | 1034     | ne        | 6:30-7:00 PM   | 658        | 659      | ch        |
| 3:00-3:30 AM   | 3:00       | 3:30     | MB        | 11:00-11:30 AM | 1119       | 1121     | ne        | 7:00-7:30 PM   | 722        | 725      | ch        |
| 3:30-4:00 AM   | 3:30       | 4:00     | MB        | 11:30-12:00 AM | 1136       | 1139     | ne        | 7:30-8:00 PM   | 753        | 756      | ch        |
| 4:00-4:30 AM   | 4:00       | 4:30     | MB        | 12:00-12:30 PM | 1203       | 1205     | ne        | 8:00-8:30 PM   | 815        | 816      | ch        |
| 4:30-5:00 AM   | 4:30       | 5:00     | MB        | 12:30- 1:00 PM | 1231       | 1233     | ne        | 8:30- 9:00 PM  | 839        | 842      | ch        |
| 5:00 -5:30 AM  | 5:00       | 5:30     | MB        | 1:00-1:30 PM   | 109        | 112      | ne        | 9:00-9:30 PM   | 910        | 913      | ch        |
| 5:30-6:00 AM   | 5:30       | 6:00     | MB        | 1:30-2:00 PM   | 1178       | 141      | ne        | 9:30-10:00 PM  | 944        | 947      | ch        |
| 6:00-6:30 AM   | 6:00       | 6:30     | MB        | 2:00-2:30 PM   | 206        | 211      | ne        | 10:00-10:30 PM | 1000       | 1003     | ch        |
| 6:30-7:00 AM   | 6:30       | 7:00     | MB        | 2:30-3:00 PM   | 238        | 240      | ne        | 10:30-11:00 PM | 1035       | 1038     | ch        |
| 7:00-7:30 AM   | 7:00       | 7:30     | MB        | 3:00-3:30 PM   | 309        | 305      | ne        | 11:00-11:30 PM | 1105       | 1108     | ch        |
| 7:30-8:00 AM   | 7:30       | 8:00     | MB        | 3:30-4:00 PM   | 332        | 335      | ne        | 11:30-12:00 PM | 1154       | 1159     | ch        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H**



DATE: 07/23/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1213       | 1214     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 404        | 405      | WS        |
| 12:30- 1:00 AM | 1244       | 1245     | WS        | 8:30- 9:00 AM  | 831        | 832      | WS        | 4:30-5:00 PM   | 433        | 434      | WS        |
| 1:00-1:30 AM   | 119        | 120      | WS        | 9:00-9:30 AM   | 910        | 911      | WS        | 5:00-5:30 PM   | 513        | 514      | WS        |
| 1:30-2:00 AM   | 142        | 143      | WS        | 9:30-10:00 AM  | 946        | 947      | WS        | 5:30-6:00 PM   | 534        | 535      | WS        |
| 2:00-2:30 AM   | 212        | 213      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 607        | 608      | WS        |
| 2:30-3:00 AM   | 241        | 242      | WS        | 10:30-11:00 AM | 1040       | 1041     | WS        | 6:30-7:00 PM   | 636        | 637      | WS        |
| 3:00-3:30 AM   | 309        | 310      | WS        | 11:00-11:30 AM | 1113       | 1114     | WS        | 7:00-7:30 PM   | 712        | 713      | WS        |
| 3:30-4:00 AM   | 341        | 342      | WS        | 11:30-12:00 AM | 1146       | 1147     | WS        | 7:30-8:00 PM   | 734        | 735      | WS        |
| 4:00-4:30 AM   | 413        | 414      | WS        | 12:00-12:30 PM | 1213       | 1214     | WS        | 8:00-8:30 PM   | 812        | 813      | WS        |
| 4:30-5:00 AM   | 432        | 433      | WS        | 12:30- 1:00 PM | 1245       | 1246     | WS        | 8:30- 9:00 PM  | 834        | 835      | WS        |
| 5:00-5:30 AM   | 502        | 503      | WS        | 1:00-1:30 PM   | 109        | 110      | WS        | 9:00-9:30 PM   | 907        | 908      | WS        |
| 5:30-6:00 AM   | 540        | 541      | WS        | 1:30-2:00 PM   | 137        | 138      | WS        | 9:30-10:00 PM  | 936        | 937      | WS        |
| 6:00-6:30 AM   | 616        | 617      | WS        | 2:00-2:30 PM   | 211        | 212      | WS        | 10:00-10:30 PM | 1012       | 1013     | WS        |
| 6:30-7:00 AM   | 639        | 640      | WS        | 2:30-3:00 PM   | 250        | 251      | WS        | 10:30-11:00 PM | 1034       | 1035     | WS        |
| 7:00-7:30 AM   | 710        | 711      | WS        | 3:00-3:30 PM   | 308        | 309      | WS        | 11:00-11:30 PM | 1108       | 1109     | WS        |
| 7:30-8:00 AM   | 741        | 742      | WS        | 3:30-4:00 PM   | 345        | 346      | WS        | 11:30-12:00 PM | 1134       | 1135     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

SDNY\_00013516



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



L-TIER

DATE: 07/23/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1202       | 1203     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 406        | 407      | WS        |
| 12:30- 1:00 AM | 1234       | 1235     | WS        | 8:30- 9:00 AM  | 840        | 841      | WS        | 4:30-5:00 PM   | 435        | 436      | WS        |
| 1:00-1:30 AM   | 110        | 111      | WS        | 9:00-9:30 AM   | 913        | 914      | WS        | 5:00 -5:30 PM  | 515        | 516      | WS        |
| 1:30-2:00 AM   | 132        | 133      | WS        | 9:30-10:00 AM  | 946        | 947      | WS        | 5:30-6:00 PM   | 536        | 537      | WS        |
| 2:00-2:30 AM   | 204        | 205      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 609        | 610      | WS        |
| 2:30-3:00 AM   | 233        | 234      | WS        | 10:30-11:00 AM | 1046       | 1047     | WS        | 6:30-7:00 PM   | 638        | 639      | WS        |
| 3:00-3:30 AM   | 301        | 302      | WS        | 11:00-11:30 AM | 1116       | 1117     | WS        | 7:00-7:30 PM   | 714        | 715      | WS        |
| 3:30-4:00 AM   | 333        | 334      | WS        | 11:30-12:00 AM | 1140       | 1141     | WS        | 7:30-8:00 PM   | 736        | 737      | WS        |
| 4:00-4:30 AM   | 405        | 406      | WS        | 12:00-12:30 PM | 1211       | 1212     | WS        | 8:00-8:30 PM   | 814        | 815      | WS        |
| 4:30-5:00 AM   | 433        | 434      | WS        | 12:30- 1:00 PM | 1220       | 1221     | WS        | 8:30- 9:00 PM  | 836        | 837      | WS        |
| 5:00 -5:30 AM  | 504        | 505      | WS        | 1:00-1:30 PM   | 1259       | 1260     | WS        | 9:00-9:30 PM   | 909        | 910      | WS        |
| 5:30-6:00 AM   | 538        | 539      | WS        | 1:30-2:00 PM   | 145        | 146      | WS        | 9:30-10:00 PM  | 938        | 939      | WS        |
| 6:00-6:30 AM   | 614        | 615      | WS        | 2:00-2:30 PM   | 211        | 212      | WS        | 10:00-10:30 PM | 1014       | 1015     | WS        |
| 6:30-7:00 AM   | 637        | 638      | WS        | 2:30-3:00 PM   | 246        | 247      | WS        | 10:30-11:00 PM | 1036       | 1037     | WS        |
| 7:00-7:30 AM   | 708        | 709      | WS        | 3:00-3:30 PM   | 318        | 319      | WS        | 11:00-11:30 PM | 1110       | 1111     | WS        |
| 7:30-8:00 AM   | 739        | 740      | WS        | 3:30-4:00 PM   | 340        | 341      | WS        | 11:30-12:00 PM | 1136       | 1137     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/23/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1204       | 1205     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 408        | 409      | WS        |
| 12:30- 1:00 AM | 1236       | 1237     | WS        | 8:30- 9:00 AM  | 837        | 838      | WS        | 4:30-5:00 PM   | 437        | 438      | WS        |
| 1:00-1:30 AM   | 111        | 112      | WS        | 9:00-9:30 AM   | 911        | 912      | WS        | 5:00 -5:30 PM  | 509        | 510      | WS        |
| 1:30-2:00 AM   | 134        | 135      | WS        | 9:30-10:00 AM  | 937        | 938      | WS        | 5:30-6:00 PM   | 538        | 539      | WS        |
| 2:00-2:30 AM   | 206        | 207      | WS        | 10:00-10:30 AM | 1014       | 1015     | WS        | 6:00-6:30 PM   | 611        | 612      | WS        |
| 2:30-3:00 AM   | 235        | 236      | WS        | 10:30-11:00 AM | 1015       | 1016     | WS        | 6:30-7:00 PM   | 640        | 641      | WS        |
| 3:00-3:30 AM   | 303        | 304      | WS        | 11:00-11:30 AM | 1118       | 1119     | WS        | 7:00-7:30 PM   | 716        | 717      | WS        |
| 3:30-4:00 AM   | 335        | 336      | WS        | 11:30-12:00 AM | 1140       | 1141     | WS        | 7:30-8:00 PM   | 738        | 739      | WS        |
| 4:00-4:30 AM   | 407        | 408      | WS        | 12:00-12:30 PM | 1213       | 1214     | WS        | 8:00-8:30 PM   | 816        | 817      | WS        |
| 4:30-5:00 AM   | 435        | 436      | WS        | 12:30- 1:00 PM | 1249       | 1250     | WS        | 8:30- 9:00 PM  | 838        | 839      | WS        |
| 5:00 -5:30 AM  | 507        | 508      | WS        | 1:00-1:30 PM   | 108        | 109      | WS        | 9:00-9:30 PM   | 911        | 912      | WS        |
| 5:30-6:00 AM   | 537        | 538      | WS        | 1:30-2:00 PM   | 150        | 151      | WS        | 9:30-10:00 PM  | 940        | 941      | WS        |
| 6:00-6:30 AM   | 612        | 613      | WS        | 2:00-2:30 PM   | 218        | 219      | WS        | 10:00-10:30 PM | 1016       | 1017     | WS        |
| 6:30-7:00 AM   | 635        | 636      | WS        | 2:30-3:00 PM   | 240        | 241      | WS        | 10:30-11:00 PM | 1038       | 1039     | WS        |
| 7:00-7:30 AM   | 706        | 707      | WS        | 3:00-3:30 PM   | 317        | 318      | WS        | 11:00-11:30 PM | 1112       | 1113     | WS        |
| 7:30-8:00 AM   | 737        | 738      | WS        | 3:30-4:00 PM   | 347        | 348      | WS        | 11:30-12:00 PM | 1138       | 1139     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-J

DATE: 07/23/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-------------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1206       | 1207     | WS        | 8:00-8:30 AM   | 804        | 805      | [Signature] | 4:00-4:30 PM   | 410        | 411      | WS        |
| 12:30- 1:00 AM | 1238       | 1239     | WS        | 8:30- 9:00 AM  | 831        | 832      | [Signature] | 4:30-5:00 PM   | 439        | 440      | WS        |
| 1:00-1:30 AM   | 113        | 114      | WS        | 9:00-9:30 AM   | 911        | 912      | [Signature] | 5:00 -5:30 PM  | 510        | 511      | WS        |
| 1:30-2:00 AM   | 136        | 137      | WS        | 9:30-10:00 AM  | 943        | 944      | [Signature] | 5:30-6:00 PM   | 540        | 541      | WS        |
| 2:00-2:30 AM   | 208        | 209      | WS        | 10:00-10:30 AM | 1012       | 10       | [Signature] | 6:00-6:30 PM   | 613        | 614      | WS        |
| 2:30-3:00 AM   | 237        | 238      | WS        | 10:30-11:00 AM | 1044       | 1045     | [Signature] | 6:30-7:00 PM   | 642        | 643      | WS        |
| 3:00-3:30 AM   | 305        | 306      | WS        | 11:00-11:30 AM | 1112       | 1113     | [Signature] | 7:00-7:30 PM   | 718        | 719      | WS        |
| 3:30-4:00 AM   | 337        | 338      | WS        | 11:30-12:00 AM | 1140       | 1141     | [Signature] | 7:30-8:00 PM   | 740        | 741      | WS        |
| 4:00-4:30 AM   | 409        | 410      | WS        | 12:00-12:30 PM | 1219       | 1220     | [Signature] | 8:00-8:30 PM   | 818        | 819      | WS        |
| 4:30-5:00 AM   | 438        | 439      | WS        | 12:30- 1:00 PM | 1250       | 1251     | [Signature] | 8:30- 9:00 PM  | 840        | 841      | WS        |
| 5:00 -5:30 AM  | 509        | 510      | WS        | 1:00-1:30 PM   | 1308       | 1309     | [Signature] | 9:00-9:30 PM   | 913        | 914      | WS        |
| 5:30-6:00 AM   | 535        | 536      | WS        | 1:30-2:00 PM   | 140        | 141      | [Signature] | 9:30-10:00 PM  | 942        | 943      | WS        |
| 6:00-6:30 AM   | 610        | 611      | WS        | 2:00-2:30 PM   | 220        | 221      | [Signature] | 10:00-10:30 PM | 1018       | 1019     | WS        |
| 6:30-7:00 AM   | 633        | 634      | WS        | 2:30-3:00 PM   | 240        | 241      | [Signature] | 10:30-11:00 PM | 1040       | 1041     | WS        |
| 7:00-7:30 AM   | 704        | 705      | WS        | 3:00-3:30 PM   | 306        | 307      | [Signature] | 11:00-11:30 PM | 1114       | 1115     | WS        |
| 7:30-8:00 AM   | 735        | 736      | WS        | 3:30-4:00 PM   | 346        | 347      | [Signature] | 11:30-12:00 PM | 1140       | 1141     | WS        |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 07/23/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1208       | 1209     | WS        | 8:00-8:30 AM   | 807        | 808      | WS        | 4:00-4:30 PM   | 402        | 403      | WS        |
| 12:30-1:00 AM  | 1240       | 1241     | WS        | 8:30-9:00 AM   | 840        | 841      | WS        | 4:30-5:00 PM   | 437        | 432      | WS        |
| 1:00-1:30 AM   | 115        | 116      | WS        | 9:00-9:30 AM   | 911        | 912      | WS        | 5:00-5:30 PM   | 510        | 512      | WS        |
| 1:30-2:00 AM   | 138        | 139      | WS        | 9:30-10:00 AM  | 942        | 948      | WS        | 5:30-6:00 PM   | 532        | 533      | WS        |
| 2:00-2:30 AM   | 210        | 211      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 605        | 606      | WS        |
| 2:30-3:00 AM   | 239        | 240      | WS        | 10:30-11:00 AM | 1050       | 1051     | WS        | 6:30-7:00 PM   | 634        | 635      | WS        |
| 3:00-3:30 AM   | 307        | 308      | WS        | 11:00-11:30 AM | 1113       | 1114     | WS        | 7:00-7:30 PM   | 710        | 711      | WS        |
| 3:30-4:00 AM   | 339        | 340      | WS        | 11:30-12:00 AM | 1140       | 1141     | WS        | 7:30-8:00 PM   | 732        | 733      | WS        |
| 4:00-4:30 AM   | 411        | 412      | WS        | 12:00-12:30 PM | 1211       | 1213     | WS        | 8:00-8:30 PM   | 810        | 811      | WS        |
| 4:30-5:00 AM   | 430        | 431      | WS        | 12:30-1:00 PM  | 1245       | 1248     | WS        | 8:30-9:00 PM   | 832        | 833      | WS        |
| 5:00-5:30 AM   | 500        | 501      | WS        | 1:00-1:30 PM   | 106        | 108      | WS        | 9:00-9:30 PM   | 905        | 906      | WS        |
| 5:30-6:00 AM   | 542        | 543      | WS        | 1:30-2:00 PM   | 137        | 138      | WS        | 9:30-10:00 PM  | 934        | 935      | WS        |
| 6:00-6:30 AM   | 618        | 619      | WS        | 2:00-2:30 PM   | 211        | 212      | WS        | 10:00-10:30 PM | 1010       | 1011     | WS        |
| 6:30-7:00 AM   | 641        | 642      | WS        | 2:30-3:00 PM   | 246        | 247      | WS        | 10:30-11:00 PM | 1032       | 1033     | WS        |
| 7:00-7:30 AM   | 712        | 713      | WS        | 3:00-3:30 PM   | 308        | 309      | WS        | 11:00-11:30 PM | 1105       | 1107     | WS        |
| 7:30-8:00 AM   | 743        | 744      | WS        | 3:30-4:00 PM   | 340        | 341      | WS        | 11:30-12:00 PM | 1132       | 1133     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/23/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1210       | 1211     | WS        | 8:00-8:30 AM   | 804        | 805      | WS        | 4:00-4:30 PM   | 412        | 413      | WS        |
| 12:30- 1:00 AM | 1242       | 1243     | WS        | 8:30- 9:00 AM  | 845        | 846      | WS        | 4:30-5:00 PM   | 441        | 442      | WS        |
| 1:00-1:30 AM   | 117        | 118      | WS        | 9:00-9:30 AM   | 913        | 914      | WS        | 5:00 -5:30 PM  | 512        | 513      | WS        |
| 1:30-2:00 AM   | 140        | 141      | WS        | 9:30-10:00 AM  | 941        | 942      | WS        | 5:30-6:00 PM   | 542        | 543      | WS        |
| 2:00-2:30 AM   | 210        | 211      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 615        | 616      | WS        |
| 2:30-3:00 AM   | 239        | 240      | WS        | 10:30-11:00 AM | 1040       | 1041     | WS        | 6:30-7:00 PM   | 644        | 645      | WS        |
| 3:00-3:30 AM   | 307        | 308      | WS        | 11:00-11:30 AM | 1113       | 1114     | WS        | 7:00-7:30 PM   | 720        | 721      | WS        |
| 3:30-4:00 AM   | 339        | 340      | WS        | 11:30-12:00 AM | 1140       | 1141     | WS        | 7:30-8:00 PM   | 742        | 743      | WS        |
| 4:00-4:30 AM   | 411        | 412      | WS        | 12:00-12:30 PM | 1219       | 1220     | WS        | 8:00-8:30 PM   | 820        | 821      | WS        |
| 4:30-5:00 AM   | 440        | 441      | WS        | 12:30- 1:00 PM | 1250       | 1251     | WS        | 8:30- 9:00 PM  | 842        | 843      | WS        |
| 5:00 -5:30 AM  | 511        | 512      | WS        | 1:00-1:30 PM   | 106        | 107      | WS        | 9:00-9:30 PM   | 915        | 916      | WS        |
| 5:30-6:00 AM   | 533        | 534      | WS        | 1:30-2:00 PM   | 140        | 141      | WS        | 9:30-10:00 PM  | 944        | 945      | WS        |
| 6:00-6:30 AM   | 608        | 609      | WS        | 2:00-2:30 PM   | 211        | 212      | WS        | 10:00-10:30 PM | 1020       | 1021     | WS        |
| 6:30-7:00 AM   | 631        | 632      | WS        | 2:30-3:00 PM   | 246        | 247      | WS        | 10:30-11:00 PM | 1042       | 1043     | WS        |
| 7:00-7:30 AM   | 702        | 703      | WS        | 3:00-3:30 PM   | 318        | 319      | WS        | 11:00-11:30 PM | 1116       | 1117     | WS        |
| 7:30-8:00 AM   | 733        | 734      | WS        | 3:30-4:00 PM   | 350        | 351      | WS        | 11:30-12:00 PM | 1142       | 1143     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7/23/18

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:10      | 12:15    | MB        | 8:00-8:30 AM   | 812        | 815      | ne        | 4:00-4:30 PM   | 401        | 404      |           |
| 12:30- 1:00 AM | 12:35      | 12:40    | MB        | 8:30- 9:00 AM  | 836        | 839      | ne        | 4:30-5:00 PM   | 433        | 435      |           |
| 1:00-1:30 AM   | 1:05       | 1:08     | MB        | 9:00-9:30 AM   | 909        | 911      | ne        | 5:00-5:30 PM   | 504        | 506      |           |
| 1:30-2:00 AM   | 1:30       | 1:35     | MB        | 9:30-10:00 AM  | 948        | 951      | ne        | 5:30-6:00 PM   | 536        | 537      |           |
| 2:00-2:30 AM   | 2:05       | 2:08     | MB        | 10:00-10:30 AM | 1009       | 1002     | ne        | 6:00-6:30 PM   | 607        | 608      |           |
| 2:30-3:00 AM   | 2:35       | 2:38     | MB        | 10:30-11:00 AM | 1034       | 1035     | ne        | 6:30-7:00 PM   | 631        | 632      |           |
| 3:00-3:30 AM   | 3:05       | 3:08     | MB        | 11:00-11:30 AM | 1117       | 1119     | ne        | 7:00-7:30 PM   | 702        | 703      |           |
| 3:30-4:00 AM   | 3:40       | 3:45     | MB        | 11:30-12:00 AM | 1141       | 1143     | ne        | 7:30-8:00 PM   | 735        | 736      |           |
| 4:00-4:30 AM   | 4:10       | 4:15     | MB        | 12:00-12:30 PM | 1224       | 1226     | ne        | 8:00-8:30 PM   | 800        | 804      |           |
| 4:30-5:00 AM   | 4:40       | 4:45     | MB        | 12:30- 1:00 PM | 1237       | 1239     | ne        | 8:30- 9:00 PM  | 837        | 839      |           |
| 5:00- 5:30 AM  | 5:05       | 5:10     | MB        | 1:00-1:30 PM   | 106        | 109      | ne        | 9:00-9:30 PM   | 904        | 906      |           |
| 5:30-6:00 AM   | 5:40       | 5:45     | MB        | 1:30-2:00 PM   | 151        | 154      | ne        | 9:30-10:00 PM  | 939        | 942      |           |
| 6:00-6:30 AM   | 6:05       | 6:08     | MB        | 2:00-2:30 PM   | 220        | 223      | ne        | 10:00-10:30 PM | 1008       | 1011     |           |
| 6:30-7:00 AM   | 6:40       | 6:45     | MB        | 2:30-3:00 PM   | 231        | 234      | ne        | 10:30-11:00 PM | 1043       | 1045     |           |
| 7:00-7:30 AM   | 7:10       | 7:15     | MB        | 3:00-3:30 PM   | 303        | 306      | ne        | 11:00-11:30 PM | 1115       | 1118     |           |
| 7:30-8:00 AM   | 7:35       | 7:38     | MB        | 3:30-4:00 PM   | 343        | 346      | ne        | 11:30-12:00 PM | 1148       | 1150     |           |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H**



**DATE: 07/24/2019**

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-----------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1213       | 1214     | WS        | 8:00-8:30 AM   | 804        | 805      | [Signature] | 4:00-4:30 PM   | 406        | 407      | [Signature] |
| 12:30- 1:00 AM | 1241       | 1242     | WS        | 8:30- 9:00 AM  | 840        | 841      | [Signature] | 4:30-5:00 PM   | 438        | 439      | [Signature] |
| 1:00-1:30 AM   | 114        | 115      | WS        | 9:00-9:30 AM   | 903        | 904      | [Signature] | 5:00 -5:30 PM  | 510        | 511      | [Signature] |
| 1:30-2:00 AM   | 142        | 143      | WS        | 9:30-10:00 AM  | 939        | 938      | [Signature] | 5:30-6:00 PM   | 550        | 551      | [Signature] |
| 2:00-2:30 AM   | 211        | 212      | WS        | 10:00-10:30 AM | 1011       | 1012     | [Signature] | 6:00-6:30 PM   | 611        | 612      | [Signature] |
| 2:30-3:00 AM   | 232        | 233      | WS        | 10:30-11:00 AM | 1046       | 1047     | [Signature] | 6:30-7:00 PM   | 637        | 638      | [Signature] |
| 3:00-3:30 AM   | 304        | 305      | WS        | 11:00-11:30 AM | 1104       | 1105     | [Signature] | 7:00-7:30 PM   | 710        | 711      | [Signature] |
| 3:30-4:00 AM   | 334        | 335      | WS        | 11:30-12:00 AM | 1136       | 1137     | [Signature] | 7:30-8:00 PM   | 740        | 741      | [Signature] |
| 4:00-4:30 AM   | 410        | 411      | WS        | 12:00-12:30 PM | 1213       | 1214     | [Signature] | 8:00-8:30 PM   | 818        | 819      | WS          |
| 4:30-5:00 AM   | 432        | 433      | WS        | 12:30- 1:00 PM | 1240       | 1241     | [Signature] | 8:30- 9:00 PM  | 836        | 837      | WS          |
| 5:00 -5:30 AM  | 510        | 511      | WS        | 1:00-1:30 PM   | 116        | 117      | [Signature] | 9:00-9:30 PM   | 916        | 917      | WS          |
| 5:30-6:00 AM   | 533        | 534      | WS        | 1:30-2:00 PM   | 147        | 148      | [Signature] | 9:30-10:00 PM  | 939        | 940      | WS          |
| 6:00-6:30 AM   | 610        | 611      | WS        | 2:00-2:30 PM   | 217        | 220      | [Signature] | 10:00-10:30 PM | 1011       | 1012     | WS          |
| 6:30-7:00 AM   | 633        | 634      | WS        | 2:30-3:00 PM   | 249        | 249      | [Signature] | 10:30-11:00 PM | 1040       | 1041     | WS          |
| 7:00-7:30 AM   | 700        | 701      | WS        | 3:00-3:30 PM   | 311        | 312      | [Signature] | 11:00-11:30 PM | 1110       | 1111     | WS          |
| 7:30-8:00 AM   | 733        | 734      | WS        | 3:30-4:00 PM   | 350        | 351      | [Signature] | 11:30-12:00 PM | 1140       | 1141     | WS          |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

SDNY\_00013523



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7/24/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:10      | 12:15    | MB        | 8:00-8:30 AM   | 8:03       | 8:06     | MC        | 4:00-4:30 PM   | 4:01       | 4:05     |           |
| 12:30- 1:00 AM | 12:40      | 12:45    | MB        | 8:30- 9:00 AM  | 8:46       | 8:49     | MC        | 4:30-5:00 PM   | 4:33       | 4:36     |           |
| 1:00-1:30 AM   | 1:05       | 1:10     | MB        | 9:00-9:30 AM   | 9:22       | 9:27     | MC        | 5:00-5:30 PM   | 5:04       | 5:07     |           |
| 1:30-2:00 AM   | 1:35       | 1:40     | MB        | 9:30-10:00 AM  | 9:30       | 9:35     | MC        | 5:30-6:00 PM   | 5:36       | 5:38     |           |
| 2:00-2:30 AM   | 2:00       | 2:05     | MB        | 10:00-10:30 AM | 10:00      | 10:05    | MC        | 6:00-6:30 PM   | 6:06       | 6:09     |           |
| 2:30-3:00 AM   | 2:30       | 2:35     | MB        | 10:30-11:00 AM | 10:50      | 10:55    | MC        | 6:30-7:00 PM   | 6:32       | 6:35     |           |
| 3:00-3:30 AM   | 3:05       | 3:10     | MB        | 11:00-11:30 AM | 11:03      | 11:05    | MC        | 7:00-7:30 PM   | 7:00       | 7:03     |           |
| 3:30-4:00 AM   | 3:40       | 3:45     | MB        | 11:30-12:00 AM | 11:39      | 11:41    | MC        | 7:30-8:00 PM   | 7:37       | 7:39     |           |
| 4:00-4:30 AM   | 4:00       | 4:08     | MB        | 12:00-12:30 PM | 12:16      | 12:15    | MC        | 8:00-8:30 PM   | 8:08       | 8:10     |           |
| 4:30-5:00 AM   | 4:40       | 4:45     | MB        | 12:30- 1:00 PM | 12:34      | 12:37    | MC        | 8:30- 9:00 PM  | 8:39       | 8:43     |           |
| 5:00-5:30 AM   | 5:10       | 5:15     | MB        | 1:00-1:30 PM   | 1:10       | 1:14     | MC        | 9:00-9:30 PM   | 9:11       | 9:15     |           |
| 5:30-6:00 AM   | 5:40       | 5:48     | MB        | 1:30-2:00 PM   | 1:38       | 1:40     | MC        | 9:30-10:00 PM  | 9:43       | 9:46     |           |
| 6:00-6:30 AM   | 6:00       | 6:08     | MB        | 2:00-2:30 PM   | 2:07       | 2:10     | MC        | 10:00-10:30 PM | 10:14      | 10:17    |           |
| 6:30-7:00 AM   | 6:40       | 6:45     | MB        | 2:30-3:00 PM   | 2:50       | 2:57     | MC        | 10:30-11:00 PM | 10:45      | 10:48    |           |
| 7:00-7:30 AM   | 7:05       | 7:10     | MB        | 3:00-3:30 PM   | 3:09       | 3:13     | MC        | 11:00-11:30 PM | 11:17      | 11:19    |           |
| 7:30-8:00 AM   | 7:30       | 7:35     | MB        | 3:30-4:00 PM   | 3:38       | 3:44     | MC        | 11:30-12:00 PM | 11:48      | 11:52    |           |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

DAY WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

EVENING WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

*[Signature]*



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-J

DATE: 07/24/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1206       | 1207     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 403        | 404      | WS        |
| 12:30- 1:00 AM | 1235       | 1236     | WS        | 8:30- 9:00 AM  | 845        | 846      | WS        | 4:30-5:00 PM   | 436        | 437      | WS        |
| 1:00-1:30 AM   | 110        | 111      | WS        | 9:00-9:30 AM   | 911        | 912      | WS        | 5:00 -5:30 PM  | 510        | 511      | WS        |
| 1:30-2:00 AM   | 136        | 137      | WS        | 9:30-10:00 AM  | 947        | 948      | WS        | 5:30-6:00 PM   | 540        | 541      | WS        |
| 2:00-2:30 AM   | 205        | 206      | WS        | 10:00-10:30 AM | 1018       | 1019     | WS        | 6:00-6:30 PM   | 618        | 619      | WS        |
| 2:30-3:00 AM   | 243        | 244      | WS        | 10:30-11:00 AM | 1052       | 1053     | WS        | 6:30-7:00 PM   | 650        | 651      | WS        |
| 3:00-3:30 AM   | 306        | 306      | WS        | 11:00-11:30 AM | 116        | 117      | WS        | 7:00-7:30 PM   | 712        | 713      | WS        |
| 3:30-4:00 AM   | 348        | 349      | WS        | 11:30-12:00 AM | 1138       | 1139     | WS        | 7:30-8:00 PM   | 734        | 735      | WS        |
| 4:00-4:30 AM   | 414        | 415      | WS        | 12:00-12:30 PM | 1213       | 1214     | WS        | 8:00-8:30 PM   | 812        | 813      | WS        |
| 4:30-5:00 AM   | 436        | 437      | WS        | 12:30- 1:00 PM | 1237       | 1238     | WS        | 8:30- 9:00 PM  | 834        | 835      | WS        |
| 5:00 -5:30 AM  | 514        | 515      | WS        | 1:00-1:30 PM   | 111        | 112      | WS        | 9:00-9:30 PM   | 912        | 913      | WS        |
| 5:30-6:00 AM   | 537        | 538      | WS        | 1:30-2:00 PM   | 146        | 147      | WS        | 9:30-10:00 PM  | 935        | 936      | WS        |
| 6:00-6:30 AM   | 614        | 615      | WS        | 2:00-2:30 PM   | 219        | 220      | WS        | 10:00-10:30 PM | 1007       | 1008     | WS        |
| 6:30-7:00 AM   | 637        | 638      | WS        | 2:30-3:00 PM   | 246        | 247      | WS        | 10:30-11:00 PM | 1036       | 1037     | WS        |
| 7:00-7:30 AM   | 704        | 705      | WS        | 3:00-3:30 PM   | 312        | 313      | WS        | 11:00-11:30 PM | 1106       | 1107     | WS        |
| 7:30-8:00 AM   | 737        | 738      | WS        | 3:30-4:00 PM   | 326        | 347      | WS        | 11:30-12:00 PM | 1136       | 1137     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
 SPECIAL HOUSING UNIT  
 30 MINUTE CHECK SHEET  
 ZA  
 TIER-K



DATE: 07/24/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1208       | 1209     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 403        | 404      | WS        |
| 12:30- 1:00 AM | 1237       | 1238     | WS        | 8:30- 9:00 AM  | 838        | 839      | WS        | 4:30-5:00 PM   | 438        | 439      | WS        |
| 1:00-1:30 AM   | 111        | 112      | WS        | 9:00-9:30 AM   | 910        | 911      | WS        | 5:00 -5:30 PM  | 508        | 509      | WS        |
| 1:30-2:00 AM   | 134        | 135      | WS        | 9:30-10:00 AM  | 946        | 947      | WS        | 5:30-6:00 PM   | 540        | 541      | WS        |
| 2:00-2:30 AM   | 204        | 205      | WS        | 10:00-10:30 AM | 1010       | 1011     | WS        | 6:00-6:30 PM   | 612        | 613      | WS        |
| 2:30-3:00 AM   | 245        | 246      | WS        | 10:30-11:00 AM | 1051       | 1052     | WS        | 6:30-7:00 PM   | 646        | 647      | WS        |
| 3:00-3:30 AM   | 307        | 308      | WS        | 11:00-11:30 AM | 1113       | 1114     | WS        | 7:00-7:30 PM   | 718        | 719      | WS        |
| 3:30-4:00 AM   | 350        | 351      | WS        | 11:30-12:00 AM | 1137       | 1138     | WS        | 7:30-8:00 PM   | 732        | 733      | WS        |
| 4:00-4:30 AM   | 416        | 417      | WS        | 12:00-12:30 PM | 1205       | 1206     | WS        | 8:00-8:30 PM   | 810        | 811      | WS        |
| 4:30-5:00 AM   | 438        | 439      | WS        | 12:30- 1:00 PM | 1236       | 1237     | WS        | 8:30- 9:00 PM  | 832        | 833      | WS        |
| 5:00 -5:30 AM  | 516        | 517      | WS        | 1:00-1:30 PM   | 111        | 112      | WS        | 9:00-9:30 PM   | 910        | 911      | WS        |
| 5:30-6:00 AM   | 539        | 540      | WS        | 1:30-2:00 PM   | 146        | 147      | WS        | 9:30-10:00 PM  | 933        | 934      | WS        |
| 6:00-6:30 AM   | 616        | 617      | WS        | 2:00-2:30 PM   | 215        | 216      | WS        | 10:00-10:30 PM | 1010       | 1011     | WS        |
| 6:30-7:00 AM   | 639        | 640      | WS        | 2:30-3:00 PM   | 237        | 238      | WS        | 10:30-11:00 PM | 1035       | 1036     | WS        |
| 7:00-7:30 AM   | 706        | 707      | WS        | 3:00-3:30 PM   | 318        | 319      | WS        | 11:00-11:30 PM | 1104       | 1105     | WS        |
| 7:30-8:00 AM   | 739        | 740      | WS        | 3:30-4:00 PM   | 346        | 347      | WS        | 11:30-12:00 PM | 1134       | 1135     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



L-TIER

DATE: 07/24/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1202       | 1203     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 411        | 412      | WS        |
| 12:30- 1:00 AM | 1231       | 1232     | WS        | 8:30- 9:00 AM  | 840        | 841      | WS        | 4:30-5:00 PM   | 441        | 441      | WS        |
| 1:00-1:30 AM   | 106        | 107      | WS        | 9:00-9:30 AM   | 911        | 912      | WS        | 5:00 -5:30 PM  | 511        | 512      | WS        |
| 1:30-2:00 AM   | 140        | 141      | WS        | 9:30-10:00 AM  | 945        | 946      | WS        | 5:30-6:00 PM   | 531        | 532      | WS        |
| 2:00-2:30 AM   | 209        | 210      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 618        | 619      | WS        |
| 2:30-3:00 AM   | 234        | 235      | WS        | 10:30-11:00 AM | 1046       | 1047     | WS        | 6:30-7:00 PM   | 640        | 641      | WS        |
| 3:00-3:30 AM   | 306        | 307      | WS        | 11:00-11:30 AM | 1104       | 1105     | WS        | 7:00-7:30 PM   | 711        | 712      | WS        |
| 3:30-4:00 AM   | 336        | 337      | WS        | 11:30-12:00 AM | 1138       | 1139     | WS        | 7:30-8:00 PM   | 742        | 743      | WS        |
| 4:00-4:30 AM   | 412        | 413      | WS        | 12:00-12:30 PM | 1216       | 1217     | WS        | 8:00-8:30 PM   | 818        | 819      | WS        |
| 4:30-5:00 AM   | 434        | 435      | WS        | 12:30- 1:00 PM | 1236       | 1237     | WS        | 8:30- 9:00 PM  | 838        | 839      | WS        |
| 5:00 -5:30 AM  | 512        | 513      | WS        | 1:00-1:30 PM   | 1313       | 1314     | WS        | 9:00-9:30 PM   | 918        | 919      | WS        |
| 5:30-6:00 AM   | 535        | 536      | WS        | 1:30-2:00 PM   | 140        | 141      | WS        | 9:30-10:00 PM  | 940        | 941      | WS        |
| 6:00-6:30 AM   | 612        | 614      | WS        | 2:00-2:30 PM   | 213        | 214      | WS        | 10:00-10:30 PM | 1013       | 1014     | WS        |
| 6:30-7:00 AM   | 635        | 636      | WS        | 2:30-3:00 PM   | 241        | 242      | WS        | 10:30-11:00 PM | 1042       | 1043     | WS        |
| 7:00-7:30 AM   | 702        | 703      | WS        | 3:00-3:30 PM   | 303        | 304      | WS        | 11:00-11:30 PM | 1112       | 1113     | WS        |
| 7:30-8:00 AM   | 735        | 736      | WS        | 3:30-4:00 PM   | 314        | 315      | WS        | 11:30-12:00 PM | 1142       | 1143     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/24/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1204       | 1205     | WS        | 8:00-8:30 AM   | 803        | 804      | WS        | 4:00-4:30 PM   | 411        | 412      | WS        |
| 12:30- 1:00 AM | 1233       | 1234     | WS        | 8:30- 9:00 AM  | 850        | 851      | WS        | 4:30-5:00 PM   | 438        | 439      | WS        |
| 1:00-1:30 AM   | 108        | 109      | WS        | 9:00-9:30 AM   | 911        | 912      | WS        | 5:00 -5:30 PM  | 510        | 511      | WS        |
| 1:30-2:00 AM   | 138        | 139      | WS        | 9:30-10:00 AM  | 940        | 941      | WS        | 5:30-6:00 PM   | 538        | 539      | WS        |
| 2:00-2:30 AM   | 207        | 208      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 618        | 619      | WS        |
| 2:30-3:00 AM   | 241        | 242      | WS        | 10:30-11:00 AM | 1046       | 1047     | WS        | 6:30-7:00 PM   | 638        | 639      | WS        |
| 3:00-3:30 AM   | 304        | 305      | WS        | 11:00-11:30 AM | 1113       | 1114     | WS        | 7:00-7:30 PM   | 711        | 712      | WS        |
| 3:30-4:00 AM   | 346        | 347      | WS        | 11:30-12:00 AM | 1154       | 1155     | WS        | 7:30-8:00 PM   | 736        | 737      | WS        |
| 4:00-4:30 AM   | 412        | 413      | WS        | 12:00-12:30 PM | 1213       | 1214     | WS        | 8:00-8:30 PM   | 814        | 815      | WS        |
| 4:30-5:00 AM   | 434        | 435      | WS        | 12:30- 1:00 PM | 1240       | 1241     | WS        | 8:30- 9:00 PM  | 836        | 837      | WS        |
| 5:00 -5:30 AM  | 512        | 513      | WS        | 1:00-1:30 PM   | 113        | 114      | WS        | 9:00-9:30 PM   | 914        | 915      | WS        |
| 5:30-6:00 AM   | 535        | 536      | WS        | 1:30-2:00 PM   | 146        | 147      | WS        | 9:30-10:00 PM  | 937        | 938      | WS        |
| 6:00-6:30 AM   | 612        | 613      | WS        | 2:00-2:30 PM   | 216        | 217      | WS        | 10:00-10:30 PM | 1009       | 1010     | WS        |
| 6:30-7:00 AM   | 635        | 636      | WS        | 2:30-3:00 PM   | 238        | 239      | WS        | 10:30-11:00 PM | 1038       | 1039     | WS        |
| 7:00-7:30 AM   | 702        | 703      | WS        | 3:00-3:30 PM   | 316        | 317      | WS        | 11:00-11:30 PM | 1108       | 1109     | WS        |
| 7:30-8:00 AM   | 735        | 736      | WS        | 3:30-4:00 PM   | 350        | 351      | WS        | 11:30-12:00 PM | 1138       | 1139     | WS        |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

*[Handwritten signature]*

DAY WATCH  
OPERATIONS  
LIEUTENANT

*[Handwritten signature]*

EVENING WATCH  
OPERATIONS  
LIEUTENANT

*[Handwritten signature]*

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

*[Handwritten signature]*



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/24/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1210       | 1211     | WS        | 8:00-8:30 AM   | 804        | 805      | WS        | 4:00-4:30 PM   | 408        | 409      | WS        |
| 12:30-1:00 AM  | 1239       | 1240     | WS        | 8:30-9:00 AM   | 841        | 842      | WS        | 4:30-5:00 PM   | 450        | 451      | WS        |
| 1:00-1:30 AM   | 112        | 113      | WS        | 9:00-9:30 AM   | 911        | 912      | WS        | 5:00-5:30 PM   | 511        | 512      | WS        |
| 1:30-2:00 AM   | 132        | 133      | WS        | 9:30-10:00 AM  | 946        | 949      | WS        | 5:30-6:00 PM   | 538        | 539      | WS        |
| 2:00-2:30 AM   | 202        | 203      | WS        | 10:00-10:30 AM | 1011       | 1012     | WS        | 6:00-6:30 PM   | 610        | 612      | WS        |
| 2:30-3:00 AM   | 247        | 248      | WS        | 10:30-11:00 AM | 1050       | 1051     | WS        | 6:30-7:00 PM   | 643        | 644      | WS        |
| 3:00-3:30 AM   | 308        | 310      | WS        | 11:00-11:30 AM | 1101       | 1102     | WS        | 7:00-7:30 PM   | 716        | 717      | WS        |
| 3:30-4:00 AM   | 352        | 353      | WS        | 11:30-12:00 AM | 1140       | 1141     | WS        | 7:30-8:00 PM   | 744        | 745      | WS        |
| 4:00-4:30 AM   | 418        | 419      | WS        | 12:00-12:30 PM | 1213       | 1214     | WS        | 8:00-8:30 PM   | 820        | 821      | WS        |
| 4:30-5:00 AM   | 440        | 441      | WS        | 12:30-1:00 PM  | 1235       | 1236     | WS        | 8:30-9:00 PM   | 840        | 841      | WS        |
| 5:00-5:30 AM   | 518        | 519      | WS        | 1:00-1:30 PM   | 109        | 110      | WS        | 9:00-9:30 PM   | 920        | 921      | WS        |
| 5:30-6:00 AM   | 541        | 542      | WS        | 1:30-2:00 PM   | 138        | 139      | WS        | 9:30-10:00 PM  | 942        | 943      | WS        |
| 6:00-6:30 AM   | 618        | 619      | WS        | 2:00-2:30 PM   | 205        | 206      | WS        | 10:00-10:30 PM | 1015       | 1016     | WS        |
| 6:30-7:00 AM   | 641        | 642      | WS        | 2:30-3:00 PM   | 239        | 240      | WS        | 10:30-11:00 PM | 1044       | 1045     | WS        |
| 7:00-7:30 AM   | 708        | 709      | WS        | 3:00-3:30 PM   | 309        | 310      | WS        | 11:00-11:30 PM | 1114       | 1115     | WS        |
| 7:30-8:00 AM   | 741        | 742      | WS        | 3:30-4:00 PM   | 339        | 340      | WS        | 11:30-12:00 PM | 1144       | 1145     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1213       | 1214     | WS        | 8:00-8:30 AM   | 08 <sup>18</sup> | 08 <sup>20</sup> | OB        | 4:00-4:30 PM   | 410        | 411      | WS        |
| 12:30- 1:00 AM | 1240       | 1241     | WS        | 8:30- 9:00 AM  | 08 <sup>39</sup> | 08 <sup>41</sup> | OB        | 4:30-5:00 PM   | 440        | 441      | WS        |
| 1:00-1:30 AM   | 0117       | 0118     | WS        | 9:00-9:30 AM   | 09 <sup>15</sup> | 09 <sup>17</sup> | OB        | 5:00 -5:30 PM  | 518        | 519      | WS        |
| 1:30-2:00 AM   | 141        | 142      | WS        | 9:30-10:00 AM  | 09 <sup>43</sup> | 09 <sup>45</sup> | OB        | 5:30-6:00 PM   | 540        | 541      | WS        |
| 2:00-2:30 AM   | 207        | 208      | WS        | 10:00-10:30 AM | 10 <sup>11</sup> | 10 <sup>13</sup> | OB        | 6:00-6:30 PM   | 616        | 617      | WS        |
| 2:30-3:00 AM   | 236        | 237      | WS        | 10:30-11:00 AM | 10 <sup>41</sup> | 10 <sup>43</sup> | OB        | 6:30-7:00 PM   | 640        | 641      | WS        |
| 3:00-3:30 AM   | 307        | 308      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 712        | 713      | WS        |
| 3:30-4:00 AM   | 336        | 337      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 743        | 744      | WS        |
| 4:00-4:30 AM   | 412        | 413      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 818        | 819      | WS        |
| 4:30-5:00 AM   | 432        | 433      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 840        | 841      | WS        |
| 5:00 -5:30 AM  | 513        | 514      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 918        | 919      | WS        |
| 5:30-6:00 AM   | 536        | 537      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 942        | 943      | WS        |
| 6:00-6:30 AM   | 609        | 610      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1018       | 1019     | WS        |
| 6:30-7:00 AM   | 635        | 636      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1040       | 1041     | WS        |
| 7:00-7:30 AM   | 712        | 713      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1127       | 1122     | WS        |
| 7:30-8:00 AM   | 740        | 741      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1144       | 1145     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H**



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1215       | 1216     | WS        | 8:00-8:30 AM   | 08 <sup>20</sup> | 08 <sup>22</sup> | GO        | 4:00-4:30 PM   | 412        | 413      | WS        |
| 12:30- 1:00 AM | 1242       | 1243     | WS        | 8:30- 9:00 AM  | 08 <sup>41</sup> | 08 <sup>43</sup> | GO        | 4:30-5:00 PM   | 442        | 443      | WS        |
| 1:00-1:30 AM   | 119        | 120      | WS        | 9:00-9:30 AM   | 09 <sup>17</sup> | 09 <sup>19</sup> | GO        | 5:00-5:30 PM   | 520        | 521      | WS        |
| 1:30-2:00 AM   | 143        | 144      | WS        | 9:30-10:00 AM  | 09 <sup>45</sup> | 09 <sup>47</sup> | GO        | 5:30-6:00 PM   | 542        | 543      | WS        |
| 2:00-2:30 AM   | 203        | 204      | WS        | 10:00-10:30 AM | 10 <sup>13</sup> | 10 <sup>15</sup> | GO        | 6:00-6:30 PM   | 678        | 679      | WS        |
| 2:30-3:00 AM   | 233        | 234      | WS        | 10:30-11:00 AM | 10 <sup>43</sup> | 10 <sup>45</sup> | GO        | 6:30-7:00 PM   | 642        | 643      | WS        |
| 3:00-3:30 AM   | 305        | 306      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 715        | 716      | WS        |
| 3:30-4:00 AM   | 334        | 335      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 745        | 746      | WS        |
| 4:00-4:30 AM   | 410        | 411      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 820        | 821      | WS        |
| 4:30-5:00 AM   | 430        | 431      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 842        | 843      | WS        |
| 5:00-5:30 AM   | 510        | 512      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 920        | 921      | WS        |
| 5:30-6:00 AM   | 534        | 535      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 944        | 945      | WS        |
| 6:00-6:30 AM   | 607        | 608      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1020       | 1021     | WS        |
| 6:30-7:00 AM   | 633        | 634      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1042       | 1043     | WS        |
| 7:00-7:30 AM   | 710        | 711      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1123       | 1124     | WS        |
| 7:30-8:00 AM   | 738        | 739      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1146       | 1147     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

SDNY\_00013531

MCC NEW YORK  
 SPECIAL HOUSING UNIT  
 30 MINUTE CHECK SHEET  
 ZA  
 TIER-J

SPECIAL HOUSING UNIT

SPECIAL HOUSING UNIT

DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-------------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1208       | 1209     | WS        | 8:00-8:30 AM   | 08 <sup>12</sup> | 08 <sup>14</sup> | [Signature] | 4:00-4:30 PM   | 402        | 403      | WS        |
| 12:30- 1:00 AM | 1236       | 1237     | WS        | 8:30- 9:00 AM  | 08 <sup>33</sup> | 08 <sup>35</sup> | [Signature] | 4:30-5:00 PM   | 432        | 433      | WS        |
| 1:00-1:30 AM   | 113        | 114      | WS        | 9:00-9:30 AM   | 09 <sup>09</sup> | 09 <sup>11</sup> | [Signature] | 5:00 -5:30 PM  | 510        | 511      | WS        |
| 1:30-2:00 AM   | 137        | 138      | WS        | 9:30-10:00 AM  | 09 <sup>37</sup> | 09 <sup>39</sup> | [Signature] | 5:30-6:00 PM   | 532        | 533      | WS        |
| 2:00-2:30 AM   | 201        | 202      | WS        | 10:00-10:30 AM | 10 <sup>05</sup> | 10 <sup>07</sup> | [Signature] | 6:00-6:30 PM   | 610        | 611      | WS        |
| 2:30-3:00 AM   | 240        | 241      | WS        | 10:30-11:00 AM | 10 <sup>35</sup> | 10 <sup>37</sup> | [Signature] | 6:30-7:00 PM   | 632        | 633      | WS        |
| 3:00-3:30 AM   | 311        | 312      | WS        | 11:00-11:30 AM |                  |                  |             | 7:00-7:30 PM   | 704        | 705      | WS        |
| 3:30-4:00 AM   | 340        | 341      | WS        | 11:30-12:00 AM |                  |                  |             | 7:30-8:00 PM   | 735        | 736      | WS        |
| 4:00-4:30 AM   | 416        | 417      | WS        | 12:00-12:30 PM |                  |                  |             | 8:00-8:30 PM   | 810        | 811      | WS        |
| 4:30-5:00 AM   | 432        | 437      | WS        | 12:30- 1:00 PM |                  |                  |             | 8:30- 9:00 PM  | 832        | 833      | WS        |
| 5:00 -5:30 AM  | 517        | 518      | WS        | 1:00-1:30 PM   |                  |                  |             | 9:00-9:30 PM   | 910        | 911      | WS        |
| 5:30-6:00 AM   | 540        | 541      | WS        | 1:30-2:00 PM   |                  |                  |             | 9:30-10:00 PM  | 932        | 933      | WS        |
| 6:00-6:30 AM   | 613        | 614      | WS        | 2:00-2:30 PM   |                  |                  |             | 10:00-10:30 PM | 1010       | 1011     | WS        |
| 6:30-7:00 AM   | 640        | 641      | WS        | 2:30-3:00 PM   |                  |                  |             | 10:30-11:00 PM | 1032       | 1033     | WS        |
| 7:00-7:30 AM   | 716        | 717      | WS        | 3:00-3:30 PM   |                  |                  |             | 11:00-11:30 PM | 1115       | 1116     | WS        |
| 7:30-8:00 AM   | 744        | 745      | WS        | 3:30-4:00 PM   |                  |                  |             | 11:30-12:00 PM | 1134       | 1135     | WS        |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
 CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1210       | 1211     | WS        | 8:00-8:30 AM   | 08 <sup>18</sup> | 08 <sup>18</sup> | WS        | 4:00-4:30 PM   | 404        | 405      | WS        |
| 12:30- 1:00 AM | 1238       | 1239     | WS        | 8:30- 9:00 AM  | 08 <sup>37</sup> | 08 <sup>39</sup> | WS        | 4:30-5:00 PM   | 434        | 435      | WS        |
| 1:00-1:30 AM   | 115        | 116      | WS        | 9:00-9:30 AM   | 09 <sup>13</sup> | 09 <sup>15</sup> | WS        | 5:00 -5:30 PM  | 512        | 513      | WS        |
| 1:30-2:00 AM   | 139        | 140      | WS        | 9:30-10:00 AM  | 09 <sup>41</sup> | 09 <sup>43</sup> | WS        | 5:30-6:00 PM   | 534        | 535      | WS        |
| 2:00-2:30 AM   | 209        | 210      | WS        | 10:00-10:30 AM | 10 <sup>09</sup> | 10 <sup>11</sup> | WS        | 6:00-6:30 PM   | 612        | 613      | WS        |
| 2:30-3:00 AM   | 238        | 239      | WS        | 10:30-11:00 AM | 10 <sup>39</sup> | 10 <sup>41</sup> | WS        | 6:30-7:00 PM   | 634        | 635      | WS        |
| 3:00-3:30 AM   | 309        | 310      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 706        | 707      | WS        |
| 3:30-4:00 AM   | 338        | 339      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 737        | 738      | WS        |
| 4:00-4:30 AM   | 414        | 415      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 812        | 813      | WS        |
| 4:30-5:00 AM   | 434        | 435      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 834        | 835      | WS        |
| 5:00 -5:30 AM  | 515        | 516      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 912        | 913      | WS        |
| 5:30-6:00 AM   | 538        | 539      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 934        | 935      | WS        |
| 6:00-6:30 AM   | 611        | 612      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1012       | 1013     | WS        |
| 6:30-7:00 AM   | 637        | 638      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1034       | 1035     | WS        |
| 7:00-7:30 AM   | 714        | 715      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1117       | 1118     | WS        |
| 7:30-8:00 AM   | 742        | 743      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1136       | 1137     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
L-TIER

DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1203       | 1205     | WS        | 8:00-8:30 AM   | 08 <sup>14</sup> | 08 <sup>16</sup> | CS        | 4:00-4:30 PM   | 406        | 407      | WS        |
| 12:30- 1:00 AM | 1232       | 1233     | WS        | 8:30- 9:00 AM  | 08 <sup>35</sup> | 08 <sup>37</sup> | CS        | 4:30-5:00 PM   | 436        | 437      | WS        |
| 1:00-1:30 AM   | 110        | 111      | WS        | 9:00-9:30 AM   | 09 <sup>11</sup> | 09 <sup>13</sup> | CS        | 5:00 -5:30 PM  | 514        | 515      | WS        |
| 1:30-2:00 AM   | 133        | 134      | WS        | 9:30-10:00 AM  | 09 <sup>39</sup> | 09 <sup>41</sup> | CS        | 5:30-6:00 PM   | 536        | 537      | WS        |
| 2:00-2:30 AM   | 212        | 213      | WS        | 10:00-10:30 AM | 10 <sup>27</sup> | 10 <sup>29</sup> | CS        | 6:00-6:30 PM   | 614        | 615      | WS        |
| 2:30-3:00 AM   | 244        | 245      | WS        | 10:30-11:00 AM | 10 <sup>37</sup> | 10 <sup>39</sup> | CS        | 6:30-7:00 PM   | 636        | 637      | WS        |
| 3:00-3:30 AM   | 315        | 316      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 708        | 709      | WS        |
| 3:30-4:00 AM   | 344        | 345      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 739        | 740      | WS        |
| 4:00-4:30 AM   | 420        | 421      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 814        | 815      | WS        |
| 4:30-5:00 AM   | 440        | 441      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 836        | 837      | WS        |
| 5:00 -5:30 AM  | 521        | 522      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 914        | 915      | WS        |
| 5:30-6:00 AM   | 544        | 545      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 936        | 937      | WS        |
| 6:00-6:30 AM   | 617        | 618      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1014       | 1015     | WS        |
| 6:30-7:00 AM   | 644        | 645      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1036       | 1037     | WS        |
| 7:00-7:30 AM   | 720        | 721      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1119       | 1120     | WS        |
| 7:30-8:00 AM   | 740        | 749      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1140       | 1141     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1206       | 1207     | WS        | 8:00-8:30 AM   | 08 <sup>10</sup> | 08 <sup>12</sup> | GO        | 4:00-4:30 PM   | 408        | 409      | WS        |
| 12:30- 1:00 AM | 1234       | 1235     | WS        | 8:30- 9:00 AM  | 08 <sup>31</sup> | 08 <sup>33</sup> | GO        | 4:30-5:00 PM   | 438        | 439      | WS        |
| 1:00-1:30 AM   | 111        | 112      | WS        | 9:00-9:30 AM   | 09 <sup>07</sup> | 09 <sup>09</sup> | GO        | 5:00 -5:30 PM  | 516        | 517      | WS        |
| 1:30-2:00 AM   | 135        | 136      | WS        | 9:30-10:00 AM  | 09 <sup>35</sup> | 09 <sup>37</sup> | GO        | 5:30-6:00 PM   | 538        | 539      | WS        |
| 2:00-2:30 AM   | 208        | 211      | WS        | 10:00-10:30 AM | 10 <sup>03</sup> | 10 <sup>05</sup> | GO        | 6:00-6:30 PM   | 614        | 615      | WS        |
| 2:30-3:00 AM   | 242        | 243      | WS        | 10:30-11:00 AM | 10 <sup>31</sup> | 10 <sup>33</sup> | GO        | 6:30-7:00 PM   | 638        | 639      | WS        |
| 3:00-3:30 AM   | 313        | 314      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 710        | 711      | WS        |
| 3:30-4:00 AM   | 342        | 343      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 741        | 742      | WS        |
| 4:00-4:30 AM   | 418        | 419      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 816        | 817      | WS        |
| 4:30-5:00 AM   | 438        | 439      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 838        | 839      | WS        |
| 5:00 -5:30 AM  | 519        | 520      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 916        | 917      | WS        |
| 5:30-6:00 AM   | 542        | 543      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 940        | 941      | WS        |
| 6:00-6:30 AM   | 615        | 616      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1016       | 1017     | WS        |
| 6:30-7:00 AM   | 642        | 643      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1038       | 1039     | WS        |
| 7:00-7:30 AM   | 718        | 719      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1121       | 1122     | WS        |
| 7:30-8:00 AM   | 746        | 747      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1142       | 1143     | WS        |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

9

DAY WATCH  
OPERATIONS  
LIEUTENANT

5

EVENING WATCH  
OPERATIONS  
LIEUTENANT

5

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

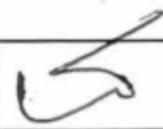
REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZB

DATE: 7-25-19

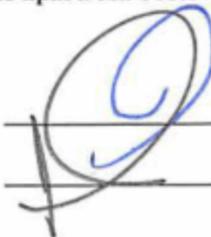
| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:01      | 12:02    | SB        | 8:00-8:30 AM   | 8:15       | 8:20     | Small     | 4:00-4:30 PM   | 4:01       | 4:05     |           |
| 12:30- 1:00 AM | 12:31      | 12:32    | SB        | 8:30- 9:00 AM  | 8:40       | 8:45     | Small     | 4:30-5:00 PM   | 4:36       | 4:38     |           |
| 1:00-1:30 AM   | 1:01       | 1:02     | SB        | 9:00-9:30 AM   | 9:25       | 9:30     | Small     | 5:00-5:30 PM   | 5:03       | 5:06     |           |
| 1:30-2:00 AM   | 1:31       | 1:32     | SB        | 9:30-10:00 AM  | 9:48       | 9:52     | Small     | 5:30-6:00 PM   | 5:37       | 5:38     |           |
| 2:00-2:30 AM   | 2:01       | 2:02     | SB        | 10:00-10:30 AM | 10:00      | 10:05    | Small     | 6:00-6:30 PM   | 6:08       | 6:09     |           |
| 2:30-3:00 AM   | 2:31       | 2:32     | SB        | 10:30-11:00 AM | 10:35      | 10:40    | Small     | 6:30-7:00 PM   | 6:31       | 6:34     |           |
| 3:00-3:30 AM   | 3:01       | 3:02     | SB        | 11:00-11:30 AM | 11:06      | 11:10    | Small     | 7:00-7:30 PM   | 7:04       | 7:05     |           |
| 3:30-4:00 AM   | 3:31       | 3:32     | SB        | 11:30-12:00 AM | 11:30      | 11:35    | Small     | 7:30-8:00 PM   | 7:35       | 7:38     |           |
| 4:00-4:30 AM   | 4:01       | 4:02     | SB        | 12:00-12:30 PM | 12:25      | 12:30    | Small     | 8:00-8:30 PM   | 8:07       | 8:10     |           |
| 4:30-5:00 AM   | 4:31       | 4:32     | SB        | 12:30- 1:00 PM | 12:55      | 1:00     | Small     | 8:30- 9:00 PM  | 8:38       | 8:41     |           |
| 5:00-5:30 AM   | 5:01       | 5:02     | SB        | 1:00-1:30 PM   | 1:15       | 1:20     | Small     | 9:00-9:30 PM   | 9:10       | 9:13     |           |
| 5:30-6:00 AM   | 5:31       | 5:32     | SB        | 1:30-2:00 PM   | 1:45       | 1:50     | Small     | 9:30-10:00 PM  | 9:41       | 9:46     |           |
| 6:00-6:30 AM   | 6:01       | 6:02     | SB        | 2:00-2:30 PM   | 2:07       | 2:09     | SB        | 10:00-10:30 PM | 10:13      | 10:15    |           |
| 6:30-7:00 AM   | 6:31       | 6:32     | SB        | 2:30-3:00 PM   | 2:40       | 2:42     | SB        | 10:30-11:00 PM | 10:46      | 10:48    |           |
| 7:00-7:30 AM   | 7:01       | 7:02     | SB        | 3:00-3:30 PM   | 3:22       | 3:24     | SB        | 11:00-11:30 PM | 11:17      | 11:19    |           |
| 7:30-8:00 AM   | 7:31       | 7:32     | SB        | 3:30-4:00 PM   | 3:41       | 3:43     | SB        | 11:30-12:00 PM | 11:49      | 11:53    |           |

|                                     |   |                                 |   |                                     |   |
|-------------------------------------|---|---------------------------------|---|-------------------------------------|---|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|---|---------------------------------|---|-------------------------------------|---|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. - 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am - 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN





MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1213       | 1214     | WS        | 8:00-8:30 AM   | 08 <sup>18</sup> | 08 <sup>20</sup> | OB        | 4:00-4:30 PM   | 410        | 411      | WS        |
| 12:30- 1:00 AM | 1240       | 1241     | WS        | 8:30- 9:00 AM  | 08 <sup>39</sup> | 08 <sup>41</sup> | OB        | 4:30-5:00 PM   | 440        | 441      | WS        |
| 1:00-1:30 AM   | 017        | 018      | WS        | 9:00-9:30 AM   | 09 <sup>15</sup> | 09 <sup>17</sup> | OB        | 5:00 -5:30 PM  | 518        | 519      | WS        |
| 1:30-2:00 AM   | 141        | 142      | WS        | 9:30-10:00 AM  | 09 <sup>43</sup> | 09 <sup>45</sup> | OB        | 5:30-6:00 PM   | 540        | 541      | WS        |
| 2:00-2:30 AM   | 207        | 208      | WS        | 10:00-10:30 AM | 10 <sup>11</sup> | 10 <sup>13</sup> | OB        | 6:00-6:30 PM   | 616        | 617      | WS        |
| 2:30-3:00 AM   | 236        | 237      | WS        | 10:30-11:00 AM | 10 <sup>41</sup> | 10 <sup>43</sup> | OB        | 6:30-7:00 PM   | 640        | 641      | WS        |
| 3:00-3:30 AM   | 307        | 308      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 712        | 713      | WS        |
| 3:30-4:00 AM   | 336        | 337      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 743        | 744      | WS        |
| 4:00-4:30 AM   | 412        | 413      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 818        | 819      | WS        |
| 4:30-5:00 AM   | 432        | 433      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 840        | 841      | WS        |
| 5:00 -5:30 AM  | 513        | 514      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 918        | 919      | WS        |
| 5:30-6:00 AM   | 536        | 537      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 942        | 943      | WS        |
| 6:00-6:30 AM   | 609        | 610      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1018       | 1019     | WS        |
| 6:30-7:00 AM   | 635        | 636      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1040       | 1041     | WS        |
| 7:00-7:30 AM   | 712        | 713      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1127       | 1122     | WS        |
| 7:30-8:00 AM   | 740        | 741      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1144       | 1145     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H**



**DATE: 07/25/2019**

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1215       | 1216     | WS        | 8:00-8:30 AM   | 08 <sup>20</sup> | 08 <sup>22</sup> | BS        | 4:00-4:30 PM   | 412        | 413      | WS        |
| 12:30- 1:00 AM | 1242       | 1243     | WS        | 8:30- 9:00 AM  | 08 <sup>41</sup> | 08 <sup>43</sup> | BS        | 4:30-5:00 PM   | 442        | 443      | WS        |
| 1:00-1:30 AM   | 0119       | 0120     | WS        | 9:00-9:30 AM   | 09 <sup>17</sup> | 09 <sup>19</sup> | BS        | 5:00 -5:30 PM  | 520        | 521      | WS        |
| 1:30-2:00 AM   | 143        | 144      | WS        | 9:30-10:00 AM  | 09 <sup>45</sup> | 09 <sup>47</sup> | BS        | 5:30-6:00 PM   | 542        | 543      | WS        |
| 2:00-2:30 AM   | 203        | 204      | WS        | 10:00-10:30 AM | 10 <sup>13</sup> | 10 <sup>15</sup> | BS        | 6:00-6:30 PM   | 678        | 619      | WS        |
| 2:30-3:00 AM   | 233        | 234      | WS        | 10:30-11:00 AM | 10 <sup>43</sup> | 10 <sup>45</sup> | BS        | 6:30-7:00 PM   | 642        | 643      | WS        |
| 3:00-3:30 AM   | 305        | 306      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 715        | 716      | WS        |
| 3:30-4:00 AM   | 334        | 335      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 745        | 746      | WS        |
| 4:00-4:30 AM   | 410        | 411      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 820        | 821      | WS        |
| 4:30-5:00 AM   | 430        | 431      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 842        | 843      | WS        |
| 5:00 -5:30 AM  | 510        | 512      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 920        | 921      | WS        |
| 5:30-6:00 AM   | 534        | 535      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 944        | 945      | WS        |
| 6:00-6:30 AM   | 607        | 608      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1020       | 1021     | WS        |
| 6:30-7:00 AM   | 633        | 634      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1042       | 1043     | WS        |
| 7:00-7:30 AM   | 710        | 711      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1123       | 1124     | WS        |
| 7:30-8:00 AM   | 738        | 739      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1146       | 1147     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_

SDNY\_00013538

MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

SPECIAL HOUSING UNIT

SPECIAL HOUSING UNIT

ZA  
TIER-J

DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1208       | 1209     | WS        | 8:00-8:30 AM   | 08 <sup>12</sup> | 08 <sup>14</sup> |           | 4:00-4:30 PM   | 402        | 403      | WS        |
| 12:30- 1:00 AM | 1236       | 1237     | WS        | 8:30- 9:00 AM  | 08 <sup>33</sup> | 08 <sup>35</sup> |           | 4:30-5:00 PM   | 432        | 433      | WS        |
| 1:00-1:30 AM   | 113        | 114      | WS        | 9:00-9:30 AM   | 09 <sup>09</sup> | 09 <sup>11</sup> |           | 5:00 -5:30 PM  | 510        | 511      | WS        |
| 1:30-2:00 AM   | 137        | 138      | WS        | 9:30-10:00 AM  | 09 <sup>34</sup> | 09 <sup>36</sup> |           | 5:30-6:00 PM   | 532        | 533      | WS        |
| 2:00-2:30 AM   | 201        | 202      | WS        | 10:00-10:30 AM | 10 <sup>05</sup> | 10 <sup>07</sup> |           | 6:00-6:30 PM   | 610        | 611      | WS        |
| 2:30-3:00 AM   | 240        | 241      | WS        | 10:30-11:00 AM | 10 <sup>35</sup> | 10 <sup>37</sup> |           | 6:30-7:00 PM   | 632        | 633      | WS        |
| 3:00-3:30 AM   | 311        | 312      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 704        | 705      | WS        |
| 3:30-4:00 AM   | 340        | 341      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 735        | 736      | WS        |
| 4:00-4:30 AM   | 416        | 417      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 810        | 811      | WS        |
| 4:30-5:00 AM   | 432        | 437      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 832        | 833      | WS        |
| 5:00 -5:30 AM  | 517        | 518      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 910        | 911      | WS        |
| 5:30-6:00 AM   | 540        | 541      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 932        | 933      | WS        |
| 6:00-6:30 AM   | 613        | 614      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1010       | 1011     | WS        |
| 6:30-7:00 AM   | 640        | 641      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1032       | 1033     | WS        |
| 7:00-7:30 AM   | 716        | 717      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1115       | 1116     | WS        |
| 7:30-8:00 AM   | 744        | 745      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1134       | 1135     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
 SPECIAL HOUSING UNIT  
 30 MINUTE CHECK SHEET  
 ZA  
 TIER-K



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1210       | 1211     | WS        | 8:00-8:30 AM   | 08 <sup>18</sup> | 08 <sup>18</sup> | GO        | 4:00-4:30 PM   | 404        | 405      | WS        |
| 12:30- 1:00 AM | 1238       | 1239     | WS        | 8:30- 9:00 AM  | 08 <sup>37</sup> | 08 <sup>39</sup> | GO        | 4:30-5:00 PM   | 434        | 435      | WS        |
| 1:00-1:30 AM   | 115        | 116      | WS        | 9:00-9:30 AM   | 09 <sup>13</sup> | 09 <sup>15</sup> | GO        | 5:00 -5:30 PM  | 512        | 513      | WS        |
| 1:30-2:00 AM   | 139        | 140      | WS        | 9:30-10:00 AM  | 09 <sup>41</sup> | 09 <sup>43</sup> | GO        | 5:30-6:00 PM   | 534        | 535      | WS        |
| 2:00-2:30 AM   | 209        | 210      | WS        | 10:00-10:30 AM | 10 <sup>09</sup> | 10 <sup>11</sup> | GO        | 6:00-6:30 PM   | 612        | 613      | WS        |
| 2:30-3:00 AM   | 238        | 239      | WS        | 10:30-11:00 AM | 10 <sup>39</sup> | 10 <sup>41</sup> | GO        | 6:30-7:00 PM   | 634        | 635      | WS        |
| 3:00-3:30 AM   | 309        | 310      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 706        | 707      | WS        |
| 3:30-4:00 AM   | 338        | 339      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 737        | 738      | WS        |
| 4:00-4:30 AM   | 414        | 415      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 812        | 813      | WS        |
| 4:30-5:00 AM   | 434        | 435      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 834        | 835      | WS        |
| 5:00 -5:30 AM  | 515        | 516      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 912        | 913      | WS        |
| 5:30-6:00 AM   | 538        | 539      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 934        | 935      | WS        |
| 6:00-6:30 AM   | 611        | 612      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1012       | 1013     | WS        |
| 6:30-7:00 AM   | 637        | 638      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1034       | 1035     | WS        |
| 7:00-7:30 AM   | 714        | 715      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1117       | 1118     | WS        |
| 7:30-8:00 AM   | 742        | 743      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1136       | 1137     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
L-TIER



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1203       | 1205     | WS        | 8:00-8:30 AM   | 08 <sup>14</sup> | 08 <sup>16</sup> | WS        | 4:00-4:30 PM   | 406        | 407      | WS        |
| 12:30- 1:00 AM | 1232       | 1233     | WS        | 8:30- 9:00 AM  | 08 <sup>35</sup> | 08 <sup>37</sup> | WS        | 4:30-5:00 PM   | 436        | 437      | WS        |
| 1:00-1:30 AM   | 110        | 111      | WS        | 9:00-9:30 AM   | 09 <sup>11</sup> | 09 <sup>13</sup> | WS        | 5:00-5:30 PM   | 514        | 515      | WS        |
| 1:30-2:00 AM   | 133        | 134      | WS        | 9:30-10:00 AM  | 09 <sup>39</sup> | 09 <sup>41</sup> | WS        | 5:30-6:00 PM   | 536        | 537      | WS        |
| 2:00-2:30 AM   | 212        | 213      | WS        | 10:00-10:30 AM | 10 <sup>07</sup> | 10 <sup>09</sup> | WS        | 6:00-6:30 PM   | 614        | 615      | WS        |
| 2:30-3:00 AM   | 244        | 245      | WS        | 10:30-11:00 AM | 10 <sup>37</sup> | 10 <sup>39</sup> | WS        | 6:30-7:00 PM   | 636        | 637      | WS        |
| 3:00-3:30 AM   | 315        | 316      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 708        | 709      | WS        |
| 3:30-4:00 AM   | 344        | 345      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 739        | 740      | WS        |
| 4:00-4:30 AM   | 420        | 421      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 814        | 815      | WS        |
| 4:30-5:00 AM   | 440        | 441      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 836        | 837      | WS        |
| 5:00-5:30 AM   | 521        | 522      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 914        | 915      | WS        |
| 5:30-6:00 AM   | 544        | 545      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 936        | 937      | WS        |
| 6:00-6:30 AM   | 617        | 618      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1014       | 1015     | WS        |
| 6:30-7:00 AM   | 644        | 645      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1036       | 1037     | WS        |
| 7:00-7:30 AM   | 720        | 721      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1119       | 1120     | WS        |
| 7:30-8:00 AM   | 740        | 749      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1140       | 1141     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/25/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1206       | 1207     | WS        | 8:00-8:30 AM   | 08 <sup>10</sup> | 08 <sup>12</sup> | GO        | 4:00-4:30 PM   | 408        | 409      | WS        |
| 12:30- 1:00 AM | 1234       | 1235     | WS        | 8:30- 9:00 AM  | 08 <sup>31</sup> | 08 <sup>33</sup> | BO        | 4:30-5:00 PM   | 438        | 439      | WS        |
| 1:00-1:30 AM   | 111        | 112      | WS        | 9:00-9:30 AM   | 09 <sup>07</sup> | 09 <sup>09</sup> | GO        | 5:00 -5:30 PM  | 516        | 517      | WS        |
| 1:30-2:00 AM   | 135        | 136      | WS        | 9:30-10:00 AM  | 09 <sup>35</sup> | 09 <sup>37</sup> | GO        | 5:30-6:00 PM   | 538        | 539      | WS        |
| 2:00-2:30 AM   | 208        | 211      | WS        | 10:00-10:30 AM | 10 <sup>03</sup> | 10 <sup>05</sup> | GO        | 6:00-6:30 PM   | 614        | 615      | WS        |
| 2:30-3:00 AM   | 242        | 243      | WS        | 10:30-11:00 AM | 10 <sup>31</sup> | 10 <sup>35</sup> | GO        | 6:30-7:00 PM   | 638        | 639      | WS        |
| 3:00-3:30 AM   | 313        | 314      | WS        | 11:00-11:30 AM |                  |                  |           | 7:00-7:30 PM   | 710        | 711      | WS        |
| 3:30-4:00 AM   | 342        | 343      | WS        | 11:30-12:00 AM |                  |                  |           | 7:30-8:00 PM   | 741        | 742      | WS        |
| 4:00-4:30 AM   | 418        | 419      | WS        | 12:00-12:30 PM |                  |                  |           | 8:00-8:30 PM   | 816        | 817      | WS        |
| 4:30-5:00 AM   | 438        | 439      | WS        | 12:30- 1:00 PM |                  |                  |           | 8:30- 9:00 PM  | 838        | 839      | WS        |
| 5:00 -5:30 AM  | 519        | 520      | WS        | 1:00-1:30 PM   |                  |                  |           | 9:00-9:30 PM   | 916        | 917      | WS        |
| 5:30-6:00 AM   | 542        | 543      | WS        | 1:30-2:00 PM   |                  |                  |           | 9:30-10:00 PM  | 940        | 941      | WS        |
| 6:00-6:30 AM   | 615        | 616      | WS        | 2:00-2:30 PM   |                  |                  |           | 10:00-10:30 PM | 1016       | 1017     | WS        |
| 6:30-7:00 AM   | 642        | 643      | WS        | 2:30-3:00 PM   |                  |                  |           | 10:30-11:00 PM | 1038       | 1039     | WS        |
| 7:00-7:30 AM   | 718        | 719      | WS        | 3:00-3:30 PM   |                  |                  |           | 11:00-11:30 PM | 1121       | 1122     | WS        |
| 7:30-8:00 AM   | 746        | 747      | WS        | 3:30-4:00 PM   |                  |                  |           | 11:30-12:00 PM | 1142       | 1143     | WS        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7-25-19

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:01      | 12:02    | SB        | 8:00-8:30 AM   | 8:15       | 8:20     | Small     | 4:00-4:30 PM   | 4:01       | 4:05     |           |
| 12:30- 1:00 AM | 12:31      | 12:32    | SB        | 8:30- 9:00 AM  | 8:40       | 8:45     | Small     | 4:30-5:00 PM   | 4:36       | 4:38     |           |
| 1:00-1:30 AM   | 1:01       | 1:02     | SB        | 9:00-9:30 AM   | 9:25       | 9:30     | Small     | 5:00 -5:30 PM  | 5:03       | 5:06     |           |
| 1:30-2:00 AM   | 1:31       | 1:32     | SB        | 9:30-10:00 AM  | 9:48       | 9:52     | Small     | 5:30-6:00 PM   | 5:37       | 5:38     |           |
| 2:00-2:30 AM   | 2:01       | 2:02     | SB        | 10:00-10:30 AM | 10:00      | 10:05    | Small     | 6:00-6:30 PM   | 6:08       | 6:09     |           |
| 2:30-3:00 AM   | 2:31       | 2:32     | SB        | 10:30-11:00 AM | 10:35      | 10:40    | Small     | 6:30-7:00 PM   | 6:31       | 6:34     |           |
| 3:00-3:30 AM   | 3:01       | 3:02     | SB        | 11:00-11:30 AM | 11:06      | 11:10    | Small     | 7:00-7:30 PM   | 7:04       | 7:05     |           |
| 3:30-4:00 AM   | 3:31       | 3:32     | SB        | 11:30-12:00 AM | 11:30      | 11:35    | Small     | 7:30-8:00 PM   | 7:35       | 7:38     |           |
| 4:00-4:30 AM   | 4:01       | 4:02     | SB        | 12:00-12:30 PM | 12:25      | 12:30    | Small     | 8:00-8:30 PM   | 8:07       | 8:10     |           |
| 4:30-5:00 AM   | 4:31       | 4:32     | SB        | 12:30- 1:00 PM | 12:55      | 1:00     | Small     | 8:30- 9:00 PM  | 8:38       | 8:41     |           |
| 5:00 -5:30 AM  | 5:01       | 5:02     | SB        | 1:00-1:30 PM   | 1:15       | 1:20     | Small     | 9:00-9:30 PM   | 9:10       | 9:13     |           |
| 5:30-6:00 AM   | 5:31       | 5:32     | SB        | 1:30-2:00 PM   | 1:45       | 1:50     | Small     | 9:30-10:00 PM  | 9:41       | 9:46     |           |
| 6:00-6:30 AM   | 6:01       | 6:02     | SB        | 2:00-2:30 PM   | 2:07       | 2:09     | SB        | 10:00-10:30 PM | 10:13      | 10:15    |           |
| 6:30-7:00 AM   | 6:31       | 6:32     | SB        | 2:30-3:00 PM   | 2:40       | 2:42     | SB        | 10:30-11:00 PM | 10:46      | 10:48    |           |
| 7:00-7:30 AM   | 7:01       | 7:02     | SB        | 3:00-3:30 PM   | 3:22       | 3:24     | SB        | 11:00-11:30 PM | 11:17      | 11:19    |           |
| 7:30-8:00 AM   | 7:31       | 7:32     | SB        | 3:30-4:00 PM   | 3:41       | 3:43     | SB        | 11:30-12:00 PM | 11:49      | 11:53    |           |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

DAY WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

EVENING WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

*[Signature]*



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-H

DATE: 07/26/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1201       | 1206     | [Signature] | 8:00-8:30 AM   | 806        | 809      | [Signature] | 4:00-4:30 PM   | 413        | 414      | [Signature] |
| 12:30- 1:00 AM | 12140      | 12141    | [Signature] | 8:30- 9:00 AM  | 839        | 840      | [Signature] | 4:30-5:00 PM   | 436        | 437      | [Signature] |
| 1:00-1:30 AM   | 111        | 112      | [Signature] | 9:00-9:30 AM   | 911        | 912      | [Signature] | 5:00-5:30 PM   | 511        | 512      | [Signature] |
| 1:30-2:00 AM   | 1141       | 1142     | [Signature] | 9:30-10:00 AM  | 940        | 941      | [Signature] | 5:30-6:00 PM   | 538        | 539      | [Signature] |
| 2:00-2:30 AM   | 2110       | 2111     | [Signature] | 10:00-10:30 AM | 1011       | 1012     | [Signature] | 6:00-6:30 PM   | 611        | 612      | [Signature] |
| 2:30-3:00 AM   | 2141       | 2142     | [Signature] | 10:30-11:00 AM | 1031       | 1038     | [Signature] | 6:30-7:00 PM   | 640        | 641      | [Signature] |
| 3:00-3:30 AM   | 3109       | 3110     | [Signature] | 11:00-11:30 AM | 1113       | 1114     | [Signature] | 7:00-7:30 PM   | 711        | 712      | [Signature] |
| 3:30-4:00 AM   | 3141       | 3142     | [Signature] | 11:30-12:00 AM | 1136       | 1137     | [Signature] | 7:30-8:00 PM   | 746        | 747      | [Signature] |
| 4:00-4:30 AM   | 4110       | 4111     | [Signature] | 12:00-12:30 PM | 1201       | 1202     | [Signature] | 8:00-8:30 PM   | 2002       | 2003     | [Signature] |
| 4:30-5:00 AM   | 4141       | 4142     | [Signature] | 12:30- 1:00 PM | 1210       | 1211     | [Signature] | 8:30- 9:00 PM  | 2032       | 2033     | [Signature] |
| 5:00- 5:30 AM  | 5110       | 5111     | [Signature] | 1:00-1:30 PM   | 1204       | 1205     | [Signature] | 9:00-9:30 PM   | 2111       | 2113     | [Signature] |
| 5:30-6:00 AM   | 5141       | 5142     | [Signature] | 1:30-2:00 PM   | 138        | 139      | [Signature] | 9:30-10:00 PM  | 2137       | 2138     | [Signature] |
| 6:00-6:30 AM   | 6111       | 6112     | [Signature] | 2:00-2:30 PM   | 219        | 220      | [Signature] | 10:00-10:30 PM | 2203       | 2204     | [Signature] |
| 6:30-7:00 AM   | 6140       | 6141     | [Signature] | 2:30-3:00 PM   | 240        | 241      | [Signature] | 10:30-11:00 PM | 2241       | 2242     | [Signature] |
| 7:00-7:30 AM   | 7110       | 7111     | [Signature] | 3:00-3:30 PM   | 314        | 319      | [Signature] | 11:00-11:30 PM | 2307       | 2308     | [Signature] |
| 7:30-8:00 AM   | 7141       | 7142     | [Signature] | 3:30-4:00 PM   | 358        | 359      | [Signature] | 11:30-12:00 PM | 2331       | 2332     | [Signature] |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/26/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:05      | 12:08    | YMAN        | 8:00-8:30 AM   | 8:16       | 8:17     | [Signature] | 4:00-4:30 PM   | 4:12       | 4:13     | [Signature] |
| 12:30- 1:00 AM | 12:38      | 12:39    | [Signature] | 8:30- 9:00 AM  | 8:46       | 8:47     | [Signature] | 4:30-5:00 PM   | 4:40       | 4:41     | [Signature] |
| 1:00-1:30 AM   | 1:09       | 1:10     | [Signature] | 9:00-9:30 AM   | 9:13       | 9:14     | [Signature] | 5:00 -5:30 PM  | 5:12       | 5:13     | [Signature] |
| 1:30-2:00 AM   | 1:39       | 1:40     | [Signature] | 9:30-10:00 AM  | 9:38       | 9:39     | [Signature] | 5:30-6:00 PM   | 5:38       | 5:39     | [Signature] |
| 2:00-2:30 AM   | 2:02       | 2:09     | [Signature] | 10:00-10:30 AM | 10:16      | 10:19    | [Signature] | 6:00-6:30 PM   | 6:11       | 6:12     | [Signature] |
| 2:30-3:00 AM   | 2:39       | 2:40     | [Signature] | 10:30-11:00 AM | 10:58      | 10:59    | [Signature] | 6:30-7:00 PM   | 6:46       | 6:47     | [Signature] |
| 3:00-3:30 AM   | 3:07       | 3:08     | [Signature] | 11:00-11:30 AM | 11:13      | 11:14    | [Signature] | 7:00-7:30 PM   | 7:11       | 7:12     | [Signature] |
| 3:30-4:00 AM   | 3:39       | 3:40     | [Signature] | 11:30-12:00 AM | 11:38      | 11:39    | [Signature] | 7:30-8:00 PM   | 7:50       | 7:51     | [Signature] |
| 4:00-4:30 AM   | 4:08       | 4:09     | [Signature] | 12:00-12:30 PM | 12:15      | 12:16    | [Signature] | 8:00-8:30 PM   | 20:01      | 20:02    | BO          |
| 4:30-5:00 AM   | 4:39       | 4:40     | [Signature] | 12:30- 1:00 PM | 12:35      | 12:37    | [Signature] | 8:30- 9:00 PM  | 20:31      | 20:32    | OO          |
| 5:00 -5:30 AM  | 5:08       | 5:09     | [Signature] | 1:00-1:30 PM   | 1:08       | 1:09     | [Signature] | 9:00-9:30 PM   | 21:10      | 21:11    | OO          |
| 5:30-6:00 AM   | 5:39       | 5:40     | [Signature] | 1:30-2:00 PM   | 1:39       | 1:40     | [Signature] | 9:30-10:00 PM  | 21:35      | 21:37    | OO          |
| 6:00-6:30 AM   | 6:09       | 6:10     | [Signature] | 2:00-2:30 PM   | 2:12       | 2:13     | [Signature] | 10:00-10:30 PM | 22:02      | 22:03    | OO          |
| 6:30-7:00 AM   | 6:38       | 6:39     | [Signature] | 2:30-3:00 PM   | 2:37       | 2:40     | [Signature] | 10:30-11:00 PM | 22:40      | 22:41    | BO          |
| 7:00-7:30 AM   | 7:08       | 7:09     | [Signature] | 3:00-3:30 PM   | 3:16       | 3:19     | [Signature] | 11:00-11:30 PM | 23:02      | 23:03    | OO          |
| 7:30-8:00 AM   | 7:39       | 7:40     | [Signature] | 3:30-4:00 PM   | 3:38       | 3:39     | [Signature] | 11:30-12:00 PM | 23:33      | 23:34    | OO          |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



L-TIER

DATE: 07/26/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:03      | 12:09    | [Signature] | 8:00-8:30 AM   | 8:06       | 8:09     | [Signature] | 4:00-4:30 PM   | 16:03      | 16:04    | [Signature] |
| 12:30-1:00 AM  | 12:30      | 12:31    | [Signature] | 8:30-9:00 AM   | 8:38       | 8:39     | [Signature] | 4:30-5:00 PM   | 16:35      | 16:38    | [Signature] |
| 1:00-1:30 AM   | 1:01       | 1:02     | [Signature] | 9:00-9:30 AM   | 9:11       | 9:12     | [Signature] | 5:00-5:30 PM   | 17:11      | 17:13    | [Signature] |
| 1:30-2:00 AM   | 1:31       | 1:32     | [Signature] | 9:30-10:00 AM  | 9:46       | 9:49     | [Signature] | 5:30-6:00 PM   | 17:38      | 17:39    | [Signature] |
| 2:00-2:30 AM   | 2:00       | 2:01     | [Signature] | 10:00-10:30 AM | 10:13      | 10:14    | [Signature] | 6:00-6:30 PM   | 18:06      | 18:04    | [Signature] |
| 2:30-3:00 AM   | 2:31       | 2:32     | [Signature] | 10:30-11:00 AM | 10:50      | 10:59    | [Signature] | 6:30-7:00 PM   | 18:43      | 18:44    | [Signature] |
| 3:00-3:30 AM   | 3:00       | 3:01     | [Signature] | 11:00-11:30 AM | 11:13      | 11:14    | [Signature] | 7:00-7:30 PM   | 19:07      | 19:08    | [Signature] |
| 3:30-4:00 AM   | 3:31       | 3:32     | [Signature] | 11:30-12:00 AM | 11:38      | 11:39    | [Signature] | 7:30-8:00 PM   | 19:41      | 19:42    | [Signature] |
| 4:00-4:30 AM   | 4:00       | 4:01     | [Signature] | 12:00-12:30 PM | 12:18      | 12:19    | [Signature] | 8:00-8:30 PM   | 20:05      | 20:08    | [Signature] |
| 4:30-5:00 AM   | 4:31       | 4:32     | [Signature] | 12:30-1:00 PM  | 12:38      | 12:39    | [Signature] | 8:30-9:00 PM   | 20:35      | 20:36    | [Signature] |
| 5:00-5:30 AM   | 5:00       | 5:01     | [Signature] | 1:00-1:30 PM   | 1:11       | 1:12     | [Signature] | 9:00-9:30 PM   | 21:15      | 21:16    | [Signature] |
| 5:30-6:00 AM   | 5:31       | 5:32     | [Signature] | 1:30-2:00 PM   | 1:36       | 1:37     | [Signature] | 9:30-10:00 PM  | 21:40      | 21:41    | [Signature] |
| 6:00-6:30 AM   | 6:01       | 6:02     | [Signature] | 2:00-2:30 PM   | 2:11       | 2:12     | [Signature] | 10:00-10:30 PM | 22:08      | 22:07    | [Signature] |
| 6:30-7:00 AM   | 6:30       | 6:34     | [Signature] | 2:30-3:00 PM   | 2:40       | 2:41     | [Signature] | 10:30-11:00 PM | 22:44      | 22:46    | [Signature] |
| 7:00-7:30 AM   | 7:00       | 7:01     | [Signature] | 3:00-3:30 PM   | 3:18       | 3:19     | [Signature] | 11:00-11:30 PM | 23:10      | 23:11    | [Signature] |
| 7:30-8:00 AM   | 7:31       | 7:32     | [Signature] | 3:30-4:00 PM   | 3:40       | 3:41     | [Signature] | 11:30-12:00 PM | 23:37      | 23:38    | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/26/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-----------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:10      | 12:16    | Mason     | 8:00-8:30 AM   | 8:03       | 8:04     | [Signature] | 4:00-4:30 PM   | 16:02      | 16:03    | [Signature] |
| 12:30-1:00 AM  | 12:32      | 12:33    | LY        | 8:30-9:00 AM   | 8:36       | 8:37     | [Signature] | 4:30-5:00 PM   | 16:24      | 16:25    | [Signature] |
| 1:00-1:30 AM   | 1:03       | 1:04     | LY        | 9:00-9:30 AM   | 9:11       | 9:12     | [Signature] | 5:00-5:30 PM   | 17:10      | 17:11    | [Signature] |
| 1:30-2:00 AM   | 1:33       | 1:34     | LY        | 9:30-10:00 AM  | 9:39       | 9:39     | [Signature] | 5:30-6:00 PM   | 17:37      | 17:38    | [Signature] |
| 2:00-2:30 AM   | 2:02       | 2:03     | LY        | 10:00-10:30 AM | 10:11      | 10:12    | [Signature] | 6:00-6:30 PM   | 18:05      | 18:06    | [Signature] |
| 2:30-3:00 AM   | 2:33       | 2:34     | LY        | 10:30-11:00 AM | 10:40      | 10:41    | [Signature] | 6:30-7:00 PM   | 18:42      | 18:43    | [Signature] |
| 3:00-3:30 AM   | 3:02       | 3:03     | LY        | 11:00-11:30 AM | 11:13      | 11:14    | [Signature] | 7:00-7:30 PM   | 19:05      | 19:07    | [Signature] |
| 3:30-4:00 AM   | 3:33       | 3:34     | LY        | 11:30-12:00 AM | 11:38      | 11:39    | [Signature] | 7:30-8:00 PM   | 19:40      | 19:41    | [Signature] |
| 4:00-4:30 AM   | 4:02       | 4:03     | LY        | 12:00-12:30 PM | 12:16      | 12:17    | [Signature] | 8:00-8:30 PM   | 20:06      | 20:07    | [Signature] |
| 4:30-5:00 AM   | 4:33       | 4:34     | LY        | 12:30-1:00 PM  | 12:38      | 12:39    | [Signature] | 8:30-9:00 PM   | 20:36      | 20:37    | [Signature] |
| 5:00-5:30 AM   | 5:02       | 5:03     | LY        | 1:00-1:30 PM   | 1:13       | 1:14     | [Signature] | 9:00-9:30 PM   | 21:16      | 21:17    | [Signature] |
| 5:30-6:00 AM   | 5:33       | 5:34     | LY        | 1:30-2:00 PM   | 1:46       | 1:47     | [Signature] | 9:30-10:00 PM  | 21:41      | 21:42    | [Signature] |
| 6:00-6:30 AM   | 6:03       | 6:04     | LY        | 2:00-2:30 PM   | 2:17       | 2:18     | [Signature] | 10:00-10:30 PM | 22:07      | 22:08    | [Signature] |
| 6:30-7:00 AM   | 6:32       | 6:33     | LY        | 2:30-3:00 PM   | 2:38       | 2:39     | [Signature] | 10:30-11:00 PM | 22:46      | 22:47    | [Signature] |
| 7:00-7:30 AM   | 7:02       | 7:03     | LY        | 3:00-3:30 PM   | 3:11       | 3:12     | [Signature] | 11:00-11:30 PM | 23:11      | 23:12    | [Signature] |
| 7:30-8:00 AM   | 7:33       | 7:34     | LY        | 3:30-4:00 PM   | 3:40       | 3:41     | [Signature] | 11:30-12:00 PM | 23:38      | 23:39    | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-J

DATE: 07/26/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-----------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1204       | 1208     | MAW       | 8:00-8:30 AM   | 806        | 809      | [Signature] | 4:00-4:30 PM   | 411        | 412      | [Signature] |
| 12:30- 1:00 AM | 1234       | 1235     | HY        | 8:30- 9:00 AM  | 840        | 841      | [Signature] | 4:30-5:00 PM   | 438        | 437      | [Signature] |
| 1:00-1:30 AM   | 1205       | 1206     | HY        | 9:00-9:30 AM   | 912        | 914      | [Signature] | 5:00-5:30 PM   | 501        | 502      | [Signature] |
| 1:30-2:00 AM   | 1235       | 1236     | HY        | 9:30-10:00 AM  | 040        | 044      | [Signature] | 5:30-6:00 PM   | 533        | 534      | [Signature] |
| 2:00-2:30 AM   | 2004       | 2005     | LY        | 10:00-10:30 AM | 1011       | 1012     | [Signature] | 6:00-6:30 PM   | 611        | 612      | [Signature] |
| 2:30-3:00 AM   | 2035       | 2036     | HY        | 10:30-11:00 AM | 1038       | 1039     | [Signature] | 6:30-7:00 PM   | 637        | 638      | [Signature] |
| 3:00-3:30 AM   | 3004       | 3005     | HY        | 11:00-11:30 AM | 1119       | 1120     | [Signature] | 7:00-7:30 PM   | 711        | 712      | [Signature] |
| 3:30-4:00 AM   | 3035       | 3036     | HY        | 11:30-12:00 AM | 1138       | 1139     | [Signature] | 7:30-8:00 PM   | 796        | 799      | [Signature] |
| 4:00-4:30 AM   | 4004       | 4005     | LY        | 12:00-12:30 PM | 1211       | 1212     | [Signature] | 8:00-8:30 PM   | 2003       | 2004     | GB          |
| 4:30-5:00 AM   | 4035       | 4036     | LY        | 12:30- 1:00 PM | 1226       | 1231     | [Signature] | 8:30- 9:00 PM  | 2033       | 2034     | GB          |
| 5:00-5:30 AM   | 5004       | 5005     | LY        | 1:00-1:30 PM   | 108        | 09       | [Signature] | 9:00-9:30 PM   | 2113       | 2114     | GB          |
| 5:30-6:00 AM   | 5035       | 5036     | HY        | 1:30-2:00 PM   | 133        | 138      | [Signature] | 9:30-10:00 PM  | 2138       | 2139     | GB          |
| 6:00-6:30 AM   | 6005       | 6006     | LY        | 2:00-2:30 PM   | 201        | 202      | [Signature] | 10:00-10:30 PM | 2204       | 2205     | GB          |
| 6:30-7:00 AM   | 6035       | 6035     | HY        | 2:30-3:00 PM   | 238        | 239      | [Signature] | 10:30-11:00 PM | 2242       | 2243     | GB          |
| 7:00-7:30 AM   | 7004       | 7005     | HY        | 3:00-3:30 PM   | 303        | 304      | [Signature] | 11:00-11:30 PM | 2308       | 2309     | GB          |
| 7:30-8:00 AM   | 7035       | 7036     | LY        | 3:30-4:00 PM   | 338        | 339      | [Signature] | 11:30-12:00 PM | 2335       | 2336     | GB          |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

DAY WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

EVENING WATCH  
OPERATIONS  
LIEUTENANT

[Signature]

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K**



DATE: 07/26/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:18      | 12:27    | [Signature] | 8:00-8:30 AM   | 8:06       | 8:07     | [Signature] | 4:00-4:30 PM   | 4:16       | 4:19     | [Signature] |
| 12:30-1:00 AM  | 12:36      | 12:37    | [Signature] | 8:30-9:00 AM   | 8:38       | 8:39     | [Signature] | 4:30-5:00 PM   | 4:33       | 4:34     | [Signature] |
| 1:00-1:30 AM   | 1:07       | 1:08     | [Signature] | 9:00-9:30 AM   | 9:12       | 9:13     | [Signature] | 5:00-5:30 PM   | 5:11       | 5:12     | [Signature] |
| 1:30-2:00 AM   | 1:37       | 1:38     | [Signature] | 9:30-10:00 AM  | 9:50       | 9:51     | [Signature] | 5:30-6:00 PM   | 5:37       | 5:38     | [Signature] |
| 2:00-2:30 AM   | 2:06       | 2:07     | [Signature] | 10:00-10:30 AM | 10:14      | 10:15    | [Signature] | 6:00-6:30 PM   | 6:16       | 6:19     | [Signature] |
| 2:30-3:00 AM   | 2:37       | 2:38     | [Signature] | 10:30-11:00 AM | 10:46      | 10:49    | [Signature] | 6:30-7:00 PM   | 6:39       | 6:40     | [Signature] |
| 3:00-3:30 AM   | 3:05       | 3:06     | [Signature] | 11:00-11:30 AM | 11:13      | 11:14    | [Signature] | 7:00-7:30 PM   | 7:13       | 7:14     | [Signature] |
| 3:30-4:00 AM   | 3:37       | 3:38     | [Signature] | 11:30-12:00 AM | 11:36      | 11:39    | [Signature] | 7:30-8:00 PM   | 7:33       | 7:34     | [Signature] |
| 4:00-4:30 AM   | 4:06       | 4:07     | [Signature] | 12:00-12:30 PM | 12:19      | 12:20    | [Signature] | 8:00-8:30 PM   | 20:04      | 20:05    | [Signature] |
| 4:30-5:00 AM   | 4:37       | 4:38     | [Signature] | 12:30-1:00 PM  | 12:50      | 12:51    | [Signature] | 8:30-9:00 PM   | 20:34      | 20:35    | [Signature] |
| 5:00-5:30 AM   | 5:06       | 5:07     | [Signature] | 1:00-1:30 PM   | 1:08       | 1:09     | [Signature] | 9:00-9:30 PM   | 21:14      | 21:15    | [Signature] |
| 5:30-6:00 AM   | 5:37       | 5:38     | [Signature] | 1:30-2:00 PM   | 1:38       | 1:39     | [Signature] | 9:30-10:00 PM  | 21:39      | 21:40    | [Signature] |
| 6:00-6:30 AM   | 6:07       | 6:08     | [Signature] | 2:00-2:30 PM   | 2:16       | 2:19     | [Signature] | 10:00-10:30 PM | 22:05      | 22:06    | [Signature] |
| 6:30-7:00 AM   | 6:36       | 6:37     | [Signature] | 2:30-3:00 PM   | 2:46       | 2:49     | [Signature] | 10:30-11:00 PM | 22:43      | 22:44    | [Signature] |
| 7:00-7:30 AM   | 7:06       | 7:07     | [Signature] | 3:00-3:30 PM   | 3:16       | 3:19     | [Signature] | 11:00-11:30 PM | 23:01      | 23:02    | [Signature] |
| 7:30-8:00 AM   | 7:37       | 7:38     | [Signature] | 3:30-4:00 PM   | 3:38       | 3:39     | [Signature] | 11:30-12:00 PM | 23:28      | 23:29    | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT  
CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

ZB



DATE: 17-26-19

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 12:02      | 12:07    | [Signature] | 8:00-8:30 AM   | 0806       | 0809     | [Signature] | 4:00-4:30 PM   | 4:00       | 4:22     | [Signature] |
| 12:30- 1:00 AM | 12:31      | 12:37    | [Signature] | 8:30- 9:00 AM  | 0830       | 0833     | [Signature] | 4:30-5:00 PM   | 4:40       | 4:48     | [Signature] |
| 1:00-1:30 AM   | 1:03       | 1:40     | [Signature] | 9:00-9:30 AM   | 0910       | 0913     | [Signature] | 5:00 -5:30 PM  | 5:10       | 5:17     | [Signature] |
| 1:30-2:00 AM   | 1:32       | 1:40     | [Signature] | 9:30-10:00 AM  | 0934       | 0937     | [Signature] | 5:30-6:00 PM   | 5:38       | 5:40     | [Signature] |
| 2:00-2:30 AM   | 2:01       | 2:10     | [Signature] | 10:00-10:30 AM | 10:01      | 10:09    | [Signature] | 6:00-6:30 PM   | 6:04       | 6:06     | [Signature] |
| 2:30-3:00 AM   | 2:31       | 2:38     | [Signature] | 10:30-11:00 AM | 1031       | 1034     | [Signature] | 6:30-7:00 PM   | 6:33       | 6:35     | [Signature] |
| 3:00-3:30 AM   | 3:01       | 3:09     | [Signature] | 11:00-11:30 AM | 1106       | 1110     | [Signature] | 7:00-7:30 PM   | 7:07       | 7:10     | [Signature] |
| 3:30-4:00 AM   | 3:32       | 3:40     | [Signature] | 11:30-12:00 AM | 1140       | 1132     | [Signature] | 7:30-8:00 PM   | 7:38       | 7:41     | [Signature] |
| 4:00-4:30 AM   | 4:01       | 4:08     | [Signature] | 12:00-12:30 PM | 1215       | 1221     | [Signature] | 8:00-8:30 PM   | 8:06       | 8:08     | [Signature] |
| 4:30-5:00 AM   | 4:31       | 4:37     | [Signature] | 12:30- 1:00 PM | 1240       | 1244     | [Signature] | 8:30- 9:00 PM  | 8:37       | 8:38     | [Signature] |
| 5:00 -5:30 AM  | 5:01       | 5:10     | [Signature] | 1:00-1:30 PM   | 1:10       | 1:13     | [Signature] | 9:00-9:30 PM   | 9:10       | 9:13     | [Signature] |
| 5:30-6:00 AM   | 5:31       | 5:38     | [Signature] | 1:30-2:00 PM   | 1:36       | 1:39     | [Signature] | 9:30-10:00 PM  | 9:37       | 9:38     | [Signature] |
| 6:00-6:30 AM   | 6:01       | 6:07     | [Signature] | 2:00-2:30 PM   | 2:01       | 2:04     | [Signature] | 10:00-10:30 PM | 10:06      | 10:09    | [Signature] |
| 6:30-7:00 AM   | 6:31       | 6:37     | [Signature] | 2:30-3:00 PM   | 2:35       | 2:38     | [Signature] | 10:30-11:00 PM | 10:37      | 10:38    | [Signature] |
| 7:00-7:30 AM   | 7:01       | 7:05     | [Signature] | 3:00-3:30 PM   | 3:06       | 3:09     | [Signature] | 11:00-11:30 PM | 11:05      | 11:07    | [Signature] |
| 7:30-8:00 AM   | 7:35       | 7:40     | [Signature] | 3:30-4:00 PM   | 3:20       | 3:32     | [Signature] | 11:30-12:00 PM | 11:36      | 11:38    | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
 CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZB



DATE: 7.27.19

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1201am     | 1203am   | TN        | 8:00-8:30 AM   | 820        | 824      | ne        | 4:00-4:30 PM   | 473        | 406      |           |
| 12:30- 1:00 AM | 1231am     | 1233am   | TN        | 8:30- 9:00 AM  | 841        | 843      | ne        | 4:30-5:00 PM   | 432        | 435      |           |
| 1:00-1:30 AM   | 101am      | 103am    | TN        | 9:00-9:30 AM   | 918        | 920      | ne        | 5:00 -5:30 PM  | 500        | 504      |           |
| 1:30-2:00 AM   | 131am      | 133am    | TN        | 9:30-10:00 AM  | 936        | 939      | ne        | 5:30-6:00 PM   | 535        | 538      |           |
| 2:00-2:30 AM   | 201am      | 203am    | TN        | 10:00-10:30 AM | 1003       | 1005     | ne        | 6:00-6:30 PM   | 608        | 610      |           |
| 2:30-3:00 AM   | 231am      | 233am    | TN        | 10:30-11:00 AM | 1049       | 1052     | ne        | 6:30-7:00 PM   | 637        | 639      |           |
| 3:00-3:30 AM   | 301am      | 303am    | TN        | 11:00-11:30 AM | 1107       | 110      | ne        | 7:00-7:30 PM   | 714        | 713      |           |
| 3:30-4:00 AM   | 331am      | 333am    | TN        | 11:30-12:00 AM | 1143       | 1145     | ne        | 7:30-8:00 PM   | 742        | 745      |           |
| 4:00-4:30 AM   | 401am      | 403am    | TN        | 12:00-12:30 PM | 1212       | 1214     | ne        | 8:00-8:30 PM   | 814        | 817      |           |
| 4:30-5:00 AM   | 431am      | 433am    | TN        | 12:30- 1:00 PM | 1237       | 1240     | ne        | 8:30- 9:00 PM  | 847        | 849      |           |
| 5:00 -5:30 AM  | 501am      | 503am    | TN        | 1:00-1:30 PM   | 109        | 111      | ne        | 9:00-9:30 PM   | 917        | 920      |           |
| 5:30-6:00 AM   | 531am      | 533am    | TN        | 1:30-2:00 PM   | 133        | 135      | ne        | 9:30-10:00 PM  | 949        | 952      |           |
| 6:00-6:30 AM   | 601am      | 603am    | TN        | 2:00-2:30 PM   | 202        | 204      | ne        | 10:00-10:30 PM | 1020       | 1024     |           |
| 6:30-7:00 AM   | 631am      | 633am    | TN        | 2:30-3:00 PM   | 236        | 238      | ne        | 10:30-11:00 PM | 1053       | 1053     |           |
| 7:00-7:30 AM   | 701am      | 703am    | TN        | 3:00-3:30 PM   | 314        | 319      | ne        | 11:00-11:30 PM | 1145       | 1128     |           |
| 7:30-8:00 AM   | 731am      | 733am    | TN        | 3:30-4:00 PM   | 337        | 339      | ne        | 11:30-12:00 PM | 1156       | 1156     |           |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7/29/19

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:00      | 12:15    | MB        | 8:00-8:30 AM   | 8:06       | 8:16     | ne        | 4:00-4:30 PM   | 4:01       | 4:03     | ne        |
| 12:30- 1:00 AM | 12:30      | 12:45    | MB        | 8:30- 9:00 AM  | 8:45       | 8:48     | ne        | 4:30-5:00 PM   | 4:36       | 4:39     | ne        |
| 1:00-1:30 AM   | 1:10       | 1:15     | MB        | 9:00-9:30 AM   | 9:13       | 9:15     | ne        | 5:00 -5:30 PM  | 5:13       | 5:16     | ne        |
| 1:30-2:00 AM   | 1:40       | 1:45     | MB        | 9:30-10:00 AM  | 9:37       | 9:39     | ne        | 5:30-6:00 PM   | 5:42       | 5:45     | ne        |
| 2:00-2:30 AM   | 2:05       | 2:10     | MB        | 10:00-10:30 AM | 10:20      | 10:22    | ne        | 6:00-6:30 PM   | 6:15       | 6:18     | ne        |
| 2:30-3:00 AM   | 2:35       | 2:40     | MB        | 10:30-11:00 AM | 10:51      | 10:53    | ne        | 6:30-7:00 PM   | 6:54       | 6:57     | ne        |
| 3:00-3:30 AM   | 3:00       | 3:05     | MB        | 11:00-11:30 AM | 11:01      | 11:04    | ne        | 7:00-7:30 PM   | 7:19       | 7:22     | ne        |
| 3:30-4:00 AM   | 3:30       | 3:35     | MB        | 11:30-12:00 AM | 11:41      | 11:44    | ne        | 7:30-8:00 PM   | 7:48       | 7:51     | ne        |
| 4:00-4:30 AM   | 4:00       | 4:05     | MB        | 12:00-12:30 PM | 12:16      | 12:19    | ne        | 8:00-8:30 PM   | 8:02       | 8:05     | ne        |
| 4:30-5:00 AM   | 4:40       | 4:45     | MB        | 12:30- 1:00 PM | 12:43      | 12:47    | ne        | 8:30- 9:00 PM  | 8:37       | 8:40     | ne        |
| 5:00 -5:30 AM  | 5:05       | 5:10     | MB        | 1:00-1:30 PM   | 1:23       | 1:24     | ne        | 9:00-9:30 PM   | 9:11       | 9:14     | ne        |
| 5:30-6:00 AM   | 5:35       | 5:40     | MB        | 1:30-2:00 PM   | 1:36       | 1:38     | ne        | 9:30-10:00 PM  | 9:40       | 9:43     | ne        |
| 6:00-6:30 AM   | 6:00       | 6:05     | MB        | 2:00-2:30 PM   | 2:02       | 2:04     | ne        | 10:00-10:30 PM | 10:00      | 10:03    | ne        |
| 6:30-7:00 AM   | 6:40       | 6:45     | MB        | 2:30-3:00 PM   | 2:37       | 2:40     | ne        | 10:30-11:00 PM | 10:31      | 10:34    | ne        |
| 7:00-7:30 AM   | 7:00       | 7:05     | MB        | 3:00-3:30 PM   | 3:15       | 3:17     | ne        | 11:00-11:30 PM | 11:13      | 11:16    | ne        |
| 7:30-8:00 AM   | 7:31       | 7:35     | MB        | 3:30-4:00 PM   | 3:37       | 3:38     | ne        | 11:30-12:00 PM | 11:42      | 11:46    | ne        |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

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MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7-28-19

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-----------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1206       | 1209     | [Signature] | 8:00-8:30 AM   | 801        | 803      | me        | 4:00-4:30 PM   | 400        | 402      | [Signature] |
| 12:30- 1:00 AM | 1232       | 1234     | [Signature] | 8:30- 9:00 AM  | 834        | 836      | me        | 4:30-5:00 PM   | 438        | 490      | [Signature] |
| 1:00-1:30 AM   | 125        | 129      | [Signature] | 9:00-9:30 AM   | 911        | 913      | me        | 5:00 -5:30 PM  | 510        | 520      | [Signature] |
| 1:30-2:00 AM   | 142        | 134      | [Signature] | 9:30-10:00 AM  | 942        | 944      | me        | 5:30-6:00 PM   | 542        | 544      | [Signature] |
| 2:00-2:30 AM   | 225        | 227      | [Signature] | 10:00-10:30 AM | 1005       | 1011     | me        | 6:00-6:30 PM   | 623        | 624      | [Signature] |
| 2:30-3:00 AM   | 255        | 257      | [Signature] | 10:30-11:00 AM | 1037       | 1039     | me        | 6:30-7:00 PM   | 649        | 651      | [Signature] |
| 3:00-3:30 AM   | 328        | 330      | [Signature] | 11:00-11:30 AM | 1116       | 1119     | me        | 7:00-7:30 PM   | 715        | 717      | [Signature] |
| 3:30-4:00 AM   | 358        | 359      | [Signature] | 11:30-12:00 AM | 1150       | 1153     | me        | 7:30-8:00 PM   | 740        | 742      | [Signature] |
| 4:00-4:30 AM   | 400        | 401      | [Signature] | 12:00-12:30 PM | 1203       | 1205     | me        | 8:00-8:30 PM   | 809        | 811      | [Signature] |
| 4:30-5:00 AM   | 439        | 441      | [Signature] | 12:30- 1:00 PM | 1232       | 1234     | me        | 8:30- 9:00 PM  | 836        | 838      | [Signature] |
| 5:00 -5:30 AM  | 510        | 512      | [Signature] | 1:00-1:30 PM   | 116        | 118      | me        | 9:00-9:30 PM   | 913        | 916      | [Signature] |
| 5:30-6:00 AM   | 549        | 551      | [Signature] | 1:30-2:00 PM   | 142        | 145      | me        | 9:30-10:00 PM  | 948        | 950      | [Signature] |
| 6:00-6:30 AM   | 6          | 6        | [Signature] | 2:00-2:30 PM   | 212        | 214      | me        | 10:00-10:30 PM | 1021       | 1025     | [Signature] |
| 6:30-7:00 AM   | 6          | 6        | [Signature] | 2:30-3:00 PM   | 244        | 249      | me        | 10:30-11:00 PM | 1043       | 1044     | [Signature] |
| 7:00-7:30 AM   | 718        | 720      | me          | 3:00-3:30 PM   | 301        | 307      | me        | 11:00-11:30 PM | 1118       | 1119     | [Signature] |
| 7:30-8:00 AM   | 738        | 740      | me          | 3:30-4:00 PM   | 333        | 336      | me        | 11:30-12:00 PM | 1133       | 1135     | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET

L-TIER

DATE: 07/28/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1205       | 1207     | [Signature] | 8:00-8:30 AM   | 806        | 808      | [Signature] | 4:00-4:30 PM   | 402        | 404      | [Signature] |
| 12:30-1:00 AM  | 1236       | 1237     | [Signature] | 8:30-9:00 AM   | 838        | 839      | [Signature] | 4:30-5:00 PM   | 434        | 435      | [Signature] |
| 1:00-1:30 AM   | 112        | 113      | [Signature] | 9:00-9:30 AM   | 914        | 915      | [Signature] | 5:00-5:30 PM   | 508        | 509      | [Signature] |
| 1:30-2:00 AM   | 139        | 140      | [Signature] | 9:30-10:00 AM  | 946        | 947      | [Signature] | 5:30-6:00 PM   | 539        | 540      | [Signature] |
| 2:00-2:30 AM   | 200        | 201      | [Signature] | 10:00-10:30 AM | 1016       | 1017     | [Signature] | 6:00-6:30 PM   | 613        | 614      | [Signature] |
| 2:30-3:00 AM   | 240        | 242      | [Signature] | 10:30-11:00 AM | 1038       | 1039     | [Signature] | 6:30-7:00 PM   | 636        | 637      | [Signature] |
| 3:00-3:30 AM   | 312        | 313      | [Signature] | 11:00-11:30 AM | 1116       | 1117     | [Signature] | 7:00-7:30 PM   | 716        | 717      | [Signature] |
| 3:30-4:00 AM   | 347        | 348      | [Signature] | 11:30-12:00 AM | 1140       | 1141     | [Signature] | 7:30-8:00 PM   | 749        | 750      | [Signature] |
| 4:00-4:30 AM   | 404        | 405      | [Signature] | 12:00-12:30 PM | 1216       | 1217     | [Signature] | 8:00-8:30 PM   | 830        | 831      | [Signature] |
| 4:30-5:00 AM   | 443        | 444      | [Signature] | 12:30-1:00 PM  | 1247       | 1248     | [Signature] | 8:30-9:00 PM   | 850        | 851      | [Signature] |
| 5:00-5:30 AM   | 509        | 510      | [Signature] | 1:00-1:30 PM   | 119        | 120      | [Signature] | 9:00-9:30 PM   | 918        | 919      | [Signature] |
| 5:30-6:00 AM   | 535        | 536      | [Signature] | 1:30-2:00 PM   | 150        | 151      | [Signature] | 9:30-10:00 PM  | 941        | 942      | [Signature] |
| 6:00-6:30 AM   | 613        | 614      | [Signature] | 2:00-2:30 PM   | 216        | 217      | [Signature] | 10:00-10:30 PM | 1000       | 1001     | [Signature] |
| 6:30-7:00 AM   | 631        | 632      | [Signature] | 2:30-3:00 PM   | 236        | 237      | [Signature] | 10:30-11:00 PM | 1037       | 1038     | [Signature] |
| 7:00-7:30 AM   | 708        | 709      | [Signature] | 3:00-3:30 PM   | 313        | 314      | [Signature] | 11:00-11:30 PM | 1105       | 1106     | [Signature] |
| 7:30-8:00 AM   | 730        | 732      | [Signature] | 3:30-4:00 PM   | 344        | 345      | [Signature] | 11:30-12:00 PM | 1142       | 1143     | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
M-TIER



DATE: 07/28/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE          | TIME FRAME     | TIME START | TIME END | SIGNATURE          | TIME FRAME     | TIME START | TIME END | SIGNATURE          |
|----------------|------------|----------|--------------------|----------------|------------|----------|--------------------|----------------|------------|----------|--------------------|
| 12:00-12:30 AM | 1207       | 1209     | <i>[Signature]</i> | 8:00-8:30 AM   | 809        | 810      | <i>[Signature]</i> | 4:00-4:30 PM   | 405        | 406      | <i>[Signature]</i> |
| 12:30- 1:00 AM | 1238       | 1240     | <i>[Signature]</i> | 8:30- 9:00 AM  | 840        | 841      | <i>[Signature]</i> | 4:30-5:00 PM   | 436        | 437      | <i>[Signature]</i> |
| 1:00-1:30 AM   | 113        | 114      | <i>[Signature]</i> | 9:00-9:30 AM   | 916        | 917      | <i>[Signature]</i> | 5:00-5:30 PM   | 510        | 511      | <i>[Signature]</i> |
| 1:30-2:00 AM   | 140        | 141      | <i>[Signature]</i> | 9:30-10:00 AM  | 948        | 949      | <i>[Signature]</i> | 5:30-6:00 PM   | 541        | 542      | <i>[Signature]</i> |
| 2:00-2:30 AM   | 201        | 202      | <i>[Signature]</i> | 10:00-10:30 AM | 1018       | 1019     | <i>[Signature]</i> | 6:00-6:30 PM   | 615        | 616      | <i>[Signature]</i> |
| 2:30-3:00 AM   | 242        | 243      | <i>[Signature]</i> | 10:30-11:00 AM | 1040       | 1041     | <i>[Signature]</i> | 6:30-7:00 PM   | 638        | 639      | <i>[Signature]</i> |
| 3:00-3:30 AM   | 314        | 315      | <i>[Signature]</i> | 11:00-11:30 AM | 1118       | 1119     | <i>[Signature]</i> | 7:00-7:30 PM   | 718        | 719      | <i>[Signature]</i> |
| 3:30-4:00 AM   | 348        | 349      | <i>[Signature]</i> | 11:30-12:00 AM | 1140       | 1141     | <i>[Signature]</i> | 7:30-8:00 PM   | 749        | 750      | <i>[Signature]</i> |
| 4:00-4:30 AM   | 405        | 400      | <i>[Signature]</i> | 12:00-12:30 PM | 1218       | 1219     | <i>[Signature]</i> | 8:00-8:30 PM   | 830        | 833      | <i>[Signature]</i> |
| 4:30-5:00 AM   | 444        | 445      | <i>[Signature]</i> | 12:30- 1:00 PM | 1248       | 1249     | <i>[Signature]</i> | 8:30- 9:00 PM  | 852        | 853      | <i>[Signature]</i> |
| 5:00-5:30 AM   | 511        | 512      | <i>[Signature]</i> | 1:00-1:30 PM   | 121        | 123      | <i>[Signature]</i> | 9:00-9:30 PM   | 920        | 921      | <i>[Signature]</i> |
| 5:30-6:00 AM   | 536        | 537      | <i>[Signature]</i> | 1:30-2:00 PM   | 152        | 153      | <i>[Signature]</i> | 9:30-10:00 PM  | 943        | 944      | <i>[Signature]</i> |
| 6:00-6:30 AM   | 614        | 615      | <i>[Signature]</i> | 2:00-2:30 PM   | 218        | 219      | <i>[Signature]</i> | 10:00-10:30 PM | 1002       | 1003     | <i>[Signature]</i> |
| 6:30-7:00 AM   | 632        | 633      | <i>[Signature]</i> | 2:30-3:00 PM   | 238        | 239      | <i>[Signature]</i> | 10:30-11:00 PM | 1039       | 1040     | <i>[Signature]</i> |
| 7:00-7:30 AM   | 709        | 710      | <i>[Signature]</i> | 3:00-3:30 PM   | 315        | 316      | <i>[Signature]</i> | 11:00-11:30 PM | 1107       | 1108     | <i>[Signature]</i> |
| 7:30-8:00 AM   | 733        | 735      | <i>[Signature]</i> | 3:30-4:00 PM   | 346        | 347      | <i>[Signature]</i> | 11:30-12:00 PM | 1144       | 1145     | <i>[Signature]</i> |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

DAY WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

EVENING WATCH  
OPERATIONS  
LIEUTENANT

*[Signature]*

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

*[Signature]*



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER-J

DATE: 07/28/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1210       | 1212     | [Signature] | 8:00-8:30 AM   | 811        | 812      | [Signature] | 4:00-4:30 PM   | 407        | 408      | [Signature] |
| 12:30- 1:00 AM | 1241       | 1242     | [Signature] | 8:30- 9:00 AM  | 842        | 843      | [Signature] | 4:30-5:00 PM   | 438        | 439      | TC          |
| 1:00-1:30 AM   | 115        | 116      | [Signature] | 9:00-9:30 AM   | 918        | 919      | [Signature] | 5:00-5:30 PM   | 512        | 513      | TC          |
| 1:30-2:00 AM   | 141        | 142      | [Signature] | 9:30-10:00 AM  | 950        | 951      | [Signature] | 5:30-6:00 PM   | 543        | 544      | TC          |
| 2:00-2:30 AM   | 202        | 203      | [Signature] | 10:00-10:30 AM | 1020       | 1021     | [Signature] | 6:00-6:30 PM   | 617        | 618      | TC          |
| 2:30-3:00 AM   | 243        | 244      | [Signature] | 10:30-11:00 AM | 1042       | 1043     | [Signature] | 6:30-7:00 PM   | 640        | 641      | TC          |
| 3:00-3:30 AM   | 310        | 317      | [Signature] | 11:00-11:30 AM | 1120       | 1121     | [Signature] | 7:00-7:30 PM   | 720        | 721      | TC          |
| 3:30-4:00 AM   | 349        | 350      | [Signature] | 11:30-12:00 AM | 1142       | 1143     | [Signature] | 7:30-8:00 PM   | 750        | 752      | TC          |
| 4:00-4:30 AM   | 407        | 408      | [Signature] | 12:00-12:30 PM | 1220       | 1221     | TC          | 8:00-8:30 PM   | 834        | 835      | TC          |
| 4:30-5:00 AM   | 445        | 446      | [Signature] | 12:30- 1:00 PM | 1250       | 1251     | TC          | 8:30- 9:00 PM  | 854        | 855      | TC          |
| 5:00- 5:30 AM  | 512        | 513      | [Signature] | 1:00-1:30 PM   | 123        | 124      | TC          | 9:00-9:30 PM   | 922        | 923      | TC          |
| 5:30-6:00 AM   | 537        | 538      | [Signature] | 1:30-2:00 PM   | 154        | 155      | TC          | 9:30-10:00 PM  | 945        | 946      | [Signature] |
| 6:00-6:30 AM   | 615        | 616      | [Signature] | 2:00-2:30 PM   | 220        | 221      | TC          | 10:00-10:30 PM | 1004       | 1005     | [Signature] |
| 6:30-7:00 AM   | 634        | 635      | [Signature] | 2:30-3:00 PM   | 240        | 241      | TC          | 10:30-11:00 PM | 1041       | 1042     | [Signature] |
| 7:00-7:30 AM   | 710        | 711      | [Signature] | 3:00-3:30 PM   | 307        | 318      | TC          | 11:00-11:30 PM | 1109       | 1110     | [Signature] |
| 7:30-8:00 AM   | 736        | 738      | [Signature] | 3:30-4:00 PM   | 348        | 349      | TC          | 11:30-12:00 PM | 1146       | 1147     | [Signature] |

MORNING WATCH  
OPERATIONS  
LIEUTENANT

DAY WATCH  
OPERATIONS  
LIEUTENANT

EVENING WATCH  
OPERATIONS  
LIEUTENANT

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 07/28/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1212       | 1214     | [Signature] | 8:00-8:30 AM   | 813        | 814      | [Signature] | 4:00-4:30 PM   | 409        | 410      | TC        |
| 12:30- 1:00 AM | 1243       | 1244     | [Signature] | 8:30- 9:00 AM  | 844        | 845      | [Signature] | 4:30-5:00 PM   | 440        | 441      | TC        |
| 1:00-1:30 AM   | 117        | 118      | [Signature] | 9:00-9:30 AM   | 920        | 921      | [Signature] | 5:00-5:30 PM   | 514        | 515      | TC        |
| 1:30-2:00 AM   | 142        | 143      | [Signature] | 9:30-10:00 AM  | 952        | 953      | [Signature] | 5:30-6:00 PM   | 545        | 546      | TC        |
| 2:00-2:30 AM   | 203        | 204      | [Signature] | 10:00-10:30 AM | 1022       | 1023     | [Signature] | 6:00-6:30 PM   | 619        | 620      | TC        |
| 2:30-3:00 AM   | 244        | 245      | [Signature] | 10:30-11:00 AM | 1044       | 1045     | [Signature] | 6:30-7:00 PM   | 642        | 644      | TC        |
| 3:00-3:30 AM   | 318        | 319      | [Signature] | 11:00-11:30 AM | 1122       | 1123     | [Signature] | 7:00-7:30 PM   | 722        | 723      | TC        |
| 3:30-4:00 AM   | 350        | 351      | [Signature] | 11:30-12:00 AM | 1144       | 1145     | [Signature] | 7:30-8:00 PM   | 753        | 754      | TC        |
| 4:00-4:30 AM   | 409        | 410      | [Signature] | 12:00-12:30 PM | 1222       | 1223     | [Signature] | 8:00-8:30 PM   | 826        | 827      | TC        |
| 4:30-5:00 AM   | 446        | 447      | [Signature] | 12:30- 1:00 PM | 1252       | 1253     | [Signature] | 8:30- 9:00 PM  | 856        | 857      | TC        |
| 5:00-5:30 AM   | 513        | 514      | [Signature] | 1:00-1:30 PM   | 125        | 126      | [Signature] | 9:00-9:30 PM   | 924        | 926      | TC        |
| 5:30-6:00 AM   | 538        | 539      | [Signature] | 1:30-2:00 PM   | 156        | 157      | [Signature] | 9:30-10:00 PM  | 947        | 948      | TC        |
| 6:00-6:30 AM   | 616        | 617      | [Signature] | 2:00-2:30 PM   | 222        | 223      | [Signature] | 10:00-10:30 PM | 1006       | 1007     | TC        |
| 6:30-7:00 AM   | 635        | 636      | [Signature] | 2:30-3:00 PM   | 242        | 243      | [Signature] | 10:30-11:00 PM | 1044       | 1045     | TC        |
| 7:00-7:30 AM   | 711        | 712      | [Signature] | 3:00-3:30 PM   | 319        | 320      | [Signature] | 11:00-11:30 PM | 1112       | 1113     | TC        |
| 7:30-8:00 AM   | 739        | 741      | [Signature] | 3:30-4:00 PM   | 350        | 351      | [Signature] | 11:30-12:00 PM | 1148       | 1149     | TC        |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H



DATE: 07/28/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1217       | 1219     | [Signature] | 8:00-8:30 AM   | 817        | 818      | [Signature] | 4:00-4:30 PM   | 413        | 414      | [Signature] |
| 12:30- 1:00 AM | 1246       | 1247     | [Signature] | 8:30- 9:00 AM  | 848        | 849      | [Signature] | 4:30-5:00 PM   | 444        | 445      | [Signature] |
| 1:00-1:30 AM   | 121        | 122      | [Signature] | 9:00-9:30 AM   | 924        | 925      | [Signature] | 5:00-5:30 PM   | 518        | 519      | [Signature] |
| 1:30-2:00 AM   | 144        | 145      | [Signature] | 9:30-10:00 AM  | 956        | 957      | [Signature] | 5:30-6:00 PM   | 550        | 551      | [Signature] |
| 2:00-2:30 AM   | 205        | 206      | [Signature] | 10:00-10:30 AM | 1026       | 1027     | [Signature] | 6:00-6:30 PM   | 623        | 624      | [Signature] |
| 2:30-3:00 AM   | 247        | 248      | [Signature] | 10:30-11:00 AM | 1048       | 1049     | [Signature] | 6:30-7:00 PM   | 646        | 647      | [Signature] |
| 3:00-3:30 AM   | 322        | 323      | [Signature] | 11:00-11:30 AM | 1126       | 1127     | [Signature] | 7:00-7:30 PM   | 726        | 727      | [Signature] |
| 3:30-4:00 AM   | 353        | 354      | [Signature] | 11:30-12:00 AM | 1148       | 1149     | [Signature] | 7:30-8:00 PM   | 824        | 825      | [Signature] |
| 4:00-4:30 AM   | 411        | 412      | [Signature] | 12:00-12:30 PM | 1226       | 1227     | [Signature] | 8:00-8:30 PM   | 836        | 837      | [Signature] |
| 4:30-5:00 AM   | 449        | 450      | [Signature] | 12:30- 1:00 PM | 1256       | 1257     | [Signature] | 8:30- 9:00 PM  | 846        | 847      | [Signature] |
| 5:00-5:30 AM   | 515        | 516      | [Signature] | 1:00-1:30 PM   | 129        | 130      | [Signature] | 9:00-9:30 PM   | 929        | 930      | [Signature] |
| 5:30-6:00 AM   | 541        | 542      | [Signature] | 1:30-2:00 PM   | 147        | 148      | [Signature] | 9:30-10:00 PM  | 951        | 952      | [Signature] |
| 6:00-6:30 AM   | 619        | 620      | [Signature] | 2:00-2:30 PM   | 226        | 227      | [Signature] | 10:00-10:30 PM | 1009       | 1010     | [Signature] |
| 6:30-7:00 AM   | 638        | 639      | [Signature] | 2:30-3:00 PM   | 246        | 247      | [Signature] | 10:30-11:00 PM | 1048       | 1049     | [Signature] |
| 7:00-7:30 AM   | 713        | 714      | [Signature] | 3:00-3:30 PM   | 323        | 324      | [Signature] | 11:00-11:30 PM | 1117       | 1118     | [Signature] |
| 7:30-8:00 AM   | 745        | 747      | [Signature] | 3:30-4:00 PM   | 354        | 355      | [Signature] | 11:30-12:00 PM | 1152       | 1153     | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signature]



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/28/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1215       | 1216     | [Signature] | 8:00-8:30 AM   | 815        | 816      | [Signature] | 4:00-4:30 PM   | 411        | 412      | [Signature] |
| 12:30- 1:00 AM | 1244       | 1245     | [Signature] | 8:30- 9:00 AM  | 846        | 847      | [Signature] | 4:30-5:00 PM   | 442        | 443      | [Signature] |
| 1:00-1:30 AM   | 119        | 120      | [Signature] | 9:00-9:30 AM   | 922        | 923      | [Signature] | 5:00 -5:30 PM  | 516        | 517      | [Signature] |
| 1:30-2:00 AM   | 143        | 144      | [Signature] | 9:30-10:00 AM  | 954        | 956      | [Signature] | 5:30-6:00 PM   | 548        | 549      | [Signature] |
| 2:00-2:30 AM   | 204        | 205      | [Signature] | 10:00-10:30 AM | 1024       | 1025     | [Signature] | 6:00-6:30 PM   | 621        | 622      | [Signature] |
| 2:30-3:00 AM   | 245        | 246      | [Signature] | 10:30-11:00 AM | 1046       | 1047     | [Signature] | 6:30-7:00 PM   | 644        | 645      | [Signature] |
| 3:00-3:30 AM   | 320        | 321      | [Signature] | 11:00-11:30 AM | 1124       | 1125     | [Signature] | 7:00-7:30 PM   | 724        | 725      | [Signature] |
| 3:30-4:00 AM   | 351        | 352      | [Signature] | 11:30-12:00 AM | 1146       | 1147     | [Signature] | 7:30-8:00 PM   | 725        | 726      | [Signature] |
| 4:00-4:30 AM   | 410        | 411      | [Signature] | 12:00-12:30 PM | 1224       | 1225     | [Signature] | 8:00-8:30 PM   | 828        | 829      | [Signature] |
| 4:30-5:00 AM   | 447        | 448      | [Signature] | 12:30- 1:00 PM | 1254       | 1255     | [Signature] | 8:30- 9:00 PM  | 858        | 859      | [Signature] |
| 5:00 -5:30 AM  | 514        | 515      | [Signature] | 1:00-1:30 PM   | 127        | 128      | [Signature] | 9:00-9:30 PM   | 927        | 928      | [Signature] |
| 5:30-6:00 AM   | 539        | 540      | [Signature] | 1:30-2:00 PM   | 158        | 159      | [Signature] | 9:30-10:00 PM  | 949        | 950      | [Signature] |
| 6:00-6:30 AM   | 618        | 619      | [Signature] | 2:00-2:30 PM   | 224        | 225      | [Signature] | 10:00-10:30 PM | 1008       | 1010     | [Signature] |
| 6:30-7:00 AM   | 636        | 637      | [Signature] | 2:30-3:00 PM   | 244        | 245      | [Signature] | 10:30-11:00 PM | 1046       | 1047     | [Signature] |
| 7:00-7:30 AM   | 712        | 713      | [Signature] | 3:00-3:30 PM   | 324        | 322      | [Signature] | 11:00-11:30 PM | 1114       | 1115     | [Signature] |
| 7:30-8:00 AM   | 742        | 744      | [Signature] | 3:30-4:00 PM   | 352        | 354      | [Signature] | 11:30-12:00 PM | 1150       | 1151     | [Signature] |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/29/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1201       | 1202     | Tu        | 8:00-8:30 AM   | 802        | 803      | Ref       | 4:00-4:30 PM   | 411        | 410      | Ref       |
| 12:30-1:00 AM  | 1234       | 1236     | Ref       | 8:30-9:00 AM   | 834        | 835      | Ref       | 4:30-5:00 PM   | 434        | 430      | Ref       |
| 1:00-1:30 AM   | 106        | 165      | Ref       | 9:00-9:30 AM   | 916        | 917      | Ref       | 5:00-5:30 PM   | 513        | 514      | Ref       |
| 1:30-2:00 AM   | 136        | 132      | Ref       | 9:30-10:00 AM  | 947        | 945      | Ref       | 5:30-6:00 PM   | 543        | 544      | Ref       |
| 2:00-2:30 AM   | 204        | 206      | Tu        | 10:00-10:30 AM | 1014       | 1025     | Ref       | 6:00-6:30 PM   | 615        | 610      | Ref       |
| 2:30-3:00 AM   | 235        | 236      | Tu        | 10:30-11:00 AM | 1076       | 1047     | Ref       | 6:30-7:00 PM   | 641        | 642      | Ref       |
| 3:00-3:30 AM   | 303        | 304      | Ref       | 11:00-11:30 AM | 1108       | 1109     | Ref       | 7:00-7:30 PM   | 700        | 710      | Ref       |
| 3:30-4:00 AM   | 333        | 334      | Ref       | 11:30-12:00 AM | 1139       | 1140     | Ref       | 7:30-8:00 PM   | 740        | 742      | Ref       |
| 4:00-4:30 AM   | 405        | 406      | Ref       | 12:00-12:30 PM | 1205       | 1206     | Ref       | 8:00-8:30 PM   | 807        | 808      | Ref       |
| 4:30-5:00 AM   | 431        | 439      | Tu        | 12:30-1:00 PM  | 1229       | 1230     | Ref       | 8:30-9:00 PM   | 842        | 843      | Ref       |
| 5:00-5:30 AM   | 505        | 506      | Tu        | 1:00-1:30 PM   | 127        | 128      | Ref       | 9:00-9:30 PM   | 923        | 924      | Ref       |
| 5:30-6:00 AM   | 531        | 532      | Tu        | 1:30-2:00 PM   | 146        | 145      | Ref       | 9:30-10:00 PM  | 934        | 936      | Tu        |
| 6:00-6:30 AM   | 601        | 603      | Tu        | 2:00-2:30 PM   | 211        | 212      | Ref       | 10:00-10:30 PM | 1010       | 104      | Tu        |
| 6:30-7:00 AM   | 634        | 636      | Ref       | 2:30-3:00 PM   | 238        | 235      | Ref       | 10:30-11:00 PM | 1034       | 1072     | Ref       |
| 7:00-7:30 AM   | 707        | 708      | Tu        | 3:00-3:30 PM   | 311        | 312      | Ref       | 11:00-11:30 PM | 1111       | 1112     | Tu        |
| 7:30-8:00 AM   | 734        | 732      | Tu        | 3:30-4:00 PM   | 340        | 34       | Ref       | 11:30-12:00 PM | 1132       | 1141     | Tu        |

|                                     |  |                                 |     |                                     |     |
|-------------------------------------|--|---------------------------------|-----|-------------------------------------|-----|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT | Ref | EVENING WATCH OPERATIONS LIEUTENANT | Ref |
|-------------------------------------|--|---------------------------------|-----|-------------------------------------|-----|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-H



DATE: 07/29/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1211       | 1217     | TR        | 8:00-8:30 AM   | 804        | 805      | RCJ       | 4:00-4:30 PM   | 74         | 712      | RCJ       |
| 12:30- 1:00 AM | 1234       | 1236     | TR        | 8:30- 9:00 AM  | 836        | 837      | RCJ       | 4:30-5:00 PM   | 741        | 742      | RCJ       |
| 1:00-1:30 AM   | 102        | 163      | TR        | 9:00-9:30 AM   | 918        | 919      | RCJ       | 5:00-5:30 PM   | 515        | 516      | RCJ       |
| 1:30-2:00 AM   | 134        | 134      | TR        | 9:30-10:00 AM  | 949        | 950      | RCJ       | 5:30-6:00 PM   | 545        | 546      | RCJ       |
| 2:00-2:30 AM   | 202        | 204      | TR        | 10:00-10:30 AM | 1016       | 1017     | RCJ       | 6:00-6:30 PM   | 617        | 618      | RCJ       |
| 2:30-3:00 AM   | 233        | 234      | TR        | 10:30-11:00 AM | 1048       | 1049     | RCJ       | 6:30-7:00 PM   | 643        | 644      | RCJ       |
| 3:00-3:30 AM   | 303        | 303      | TR        | 11:00-11:30 AM | 1110       | 1111     | RCJ       | 7:00-7:30 PM   | 74         | 712      | RCJ       |
| 3:30-4:00 AM   | 332        | 333      | TR        | 11:30-12:00 AM | 1141       | 1142     | RCJ       | 7:30-8:00 PM   | 743        | 744      | RCJ       |
| 4:00-4:30 AM   | 404        | 404      | TR        | 12:00-12:30 PM | 1207       | 1208     | RCJ       | 8:00-8:30 PM   | 804        | 810      | RCJ       |
| 4:30-5:00 AM   | 434        | 436      | TR        | 12:30- 1:00 PM | 1229       | 1230     | RCJ       | 8:30- 9:00 PM  | 844        | 845      | RCJ       |
| 5:00-5:30 AM   | 505        | 504      | TR        | 1:00-1:30 PM   | 129        | 130      | RCJ       | 9:00-9:30 PM   | 925        | 926      | RCJ       |
| 5:30-6:00 AM   | 538        | 539      | TR        | 1:30-2:00 PM   | 144        | 145      | RCJ       | 9:30-10:00 PM  | 932        | 934      | RCJ       |
| 6:00-6:30 AM   | 606        | 607      | TR        | 2:00-2:30 PM   | 218        | 219      | RCJ       | 10:00-10:30 PM | 1011       | 102      | TR        |
| 6:30-7:00 AM   | 638        | 638      | TR        | 2:30-3:00 PM   | 240        | 241      | RCJ       | 10:30-11:00 PM | 1031       | 1032     | TR        |
| 7:00-7:30 AM   | 702        | 706      | TR        | 3:00-3:30 PM   | 311        | 312      | RCJ       | 11:00-11:30 PM | 111        | 112      | TR        |
| 7:30-8:00 AM   | 731        | 734      | TR        | 3:30-4:00 PM   | 338        | 339      | RCJ       | 11:30-12:00 PM | 1134       | 1132     | TR        |

|                                     |   |                                 |   |                                     |   |
|-------------------------------------|---|---------------------------------|---|-------------------------------------|---|
| MORNING WATCH OPERATIONS LIEUTENANT | 9 | DAY WATCH OPERATIONS LIEUTENANT | 6 | EVENING WATCH OPERATIONS LIEUTENANT | 8 |
|-------------------------------------|---|---------------------------------|---|-------------------------------------|---|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZA  
TIER- L  
DATE: 07/29/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1201       | 1202     | MD        | 8:00-8:30 AM   | 812        | 813      | Tc        | 4:00-4:30 PM   | 401        | 402      | SL        |
| 12:30-1:00 AM  | 1234       | 1236     | MD        | 8:30-9:00 AM   | 840        | 841      | Tc        | 4:30-5:00 PM   | 431        | 432      | SL        |
| 1:00-1:30 AM   | 105        | 106      | BT        | 9:00-9:30 AM   | 908        | 909      | Q         | 5:00-5:30 PM   | 505        | 506      | SL        |
| 1:30-2:00 AM   | 138        | 139      | TL        | 9:30-10:00 AM  | 939        | 940      | e         | 5:30-6:00 PM   | 535        | 536      | SL        |
| 2:00-2:30 AM   | 204        | 206      | TL        | 10:00-10:30 AM | 1003       | 1004     | ~         | 6:00-6:30 PM   | 605        | 606      | SL        |
| 2:30-3:00 AM   | 233        | 234      | TL        | 10:30-11:00 AM | 1037       | 1038     | ~         | 6:30-7:00 PM   | 633        | 634      | SL        |
| 3:00-3:30 AM   | 304        | 306      | TL        | 11:00-11:30 AM | 1113       | 1114     | ~         | 7:00-7:30 PM   | 701        | 702      | SL        |
| 3:30-4:00 AM   | 334        | 336      | MD        | 11:30-12:00 AM | 1121       | 1122     | ~         | 7:30-8:00 PM   | 733        | 734      | SL        |
| 4:00-4:30 AM   | 401        | 402      | MD        | 12:00-12:30 PM | 1220       | 1221     | ~         | 8:00-8:30 PM   | 800        | 801      | SL        |
| 4:30-5:00 AM   | 436        | 437      | MA        | 12:30-1:00 PM  | 1251       | 1252     | ~         | 8:30-9:00 PM   | 834        | 835      | SL        |
| 5:00-5:30 AM   | 505        | 506      | MD        | 1:00-1:30 PM   | 119        | 120      | ~         | 9:00-9:30 PM   | 915        | 916      | SL        |
| 5:30-6:00 AM   | 536        | 538      | Q         | 1:30-2:00 PM   | 155        | 156      | ~         | 9:30-10:00 PM  | 934        | 936      | SL        |
| 6:00-6:30 AM   | 604        | 602      | MD        | 2:00-2:30 PM   | 220        | 221      | ~         | 10:00-10:30 PM | 1000       | 1009     | SL        |
| 6:30-7:00 AM   | 631        | 632      | MA        | 2:30-3:00 PM   | 224        | 225      | ~         | 10:30-11:00 PM | 1034       | 1036     | SL        |
| 7:00-7:30 AM   | 708        | 708      | MD        | 3:00-3:30 PM   | 311        | 312      | ~         | 11:00-11:30 PM | 1102       | 1103     | SL        |
| 7:30-8:00 AM   | 736        | 737      | MD        | 3:30-4:00 PM   | 340        | 341      | ~         | 11:30-12:00 PM | 1134       | 1136     | SL        |

|                                     |                    |                                 |                    |                                     |                    |
|-------------------------------------|--------------------|---------------------------------|--------------------|-------------------------------------|--------------------|
| MORNING WATCH OPERATIONS LIEUTENANT | <i>[Signature]</i> | DAY WATCH OPERATIONS LIEUTENANT | <i>[Signature]</i> | EVENING WATCH OPERATIONS LIEUTENANT | <i>[Signature]</i> |
|-------------------------------------|--------------------|---------------------------------|--------------------|-------------------------------------|--------------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN *[Signature]* \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-M



DATE: 07/29/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 1202       | 1204     | OT        | 8:00-8:30 AM   | 810        | 811      | ~         | 4:00-4:30 PM   | 403        | 404      | ~         |
| 12:30- 1:00 AM | 1232       | 1233     | OT        | 8:30- 9:00 AM  | 842        | 843      | ~         | 4:30-5:00 PM   | 433        | 434      | ~         |
| 1:00-1:30 AM   | 101        | 102      | OT        | 9:00-9:30 AM   | 910        | 911      | ~         | 5:00-5:30 PM   | 507        | 508      | ~         |
| 1:30-2:00 AM   | 134        | 135      | OT        | 9:30-10:00 AM  | 941        | 942      | ~         | 5:30-6:00 PM   | 537        | 538      | ~         |
| 2:00-2:30 AM   | 202        | 203      | OT        | 10:00-10:30 AM | 1005       | 1006     | ~         | 6:00-6:30 PM   | 609        | 610      | ~         |
| 2:30-3:00 AM   | 233        | 234      | OT        | 10:30-11:00 AM | 1040       | 1041     | ~         | 6:30-7:00 PM   | 633        | 636      | ~         |
| 3:00-3:30 AM   | 303        | 304      | OT        | 11:00-11:30 AM | 1115       | 1116     | ~         | 7:00-7:30 PM   | 703        | 704      | ~         |
| 3:30-4:00 AM   | 334        | 336      | OT        | 11:30-12:00 AM | 1133       | 1134     | ~         | 7:30-8:00 PM   | 735        | 736      | ~         |
| 4:00-4:30 AM   | 404        | 406      | ~         | 12:00-12:30 PM | 1223       | 1224     | ~         | 8:00-8:30 PM   | 801        | 802      | ~         |
| 4:30-5:00 AM   | 436        | 432      | OT        | 12:30- 1:00 PM | 1248       | 1249     | ~         | 8:30- 9:00 PM  | 834        | 837      | ~         |
| 5:00-5:30 AM   | 505        | 504      | OT        | 1:00-1:30 PM   | 121        | 122      | ~         | 9:00-9:30 PM   | 917        | 918      | ~         |
| 5:30-6:00 AM   | 536        | 532      | OT        | 1:30-2:00 PM   | 153        | 154      | ~         | 9:30-10:00 PM  | 936        | 937      | ~         |
| 6:00-6:30 AM   | 601        | 602      | OT        | 2:00-2:30 PM   | 213        | 214      | ~         | 10:00-10:30 PM | 1005       | 1004     | ~         |
| 6:30-7:00 AM   | 634        | 636      | OT        | 2:30-3:00 PM   | 236        | 237      | ~         | 10:30-11:00 PM | 1034       | 1036     | ~         |
| 7:00-7:30 AM   | 702        | 703      | OT        | 3:00-3:30 PM   | 318        | 319      | ~         | 11:00-11:30 PM | 1111       | 1112     | ~         |
| 7:30-8:00 AM   | 734        | 736      | OT        | 3:30-4:00 PM   | 350        | 351      | ~         | 11:30-12:00 PM | 1134       | 1136     | ~         |

|                                     |   |                                 |   |                                     |   |
|-------------------------------------|---|---------------------------------|---|-------------------------------------|---|
| MORNING WATCH OPERATIONS LIEUTENANT | 9 | DAY WATCH OPERATIONS LIEUTENANT | 5 | EVENING WATCH OPERATIONS LIEUTENANT | 8 |
|-------------------------------------|---|---------------------------------|---|-------------------------------------|---|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

*[Handwritten signature]*



**MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-J**



**DATE: 07/29/2019**

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 204        | 202      | TN        | 8:00-8:30 AM   | 806        | 809      | VEP       | 4:00-4:30 PM   | 405        | 406      | SN        |
| 12:30- 1:00 AM | 624        | 634      | TN        | 8:30- 9:00 AM  | 834        | 835      | VEP       | 4:30-5:00 PM   | 435        | 436      | SN        |
| 1:00-1:30 AM   | 102        | 703      | TN        | 9:00-9:30 AM   | 912        | 913      | VEP       | 5:00-5:30 PM   | 504        | 510      | SN        |
| 1:30-2:00 AM   | 134        | 136      | TN        | 9:30-10:00 AM  | 943        | 944      | VEP       | 5:30-6:00 PM   | 531        | 540      | SN        |
| 2:00-2:30 AM   | 202        | 208      | TN        | 10:00-10:30 AM | 1010       | 1011     | VEP       | 6:00-6:30 PM   | 604        | 612      | SN        |
| 2:30-3:00 AM   | 234        | 236      | TN        | 10:30-11:00 AM | 1042       | 1043     | VEP       | 6:30-7:00 PM   | 637        | 638      | SN        |
| 3:00-3:30 AM   | 304        | 306      | TN        | 11:00-11:30 AM | 1104       | 1105     | VEP       | 7:00-7:30 PM   | 705        | 706      | SN        |
| 3:30-4:00 AM   | 334        | 336      | TN        | 11:30-12:00 AM | 1135       | 1136     | VEP       | 7:30-8:00 PM   | 737        | 738      | SN        |
| 4:00-4:30 AM   | 402        | 403      | TN        | 12:00-12:30 PM | 1201       | 1202     | VEP       | 8:00-8:30 PM   | 803        | 804      | SN        |
| 4:30-5:00 AM   | 434        | 438      | TN        | 12:30- 1:00 PM | 1225       | 1226     | VEP       | 8:30- 9:00 PM  | 835        | 839      | SN        |
| 5:00-5:30 AM   | 504        | 506      | TN        | 1:00-1:30 PM   | 1246       | 1247     | VEP       | 9:00-9:30 PM   | 919        | 920      | SN        |
| 5:30-6:00 AM   | 534        | 539      | TN        | 1:30-2:00 PM   | 125        | 124      | VEP       | 9:30-10:00 PM  | 932        | 938      | SN        |
| 6:00-6:30 AM   | 604        | 602      | TN        | 2:00-2:30 PM   | 151        | 50       | VEP       | 10:00-10:30 PM | 1001       | 1002     | SN        |
| 6:30-7:00 AM   | 631        | 633      | TN        | 2:30-3:00 PM   | 218        | 219      | VEP       | 10:30-11:00 PM | 1034       | 1034     | SN        |
| 7:00-7:30 AM   | 702        | 703      | TN        | 3:00-3:30 PM   | 311        | 312      | VEP       | 11:00-11:30 PM | 1109       | 1110     | SN        |
| 7:30-8:00 AM   | 734        | 736      | TN        | 3:30-4:00 PM   | 338        | 339      | VEP       | 11:30-12:00 PM | 1134       | 1136     | SN        |

|                                     |  |                                 |   |                                     |   |
|-------------------------------------|--|---------------------------------|---|-------------------------------------|---|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT | J | EVENING WATCH OPERATIONS LIEUTENANT | S |
|-------------------------------------|--|---------------------------------|---|-------------------------------------|---|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_

CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-K



DATE: 07/29/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   |
|----------------|------------|----------|-----------|----------------|------------|----------|-------------|----------------|------------|----------|-------------|
| 12:00-12:30 AM | 1204       | 1202     | TR        | 8:00-8:30 AM   | 806        | 807      | [Signature] | 4:00-4:30 PM   | 407        | 408      | [Signature] |
| 12:30- 1:00 AM | 1234       | 1236     | TR        | 8:30- 9:00 AM  | 836        | 837      | [Signature] | 4:30-5:00 PM   | 437        | 438      | [Signature] |
| 1:00-1:30 AM   | 162        | 107      | TR        | 9:00-9:30 AM   | 904        | 915      | [Signature] | 5:00 -5:30 PM  | 511        | 512      | [Signature] |
| 1:30-2:00 AM   | 132        | 134      | TR        | 9:30-10:00 AM  | 945        | 946      | [Signature] | 5:30-6:00 PM   | 541        | 542      | [Signature] |
| 2:00-2:30 AM   | 204        | 206      | TR        | 10:00-10:30 AM | 1012       | 1013     | [Signature] | 6:00-6:30 PM   | 613        | 614      | [Signature] |
| 2:30-3:00 AM   | 231        | 234      | TR        | 10:30-11:00 AM | 1044       | 1045     | [Signature] | 6:30-7:00 PM   | 631        | 632      | [Signature] |
| 3:00-3:30 AM   | 302        | 304      | TR        | 11:00-11:30 AM | 1106       | 1107     | [Signature] | 7:00-7:30 PM   | 707        | 708      | [Signature] |
| 3:30-4:00 AM   | 331        | 334      | TR        | 11:30-12:00 AM | 1137       | 1138     | [Signature] | 7:30-8:00 PM   | 731        | 732      | [Signature] |
| 4:00-4:30 AM   | 404        | 406      | TR        | 12:00-12:30 PM | 1203       | 1204     | [Signature] | 8:00-8:30 PM   | 805        | 806      | [Signature] |
| 4:30-5:00 AM   | 434        | 436      | TR        | 12:30- 1:00 PM | 1227       | 1228     | [Signature] | 8:30- 9:00 PM  | 840        | 841      | [Signature] |
| 5:00 -5:30 AM  | 505        | 506      | TR        | 1:00-1:30 PM   | 125        | 126      | [Signature] | 9:00-9:30 PM   | 921        | 922      | [Signature] |
| 5:30-6:00 AM   | 531        | 533      | TR        | 1:30-2:00 PM   | 148        | 149      | [Signature] | 9:30-10:00 PM  | 934        | 935      | [Signature] |
| 6:00-6:30 AM   | 606        | 607      | TR        | 2:00-2:30 PM   | 203        | 204      | [Signature] | 10:00-10:30 PM | 1011       | 1012     | [Signature] |
| 6:30-7:00 AM   | 634        | 635      | TR        | 2:30-3:00 PM   | 233        | 234      | [Signature] | 10:30-11:00 PM | 1034       | 1035     | [Signature] |
| 7:00-7:30 AM   | 702        | 703      | TR        | 3:00-3:30 PM   | 311        | 312      | [Signature] | 11:00-11:30 PM | 1111       | 1113     | [Signature] |
| 7:30-8:00 AM   | 734        | 736      | TR        | 3:30-4:00 PM   | 336        | 337      | [Signature] | 11:30-12:00 PM | 1134       | 1135     | [Signature] |

|                                     |  |                                 |             |                                     |             |
|-------------------------------------|--|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|--|---------------------------------|-------------|-------------------------------------|-------------|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT \_\_\_\_\_  
CAPTAIN \_\_\_\_\_



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET



ZB

DATE: 7/30/18

| TIME FRAME     | TIME START       | TIME END         | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------------|------------------|-----------|----------------|------------|----------|-----------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12 <sup>10</sup> | 12 <sup>15</sup> | MB        | 8:00-8:30 AM   | 808        | 810      | re        | 4:00-4:30 PM   | 410        | 413      | A         |
| 12:30- 1:00 AM | 12 <sup>40</sup> | 12 <sup>45</sup> | MB        | 8:30- 9:00 AM  | 844        | 846      | re        | 4:30-5:00 PM   | 440        | 444      | A         |
| 1:00-1:30 AM   | 1 <sup>00</sup>  | 1 <sup>15</sup>  | MB        | 9:00-9:30 AM   | 903        | 905      | re        | 5:00 -5:30 PM  | 512        | 515      | A         |
| 1:30-2:00 AM   | 1 <sup>40</sup>  | 1 <sup>45</sup>  | MB        | 9:30-10:00 AM  | 946        | 948      | re        | 5:30-6:00 PM   | 539        | 543      | A         |
| 2:00-2:30 AM   | 2 <sup>10</sup>  | 2 <sup>15</sup>  | MB        | 10:00-10:30 AM | 1011       | 1013     | re        | 6:00-6:30 PM   | 614        | 617      | A         |
| 2:30-3:00 AM   | 2 <sup>40</sup>  | 2 <sup>45</sup>  | MB        | 10:30-11:00 AM | 1052       | 1054     | re        | 6:30-7:00 PM   | 641        | 643      | A         |
| 3:00-3:30 AM   | 3 <sup>00</sup>  | 3 <sup>05</sup>  | MB        | 11:00-11:30 AM | 1114       | 1116     | re        | 7:00-7:30 PM   | 711        | 715      | A         |
| 3:30-4:00 AM   | 3 <sup>35</sup>  | 3 <sup>40</sup>  | MB        | 11:30-12:00 AM | 1140       | 1142     | re        | 7:30-8:00 PM   | 737        | 739      | A         |
| 4:00-4:30 AM   | 4 <sup>00</sup>  | 4 <sup>05</sup>  | MB        | 12:00-12:30 PM | 1216       | 1219     | re        | 8:00-8:30 PM   | 814        | 817      | A         |
| 4:30-5:00 AM   | 4 <sup>40</sup>  | 4 <sup>45</sup>  | MB        | 12:30- 1:00 PM | 1239       | 1242     | re        | 8:30- 9:00 PM  | 839        | 841      | A         |
| 5:00 -5:30 AM  | 5 <sup>00</sup>  | 5 <sup>05</sup>  | MB        | 1:00-1:30 PM   | 103        | 106      | re        | 9:00-9:30 PM   | 910        | 915      | A         |
| 5:30-6:00 AM   | 5 <sup>35</sup>  | 5 <sup>40</sup>  | MB        | 1:30-2:00 PM   | 144        | 147      | re        | 9:30-10:00 PM  | 940        | 944      | A         |
| 6:00-6:30 AM   | 6 <sup>00</sup>  | 6 <sup>05</sup>  | MB        | 2:00-2:30 PM   | 217        | 219      | re        | 10:00-10:30 PM | 1014       | 1017     | A         |
| 6:30-7:00 AM   | 6 <sup>40</sup>  | 6 <sup>45</sup>  | MB        | 2:30-3:00 PM   | 251        | 254      | re        | 10:30-11:00 PM | 1039       | 1041     | A         |
| 7:00-7:30 AM   | 7 <sup>00</sup>  | 7 <sup>05</sup>  | MB        | 3:00-3:30 PM   | 301        | 303      | re        | 11:00-11:30 PM | 1110       | 1115     | A         |
| 7:30-8:00 AM   | 7 <sup>30</sup>  | 7 <sup>35</sup>  | MB        | 3:30-4:00 PM   | 331        | 333      | re        | 11:30-12:00 PM | 1142       | 1145     | A         |

|                                     |  |                                 |  |                                     |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|
| MORNING WATCH OPERATIONS LIEUTENANT |  | DAY WATCH OPERATIONS LIEUTENANT |  | EVENING WATCH OPERATIONS LIEUTENANT |  |
|-------------------------------------|--|---------------------------------|--|-------------------------------------|--|

A staff member must observe all inmates confined in a continuous locked down status, such as administrative detention or disciplinary segregation, at least once in the first 30 minute period of the hour (example, 12:00 a.m. – 12:30 a.m.) followed by another round in the second 30 minutes period of the same hour (example, 12:30 am – 1:00 a.m.), thus ensuring an inmate is observed at least twice per hour. These rounds are to be conducted on an irregular schedule and no more than 40 minutes apart. All observations must be documented.

REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN



MCC NEW YORK  
SPECIAL HOUSING UNIT  
30 MINUTE CHECK SHEET  
ZA  
TIER-G



DATE: 07/30/2019

| TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE   | TIME FRAME     | TIME START | TIME END | SIGNATURE |
|----------------|------------|----------|-------------|----------------|------------|----------|-------------|----------------|------------|----------|-----------|
| 12:00-12:30 AM | 12:02      | 12:04    | [Signature] | 8:00-8:30 AM   | 8:12       | 8:13     | [Signature] | 4:00-4:30 PM   | 4:13       | 4:14     | WS        |
| 12:30- 1:00 AM | 12:32      | 12:34    | [Signature] | 8:30- 9:00 AM  | 8:44       | 8:45     | [Signature] | 4:30-5:00 PM   | 4:40       | 4:41     | WS        |
| 1:00-1:30 AM   | 1:04       | 1:38     | [Signature] | 9:00-9:30 AM   | 9:18       | 9:19     | [Signature] | 5:00 -5:30 PM  | 5:16       | 5:17     | WS        |
| 1:30-2:00 AM   | 1:33       | 1:35     | [Signature] | 9:30-10:00 AM  | 9:51       | 9:52     | [Signature] | 5:30-6:00 PM   | 5:39       | 5:40     | WS        |
| 2:00-2:30 AM   | 2:03       | 2:05     | [Signature] | 10:00-10:30 AM | 10:11      | 10:12    | [Signature] | 6:00-6:30 PM   | 6:10       | 6:11     | WS        |
| 2:30-3:00 AM   | 2:33       | 2:35     | [Signature] | 10:30-11:00 AM | 10:43      | 10:44    | [Signature] | 6:30-7:00 PM   | 6:48       | 6:49     | WS        |
| 3:00-3:30 AM   | 3:05       | 3:10     | [Signature] | 11:00-11:30 AM | 11:13      | 11:14    | [Signature] | 7:00-7:30 PM   | 7:10       | 7:11     | WS        |
| 3:30-4:00 AM   | 3:32       | 3:38     | [Signature] | 11:30-12:00 AM | 11:37      | 11:38    | [Signature] | 7:30-8:00 PM   | 7:40       | 7:41     | WS        |
| 4:00-4:30 AM   | 4:02       | 4:07     | [Signature] | 12:00-12:30 PM | 12:18      | 12:13    | [Signature] | 8:00-8:30 PM   | 8:10       | 8:11     | WS        |
| 4:30-5:00 AM   | 4:32       | 4:38     | [Signature] | 12:30- 1:00 PM | 12:40      | 12:41    | [Signature] | 8:30- 9:00 PM  | 8:42       | 8:43     | WS        |
| 5:00 -5:30 AM  | 5:02       | 5:07     | [Signature] | 1:00-1:30 PM   | 1:08       | 1:09     | [Signature] | 9:00-9:30 PM   | 9:14       | 9:15     | WS        |
| 5:30-6:00 AM   | 5:33       | 5:37     | [Signature] | 1:30-2:00 PM   | 1:38       | 1:39     | [Signature] | 9:30-10:00 PM  | 9:43       | 9:44     | WS        |
| 6:00-6:30 AM   | 6:02       | 6:08     | [Signature] | 2:00-2:30 PM   | 2:09       | 2:10     | [Signature] | 10:00-10:30 PM | 10:18      | 10:19    | WS        |
| 6:30-7:00 AM   | 6:32       | 6:38     | [Signature] | 2:30-3:00 PM   | 2:50       | 2:57     | [Signature] | 10:30-11:00 PM | 10:42      | 10:43    | WS        |
| 7:00-7:30 AM   | 7:02       | 7:08     | [Signature] | 3:00-3:30 PM   | 3:19       | 3:20     | [Signature] | 11:00-11:30 PM | 11:13      | 11:14    | WS        |
| 7:30-8:00 AM   | 7:33       | 7:39     | [Signature] | 3:30-4:00 PM   | 3:57       | 3:58     | [Signature] | 11:30-12:00 PM | 11:42      | 11:43    | WS        |

|                                     |             |                                 |             |                                     |             |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|
| MORNING WATCH OPERATIONS LIEUTENANT | [Signature] | DAY WATCH OPERATIONS LIEUTENANT | [Signature] | EVENING WATCH OPERATIONS LIEUTENANT | [Signature] |
|-------------------------------------|-------------|---------------------------------|-------------|-------------------------------------|-------------|

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REVIEWED BY MORNING WATCH LIEUTENANT

CAPTAIN

[Signatures]