

**From:** [REDACTED] >

**To:** Accounts Receivable <[REDACTED]>

**Subject:** Fwd: Signed Event Order-Enhanced Education Feb. 15-19

**Date:** Mon, 07 Mar 2016 22:55:14 +0000

**Attachments:** Scan\_28.pdf; Scan\_29.pdf; Scan\_30.pdf; Scan\_31.pdf; Scan\_32.pdf; Scan\_33.pdf;  
Scan\_34.pdf; Scan\_35.pdf; Scan\_36.pdf; Scan\_37.pdf; Scan\_38.pdf; Scan\_39.pdf;  
Scan\_40.pdf

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Hello Solenne. I understand we needed to be billed for the Audio/Visual which we had requested....but I am not sure why we have the 2 extra charges for the Pre Dinner reception? We only contracted for 3 evenings of "Pre Dinner Receptions" (which we were billed for? Below is a copy of our contract. Per Jean, we would not be charged for any food for the 15th, only the room charge. Can you help? Thanks, [REDACTED]

Begin forwarded message:

**From:** [REDACTED] >

**Subject:** Signed Event Order-Enhanced Education Feb. 15-19

**Date:** February 12, 2016 at 1:33:18 PM EST

**To:** "Girard, Jean (WFC)" <[REDACTED]>