

From: Richard Kahn <[REDACTED]>
To: Frank Fortgens <[REDACTED]>
Cc: Lesley Groff <[REDACTED]>
Subject: Re: RE: RE:
Date: Fri, 02 Aug 2013 17:37:44 +0000

we would like to set up skypes for next monday aug 5 and or tuesday aug 6 for all 4 candidates below
can you please advise on who should arrange - you or myself
thank you

Richard Kahn
HBRK Associates Inc.
575 Lexington Avenue, 4th Floor,
New York, New York 10022
tel [REDACTED]
fax [REDACTED]
cel [REDACTED]

On Aug 1, 2013, at 4:28 AM, Frank Fortgens wrote:

Dear Mr. Kahn,

The fourth candidate just send me his documents. Please find attached:
Tollison, Mark – Confidential Report.pdf

At this moment you have the documents of:

1. Rodgers, Ron – Confidential Report.pdf
2. Cameron-Williams, Fiona – Confidential Report.pdf
3. Willems, Marc – Confidential Report.pdf
4. Tollison, Mark – Confidential Report.pdf

Would you please be so kind and let me know if and in such case when you want to interview one or more of these candidates.

Since distance is involved often our clients prefer to start with a Skype or telephone interview before spending traveling costs.

I look forward to receiving your reply.

Kind regards,

Frank Fortgens
Director of Recruitment - Senior House Management Instructor

The International Butler Academy
Kasteel Oost
Oosterweg 36
NL - 6301 PX Valkenburg

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<image001.png> <image002.png> <image003.jpg>

Van: Frank Fortgens [mailto:[REDACTED]]

Verzonden: woensdag 31 juli 2013 9:09

Aan: 'Richard Kahn'

Onderwerp: RE: RE:

Dear Mr. Kahn,

Please find attached: Willems, Marc – Confidential Report.pdf

Currently I am in contact with Mr. Mark Tollison. He is preparing the necessary documents. If I received them I will forward our report immediately.

Kind regards,

Frank Fortgens
Director of Recruitment - Senior House Management Instructor

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Van: Richard Kahn [mailto:[REDACTED]]

Verzonden: dinsdag 30 juli 2013 15:51

EFTA00386066

Aan: Frank Fortgens

Onderwerp: Re: RE:

thank you for your quick response
we liked ron a lot however we would like to review a few more candidates before we begin to interview
thank you again for all your assistance

Richard Kahn
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On Jul 30, 2013, at 9:47 AM, Frank Fortgens wrote:

Dear Mr. Kahn,

Thank you for your message. I found two candidates and presented them in a report:

Mr. Ron Rodgers and Mrs. Fiona Cameron-Williams.

A third candidate is in the middle of an interview session in Saudi Arabia. When the conditions are agreed by both parties he will not be available as candidate otherwise he is an excellent alternative.

Due to the summer holiday season staff is not replying that fast as I hoped for. It is common behavior that in July nothing happens.

I will update you when he is available

Kind regards,

Frank Fortgens
Director of Recruitment - Senior House Management Instructor

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Mobile: [REDACTED]

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<image001.png> <image002.png> <image003.jpg>

Van: Richard Kahn [<mailto:>]

Verzonden: dinsdag 30 juli 2013 15:32

Aan: Frank Fortgens

Onderwerp:

any luck in obtaining more resumes to review
thank you

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<Tollison, Mark - Confidential Report.pdf>