

**From:** Leighton Allenby <[REDACTED]>  
**To:** Lesley Groff <[REDACTED]>  
**Subject:** Re: Invoice for ALLENBY/LEIGHTON 29AUG15 BWYEVZ  
**Date:** Sat, 29 Aug 2015 01:43:34 +0000

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car service email confirmation arrived - Thank you!!!!

Leighton Allenby  
Director of Properties  
[REDACTED]  
[REDACTED]

On Fri, Aug 28, 2015 at 9:15 PM, Lesley Groff <[REDACTED]> wrote:

Sent from my iPhone

Begin forwarded message:

**From:** "American Express Travel" <[REDACTED]>  
**Date:** August 28, 2015 at 8:19:48 PM EDT  
**To:** [REDACTED]  
**Subject:** Invoice for ALLENBY/LEIGHTON 29AUG15 BWYEVZ

DO NOT REPLY TO THIS EMAIL. This message was sent from a notification only address that cannot accept incoming messages. If you have any questions, please contact Centurion Travel Service at 1-[REDACTED].

If airline tickets are purchased for this itinerary:  
Airline Baggage Fee/Rules may apply and can be accessed by visiting:  
<http://myamextravel.com/baggage>

Your travel arrangements are outlined below in the email. Please refer to attached PDF attachment and itinerary for more details regarding your travel arrangements. Your Centurion Travel Service travel plans have been posted to a secure website. Please click on the link to view your trip details and add link to your bookmarked favorites for easy access in the future:

**Saturday 29 Aug 15**

#### **Other Information**

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CITIZENS OF UNITED STATES MUST CARRY A VALID PASSPORT

## Flight Information

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|                        |                                        |
|------------------------|----------------------------------------|
| Date                   | 29 Aug 2015                            |
| Airline                | <b>US Airways</b>                      |
| Airline Record Locator | E247HE                                 |
| Flight/Class           | <b>US808</b> I Business Class          |
| Origin                 | Charlotte Amalie, Cyril E King Airport |
| Destination            | Charlotte, Charlotte Douglas           |
| Departing              | 04:50 PM                               |
| Arriving               | 08:38 PM                               |
| Estimated Time         | 3 Hrs 48 Mins                          |
| Stops                  | Non-stop                               |
| Seats                  | 1D                                     |

**Confirmed**

## Flight Information

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|                        |                                        |
|------------------------|----------------------------------------|
| Date                   | 29 Aug 2015                            |
| Airline                | <b>US Airways</b>                      |
| Airline Record Locator | E247HE                                 |
| Flight/Class           | <b>US1898</b> P First Class            |
| Origin                 | Charlotte, Charlotte Douglas           |
| Destination            | New York, John F Kennedy International |
| Departing              | 10:09 PM                               |
| Arriving               | 11:59 PM                               |
| Arrival Terminal       | Terminal 8                             |
| Estimated Time         | 1 Hr 50 Mins                           |
| Stops                  | Non-stop                               |
| Seats                  | 4D                                     |

**Confirmed**

## Entry and Exit Information for Travel

American Express strongly recommends that you periodically review [www.Visacentral.com/amex](http://www.Visacentral.com/amex) for the most up to date and accurate entry/exit requirements for your travel destination. Due to frequent changes, American Express cannot guarantee the accuracy of the information provided and expressly disclaims any liability for any inaccurate or incomplete information contained on that site.

You may receive customer service emails even if you have requested not to receive email marketing offers from American Express. For details about our e-mail practices, please review the American Express Privacy Statement at <http://www.americanexpress.com/privacy>.

See attached itinerary PDF or link for full terms and conditions.

PDF itinerary attachment:

If you are unable to view the PDF attachment, ensure you have Adobe Acrobat Reader. Refer to website below to download and install this free software.

<http://www.adobe.com/products/acrobat/readstep.html>

Thank you for choosing American Express Centurion Travel Service and have a pleasant trip.

Please be advised that certain mandatory hotel-imposed charges, including, but not limited to, daily resort or facility fees, may be applicable to your stay and payable to the hotel operator at check-out from the property. You may wish to inquire with the hotel before your trip regarding the existence and amount of such charges.

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**Intermediary Disclosure.** Amex assists you in finding travel suppliers and making arrangements that meet your individual needs. We consider various factors in identifying travel suppliers to you and recommending specific itineraries. In this role, we are acting as an independent third party and not as a fiduciary. We want you to be aware that certain suppliers pay us commissions as well as incentives for reaching sales targets or other goals, and from time to time may also provide incentives to our travel counselors. Certain suppliers may also provide compensation to us for various marketing and administrative services that we perform for them, such as granting them access to our marketing channels, participating in marketing programs and supporting technology initiatives. In addition, we receive compensation from suppliers when customers use the American Express Card or other American Express products to pay for supplier products and services. From time to time we may enter into other business relationships with suppliers and these arrangements, including levels and types of compensation and incentives we receive, are subject to change. In identifying suppliers and recommending itineraries, we may consider a number of factors, including supplier availability and your preferences. The relationships we have with suppliers may also influence the suppliers we identify and the itineraries we recommend.

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