

From: [REDACTED]
To: [REDACTED]
Cc: Rosalyn Fontanilla [REDACTED]
Subject: Re: Linens from Apartments need to get to Dry Cleaners
Date: Mon, 13 May 2013 17:30:25 +0000

Lyn they apparently put spare things in my apartment so go in there and check but please don't take anything that says 10f as it is for mine. Thank you!

[REDACTED] has asked me to have her place cleaned so really only a last resort to take her stuff. I wasn't there the last day they cleaned... This is what happens if I don't monitor it consistently.

Sent from my iPhone

On May 13, 2013, at 5:57 PM, [REDACTED] wrote:

ok, so send it all to the cleaners and have it returned by Thursday May 16th (or before) so you can then make the bed for the guest arriving Monday.

If there was never a flat and fitted sheet, then you will have to search another apt. for it. Below are the apt codes again. [REDACTED] is staying in 10N but she is with JE right now...if you need to go in there as a last resort and raid her closet of linens, you can...

[REDACTED] when you return, I think it is time to take an inventory of the linens and towels and do another big order again. Then all the linens should be marked with a laundry pen for each apt so the linens stay in the correct apt.

8A: [REDACTED]
10B: [REDACTED]
11B: [REDACTED]
11P: [REDACTED]
10N: [REDACTED]

On May 13, 2013, at 11:48 AM, Rosalyn Fontanilla wrote:

No but bed has no fitted and flat sheet mean they remove it anyway pillow cover needs to be change fly sheet and I think everything has to be change so it all fresh

On May 13, 2013 11:44 AM, [REDACTED] wrote:

Does 11B have dirty linens to go to the cleaners? The guest arrives Monday May 20...there will be time for the linens to come back and put in apartment.

On May 13, 2013, at 11:37 AM, Rosalyn Fontanilla wrote:

The only prob they don't have really towels it s only one towel each apt some are small no flat sheet in 11b and pillows I think they did not change maybe because no spare

On May 13, 2013 11:32 AM, [REDACTED] wrote:

Thank you SO much for checking on this Lyn...We have a guest coming to stay in 11B next Monday May 20 as well as a long term guest coming next Mon also, to stay in 10B. Good to know the apartments will be ready for them!

On May 13, 2013, at 11:24 AM, Rosalyn Fontanilla wrote:

Okey 11b they did not put flat sheet and fitted sheet they just covered it with comforter and pillows I only found fitted sheet to put in no more spare sheets and towel here so I ll just fix it and done

On May 13, 2013 11:16 AM, [REDACTED] wrote:
11B [REDACTED]

On May 13, 2013, at 11:15 AM, Rosalyn Fontanilla wrote:

[REDACTED] pls give me the code for 11 b I have it but my msg was erase

On May 8, 2013 3:57 PM [REDACTED] wrote:

Great. thanks [REDACTED]

[REDACTED] will have to get back to you re the dry cleaners picking up linens)

On May 8, 2013, at 3:48 PM, [REDACTED] wrote:

> Got it - I can help lyn and Jojo.

>

> P.s. the service that we use to clean the apartments also provides dry cleaning (with pick up), I think the prices are same as in dry cleaner and we can get things picked up. [REDACTED] what do you think?

>

> Envoyé de mon iPhone

>

> Le May 8, 2013 à 3:37 PM, [REDACTED] a écrit :

>

>> Lyn, Jojo and [REDACTED]

>>

>> On Monday we need you to get the dirty linens the maids have left in apt 8A, 10B and 11P and get them to the dry cleaners [REDACTED] can you provide the dry cleaner name and address) Please also make sure that there are clean towels in the bathroom/closet and sheets on the beds. Jojo, probably best for you to have the car and drive the linens as it seems this will be too much to carry?

>>

>> [REDACTED] is South Africa

>> [REDACTED] with JE

>> [REDACTED] with JE

>> [REDACTED] at school

>> [REDACTED] at school

>> [REDACTED] planning a wedding

>>

>> We really have no one else to ask, so I appreciate that you all can help out. [REDACTED] leaves for PB on Tuesday, so Lyn and Jojo, I must ask that once the dry cleaning is delivered back to the apartments you please go and put the proper towels and sheets back in the apartments. We have several guests arriving soon, with the earliest guest coming May 14 into 8A.

>>

>> Lyn, It will be REALLY nice when your sister comes on in June! This job will become

dedicated to her!

>>

>> Please reply back so I know you have recd this email...thanks, 