

From: Mark Tollison <[REDACTED]>

To: "[REDACTED]" <[REDACTED]>

Subject: First Floor Kitchen During Preparation for Serving

Date: Sun, 22 Sep 2013 21:15:12 +0000

Importance: Normal

Lesley,

Please send this out to all applicable when you can as well with receipt to you required.

Presence in the First Floor Kitchen During Preparation and Serving

If you are not to participate in preparing or serving Mr. Epstein or his guests, out for respect for those who are, please do not (unless instructed otherwise) congregate, prepare food or drink, or dine in the first floor kitchen during such time that the refreshments, snacks, or meals are being prepared, served, or immediately afterwards when all is being cleaned up.

Your cooperation in this matter is greatly appreciated.

Best regards,

Mark Tollison

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