

# J. Dennis Paulin

**Career Objective:** Estate Manager/Butler and Personal Assistant

## **Private Residential Service Management and Training**

Personal Assistant and Estate Manager to Hollywood Legend, Bob Hope (7 years)  
Professional Butler (14 years combined)  
Private Service Training and Consulting, Starkey International, Denver, Colorado

### **April 2010 – Present**

Private, 30-acre island management located in the British Virgin Islands

### **GENERAL MANAGER**

Eustatia Island  
Silicon Valley Entrepreneur  
North Sound, Virgin Gorda BVI

### **August 2004 – January 2005**

A 120-acre country estate with 152,000 "clean-able" square feet of living space

### **HOUSEHOLD MANAGER**

"Juggler Meadow"  
Michael J. Kittredge Residence  
Amherst, Massachusetts 01002

### **March 2003 – July 2004**

A formal, 17,000 sq foot Italian Villa

### **BUTLER**

"Il Sogno"  
Howard F. Ruby Residence  
Bel Air, California 90077

### **February 2002 – March 2003**

A turn-of-the-century, classic beaux-arts style, 65,000 sq. foot Chateau; 98 rooms

### **ESTATE MANAGER**

"The Carolands"  
Charles B. Johnson Residence  
Hillsborough, California 94010

### **January 1995 – January 2002**

### **ESTATE MANAGER PERSONAL ASSISTANT TO BOB HOPE**

Bob Hope Residences  
North Hollywood, California 91602  
Palm Springs, California 92264

## **Quality Assurance and Training**

Director of Service Quality and Training, Gold Standard Hospitality, Inc.  
Director of Details, Sea Island Resorts, The Sea Island Company

## **Hotel Management**

Corporate Management Trainee, Hyatt Hotels and Resorts, Chicago  
Assistant Executive Housekeeper, Hyatt Regency Waikoloa, Big Island of Hawai'i  
Executive Housekeeper, The RITZ-CARLTON, Mauna Lani, Big Island of Hawai'i  
Assistant Hotel Manager, American Hawai'i Cruises, ssConstitution  
Executive Housekeeper, The White Elephant, Nantucket Island  
Innkeeper, The Wharf Cottages and Boat Basin, Nantucket Island  
Lodging Internships, Vail Associates, Inc., Colorado

## **Event Planning**

Disney's California Adventure Park - Grand Opening Celebrity Guest Coordinator (8 week contract)  
Attended to all details with regard to the invitation to the three-day "Red Carpet" event, air and ground limousine transportation, in-park lodging, accommodations, credentials, host/hostess assignment, special needs, requests and overall celebrity care/handling.  
Annual Bob Hope Chrysler Classic Golf Tournament dinner (8x) 600 guests - Event Planner  
G8 World Summit International Protocol Training Consultant - The Sea Island Company  
Extensive experience producing and orchestrating lavish dinners, parties and social events ranging from formal sit-downs for twenty to buffets for 300 guests.



"Restoring the Art" International Butler Conference - On-Site Coordinator

**Additional Experience and Skills**

Passenger Service Agent - Northwest Airlines, Conflict Resolution Officer and Lost Baggage Services  
Private Island Resort Concept Development - Kakula Island, Vanuatu, South Pacific

**Education**

University of Hawai'i at Manoa – BBA Travel Industry Management; Hotel and Restaurant Management  
Starkey International Institute for Household Management – Certified Butler  
F.A.C.T.S. Training International - Certificate of Aircrew Emergency Training/Corporate Flight Attendant  
Forbes Travel Guide Executive Training Program  
International Tour Management Institute, San Francisco – ITMI Certified Tour Director  
AED/CPR/American Red Cross First Aid and Lifeguard Certified

**Personal Interests / Hobbies** Motion Picture Arts, Antiques, Theatre, Snow Skiing, Entertaining