

From: 575 Center Manager <[REDACTED]>

Cc: 575 Reception <[REDACTED]>, Jennifer Reynoso <[REDACTED]>

Subject: FedEx

Date: Wed, 21 Oct 2015 15:43:01 +0000

Inline-Images: image001.png

Good Morning,

As you all may know, FedEx delivery services to 575 Lexington ave. have been temporarily suspended due to **FEDEX** not providing a compliant Certificate of Insurance.

In the meantime, FEDEX **will not** deliver to the building and any outgoing FEDEX have to be dropped off at the nearest FEDEX Depot located at 641 Lexington Ave. (54th Street).

When a package is being delivered, we will be notified by the building. Envelopes and small box will be retrieved by the receptionist.

If a large package is being delivered, we will then notify the client and he or she can retrieve the package from the freight elevator entrance.

Again, we apologize for the inconvenience this has caused.

Kind Regards,

Maria Batista | Receptionist

(212) 600-2274

[REDACTED]

[facebook](#) | [twitter](#) | [linkedin](#) | [google+](#)

cid:image005.png@01
CFC687.CD3411A0