From: ██████████████████████████ ▷
To: ██ █████ <█████████████████████ ▷
Subject: Print Welcome Letter for ████████████/█████████
Date: Sun, 22 Sep 2013 19:58:39 +0000
Attachments: Welcome_to_Apartment_11P.docx

HI ███…can you print the Welcome Letter for ██████████ and ██████████ to stay in 11P this Tuesday.