

**From:** "[REDACTED]" <[REDACTED]>

**To:** "[REDACTED]" <[REDACTED]>

**Subject:** CIVIL LITIGATION ALERT!!! Litigation related to the Epstein redaction/transparency review and dissemination efforts

**Date:** Thu, 21 Aug 2025 22:51:24 +0000

**Importance:** Normal

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Classification: UNCLASSIFIED//FOUO

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## TRANSITORY RECORD

You have been identified as a person who may possess relevant documents or other information related to a matter involving the FBI. This Preservation Hold requires you to preserve any potentially relevant information (i.e. paper/hard copy and electronic format) relating to this matter until further notice.

This Preservation Hold is to provide you with additional guidance regarding the FBI's obligations to preserve records and other information related to the Epstein redaction/transparency review.

Information to be preserved for this Preservation Hold includes, but is not necessarily limited to, all the following:

- Communications including, but not limited to, email messages, text messages, and/or Skype/Lync messages, including attachments;
- Documents, trainings, and/or chats within Teams;
- Documents drafted on PCs or any other similar devices, such as items saved to desktops, (C:) drive, (H:) drive, shared drive, Cloud/OneDrive storage, including, but not limited to, Word, PDF, PowerPoint, and Excel documents;
- SharePoint sites and/or information contained in SharePoint sites concerning Jeffrey Epstein;
- Any and all notes, or calendar entries, both electronic and hardcopy;
- Draft documents relating to the redaction/transparency project related to Epstein records review;
- Documents related to the creation or dissemination of the DOJ memo regarding Epstein;
- Video files relating to Jeffrey Epstein's incarceration;
- Any and all other documents or evidence not already serialized into a Sentinel casefile.

Relevant information relating to this matter includes any and all documentation, stored in paper/hard copy or electronic format (email accounts, personal electronic devices, unclassified or classified computers, thumb drives, CDs, etc.) that relates in any way to any of the categories in the above list. If information exists in both paper/hard copy and electronic forms, please preserve both forms. Please note that this obligation is an ongoing obligation for the duration of any litigation that may arise related to the underlying matter and applies to information created before and after this Preservation Hold was delivered.

This is not a request for you to produce your information (paper/hard copy or electronic format) to OGC at this time. It is simply a notice not to destroy/delete any information related to this matter. You will receive

Preservation Hold notifications on a periodic basis. The Preservation Hold will remain in effect until any litigation that may arise is completely resolved, including all appeals.

Please click the following link below to confirm your compliance by 9/4/2025:

[Link to begin.](#)

This Preservation Hold was prepared due to and in anticipation of litigation. This Preservation Hold is a communication between attorney and client. The information contained in this Preservation Hold is to be kept confidential and should not be shared with or disseminated to others.

It is your duty as an FBI employee to comply with this Preservation Hold. The deletion or destruction of any relevant documents or information may jeopardize the FBI's legal position, subject the FBI to court-imposed sanctions, and could expose you to disciplinary action. If you are unsure whether certain information should be preserved, please err on the side of caution and preserve the information. If you believe you may have already lost, destroyed, or otherwise altered relevant information or materials, please immediately contact Assistant General Counsel [REDACTED] or Senior Discovery Counsel [REDACTED], contact information below.

This is an automated message from the Enterprise Process Automation System (EPAS). **Please do not reply to this message.**

If you have any questions regarding whether or not the information in your possession may be relevant, the scope of this notice, or believe that other personnel should also receive this notice, please contact Assistant General Counsel [REDACTED] at [REDACTED] or [REDACTED] or Senior Discovery Counsel [REDACTED] at [REDACTED] or [REDACTED].

If you have any other questions regarding how to properly preserve your data relevant to this notice or the survey questions, please contact eDiscovery Technical Advisor [REDACTED] at [REDACTED] or [REDACTED].

Do not forward this Preservation Hold.

Thank you for your attention to this matter.

Sincerely,

[REDACTED]  
Assistant General Counsel  
D9-OFFICE OF THE GENERAL COUNSEL  
[REDACTED]

[REDACTED]  
Senior Discovery Counsel  
D9-OFFICE OF THE GENERAL COUNSEL  
[REDACTED]

[REDACTED]  
eDiscovery Technical Advisor  
D9-OFFICE OF THE GENERAL COUNSEL  
[REDACTED]

Further Instructions:

For additional details on properly preserving data and specific instructions on preserving emails and other documents, click here: <https://go.fbinet.fbi/DO/OGC/LB/ESIDU/Litigation%20Hold/Forms/AllItems.aspx>

This message is being sent by or on behalf of an attorney in the Office of the General Counsel of the Federal Bureau of Investigation, and may be legally privileged, confidential, or otherwise exempt from disclosure. If you are not the intended recipient, you are not authorized to read, print, retain, distribute, or copy this message. If you have received this message in error, please notify the sender and erase all copies immediately by separate email or by calling [REDACTED].

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