

Church Street Station, P.O. Box 3600, New York, N.Y. 10008

**NOTICE OF OUTSTANDING VIOLATION**

002896

#BWNCXPZ \*\*\*\*\*3-DIGIT 100  
#1 NY PAS GYJ3638//8# OS  
DARREN K PLLC  
575 LEXINGTON AVE FL4  
NEW YORK NY 10022-6146

JULY 4, 2018

**AMOUNT DUE: \$105.00**

**DUE BY: 07/30/18**

You have not responded to the violation(s) issued to a vehicle registered in your name. You must respond by the due date. You must **PAY IN FULL** (See Below) **OR DISPUTE THE VIOLATION(S)**. (See pages 3 and 4).

Failure to respond in time **WILL CAUSE AN ADDITIONAL PENALTY OF \$20.00 TO ACCRUE** and can lead to a default judgment entry in the Civil Court of the City of New York. **Finance may then take enforcement action such as garnisheeing your wages (where applicable by law) or towing your vehicle(s) located in New York City. If you have multiple violations, your NY State Motor Vehicle Registration may be suspended or you may be prevented from renewing it.**

Please note that payments or claims made within the last 14 days may not be reflected in this notice. To verify the current amount due, you can go to our website: [nyc.gov/finance](http://nyc.gov/finance) or call 311. (Outside of NYC, call 212-NEW-YORK (212-639-9675). For the Hearing Impaired TTY, call 212-504-4115).

NOTICE NO.	PLATE NO.	STATE	TYPE	VIOLATION	VIO DATE	LOCATION	TIME	FINE	PEN	RED	PAID	DUE	VIOLATION AND (CODE)
S041938010	[REDACTED]	NY	PAS	1434067087	05/24/18	150 WEST 52 STREET	04:13AM	95	10	00	00	105	OBSTR DRVWY (98)

**PAYMENT OPTIONS:** You may pay: online, by mail or in person. To pay by mail, please follow the instructions below. For information on the other payment options, please see the reverse side of this page.

**NOTICE:** By making payment you are admitting liability to the charge and penalty shown.

**PAYMENT COUPON**

- Make your check or money order payable to the NYC Department of Finance. Do *not* mail cash.
- Payment *must* be made in U.S. Dollars.
- Write on the front of your check or money order:
  - Notice Number
  - Plate Number, State and Plate Type
- Insert this tear-off coupon in the enclosed envelope and make sure the City's address can be seen through the envelope window.



S 0 4 1 9 3 8 0 1 0 0 0 0 0 1 0 5 0 0 2 0 1 0

NOTICE NO. S041938010  
PLATE [REDACTED]  
STATE NY TYPE PAS

VIOLATION 1434067087  
AMOUNT DUE 105.00

NYC DEPARTMENT OF FINANCE  
PARKING VIOLATIONS  
CHURCH STREET STATION  
PO BOX 3600  
NEW YORK NY 10008-3600



OS RC 2010

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**PAYMENT INSTRUCTIONS**

**ONLINE:** Access our website at: [nyc.gov/finance](http://nyc.gov/finance) and follow the instructions. Payment can be made by credit card, debit card, or e-check. (There is a small service fee per violation for credit and debit card payments.)

**BY MAIL:** Follow the instructions on the payment coupon on the first page. Payment can be made by check or money order.

**IN PERSON:** Payment can be made at any of the Department of Finance Business Centers by check, money order, cash, credit / debit card, or mobile wallet - a new way to pay via your smart phone! There is a small service fee for credit card, debit card, and mobile wallet payments. Bring this letter with your payment. Call 311 to find out the days and hours the Centers are open. Following are Business Center locations:

- Manhattan - 66 John Street - 2nd Floor - near the Fulton Street subway station in Lower Manhattan
- Brooklyn - 210 Joralemon Street - Street Level - in the Municipal Building - near the Court Street and Borough Hall subway stations
- Bronx - 3030 Third Avenue - 2nd Floor - near the 156th Street and 149th Street subway station
- Queens - 144-06 94th Avenue, Jamaica - Street Level - near the Sutphin Blvd. subway station and LIRR
- Staten Island - 350 St. Marks Place - Street Level - near Hyatt Street in the St. George area

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

**LATE PAYMENT PENALTIES:** The current amount due may include penalties. Failure to remit full payment by the due date listed on the reverse side of this page may result in additional penalties.

**PARKING VIOLATION COPIES:** Check here:

You can obtain a copy of your violation(s) in the following ways:

- Visit our website at: [nyc.gov/finance](http://nyc.gov/finance)
- Call 311 (outside NYC call 212-NEW-YORK (212-639-9675) or 212-504-4115 for the Hearing Impaired TTY)
- Check the above box and return a copy of this letter to: NYC Department of Finance, Correspondence Unit, 66 John Street, 3<sup>rd</sup> Floor, NY, NY 10038. Please **do not** use the enclosed return envelope.

**NOTE:** This request does not relieve you of any current penalties you may have or any future penalties that you may receive. If you have "good cause" for requesting a waiver of these penalties, you should ask for an online, by mail or in person hearing by following the directions on page 4.

**RED LIGHT AND BUS LANE NOTICE OF LIABILITY (NOL) COPIES:**

You can obtain a copy of your Notice of Liability in the following ways:

- Call 311 (outside NYC call 212-NEW-YORK (212-639-9675) or 212-504-4115 for the Hearing Impaired TTY)
- Write to the NYC Department of Finance, Correspondence Unit, 66 John Street, 3<sup>rd</sup> Floor, NY, NY, 10038. Please **do not** use the enclosed return envelope.

**NOTE:** This request does not relieve you of any current penalties you may have or any future penalties that you may receive. If you have "good cause" for requesting a waiver of these penalties, you should ask for an online, by mail or in person hearing by following the directions on page 4.

For more information on the issuance of the red light and/or bus lane camera violations, visit our website at: [nyc.gov/finance](http://nyc.gov/finance).

**IMPROPER DUNNING: (Notice Pursuant to the VTL 241-a)**

If this debt was paid or dismissed, or it was proven that the vehicle or plates were stolen, lost or surrendered before the violation was issued, you can stop further demands for payment. You can submit necessary documentation either in person at any Finance Business Center or by certified mail, return receipt requested to: The NYC Department of Finance, Parking Advocacy Unit, 66 John Street, New York, NY 10038. For further information about this procedure or assistance with any Parking, Red Light or Bus Lane Violations matter, call us at 311 or visit any Business Center. (Outside NYC, call 212-NEW-YORK (212-639-9675) or 212-504-4115 for the Hearing Impaired TTY).

**ASSISTANCE FOR THE HEARING IMPAIRED**

TTY 212-504-4115

Available 24 hours a day, 7 days a week.

**QUESTIONS**

Many inquiries can be resolved by calling 311. (Outside NYC, call 212-NEW-YORK (212-639-9675) or 212-504-4115 for the Hearing Impaired TTY, available 24 hours a day, 7 days a week). If your inquiry can NOT be resolved by calling, then please follow the instructions below.

**TO DISPUTE THE VIOLATION**

Check the appropriate box and RETURN THIS PAGE WITH COPIES OF ANY REQUIRED DOCUMENTS in the enclosed envelope to: NYC Department of Finance, Parking Violations, Hearing by Mail Unit, P.O. Box 29021 Cadman Plaza Station, Brooklyn, NY 11202-9021. **Please make sure that the City's name and address can be seen through the envelope window.** (If our return envelope is not large enough to hold all of your documents, then please use your own envelope).

If your claim does not fall into one of the categories listed, refer to HEARING PROCEDURES on REVERSE side of this page.

**COMMON DEFENSES** **PREVIOUSLY PAID OR MISAPPLIED PAYMENT DEFENSE:**

First check [nyc.gov/finance](http://nyc.gov/finance) or call 311 to determine the current amount due for the violations listed on this notice. Depending on the status, do one of the following:

1. If the full amount of the violation is still due, meaning the fine amount plus any existing penalty(ies), then check your records to see if your previous payment was for the same violation number(s) listed on this notice. (The violation number(s) are listed on the back of your cancelled check, money order, cashier receipt and on the confirmation receipt when paying online). If payment was for the same violation, was for the full fine amount and was received by Finance in the required time (within 30 days from the parking violation date or the date of the red light or bus lane notice), then send a photocopy of the front and back of your cancelled check or money order (NOT the money order receipt), or a copy of the cashier's receipt. Please do NOT send your original cancelled check. **NOTE:** If you paid by credit or debit card online, then please send us a copy of your confirmation receipt or your credit or debit card statement showing this transaction. If you paid by credit or debit card in person, then send us a copy of the cashier's receipt.

2. If only penalties are due, it means that your payment was received late. The penalty amount IS DUE AND MUST BE PAID. Payment must reach us by the due date listed on page 1. Continued failure to remit this amount in a timely manner may cause the entry of a default judgment.

 **NOT MY CAR DEFENSE:**

First call 311 to determine if we made a clerical error (your vehicle does not match the description of the vehicle on the violation). If an error was made, you must send A COPY OF YOUR VEHICLE REGISTRATION and a letter of explanation. If no error was made, then full payment is still due within the required time. See page 2 for payment instructions.

 **VEHICLE WAS STOLEN/OR PLATE(S) WAS STOLEN OR LOST/OR VEHICLE WAS SOLD DEFENSE: (This defense must be done by mail or in person. DO NOT CALL).**

Enclose a copy of either 1) the Police Stolen Vehicle Report or the Police Stolen/Lost Plate(s) Report obtainable at the police precinct where the theft/loss was reported, or 2) provide proof of sale including name and address of the new owner and (if applicable), proof of insurance cancellation or transfer for that vehicle or proof of plate surrender. (Voluntary Surrender of Plate(s) Report can be obtained from your local DMV). **NOTE:** If you are submitting either of the police reports or proof of sale to support your claim, then ONLY the violations listed on the notice issued on or after the date you made the official report or sold your vehicle may be dismissed. If a violation was issued PRIOR to the report date and you are disclaiming responsibility, then we require a fully detailed statement plus the subsequent police report(s), as well as proof of insurance cancellation when applicable.

**FOR PARKING VIOLATIONS ONLY:**

**BROKEN METER DEFENSE:** (For Violation Code 34 Only-Expired Meter).

**FAST METER DEFENSE:** (For Violation Code 34 Only-Expired Meter).

First call 311 to determine if we received your previously submitted claim. If we did not receive it, then check the applicable box and return this page.

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**HEARING PROCEDURES**

You don't have to appear in person to obtain a hearing and we suggest you use the internet or submit the information by mail.

**ONLINE HEARING**

Go to [nyc.gov/finance](http://nyc.gov/finance). You may submit any supporting evidence such as photographs, diagrams and documents online.

**BY MAIL HEARING**

Fill in the Defense Statement below and RETURN THIS PAGE WITH COPIES OF ANY REQUIRED DOCUMENTS in the enclosed return envelope to the Cadman Plaza address listed below. **Please make sure that the City's name and address can be seen through the envelope window.** (If our return envelope is not large enough to hold all of your documents, then please use your own envelope and mail to the address listed at the bottom of this page).

SEE THE REVERSE SIDE OF THIS PAGE for more information on how "To Dispute the Violation".

**DEFENSE STATEMENT:**

Please print clearly. If more than one violation appears on this notice, please specify which you are disputing. (If additional space is needed, please attach a page to this form).

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**HEARING IN PERSON:**

Bring this notice, the violation if available, and any evidence to any Business Center listed on page 2. Hearings are available on a first come, first served basis.

**SPECIAL INSTRUCTIONS FOR COMMERCIAL FIRMS ONLY:**

Multiple violation hearings must be conducted at the Commercial Adjudications Unit. Call (212) 361-5900. **NOTE:** If your company wants to join the NYC Fleet Program, call (212) 487-2180.

**HEARING REQUEST OR DEFENSE CLAIM**

(Fold Here)

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SO41938010	GYJ3638	NY	PAS							
<u>VIOLATION</u>	<u>VIO DATE</u>	<u>LOCATION</u>	<u>TIME</u>	<u>FINE</u>	<u>PEN</u>	<u>RED</u>	<u>PAID</u>	<u>DUE</u>	<u>VIOLATION AND (CODE)</u>	
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NYC DEPARTMENT OF FINANCE  
PARKING VIOLATIONS  
HEARING BY MAIL UNIT  
PO BOX 29021 CADMAN PLAZA STATION  
BROOKLYN NY 11202-9021

