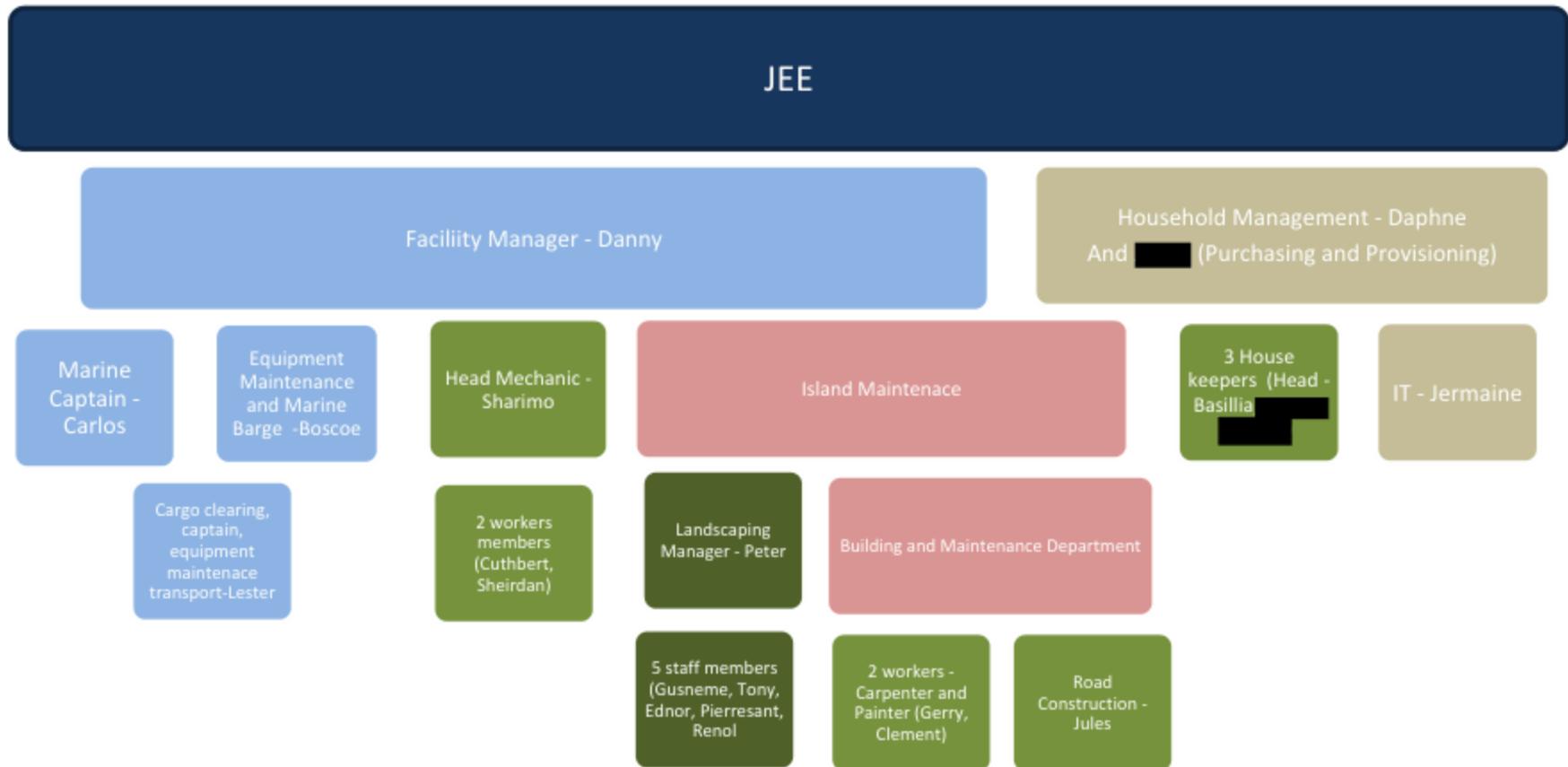


# Little Saint James

## PROPOSED ORGANIZATIONAL STRUCTURE



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### Comments:

Employee Entity Breakdown: Greens- IG employees (15) Light Blue - LSJ Employees (4) Tan - FTC employees (3)

Total employees: 19 Full-time 3 Part-time. 22 total.

Above chart is how we see Island staffing for the temporary gap period until we hire a couple.

We all believe that hiring a couple domestically is not the best option and this should be done through an agency.

To be successful with this structure:

- Karen and Brice would have to relinquish full management of the property and have no involvement other than consulting with them on an as needed basis.

- All staff must be self-propelled and multi-taskable.

- Open communication among all employees which currently does not exist.

Daphne's position: Overseeing housekeeping and handling paper work. Communicating punch list directives to both Danny and others. Communicating with JEE assistants and chef in preparation for arrival.

Anna would assist Daphne and communicate with the chef for provisioning and be in charge household goods purchasing on St. Thomas.

Housekeepers are currently, with [REDACTED] absence, working under their own direction - self-propelled, as they have indicated they are aware of what needs to be done on a daily basis.

RO plant should be out sourced to TSG or another company.

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Workman's comp will be an issue - FTC workman's compensation does not cover type of work. Answer might be splitting the payroll between the two companies. This would be for [REDACTED], Daphne and Jermaine.

Issue to resolve who would be the overnight Island presence in the manager's cottage – current thoughts are Danny, Bosco, [REDACTED].