

From: [REDACTED] 
Subject: [REDACTED]
Date: December 27, 2017 at 10:23 AM
To: [REDACTED]



Dear Bella,

It was great to speak to you earlier. I hope you are well!

I have attached the receipt for the payment of £918 that was made over the phone. I have also attached her welcome letter.

If you have any questions or concerns, please do not hesitate to contact me.

Have a wonderful day Bella!

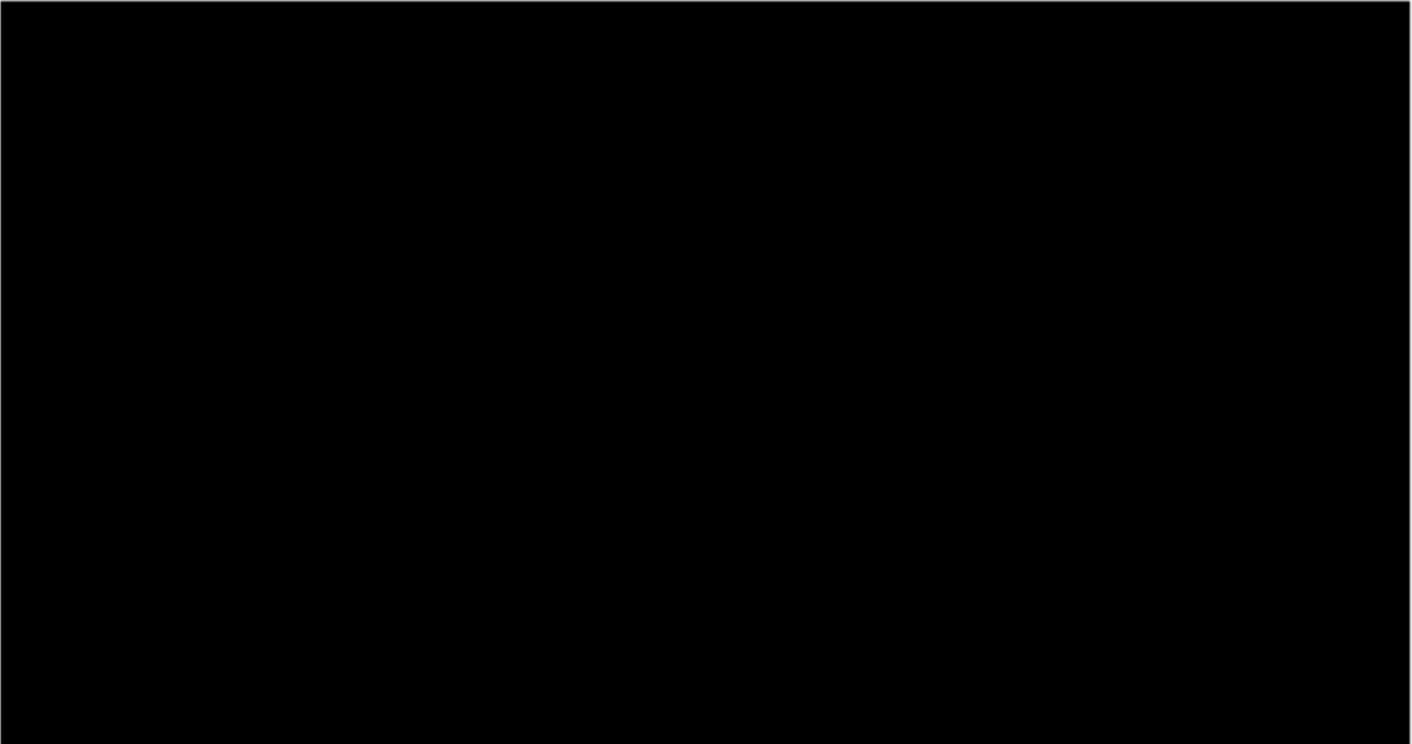
Kindest regards,

Charlie Pote (Ms)
Receptionist/Registrar

[REDACTED]
t: [REDACTED]
[REDACTED]
e: [REDACTED]
w: [REDACTED]

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St Giles Brighton, Eastbourne, London Central & London Highgate named EL Gazette Centres of Excellence in 2017.

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T GILES INTERNATIONAL LONDON CENTRAL 54 Southampton Row, London, WC1B 5JX		Invoice/Receipt No. 48964
COST OF SERVICES		£
Course fees		918.00
Accommodation (Homestay/St Giles Res/SMC/Hotel/JDH/Other)		
Airport transfer		
Registration fee		
Other expenses due:		
Total Payable		918.00
PAYMENTS RECEIVED		£
Course Fees	918.00	
Accommodation		
Airport transfer		
Registration fee		
Other expenses:		
Total Paid		918.00
AMOUNT DUE: £ 0		

cheques must be made payable to ST GILES COLLEGE and must be drawn in sterling on a bank in England.
recheques are NOT accepted.
uk transfers must be made payable to ST GILES COLLEGE LONDON CENTRAL
account No. 90126092, Sort Code No. 60-30-06, IBAN GB52 NWBK 6030 0690 1260 92
West Bank, Bloomsbury, Parr's Branch, PO Box 158, 214 High Holborn, London WC1V 7BX
here applicable bank charges will be imposed

EBCE

CARD SALE VOUCHER
CUSTOMER COPY

22/12/17 14:25
TERMINAL-USER-TRAN
XXXX7651-0001-1299

ST GILES INTERNATIONAL LONDON CENTRAL
154 SOUTHAMPTON ROW
LONDON
WC1B 5JX

RECEIPT ID: *****48964
GOODS TOTAL
GBP918.00

US DOLLAR
EXCHANGE RATE 1.357

XXXXXXXXXXXX48964

HELD

VISA

SALE TOTAL
TRANSACTION CURRENCY
USD1268.488

CARDHOLDER HAS CHOSEN TO PAY IN USD. THIS TRANSACTION IS BASED ON 27/12/17 17:12 Reuters Wholesale Interbank Exchange Rate plus 3 percent international conversion margin.

I acknowledge that I was given a choice of payment currencies and that I could have paid in GBP

THIS IS NOT AN ADDITIONAL FEE AND REPLACES CURRENCY CONVERSION CHARGES NORMALLY APPLIED.

MY CHOICE IS FINAL. TRANSACTIONS CAN ALSO BE CONTACTED IN GBP.

THE CURRENCY CONVERSION SERVICE IS PROVIDED TO THE MERCHANT BY FEDEX OCC IN ASSOCIATION WITH LLOYDS 150 CARDNET.

SIGN 1..... CUSTOMER NOT PRESENT

PLEASE RETAIN THIS RECEIPT FOR YOUR RECORDS.

SFD = 0 8736 1528 7432 10NC PG04

AUTH CODE = 027404

VERIFICATION RESPONSE

SEC CODE N/C/001

[Handwritten signature]



154 Southampton Row
Bloomsbury
London WC1B 5JX

Tel: (020) 7837 0404
Fax: (020) 7713 1949

E-mail: londoncentral@stgiles.co.uk
Website: [REDACTED]

27 December 2017

[REDACTED]
I am writing to give you more information about your first day at St Giles.

On your first day (**02/01/2018**) please come to the reception at **08:30** where our teachers will be waiting to meet you. Tell the teacher your name and that you are a new student and they will tell you which room to go to.

- Please note that after your first day your lessons will be from 09:00 to 13:00 Monday to Friday. This will be a course of 16 hours and 40 minutes per week.

During your first day, you will take a test to check your level of English, have an interview with a teacher to discuss your requirements and be given information about the school and the city.

You will need a notepad and pen for your lessons. Please also bring the following on your first day:

- **Current passport or European ID card (your travel document)**
- **1 small photograph for your St. Giles ID card**
- **£35 (GBP) – £40 (GBP) to buy your course books. Students staying less than 4 weeks can borrow the book for a deposit of £20 (GBP)**

Please be aware that £50 notes are not accepted in most shops and cafes. Therefore we recommend bringing £20, £10 or £5 notes instead. £50 notes can be exchanged in banks or larger shops.

Below is a list of websites you may find useful when planning your journey to London:



London tourist information website
www.visitlondon.com



National Express – Information about coach services from UK airports
(This is the best way to travel from Luton airport to London)



National Rail Enquiries – Information about UK train times
(This is the best way to travel from Stansted and Gatwick airport)
www.nationalrailenquiries.co.uk



Licensed London Taxis
Tel: +44 (0) 20 7561 5999



Transport for London – Information about London Tube, DLR, Buses, Trams, Rail, Taxi
(This is the best way to travel from London City airport and London Heathrow airport)
www.tfl.gov.uk

