

**From:** [REDACTED] >

**To:** [REDACTED] <[REDACTED]>

**Subject:** Re: New Hire Packet

**Date:** Thu, 10 Sep 2015 12:04:16 +0000

**Inline-Images:** image001.png

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Great! So print the paper work and read it! Sign what you need to sign and take with you on your first day of work!

Sent from my iPhone

On Sep 9, 2015, at 10:39 PM, [REDACTED] <[REDACTED]> wrote:

Hello [REDACTED]. That's what I've got

[Sent from Yahoo Mail for iPhone](#)

----- Begin Forwarded Message -----

**From:** Fatena Williams

**Date:** Sep 9, 2015, 7:51:25 PM

**To:** , Chris Cadenas

**CC:** Maribel Valverde

**Subject:** New Hire Packet

Good evening [REDACTED]:

Welcome to Herald Square Hotel team.

Congratulations , we are looking forward to your contribution.

Attached please find pre-hire and offer letter to read , sign and return to our human resource representative Ms. Maribel Valverde (copied on the E-mail) on your first day at 9 a.m. on September 14<sup>th</sup>.

Professional attire is required . Should you have any questions or I can be of any assistance prior to and during on-boarding I'm here to assist.

Have a great day.

Warm Regards,

Fatena

**Fatena Q. Williams CRDE, CHA**

**General Manager**

**Herald Square Hotel**

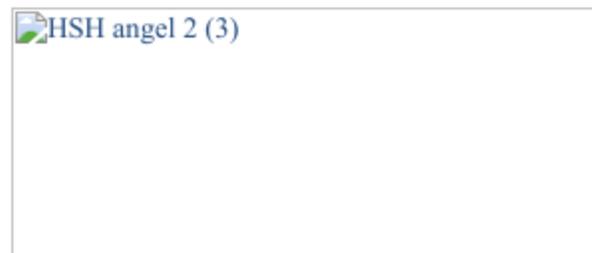
19 West 31 street

New York, NY 10001

Di: [REDACTED] F [REDACTED] M: [REDACTED]

Email: [REDACTED] Web: [www.heraldsquarehotel.com](http://www.heraldsquarehotel.com)

 Please consider the environment before printing



<HSH W4.pdf>

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<HSHDirect Deposit form.pdf>

<Offer Letter GAM.pdf>