MARRIOTT

Third Party Credit Card Authorization Form

This form has been created in order to allow you to have third party expenses charged to your credit/debit card. I understand that the hotel is not required to accept this form and the guest should check with the hotel to ensure they accept third part transactions. Please provide all the information requested below to ensure prompt processing of your application. We ask you to please sign and date the form before submission. Please send the completed form to **Minsk Marriott Hotel** by e-mail: [redacted].

FOR SECURITY reasons, Marriott International conforms to all Payment Card Industry (PCI) standards. However, we recommend that the credit card holder purchase a gift card for the guest (if possible) rather than send their credit card number via this third party form.

CARDHOLDER INFORMATION - Required

Name as it appears on the credit/debit card: _____

Card Type: ☐ Visa ☐ MC

Account Type: ☐ Individual - ☐ Debit / ☐ Credit ☐ Corporate - Company Name: _____

Issuing Bank: _____ Phone: _____

Account Number: _____ Exp. Date: _____

Address (statement): _____

City, State, Zip: _____

Phone Number: _____ Fax or Alternate Number: _____

GUEST INFORMATION - Required

Guest Name: _____

Address: _____

City, State, Zip: _____

Company: _____

Phone Number: _____ Fax or Alternate Number: _____

Confirmation Number: _____ Arrival Date: _____ Departure Date: _____

Relation to Cardholder: ☐ Relative ☐ Friend ☐ Business Associate ☐ Other _____

I understand that should there be any issues with the credit/debit card being used to settle my charges, I will be responsible for all expenses incurred during my stay. Departure date cannot be extended unless a new authorization form is completed.

Guest Name: (Printed) _____

Guest Signature: _____ Date: _____

RATE INFORMATION AND APPROVED CHARGES - Required

Total Amount: _____

☐ All Charges ☐ Room & Tax ☐ Telephone (LD) ☐ Telephone (Local) ☐ Restaurant

☐ Room Service ☐ Valet/Laundry ☐ Parking ☐ HS Internet Access ☐ Movies

☐ Other _____

I certify that all information is complete and accurate. I hereby authorize **Minsk Marriott Hotel** to collect payment for all charges as indicated in the Rate Information and Approved Charges section of this form by processing a charge to the credit/debit card listed above. Charges must not exceed **$ 153** for the entire stay/event. I understand that a new form will have to be completed if guest wishes to extend his/her stay. I certify that I am the authorized signer of the credit/debit card listed above.

Cardholder Name: (Printed) _____

Cardholder Signature: _____ Date: _____

PLEASE DO NOT SEND A PHOTOCOPY OF THE FRONT OR BACK OF YOUR CREDIT CARD.

Marriott Confidential and Proprietary Information