

Hello Everyone,

The Administrative Lieutenant and I are trying to coordinate the TDY move. However, Lieutenant [REDACTED] has indicated that you guys want to hold off until you get additional information. Captain [REDACTED] is tied up with the After Action Team and therefore, Lieutenant [REDACTED] (Admin) and I are handling the TDY move as we both have done in the past. So, please tell me what information you need and I will provide it so that we can move forward there is a lot of planning to do, such as hotel, and other arrangements. Normally, we discuss a beginning and ending date; mode of travel; etc. Once we receive this, we will set up the hotel stay (the most difficult task) and then provide the information to the Regional Office staff so that they can calculate the travel expenses. Once this is done, the reporting staff will receive their funds (advances), if they don't have government travel cards; their work schedules, and all pertinent information to their trip/stay. Please tell me what you need from us. All we need is the names of the staff and the dates they will be traveling. Lieutenant [REDACTED] is leaving tomorrow for a week and I was told so is Lieutenant [REDACTED]; therefore, we need to set all of this up as soon as possible. Thanks.

[REDACTED]
Associate Warden
MCC New York
[REDACTED]
New York, New York 10007
[REDACTED]

>>> [REDACTED] 8/14/2019 11:53 AM >>>
[REDACTED]

I can't thank you and your staff enough for volunteering to help out. I am meeting with the Captain this afternoon to finalize our TDY list and will get you the specifics shortly. Thanks again.

[REDACTED]

>>> [REDACTED] 8/14/2019 10:48 AM >>>
Hello [REDACTED],

The staff at FCI Fairton are very proud to offer our assistance to MCC New York under these very trying circumstances. Below listed are staff who have volunteered to go TDY at NYM. I have broken the staff down into groups that could be sent together for either one week or one pay period at a time. Since staff may not know immediately when they are needed, the staff in each of the groups can easily be switched between groups, as long as they are a one for one exchange. (I.E. one CO for another CO and one Non-Custody for another Non-Custody).

Group 1 (3 CO's, 2 Non-Custody, 1 LT)

[REDACTED]

Group 2 (3 CO's, 2 Non-Custody, 1 LT)

[REDACTED]

Group 3 (2 CO's, 3, Non-Custody, 1, LT)

[REDACTED]

I have copied my Captain, [REDACTED], with this information who will disseminate the list to our Administrative Lieutenant, [REDACTED], who will coordinate the scheduling of these groups of staff with your staff.

Thank you and let me know if you have any questions,

[REDACTED]

[REDACTED]

Associate Warden
FCI Fairton, NJ

[REDACTED]