

**From:** [REDACTED]  
**To:** Rosalyn Fontanilla [REDACTED]  
**Subject:** Re: Linens from Apartments need to get to Dry Cleaners  
**Date:** Mon, 13 May 2013 16:38:35 +0000

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yes...!

On May 13, 2013, at 12:34 PM, Rosalyn Fontanilla wrote:

Everything will be in uniform that's what it needs here.:)

On May 13, 2013 12:31 PM, [REDACTED] wrote:  
seriously...????!!

Yes, it needs to be done obviously...we can't have guests of Jeffrey's coming to an apt with no toilet paper!  
I'm sorry, Lyn, but if we could get you to take care of this it would be great.

...and when your sister comes in June, please let her know this is something she will need to keep up with  
(the stocking of supplies in the apartments). She will need a good lesson from Lyn on apartment upkeep!

On May 13, 2013, at 12:25 PM, Rosalyn Fontanilla wrote:

Do I have to put toilet paper soap toothpaste paper towel tissues there nothing in all apt

On May 13, 2013 11:57 AM, [REDACTED] wrote:

ok, so send it all to the cleaners and have it returned by Thursday May 16th (or before) so you can then  
make the bed for the guest arriving Monday.

If there was never a flat and fitted sheet, then you will have to search another apt. for it. Below are the  
apt codes again. [REDACTED] is staying in 10N but she is with JE right now...if you need to go in there as a last  
resort and raid her closet of linens, you can...

[REDACTED] when you return, I think it is time to take an inventory of the linens and towels and do another big  
order again. Then all the linens should be marked with a laundry pen for each apt so the linens stay in the  
correct apt.

8A: [REDACTED]  
10B: [REDACTED]  
11B: [REDACTED]  
11P: [REDACTED]  
10N: [REDACTED]

On May 13, 2013, at 11:48 AM, Rosalyn Fontanilla wrote:

No but bed has no fitted and flat sheet mean they remove it anyway pillow cover needs to be change fly  
sheet and I think eveythong has to be change so it all fresh

On May 13, 2013 11:44 AM, [REDACTED] wrote:

Does 11B have dirty linens to go to the cleaners? The guest arrives Monday May 20...there will be  
time for the linens to come back and put in apartment.

On May 13, 2013, at 11:37 AM, Rosalyn Fontanilla wrote:

The only prob they don't have really towels it s only one towel each apt some are small no flat sheet in 11b and pillows I think they did not change maybe because no spare

On May 13, 2013 11:32 AM, [REDACTED] wrote:

Thank you SO much for checking on this Lyn...We have a guest coming to stay in 11B next Monday May 20 as well as a long term guest coming next Mon also, to stay in 10B. Good to know the apartments will be ready for them!

On May 13, 2013, at 11:24 AM, Rosalyn Fontanilla wrote:

Okey 11b they did not put flat sheet and fitted sheet they just covered it with comforter and pillows I only found fitted sheet to put in no more spare sheets and towel here so I ll just fix it and done

On May 13, 2013 11:16 AM, [REDACTED] wrote:

11B [REDACTED]

On May 13, 2013, at 11:15 AM, Rosalyn Fontanilla wrote:

[REDACTED] pls give me the code for 11 b I have it but my msg was erase

On May 8, 2013 3:57 PM, [REDACTED] wrote:

Great. thanks [REDACTED]

[REDACTED] will have to get back to you re the dry cleaners picking up linens)

On May 8, 2013, at 3:48 PM, [REDACTED] wrote:

> Got it - I can help lyn and Jojo.

>

> P.s. the service that we use to clean the apartments also provides dry cleaning (with pick up), I think the prices are same as in dry cleaner and we can get things picked up. [REDACTED] what do you think?

>

> Envoyé de mon iPhone

>

> Le May 8, 2013 à 3:37 PM, [REDACTED] > a écrit :

>

>> Lyn, Jojo and [REDACTED],

>>

>> On Monday we need you to get the dirty linens the maids have left in apt 8A, 10B and 11P and get them to the dry cleaners [REDACTED] can you provide the dry cleaner name and address) Please also make sure that there are clean towels in the bathroom/closet and sheets on the beds. Jojo, probably best for you to have the car and drive the linens as it seems this will be too much to carry?

>>

>> [REDACTED] South Africa

>> [REDACTED] th JE

>> [REDACTED] th JE

>> [REDACTED] at school

>> [REDACTED] at school  
>> [REDACTED] planning a wedding

>> We really have no one else to ask, so I appreciate that you all can help out [REDACTED] leaves for PB on Tuesday, so Lyn and Jojo, I must ask that once the dry cleaning is delivered back to the apartments you please go and put the proper towels and sheets back in the apartments. We have several guests arriving soon, with the earliest guest coming May 14 into 8A.

>>

>> Lyn, It will be REALLY nice when your sister comes on in June! This job will become dedicated to her!

>>

>> Please reply back so I know you have recd this email...thanks, [REDACTED]