

From: Mark Tollison <[REDACTED]>

To: "[REDACTED]" <[REDACTED]>

Subject: Please Send to All

Date: Fri, 27 Sep 2013 18:41:15 +0000

Importance: Normal

Les,

Please send the below to all and ask for an acknowledgement back to you.

To One and All,

To maintain the high standards of 9 E for Mr. Epstein,

1. Please pick up any dishes, cups, glasses, etc., you use, wash off, and place in a dishwasher. Please do not leave them on the kitchen counter for staff to clean, or throughout the residence for staff to pick up and clean.
2. Please pick up after yourself regarding any personal items such any water bottles, bags, clothes, shoes, etc. Please do not leave them for staff to pick up.

Your cooperation in these matters is greatly appreciated.

Best regards,

Mark

Mark Tollison

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