



**INTERNAL / CONFIDENTIAL / DRAFT INVITATION**

**Location:** FBI Miami Field Office  
2030 SW 145th Avenue  
Miramar, FL 33027

**Date:** November 12, 2020

**Time:** 9:00 AM EST to 12 NOON EST  
~ Please plan to arrive at 8:30 AM ~

**RSVP:** Please respond to [BriefingRSVP@usdoj.gov](mailto:BriefingRSVP@usdoj.gov) by November 2, 2020 regarding your participation, and your completed RSVP questionnaire.

**Point of contact:** Please direct all communication related to this briefing to [BriefingRSVP@usdoj.gov](mailto:BriefingRSVP@usdoj.gov). We will respond to any questions as soon as possible within 24 hours.

The United States Department of Justice (DOJ) invites you to participate in a meeting for the purpose of providing you with further information about the process followed by federal prosecutors in the 2006 to 2008 federal criminal investigation of Jeffrey Epstein, including interactions with victims. We will be unable to discuss any ongoing investigations and prosecutions. A representative from DOJ's Office of the Deputy Attorney General will provide information verbally and will also provide a written summary. There will be an opportunity for invitees to ask questions at the conclusion of the briefing.

**Important information about meeting logistics:**

- **Location:** If travel to the Miami, Florida location is not possible, please contact us so we can make alternative arrangements, if possible.
- **Written material:** If you do not plan to participate but would like to receive written material after the November 12 meeting, please let us know.
- **COVID-19 Precautions:**
  - To be screened before entering FBI space, guests must be wearing a cloth face covering and must be able to answer "no" to the questions below. If a guest answers "yes" to either question, they will be denied entry.
    - Do you currently have a fever, cough, shortness of breath or difficulty breathing, repeated shaking from chills, muscle pain, sore throat, new loss of taste or smell, or any other flu-like symptoms?
    - In the past 14 days, have you been in close (less than 6 feet) and prolonged (more than 15 minutes) contact with someone with presumptive or confirmed COVID-19 without wearing a face covering or mask?
  - Temperature Screening: By approaching the screening area of FBI space, guests consent to have their temperature taken. The screener will use a no-touch, infrared thermometer

**Commented [WD(1):** Remove so it reads We will respond to any questions within 24 hours. Question- what if an email comes in over the weekend? Will the turnaround time still be 24 hours?  
Dahlia Williams  
2020-10-21 11:51:00

placed one inch from the forehead. If a guest's temperature is below 100.4°F, they can enter the facility. If the temperature is at or above 100.4°F, the guest will be denied entry.

- **Masks and social distancing:** All meeting participants must wear face coverings throughout the meeting and at all times while in the FBI building, and to maintain a minimum distance of six feet from other meeting participants. The meeting space will be set up to maintain social distancing with a minimum distance of six feet between participants.
- **No devices:** Pursuant to FBI policy, cellular devices, cameras, and any electronic communications devices will not be allowed in the building. Please leave your devices in your vehicle or at the hotel in a secure place.

#### **Important information about content of meeting:**

- **Focus of meeting:** The information to be shared by the Department of Justice focuses on federal prosecutors involved in the Southern District of Florida prosecution from 2006 to 2008. It is not focused on federal agents or on state prosecutors and state law enforcement officials.
- **Public information:** Please be aware that similar information will be provided to Congress shortly after the meeting. Therefore, we would like you to be aware that there may be an increase in media attention in the days that follow this meeting.
- **No information on ongoing investigations and prosecutions.** We will be unable to discuss any ongoing investigations and prosecutions.

#### **Information about meeting participants:**

- **Meeting participants:** Meeting participants will consist solely of Department of Justice and FBI representatives, crime victims, crime victims' legal representatives, and, potentially, support persons.
- **Attorneys:** If you would like to bring your legal representative to the meeting, you are welcome to do so.
- **Support persons:** If you would like to travel with a support person, you are welcome to do so. Please note that support persons will most likely not be allowed in the FBI building, due to COVID-19 restrictions. (We will inform you of whether support persons will be allowed in the building as soon as possible after the RSVP deadline, which will depend on the number of meeting participants. We are committed to providing a safe environment.)
- **Therapist and victim assistance specialists:** Due to the difficult subject matter, the Department plans to have a therapist and federal victim assistant professionals available for those who may choose to take a break from the conversation and may like some support.

#### **Information about arranging travel and covering the costs of travel:**

- The U.S. Department of Justice is able to support transportation (air/bus/train travel and one checked bag) and lodging costs of meeting invitees and, if desired, a support person. Ground transportation will be reimbursed with receipts. Please keep all receipts. More information will be provided at the briefing.
- We cannot cover the costs of food, per diem, or any other expenses during your travel. Please contact us if this is a concern.

**Commented [WD](2):** Are you going to ask everyone to bring a government issued photo ID?  
Dahlia Williams  
2020-10-21 15:01:00

- Parking is available in the visitor lot. Additional spaces will be available should the visitor lot reach capacity. FBI personnel will be present outside to help you find your way to the meeting space.

If last minute changes arise regarding your itinerary or if you have additional questions, please submit updates and questions to **BriefingRSVP@usdoj.gov**. We will respond to any concerns as soon as possible.