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 **Epstein Project Processing Guidance**

Processing Guidance:

- Only **identified victim names and precision PII** will be redacted
- Adobe will pre-scan for victim names; do a manual scan on all typed pages to verify. Handwritten notes must be read more carefully to identify.
- Precise boxes must be drawn around the name and authorized PII
 - No taking out entire chunks
- No other third party names or PII will be protected
- Do not add any exemptions; just redaction boxes
- No redactions placed on photos; will be released in full

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Notes:

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Precision PII To Redact:

• Full Name / Former Names / Alias	• Passport Number
• Date of Birth	• Email Address
• Home (Street) Address • Not city/state	• Social Media IDs/Handle
• Home / Cell Phone Number	• Specific Financial Information (Account Numbers)
• Social Security Number (SSN)	• Taxpayer Identification Number
• Driver's License Number	• Credit Card Numbers
	• Medical Identification Numbers

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Notes: