

**From:** Lesley Groff <[REDACTED]>  
**To:** "Joichi (Joi) Ito" <[REDACTED]>  
**Cc:** Darren Indyke <[REDACTED]>  
**Subject:** Re: Itinerary  
**Date:** Tue, 21 Apr 2015 09:20:05 +0000

---

thank you!

On Apr 21, 2015, at 1:55 AM, Mika Tanaka Nakano <[REDACTED]> wrote:

Hi Lesley, Darren,

Please find the attached excel file, which has "Schedule of Stay" for your reference.

I will print it out and send it to Lesley with other letters by the end of this week.

The itinerary is nothing like a confirmed one. It is an ideal schedule, Joi has made.

Thank you!

Best regards,  
Mika

Mika Tanaka (Ms)  
Assistant to Joi Ito, Director  
MIT Media Lab  
<http://www.media.mit.edu/>

[REDACTED]  
MIT Office: 1 [REDACTED]  
Mobile Japan: + [REDACTED]

2015/04/21 0:09、Mika Tanaka Nakano <[REDACTED]> のメール :

Hi Lesley,

Sure, I will share the itinerary with you and Darren, once confirmed.

For that, can you let me know the flight info for their arrival/departure in/from Japan?  
Which airport they will use in Japan?

You can refer to the attached sample on how we fill out the "Schedule of Stay".

Thanks,  
Mika

Mika Tanaka (Ms)  
Assistant to Joi Ito, Director  
MIT Media Lab

<http://www.media.mit.edu/>

MIT Office: 1 [REDACTED]

Mobile Japan: + [REDACTED]

2015/04/20 23:09、Lesley Groff <[REDACTED]> のメール :

Mika, as soon as you have the itinerary typed up could you please forward a copy to Darren, who is ccd here, and myself. He needs to get together the letter of employment. Thank you, Lesley

Sent from my iPhone

<Schedule of Stay\_sample.pdf>

<Schedule of Stay\_April 2015.xlsx>