# Zorro Development Corp.

## Vacation / Leave Form

Name: | Brice M Gordon

Date of Request: | 4/4/16

---

### Dates of Requested:

Date of First Day of Vacation: | Sat 9th April 2016          Date Return to Work: | Monday 18th April 2016

### Total Number of Days:

Leave Days: 5    Weekend Days: 4    Holidays: [ ]    Personal / Sick: [ ]    **Days Remaing:** 56 days

### Type of Leave:

( ● ) Vacation with Pay    ( ○ ) Leave without pay    ( ○ ) Personal Sick Leave    ( ○ ) Other

If Other Explain: | Revised Vacation Time

### List of all contact information:

Phone: | [ ]

Cell: | ██████

Email: | ████████████

The following must be verified with Estate Manager

1. The number of vacation days you have taken.
2. The number employee in your division / department that are leave at the same time

Approved: | JE - 4/3/16

# LEE MCKENZIE CONSULTING, LLC VACATION

| NAME | ENTITLED TO | TAKEN | DUE |
|---|---|---|---|
| ███████ | 6 weeks per year + 12 Statuary Holidays (2012) | | |
| (4/15/03) | 3/10/12 - 4/1/12 (13 leave days, 8 weekend days, 2 stat days) | 13 days | |
| | 9/20/12 - 9/24/12 (1 leave day, 2 weekend days, 2 stat days) | 1 day | |
| | 10/6/12 - 10/14/12 (5 leave day, 4 weekend days) | 5 days | |

**2012 - 11 DAYS DUE**

| | 6 weeks per year + 12 Statuary Holidays (2013) | | |
|---|---|---|---|
| | 3/18/13 - 4/7/13 (11 leave days, 6 weekend days, 4 stat days) | 11 days | |
| | 5/12/13 - 5/14/13 (1 stat day, 2 weekend days) | | |
| | 9/4/13 – 6/15/13 (8 leave days, 4 weekend days) | 8 days | |
| | 10/24/13 – 10/27/13 (2 stat days, 2 weekend days) | | |

**2013 – 22 DAYS DUE**

| | 6 weeks per year + 12 Statuary Holidays (2014) | | |
|---|---|---|---|
| | 2/21/14 – 2/23/14 (1 stat day, 2 weekend days) | | |
| | 4/4/14 – 4/27/14 (10 leave days, 8 weekend days, 6 stat days) | 10 days | |
| | 5/23/14 – 5/26/14 (1 leave day, 2 weekend days, 1 stat day) | 1 day | |
| | 8/29/14 - 9/9/14 (7 leave days, 4 weekend days, 1 stat day) | 7 days | |
| | 12/15/14 - 12/17/14 (3 leave days) | 3 days | |

**2014 - 32 DAYS DUE**

| | 6 weeks per year + 12 Statuary Holidays (2015) | | |
|---|---|---|---|
| | 1/2/15 - 1/5/15 (2 weekend days, 2 weekend days) | | |
| | 3/26/15 - 4/12/15 (10 leave days, 6 weekend days, 2 stat days) | 10 days | |
| | 5/29/15 - 5/31/15 (1 leave day, 2 weekend days) | 1 day | |
| | 9/17/15 - 9/27/15 (6 leave days, 4 weekend days, 1 stat day) | 6 days | |

**2015 - 40 DAYS DUE**

| | 6 weeks per year + 12 Statuary Holidays (2016) | | |
|---|---|---|---|
| | 1/7/16 - (1 day) | 1 day | |
| | 1/22/16 - (1 day) | 1 day | |
| | 2/17/16 - 2/22/16 (4 leave days, 2 weekend days) | 4 days | |
| | 3/10/16 - 3/14/16 (3 leave days, 2 weekend days) | 3 days | |
| | 4/9/16 - 4/17/16 (5 leave days, 4 weekends days) | 5 days | 56 days |