

**From:** Lesley Groff <[REDACTED]>  
**To:** "Feierstein, Kimberly" <[REDACTED]>  
**Subject:** Re: Caretaker for South Salem questions...  
**Date:** Thu, 31 Jan 2013 18:13:47 +0000

---

ok, that is what I figured... did you know what the salary is for live out or live in?

On Jan 31, 2013, at 1:09 PM, Feierstein, Kimberly wrote:

> right, NOT responsible for the lawn. There is a grounds manager. thanks.  
>  
> -----Original Message-----  
> From: Lesley Groff [mailto:[REDACTED]]  
> Sent: Thursday, January 31, 2013 1:07 PM  
> To: Feierstein, Kimberly  
> Subject: Re: Caretaker for South Salem questions...  
>  
> Great. thanks for this...I think you mean the lawn would not be a responsibility of the caretaker? (well, maybe they make sure the lawn guys show up and do it)  
>  
> Do you know about what the salary would be?  
>  
>

> On Jan 31, 2013, at 12:33 PM, Feierstein, Kimberly wrote:

>  
>> Hi there,  
>>  
>> Here are answers to your questions re: the North Salem care taker position:  
>>  
>> Not necessary to live on the property, but preferred Yes, it is  
>> fulltime No, the person would do be responsible for the lawn As far as  
>> heating/cooling systems - the person would not have to fix something  
>> if it was broken, but they would be responsible for reporting a  
>> problem and meeting with vendor to repair There would be some cleaning  
>> responsibilities They would be responsible for making sure everything  
>> works and if not then reporting and scheduling vendors for repairs if  
>> needed - i.e. TVs, phones, computers, cars, etc  
>>  
>>  
>> -----Original Message-----  
>> From: Lesley Groff [mailto:[REDACTED]]  
>> Sent: Wednesday, January 30, 2013 1:37 PM  
>> To: Feierstein, Kimberly  
>> Subject: Caretaker for South Salem questions...  
>>  
>> Hi Kim...Eva called letting me know of the 2 positions she is trying to fill at the moment...  
>>  
>> Can you expand on the Caretaker for South Salem? This is a home they  
>> have in South Salem, NY? How big is it? Does this person need to  
>> live there? Or if they lived near by that would be ok? What would  
>> the 'caretaker' do? Does that include cleaning the house? Mowing  
>> lawns, taking care of heating/cooling...I think this job was full  
>> time? (she did say the person should be able to do some light cooking  
>> and be able to drive)  
>>  
>> Anything else you could give me would be great.  
>>  
>> I know the other position is for a housekeeper here in the city for weekends, light

cooking and be able to drive...

>>

>> thanks! Les

>>

>>

>>

>>

>> This e-mail message is intended only for the named recipient(s) above. It may contain confidential information. If you are not the intended recipient you are hereby notified that any dissemination, distribution or copying of this e-mail and any attachment(s) is strictly prohibited. If you have received this e-mail in error, please immediately notify the sender by replying to this e-mail and delete the message and any attachment(s) from your system. Thank you.

>>

>

>

>

>

>

> This e-mail message is intended only for the named recipient(s) above. It may contain confidential information. If you are not the intended recipient you are hereby notified that any dissemination, distribution or copying of this e-mail and any attachment(s) is strictly prohibited. If you have received this e-mail in error, please immediately notify the sender by replying to this e-mail and delete the message and any attachment(s) from your system. Thank you.

>