

BANQUET EVENT ORDER



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|----------------------|---|------------------------|--------------------|
| Account Name: | Enhanced Education | Block Id: | 535761 |
| Contact Name: | Lesley Groff | Represented by: | Julia Cuomo |
| Address: | 6100 Red Hook Quarters Suite B-3 St.Thomas, USVI, 00802 | Booking Name: | Enhanced Education |
| Telephone: | | Catering Mgr: | Jean-Roger Girard |
| Fax: | | Post As: | Enhanced Education |
| E-mail: | | | |

Thursday, February 18, 2016

| Time | Room | Function | Set-up | Exp/Gtd/Set | BEO # | Event ID | Rental |
|---------------|----------------|--------------------------|-----------|-------------|-------|----------|----------|
| 08:00 - 17:00 | Cheakamus Room | Meeting | Boardroom | 12 / 0 / 0 | | 436022 | \$350.00 |
| 09:00 - 09:30 | Cheakamus Room | Breakfast Continental | Boardroom | 12 / 0 / 0 | | 443842 | |
| 12:00 - 13:00 | Cheakamus Room | Lunch Buffet | Boardroom | 12 / 0 / 0 | | 443847 | |
| 17:30 - 18:15 | Cheakamus Room | pre dinner reception | Boardroom | 12 / 0 / 0 | | 443853 | |

Fairmont Hotels & Resorts and the Representatives agree that the above services and facilities shall be provided subject to terms and conditions attached. The guarantee is required three (3) business days prior to the event. The guarantee number will be the minimum attendance charged if no guaranteed number is received; the above number will be considered the minimum guaranteed attendance. All prices are subject to applicable taxes on the total. Food and beverage prices are subject to 16% service charge, 4% administration fee and applicable taxes.

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|-----------------------------------|----------|----------------------------------|----------|
| | 02-12-16 | Jean-Roger Girard | 02-12-16 |
| Enhanced Education | | Director, Catering & Event Sales | |
| Organization Authorized Signature | | | |

Customer Initials *LG*