

From: "[REDACTED]"

To: "Lesley Groff" <[REDACTED]>

Subject: Fw: Contract and Invoice HighProfile - Your trip Paris Strasbourg Paris

Date: Mon, 25 Mar 2013 16:49:47 +0000

Importance: Normal

Attachments: Invoice_130325_SXB.pdf; Contract_HighProfile_-_Paris_Strasbourg_Paris_March_27th.pdf

Fyi for March 27th charter, 1130am le bourget departure, same fbo Universal paris
Sent via BlackBerry by AT&T

From: "HighProfile | Jets on Demand" <[REDACTED]>

Date: Mon, 25 Mar 2013 17:34:19 +0100

To: <[REDACTED]>; <[REDACTED]>; <[REDACTED]>

Subject: Contract and Invoice HighProfile - Your trip Paris Strasbourg Paris

Dear Larry,

Please find enclosed our contract to sign me back asap to secure 100% the flight and the invoice.

Can you please kindly advise the date of payment, asap before the departure?

As soon as I receive our contract signed by yourself or by your boss, I forward to you the complete flight brief with all the information passengers may need.

As discussed, I will supervise the departure in Paris LBG and welcome the passengers.

Lastly, I need to have the passenger list (and if possible, passport details), catering and press specific request or special on-board services desiderata.

Please be aware that there is no flight attendant on-board.

Many thanks in advance

Best regards,

Valentine GRAVELLE

