

From: 575 Center Manager <[REDACTED]>

To: undisclosed-recipients;

Subject: Lobby Renovations

Date: Fri, 11 Oct 2013 20:43:39 +0000

Attachments: image003.emz; image004.emz; image007.emz; image011.emz; image022.emz; image023.emz; image027.emz

Inline-Images: image001.gif; image005.png; image006.png; image009.png; image013.png; image024.png; image025.png; image026.png; image028.png; image029.png; image030.png; image031.png

Memo

To: Valued Clients

From: Virgo Business Centers

Date: 10/11/13

Re: **Lobby Renovations**

Dear Tenants,

This weekend the building will continue their construction efforts in the lobby with the focus on flooring. Starting at 5am Saturday morning in the mid/high rise elevator bank, part of the temporary floor will be removed. New flooring will be installed immediately following that work. Limited elevator service will be available for the mid/high rise bank during this process which will run through 3pm Sunday. All Work will be completed Sunday afternoon and all elevators will be back in full service for Monday morning.

There will be Normandy personnel on site for Saturday as well as our normal Security staff. Please feel free to contact Virgo Management office with any questions or concerns.

Regards,

Margaret Petruccelli - -

Center Manager

Virgo Business Centers

575 Lexington Avenue

4th Floor

New York, New York 10022

[REDACTED]

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