



U.S. Department of Justice  
Memorandum  
Federal Bureau of Prisons

Northeast Regional Office

United States Custom House  
[REDACTED]  
Philadelphia, PA 19106

August 7, 2019

MEMORANDUM FOR [REDACTED] WARDEN  
MCC, NEW YORK

FROM: [REDACTED]

Northeast Region

SUBJECT: Staff Visit - Facility Operations

This is to confirm a staff visit to MCC New York by [REDACTED] [REDACTED] Facilities Management Specialist. She will be at the institution Tuesday, August 27 through Thursday, August 29, 2019.

The purpose of the visit is to provide administrative support as well as training for the new Facilities staff.

If you have any additional questions or concerns please contact [REDACTED] Regional Facilities Administrator directly at [REDACTED].

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