

**From:** [REDACTED] <[REDACTED]>  
**To:** "Joichi (Joi) Ito" <[REDACTED]>  
**Subject:** Re: Jeffrey Epstein  
**Date:** Mon, 20 Apr 2015 16:26:02 +0000

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Mika, please add "Inc." after Southern Trust Company!

Should be:

Southern Trust Company, Inc.

On Apr 20, 2015, at 11:25 AM, Mika Tanaka Nakano <[REDACTED]> wrote:

Hi [REDACTED],

Just FYI.

I have made the attached word documents. I am going to have Chiaki sign and seal on the letters tomorrow and send them to you by Fedex later this week.

Please let me know if you find any problem.

Thank you!

Best regards,  
Mika

Mika Tanaka (Ms)  
Assistant to Joi Ito, Director  
MIT Media Lab  
<http://www.media.mit.edu/>

[REDACTED]  
MIT Office: [REDACTED]  
Mobile Japan: [REDACTED]

<Letter of Guarantee\_Apr 2015.docx>  
<Letter of Reason for Invitation\_Apr 2015.docx>  
<List of Visa Applicants\_Apr 2015.docx>

2015/04/14 16:26、Mika Tanaka Nakano <[REDACTED]> [REDACTED] :

Hi [REDACTED],

Thank you for your mail.

We have not worked on the procedure of Japanese visa for those with Russian passports before but we would love to be any help of yours.

Checking the website of the Japanese Ministry of Foreign Affairs of Japan, I have found the attached detailed info of the procedure.

[http://www.mofa.go.jp/j\\_info/visit/visa/short/russia\\_nis.html](http://www.mofa.go.jp/j_info/visit/visa/short/russia_nis.html)

■) Necessary documents for "Short-Term Business Affairs, etc"

A) Provided by visa applicant

- a) 2 visa application forms
- b) 2 photos
- c) Passport
- d) Certificate of employment

B) Provided from Japan

\*Is there any company/organization to host Jeffrey and his assistants' visit to Japan? If not, Joi can ask one of Japanese companies, he has founded or invested, to arrange the following.

- a) Letter of a reason for invitation (sample on attached)
- b) Schedule of stay (sample on attached)
- c) Letter for guarantee (sample on attached)
- d) Certificate copy of corporate register or company brochure

2) Submission

The applicants themselves apply with all the above documents, at a Japanese Embassy or a Consulate-General of Japan in the cities nearby.

Embassies & Consulates:

[http://www.mofa.go.jp/about/emb\\_cons/over/index.html](http://www.mofa.go.jp/about/emb_cons/over/index.html)

\*The above info is for a single entry visa. For a multiple entry visa, you have to prove you have a close relationship with Japanese companies, such as you are an employee of the subsidiary or something like that. The details for multiple visa:

[http://www.mofa.go.jp/j\\_info/visit/visa/short/russia\\_nis.html](http://www.mofa.go.jp/j_info/visit/visa/short/russia_nis.html)

\*Please let me know if we need to arrange B). If so, we need the following info to fill out the letters.

I) Each applicant's nationality, occupation, full name, date of birth and male/female

II) Complete schedule of stay - flight info, planned activities, contact names and numbers (if available), accommodations on each date in Japan

And please let me know which address (of your office) we should mail those letters to.

\*Btw, if Jeffrey is US citizen, he doesn't need a Japanese visa.

[http://www.mofa.go.jp/j\\_info/visit/visa/short/novisa.html](http://www.mofa.go.jp/j_info/visit/visa/short/novisa.html)

Thank you!

Best regards,

Mika

Mika Tanaka (Ms)

Assistant to Joi Ito, Director

MIT Media Lab

<http://www.media.mit.edu/>

[REDACTED]  
MIT Office: [REDACTED]  
Mobile Japan: [REDACTED]

<procedure-Japanese visa for Russian.pdf>

2015/04/14 0:56, [REDACTED] <[REDACTED]> [REDACTED] :

Hello Heather and Mika...Jeffrey would like to start the process of a Japanese visa for himself and 2 of his assistants...apparently Joi says you can help? Jeffrey wants to go end of May around May 22-30...can you please let me know what you need from us in order to get the ball rolling? Below are the names and I can get you passport details as well...just let me know!

Jeffrey Epstein

[REDACTED] (Russian passport, she has an o1 work visa)

[REDACTED] (Russian passport, I believe she has a green card...need to double check)

Thank you,

[REDACTED]