

From: [REDACTED] >
To: [REDACTED]
Cc: [REDACTED], [REDACTED] <[REDACTED]>
Subject: Re: Tristar Worldwide Transportation Confirmation [REDACTED] For [REDACTED] On 05/20/15 03:00 PM
Date: Tue, 19 May 2015 17:11:51 +0000

thanks

On May 19, 2015, at 1:02 PM, [REDACTED] > wrote:

FYI

Sent from my iPhone

Begin forwarded message:

From: <[REDACTED]>
Date: May 19, 2015 at 12:59:43 PM EDT
To: [REDACTED]
Subject: Tristar Worldwide Transportation Confirmation [REDACTED] For [REDACTED] On 05/20/15 03:00 PM

Reservation [REDACTED] Customer ID [REDACTED] Please open and check your confirmation carefully for accuracy. Our cancellation and No-Show policies are listed at the bottom of the page. Notify us immediately of any discrepancy.

Tristar Worldwide

TRANSPORTATION CONFIRMATION

Tristar Worldwide
100 Cummings Center, Suite 220G
Beverly, MA 01915
Phone [REDACTED]
Fax [REDACTED]
Toll Free [REDACTED]
License [REDACTED]
Website [REDACTED]
Email [REDACTED]

Confirmation # : [REDACTED]

Your PO# :
Your Reservation #:
Dept. #

www.tristarworldwide.com
us.reservations@tristarworldwide.com

Requester Information

Name [REDACTED] Home Phone [REDACTED]
Company Jege, LLC Work Phone [REDACTED]

Address _____, MA 0 _____
 Mobile Phone _____
 Fax _____

Passenger Information

Group Name _____ Occasion _____ Intl _____
 # Of Passengers 5
 Name List _____

Pickup / Stop / Dropoff Information

Vehicle Type Requested SUV Vehicle Type Given SUV
 Vehicle Description _____
 Pickup Date / Time Wednesday May 20, 2015 3:00 PM
 Dropoff Date / Time Wednesday May 20, 2015 4:00 PM

Pick Up : 1 Brattle Sq Cambridge, MA
 Drop Off : BED Bedford-Hanscom Field BED Bedford Hanscom Field Bedford, MA 01730 _____

Airport	Airline	Flight #	Terminal	Flight Time	Flight Status	Origin/Dest
Bedford-Hanscom BED	Private Jet	212JE	JET	03:30 PM	Departure	

Trip Note :

Payment Information

Billing Type :	American Express	Hourly Rate:	115.00
		1.00 hr(s)	
Account # :	_____ Exp: 08/2017	Fixed Rate:	115.00
		+ 0.00	
Acct Name :	_____	Gratuuity Rate:	0.00
		0.00 %	
		Tax:	0.00
		0.00 %	
		Special Gratuuity:	0.00
		Trip Total:	115.00
		Deposit:	0.00
		Total Due:	115.00

Trip Charges and additional fees are estimated and subject to final audit upon completion of reservation.

No Show Policy

Time based reservations are calculated based on applicable hourly rate and chauffeur positioning fee. The minimum number of billable hours appears in this estimate, however does not reflect the exact number of billable hours. Chauffeur positioning fee is 45 minutes pre-reservation and 45 minutes post-reservations unless actual travel time is greater.

Additional fees: Tolls, parking, phone usage, airport fees and other surcharges may also apply to the final price.

Cancellation Policy

USA/Canada/UK: Sedans and SUVs must be cancelled or changed a minimum of 2 hours prior to a scheduled pickup. Failure to comply with this policy will result in charges equal to the total trip cost.

Other International: Sedans and SUVs must be cancelled a minimum of 24 hours prior to a scheduled pickup time; Vans must be cancelled a minimum of 24 hours prior to a scheduled pickup time. Mini Buses and Motor Coaches will be quoted at time of booking. Tristar is not responsible for failure to comply with this policy due to client incidents or missed, cancelled, or delayed flights or trains.

Mini Buses, Motor Coaches, Meeting/Events and Special Occasions/Events*: Will be quoted at time of booking.

Chauffeur Meeting Instructions. If you cannot find your vehicle, please call us at 866-686-0373. International travelers should call +1 978-338-1234. Failure to contact Tristar via phone will result in charges equal to the total trip cost.

* Special occasions & Events vary by country. Examples would include but are not limited to: The World Economic Forum, Davos Switzerland, Olympics, World Cup, Super Bowl, CES Las Vegas, Masters Golf and similar events that create a shortage of equipment and resources in any given market.

Date & Time Generated

5/19/2015 12:59:44 PM

Agent - Date & Time Entered

dlograsso 5/19/2015 12:58:51 PM

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Software**