

**From:** Lesley Groff <[REDACTED]>  
**To:** Christian Glauser <[REDACTED]>  
**Cc:** Christian Glauser <[REDACTED]>  
**Subject:** Re: Phone call request  
**Date:** Mon, 19 Sep 2016 20:16:56 +0000

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Hi Jennifer!! Let me remind Jeffrey! I know he has been super busy...thanks for circling back!

On Sep 19, 2016, at 4:05 PM, Jennifer Andia <[REDACTED]> wrote:

Hi Lesley,

Just following up to see if Jeffrey is available to speak with Chad sometime this week. If possible, please let me know when is convenient.

Kind regards

JENNIFER ANDIA  
EXECUTIVE ASSISTANT

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**From:** Jennifer Andia  
**Sent:** Friday, September 16, 2016 4:05 PM  
**To:** 'Lesley Groff' <[REDACTED]>  
**Cc:** Christian Glauser Benz ([REDACTED]) <[REDACTED]>  
**Subject:** Phone call request

Dear Lesley,

I hope you're having a wonderful Friday! Chad would love to connect with Jeffrey over the phone. If possible, could you please tell me when Jeffrey has availability in his calendar?

Kind regards

JENNIFER ANDIA  
EXECUTIVE ASSISTANT

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