

6/18

Organized by place:

9 E. 71st St

Rich Barnett:

Sarah will need to review this will Rich

6th floor

- Purchase window shades for three windows in fan motor room facing courtyard and three French doors in movie room.
- Terrace – replace picture of clouds on terrace wall.
- Pressure wash terrace pavers Purchase planters and flowers.
- Purchase & replace movie room black out shades
- Complete local law 11 limestone repairs above terrace on chimney's

5th Floor –

- Hallway needs to be repainted and guest rooms
- Purchase refrigerator and dishwasher for kitchen area back guest rooms.
- Remove throw out all garbage old storage items from all closets.
- Purchase window shades for rear bedrooms and front office windows & bathroom window's

4th Floor –

- Yoga room– sand and refinish wood floor screen and seal.
- Plaid room/English room –, repair stretch fabric (pulling off of walls)
- Plaid room bedroom area – also wall fabric by light switch is discolored and top trim bottom trim on all walls need repair glue coming through fabric.
- Elephant room – replace white carpeting, carpeting is worn and discolored around all base board areas.

3rd Floor –

- Repair all scratched and damaged French woodwork in entrance corridor and bedroom stairwell.
- Clean polish all black marble on sink vanities master bathroom and steam & shower room in massage area.
- Purchase HD flat screen TV for sitting room or Bathroom area.
- Purchase all new toilet supplies for JE
- Purchase new window shades in dressing room areas due to discoloration and damage to existing shades.

- Replace two shorted out spotlight fixtures one in pantry one outside J.E. robe closet.
- Repair lutron system in master bathroom ,4th floor hallway, & 2nd fl.

2nd Floor –

- Move Steinway piano and desk and furniture with decorator in library and living room.

- Replace living room curtains returned from France order two more light shades from pinto for living room candle fixture.(2 light shades have been ordered)
- Hidden office behind library - is this room becoming a television room as J.E. discussed or is it going to be an office again?

1st Floor –

- 1st floor security office – repaint walls in main office area, repaint bathroom and kitchen.
- Replace security cameras rear of house not night vision three cameras needed.
- Replace entrance spotlights with proper fixtures for silk/screen oriental paintings
- Lounge area – stretch fabric on wall, removed plaster and paint.
- Lounge area security room purchase new furniture.
- Oval office is there a design concept? Is this room going to be totally renovated?
- Entrance stairs – replace antique carpeting which is worn and damaged, changed lighting scheme.
- Pantry corridor and kitchen area – replace vinyl wood floor.
- Repaint kitchen and pantry corridor.
- Dining room – has a design concept and picked, is the room going to be totally renovated and if not do we change the carpet and curtains.
- Purchase counter top for security room control desk.

Cellar Area –

- Laundry room – Repaint touch up walls , doors, and trim. Strip and wax floor and clean and organize cabinets.
- Lynn and Jojo’s apartment – kitchen area install proper exhaust fan above stove to vent out food odors, also clean and paint kitchen area living room.
- Catering kitchen – repaint entire room, clean all stainless steel. Repair Thraulsen freezer, Refrigerator. Organize and clean small pantry area by service elevator.
- Entrance to basement from front of house needs to be repainted, plastered, steel steps need to be wire brushed and cleaned, garden hose organizer needs to be installed, vinyl floor on bottom landing and cove base needs to be replaced.
- Remove all of GM,s Madison avenue office and 727 plane storage items, furniture ,windows ,all storage from catering kitchen area to put kitchen back in service.
- Sell or throw out old art in the art storage room that will never be used.
- Clean and throw out all old material left behind from construction that has not been used in the last five years.

Mechanical – Building Repairs & Equipment

- **Purchase** high pressure Gas pressure washer for outside street and yard area and roof cleaning.

- Trim or prune four outside trees in front of house of dead and over grown branches.
- Repair or replace steam bypass valve AC- 2
- Get proposal for SCU – upgrade Landis/Siemens
- Finish painting cooling tower steel on roof have AD Winston install new bearings on outboard side of cooling tower.
- Purchase Heating pump microcontroller or contactor panel for heating pump #6.
- Conduct standpipe/ sprinkler 5 year test and new color coding certification by master suppression plumber.
- Comply with local law 11 maintenance & repairs for Limestone restoration repair west wall on 3east 71st street side and the rest of work ARC,PC lists in the inspection report.
- Cummings metro power to check oil leak on emergency generator and auto transfer switch feed to building equipment.
- Need lutron to check system for parts needed for zone repairs.
- Infrared test and tighten all electrical connections to main MCC high voltage panels.
- Purchases Norteck humidifier replacement cylinders.

Brice and Karen:

1. Hire a chef (travel with JE)?

Sarah:

1. Finish going through 6th, 5th and basement storage
2. Photo for balcony of stockade

Rich Kahn:

1. Find new office space – Rich discussing with JE

Shelley:

1. bathroom rugs
2. entry way carpet
3. two arm chairs for living room
4. arrange for movers to re-arrange furniture
5. put up scaffolding in living room to paint ceiling
*Week of June 22nd
6. Will get marble finishes for entry office - Shelley went to the place JE and Sarah suggested in NYC but they discontinued that stock so Shelley ordered it from Paris and it will be here next week. Shelley has selected other sample finishes as well.

Lynn and Jojo:

Kitchen Needs:

1. Coffee maker (like one in PB)
2. New pots and pans
3. Utensils
4. Set of Knives
5. New kind of drinking glasses
6. Salt and pepper shaker x6

7. New table cloth

LSJ

List of things to allocate

1. Library ceiling
2. Ceiling fans

Emad:

1. Refurbishing Big N - \$55,600 - Due to be taken out of water on June 24th
2. Purchase trees from PR - JE approved and will start work after Big N work is completed (cost to be determined after trees are tagged)
3. Roll Off Bin Truck - JE directed to get a used truck - Meeting with JE on 6/18 in late afternoon.
4. Emad is going to find out what Dog they would send us and then JE would decide how to handle

Brice and Karen

1. Hire a chef (travel with JE)?
2. The biggest issue at this time is lack of storage for items already on site & pending new purchases.
3. Storage - Sarah to go through storage to see what stays and what goes
4. Need to discuss Brice and Karen's roles at both LSJ and Zorro
5. Please note the last climate-controlled space, is the Great Room, which is quickly been filled.

VEHICLE PURCHASES

6. St Thomas Vehicles: Brice located a 2009 Jeep Liberty with 10,500 miles for \$18,500 +\$498 doc fee - Brice claims it is in mint condition
7. JEE Fleet: 4 x ATV 360/400, 2-x side by sides Polaris Ranger 2 passenger plus cargo deck
8. Please note the only storage available for these vehicles is in the new mechanical building, which also will be used for hurricane storage of outside furniture etc
9. Household Fleet: 1 x side-by 2 passenger Polaris for housekeepers/maintenance and 2 x ATV 360/400 for Island Managers

MARINE PURCHASES:

10. New Wave Runners x 2 - JE going to assess current one's on LSJ on next visit
11. Wave runner storage/lifts - Brice said the old lifts could not handle the weight of the current wave runners - one lift is still in the box and the other one has a cracked base but could be repaired. Carlos confirmed with Boat Lift US that the lifts should hold 1200lbs and the current wave runners are about 950lbs with fuel. Waiting on response from Carlos and Brice as to how this makes sense.
12. Fishing gear (Igor and Larry are working on this together)
13. Scuba Gear
14. Snuba?
15. Wind surfer
16. Pool equipment, unsure of requirement

KITCHEN PURCHASES

17. Freestanding storage freezer
18. Cookware, pots, pans etc
19. Dinnerware x 4 sets
20. Cutlery x 4 sets
21. Table linens
22. Trays
23. Would recommend purchasing these items closer to completion of new kitchen, given very limited storage.

BEDROOM/BATH PURCHASES

24. New JEE linen
25. New Queen Linen if you change to queen beds?
26. JEE personal items, shavers, creams, eyewear, stationary (pens & paper)
27. JEE Clothing
28. Would recommend purchasing these items closer to completion of master bathroom & guest bedrooms, given very limited storage

OUTSIDE FURNITURE

29. Unable to determine, need to confirm design aspect of new pool pavilion etc.

TIKI HOUSE

30. New Roof
31. New Lanterns
32. New covers for bench seat and cushions
33. Review Furniture

HELI PAD

34. Fire protection, will review with Larry V

NEW OFFICE

35. Purchase new printers for JEE and Sarah

GYM

36. Igor to review exercise equipment and forward recommendations

Gary:

1. Gary is coordinating with Luis Felix (DR stone quarry rep.) and will be going to the DR sometime between 6-28-10 and 7-6-1

Status of projects and outstanding issues for Jeffrey underlined

LIBRARY

Status interior

- 1.interiors complete by construction

Outstanding issues

- 1.ceiling treatment – Shelley said that Ion is to visit in 2 weeks to start painting which should take 2-3 weeks to complete giving an estimated finish date of July 8th
- 2.cabinet finishes – Shelley is awaiting cabinet panel from Paris (due to arrive by June 19th)
- 3.floor finishes – Shelley claims that JE is to decide on next trip to island

(decision made by July 1)

Status exterior

- 1.courtyard paving underway complete by the July 31
- 2.irrigation main line underway complete by July 15

Outstanding issues

1.landscape plans

a. plants – Shelley said that Igala is to fill in an area behind the tiki hut with plants she and JE chose and Shelley is awaiting new images from Igala

b. irrigation plans

c. lighting – Shelley said she will send sample lighting options via email this week

- 2.Igala has trees tagged ready for delivery as soon as barge is ready

MASTER SUITE

Status interior

- 1.Construction under way, subject to decisions being made should finish by Oct 31

Outstanding issues

- 1.steam bench
- 2.out side shower
- 3.lites over bed
- 4.lighting in bedroom
- 5.electrical in bath area
- 6.tub deck and surround
- 7.selection of wood floor
- 8.sourcing thassos slabs
- 9.powderroom vanity plan
- 10.shop drawings for stone

Status exterior

1. Wall under way, complete by Aug 31

Outstanding issues

1. Landscape plans, liting irr.

KITCHEN

Status

- 1.assume we get permit by July 1 should be complete by Nov.31

Outstanding issues

- 1.kitchen design
- 2.stair and wall design to master

LAUNDRY

- 1.assume we get permit July 1 should complete by Oct 31

COTTAGES

1.const underway should complete by Sept 30

Outstanding issues

1.shower design

MAIN HOUSE REMODEL

Status no estimate to completion until program complete

1.courtyard side plan final, proceeding

2.roofing proceeding

Outstanding issues

1.north side program

MECHINICAL ELECTRICAL

Status under way should complete by Sept 30

MECHANICAL DESAL

Status under way should complete by Nov 30

POOL/THEATER

1.Gensler allow three months for plans

2.two months for permits Nov 30

3.pool by Mar 31

3. theater by Jun 30

Dock House/floating dock

Hanger

CZM

Status submitting by July 1

1. Plans go in the 20th
2. Assume approval by September 30
3. Construction plans by November 31
4. Permits by January 30
5. Pool by June 30
6. Cottage by August 31
7. Music room by June 30
8. Tennis by April 30

Shelley:

To get:

1. exterior lighting for courtyard
 2. rug for bathroom
 3. outdoor furniture
- *Will have all info by 6/19

To Do:

1. Revisit the idea to build another guest cottage in current complex on next visit
2. Wall sconces to replace existing ones – Shelley has the info and will go over with JE next time they meet (6/18)
3. Co-ordinate Ion going to the Island to paint library ceiling – Will decide what day on 6/18 when Shelley meets with JE

Igor:

1. Fins
2. Dive masks and snorkels
3. Swimming goggles
4. Swimming board
5. Socks for Fins Swimming trunks
6. Fishing poles X2
7. Water wings
8. Water dumbbells (hydro tone) – Sarah purchased
9. Water Trampoline
10. Guest masks, snorkels and assorted fins
11. Pool lane dividers X2
12. List of prices are attached (could put in boat when shipped?)

Larry:

1. S76 hanger expense monthly: \$2,100.00 (St. Thomas Jet Center pricing)
2. Wave Runners – waiting to purchase the SeaDoo 255 (will do after next visit to the island)
3. ATV's – waiting to buy Polaris 850 with seat (will do after next visit to island)
4. Working with Igor on dive equipment

Cecile:

1. Kenn Hobson and new hanger - Will setup meeting when she knows date of JE's return and after Kenn returns on the 21st.
2. Jermaine - Post job in newspaper for IT counterpart next week. Jermaine to stay until after Nov
3. Leon – Cecile will speak to Darren about this. The request that JE made regarding written warning will cause major problems at Department of Labor and put EDC status at risk

Bill Murphy:

1. Need to coordinate with LSJ to finish wiring for telephone upgrade. Office, Pavilion, Gym, Boat Captains office all need to be ready to go by 7/12.
2. New network switches need to be installed and configured (will do on next visit)

3. Fax lines need to be terminated and identified (putting new ones in next visit)
4. WiFi solution should be designed for key structures (existing office; office pavilion; gym; master bedroom. Access Points will need to be purchased. Will talk to Richard Boltz about this issue)
5. Follow-up trip with Steve Bisby is tentatively scheduled for 7/12/2010.
6. We have quotes for increased bandwidth at LSJ. Meet with Wes at Choice week of 7/12 for details.
7. Do we need AppleTV (bandwidth is a problem)
FTC:
8. Jermaine placed order for remaining VoIP materials on 6/7/2010
9. Need to finalize VoIP installation week of 7/12/2010.
10. VoIP Switch was RMA'd end of May and is installed and ready for phones.

Doug:

1. Doug is working on various layouts for the steam room, especially the larger slab that JE asked for.
2. Working on layout of the exterior shower, bench and planters
3. Work out the stone wall panel sizes inside and out for electrical layouts
4. Working on tub layout for drain and piping

Zorro

Brice and Karen:

1. Well problem
EMPLOYEES:
2. Hire a chef (travel with JE)?
3. Staff Cottage at the Main House requires to be furnished.
4. Need to employ new couple or 2 individuals
5. Need to discuss Brice and Karen's roles at LSJ and Zorro
MAIN HOUSE:
6. Stucco Repair - estimate is attached with photos of damage - Estimate is for \$69,600
7. Ponderosa pines at main entrance are in bad shape - attached you will find photos - what would you like to do?
8. Fountain redo - Attached are photos (Brice added water to give a true picture). if the center column was removed the distance from waterline to the top of bowl would be 31 inches. If the center column and a 7" lower portion of the bowl was removed, the distance from waterline to top of bowl would be 24 inches. Brice has concerns if center column and a portion of the bowl was removed then the bowl would be too close to the edge of the lower basin, water may hit the edge of the basin, instead of directly going into the basin. It would take JJ 3 - 4 days to complete work. How do you wish to proceed?
9. Terrace Tile Repair - received bid would like to review other options
10. Plant Mortality - considerable loss last winter. Attached are photos. Proposal from Aspen landscaping for replacement of plant material to bring back to original state quoted at 18,820.68. In addition the grassed area outside pool needs to be reseeded, and the bed in front of the great room window needs to be replanted (it has been 2 years since we did replacement of this nature)
VEHICLES:
11. JEE Fleet as of Date: 1x Hummer, 1x 2000 Suburban - Would you like to add to this?
12. Attached are photos of 1995 Tahoe with 158,000 miles and 2003 F250 with 126,000 miles. Both vehicles have maintenance issues. Brice recommends that both vehicles be sold and the purchase of a Dodge 1500 truck to replace them
13. Recommend purchase of new ranch truck - Larry getting new suburban
14. Purchase 2 x ATV
BED AND BATH
15. Already purchasing in preparation for July visit.
16. JEE eye ware, stationary etc

17. JEE Clothing

GYM

18. Will review with Igor.

Igor:

1. Small fins
2. Swimming goggles
3. Swimming board
4. Swimming trunks
5. Water dumbbells (hydro tone) – Sarah purchased

Bill Murphy:

1. There were older printers available that Bill hooked up to new iMacs. They are not wireless. Do we need a large wireless printer?
2. Bandwidth is a T1 so the speed minimal and we are maxed out. Current speed is 1.5MBPS. There is a possibility that fiber may be available within next couple years. There is an option to install a DS3 which will give us approximately 45MBPS for approximately \$4K-\$5K per month. It would take 60 days to install. Bill is exploring these ideas.
3. Main house has cat5 cable in the wall. VoIP phones would need wires re pulled because they work on Cat 5e or 6. This has been proposed because the cell reception is very poor and there is wireless all over.
4. Are we purchasing AppleTV? Currently there is only a T1 connection to Internet. We should expect poor performance until there is additional bandwidth.
5. Cell reception is poor to none (Boatz is looking into options)
6. Wifi needs to be tuned (will research solutions and see if he can fix remotely)
7. Only 1 network plug for master office (researching putting another one in)

Palm Beach

Story:

1. iPhone 4 – will pick up in store on 6/24
2. Jessica's laptop Internet billing? Cancel? (Currently billed through Jacks firm)
3. Hard landscape trim on June 28th
4. Kitchen patio – Ordered 24x24 travertine with CGCG Tile and Marble. 8-10 week delivery estimated
5. Follow up with Janusz after rain to discuss gutters

Sarah:

1. Go through storage and garage
2. Stitch together photo of stockade for 71st St.
3. Ship Grover to NYC - \$1425 (Price given by Emad)

Janusz:

1. Replace old washing machines and dryers
2. Go over furniture in the storage room with Sarah

Larry:

1. Working with Chevrolet for trade in of Range Rover, Mercedes and Jag for one 2010 Suburban and 2 2011 Suburbans.

Paris

Bill Murphy

1. Purchase printers for Paris (how many?)
2. Schedule trip to Paris to setup; install and configure iMacs after iMacs arrive (possibly late next week)
3. Determine existing bandwidth at Paris apartment and options for additional bandwidth. Marie Joseph emailed Bill with basic information. Bill will research further.
4. Purchase Cisco router (similar to 71st St and Palm Beach) – Will research vendors

301

Sarah

1. Hire a new cleaning woman – possibility of bringing Louella to NYC for a few months at a time
2. Work on all apartments; paint, some need new furniture, new carpet. Will get quotes

Flight Department

Larry:

1. "D" Contract
2. Sending Bell 407?
3. Sending Sikorsky?
4. S76 hanger expense monthly: \$2,100.00 (St. Thomas Jet Center pricing)
5. \$10M deposit
6. Sale of 727
7. Purchase of G5
8. Hanger in St. Thomas
9. G2 needs 72 month inspection to start no later than sept 1st, 6 week down time, Larry Morrison is getting 3 bids for this inspection
10. Boeing is ready to launch, minimal A check due in August, 2 days only
11. Bell 407 due annual inspection January, Larry will need confirm that date
12. S76 due annual inspection March 2011

Financial Department

Rich Kahn:

1. Ion Nicola - outstanding invoices totaling 10,000 (3,333.33(50% of March 24 - April 23) and 6,666.66 (100% of April 24 - May 23)
2. Roy Black - May invoice 24,777.50
3. Critton - May invoice 157,988.55
4. Robert Couturier invoice 42,483.54 (they claim they deducted 25K only as other 25K was for work on the interior package and nonrefundable)
5. Gensler - upon new agreement pay 66,263.78
6. LSJ Slip C10 - paying 0.91 per foot vs 1.16 that Brice agreed to
7. Pinto still owes JE 40K Euro for decoration belts
8. Tatyana - Promissory Notes (33,950 and 20,000)
9. Adam Bly - 2 month extension until August 16th on 300,000 (DKI to draft new papers)
10. Kate Valentinova - Promissory note - 8,000 still not collected
11. Marvin Minsky & Mind Machine
12. Should we transfer Palm Beach to an LLC or Trust as you currently own it personally
13. Paris Apartment - Insurance claim
14. Tatyana - collection of promissory note
15. Concerns about George Delson
16. GM - finding a replacement for work that Bella and Rich perform for her

17. Air Ghislaine – owned by GM – should we change this?

Sound and Video

Stereo Nick:

1. Working on install this week with Sharp Aquos (65 inch). Will give his opinion once he sees it lit up at beginning of next week
2. Speakers (PMC) - talked to manufacturer about demo of speakers – manufacturer is ready (when and where?)
3. Projectors (Samsung) – working on install this week and will keep us informed after he sees it in action next week









LES FILE DRYWALL, INC.

116 INDUSTRIAL NE ALBUQUERQUE, NEW MEXICO 87107
 (505) 345-8283 FAX (505) 345-7528

NM License # 006221
 NM Dept. of Labor Registration # 0002220060701
 Page 1 of 2

Bid: ZORRO Ranch site wall stucco	Date: 04/12/10
Attn: Estimating Department	Plan Date:
Addendum : 0	Contact: Alan Chavez

Remove existing gypsum board at pilaster pop out detail and remove loose/peeling stucco finish and place in appropriate dump trailer provided by ZORRO Ranch for disposal.
Install weep screed at bottom of wall to be re-stuccoed, install all plaster stops/casing beads at pilasters to create new pop outs and at dissimilar materials.
Install new weather barrier and expanded metal lath and install a new 2coat cement stucco system, apply a new fiberglass mesh over stucco system with a synthetic base coat, apply a new "Acrylic" based finish coat over base coat.
Apply a color wash over new finish coat to achieve a Faux finish
Install sealants at casing beads to dissimilar surfaces

Job Specific Inclusions:

Job Specific Exclusions:

Standard Exclusions:

Customer to pay NM gross receipts tax on price

\$ 69,600.00

Bid		
	NM Gross Receipts Tax- Santa Fe County	6.50% \$ 4,524.00
	Add options:	
	Add for re-stucco at Mechanical House	\$ 43,000.00
	tax	\$ 2,795.00
	Total Mechanical	\$ 45,795.00
*****	ADD FOR BOND NOT INCLUDED IN BASE BID	1.03% \$ 720.00
	PROPOSAL VALID FOR 60 DAYS	
	MATERIAL QUOTES GOOD THROUGH 4TH QTR. 2010. MUST BE NOTIFIED WITHIN 30 DAYS OF BID DATE TO SECURE MATERIAL QUOTES	















